

ROCK COUNTY, WISCONSIN



EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, SEPTEMBER 21, 2021 – 5:00 P.M.
CALL: 1-312-626-6799
MEETING ID: 831 3099 3254
PASSCODE: 741824

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Tuesday, September 21, 2021. To submit a public comment, use the following email: vanzandt@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, SEPTEMBER 21, 2021 – 5:00 P.M.**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – August 17, 2021
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Review of Payments
7. Election of Vice Chair
8. Resolutions
 - a. Purchase of Rock County Transit Vehicles And Amending the 2021 Council on Aging Budget
9. Updates, Discussion and Possible Action
10. Committee Requests and Motions
11. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
Minutes – August 17, 2021

Call to Order. Chair Rashkin called the meeting of the Education, Veterans and Aging Services Committee to order at 5:00 P.M. on Tuesday, August 17, 2021 via teleconference.

Committee Members Present: Supervisors Rashkin, Pam Bostwick, Taylor, Clasen, and Peer.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Katrina Kufrin, Veterans Service Officer; and Terri Carlson, Risk Manager.

Others Present: Pam Carper, Executive Director of RSVP.

Approval of Agenda. Supervisor Taylor moved approval of the agenda as presented, second by Supervisor Pam Bostwick. ADOPTED.

Approval of Minutes – July 20, 2021. Supervisor Peer moved approval of the minutes from July 20, 2021 as presented, second by Supervisor Taylor. ADOPTED.

Citizen Participation, Communications, Announcements, Information. Chair Rashkin welcomed Supervisor Tricia Clasen. Supervisor Clasen was appointed to the Education, Veterans, and Aging Services Committee. Supervisor Clasen introduced herself.

Transfers. None.

Review of Payments. The committee accepted the report.

Resolutions.

Confirmation of Appointment of Veterans Service Officer

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this _____ day of _____, 2021, confirms the appointment of Paul Crawford, as Veteran Service Officer in accordance with the attached conditions of employment”

Supervisor Taylor moved approval of the above resolution, second by Supervisor Pam Bostwick. Josh Smith spoke to this. Paul Crawford’s first day will be September 13, 2021. In the interim, Katrina Kufrin will be Interim Veterans Service Officer. ADOPTED.

Confirming the Induction of Frank Marsden to the Rock County Hall of Honor

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021 that the nomination of Frank Marsden as the 2021 Hall of Honor Inductee be confirmed.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Taylor. ADOPTED.

Updates, Discussion and Possible Action. None.

Committee Requests and Motions. Chair Rashkin reminded the committee that the election of the vice-chair needs to be on the next agenda.

Adjournment. Supervisor Bostwick moved adjournment at 5:10 P.M., second by Supervisor Taylor. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF AUGUST 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
30-3900-0000-63100	Office&Misc Exp	P2100901	08/19/2021	MENARDS	MOVING SUPPLIES	243.49
Senior Citizen Program PROG TOTAL						243.49
30-3901-0000-63100	Office&Misc Exp	P2100883	08/19/2021	US BANK	SUPPLIES FOR HEALTH PROMATIONS	48.23
30-3901-0000-64203	Educ Materials	P2101639	08/05/2021	GILBERTSON,SHERRIL	SUPPLES FOR JUNE WORKSHOPS	23.15
Title III-B PROG TOTAL						71.38
30-3903-0000-62105	Food Services	P2101744	08/19/2021	BELOIT MEALS ON WHEELS INC	JULY BELOIT HDM MEALS	3,532.50
30-3903-0000-62119	Other Services	P2100503	08/05/2021	DE VERE COMPANY INC	LEASE-CLINTON-AUG	218.00
		P2100955	08/05/2021	NUTRITION AND HEALTH ASSOCIATE	JUNE 21-CONSULT-DIETITIAN	2,099.56
Nutrition Program PROG TOTAL						5,850.06
30-3904-0000-62105	Food Services	P2101171	08/05/2021	BEST EVENTS	1ST HALF OF MAY 21 MEALS	15,465.53
30-3904-0000-62119	Other Services	P2100900	08/19/2021	GREEN COUNTY HUMAN SERVICES	MILEAGE	1,367.72
30-3904-0000-64124	Consumables		08/05/2021	BEST EVENTS	MAY SUPPLIES	120.30
		P2100503	08/05/2021	DE VERE COMPANY INC	QDII RTU W/TM	78.00
		P2101644	08/05/2021	OLIVER PACKAGING AND EQUIPMENT	#61229-16 CASES OF 3C PLASTIC	2,599.28
30-3904-0000-64907	Volunteer Exp	P2100883	08/19/2021	US BANK	BACKGROUND CHECKS	10.00
Delivered Meals PROG TOTAL						19,640.83
30-3905-0000-62410	R&M-Vehicles	P2100705	08/19/2021	GORDIE BOUCHER FORD LINCOLN ME	21-OIL CHANGE-AIR COND.	2,219.10
		P2100801	08/19/2021	BUDGET TRUCK AND AUTO BODY INC	23 PARTS & LABOR	1,436.68
30-3905-0000-63100	Office&Misc Exp					

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100901	08/19/2021	MENARDS	LATCH BOX	152.74
30-3905-0000-63501	Gas/Other Fuels					
		P2100812	08/12/2021	KWIK TRIP EXTENDED NETWORK	TRANS FUEL FOR JULY 2021	8,377.21
30-3905-0000-64629	Other Transport					
		P2100861	08/12/2021	VAN GALDER BUS COMPANY	VAN WASH #13	20.00
		P2101210	08/05/2021	BELOIT HEALTH SYSTEM	DRUG-ALCOHOL SCREEN-WATERS	220.00
		P2101743	08/19/2021	ADAMS PUBLISHING GROUP OF SOUT	TRANSPORTATION PUBLIC NOTICE	139.66
Elderly/Handicapped Transport PROG TOTAL						12,565.39
30-3908-0000-62634	Prevention					
		P2101746	08/19/2021	WISCONSIN INSTITUTE FOR HEALTH	STEPPING ON LEADER TRAINING	350.00
		P2101747	08/19/2021	WISCONSIN INSTITUTE FOR HEALTH	MIND OVER MATTER LEADER TRAINI	225.00
		P2101751	08/19/2021	GILBERTSON,SHERRIL	REIMBURSE FOR PURCHASE OF	45.66
Title III-D PROG TOTAL						620.66
30-3911-1405-64615	Client Costs					
		P2101232	08/19/2021	HERNANDEZ,RUTH	REIMBURSEMENT FOR RESPITE	91.00
		P2101710	08/12/2021	MCALISTER,BIRDIA	REIMBURSE RESPITE TO CLIENT	255.00
III-E Under 60 In-Home Respite PROG TOTAL						346.00
30-3911-1406-64615	Client Costs					
		P2101562	08/05/2021	STATELINE FAMILY YMCA	RESPITE FOR B MCALISTER	75.00
III-E Under 60 Facility - Day PROG TOTAL						75.00
30-3915-1405-64615	Client Costs					
		P2100856	08/12/2021	BRIGHTSTAR CARE	RESPITE SERVICE-SMITH	341.00
		P2100860	08/19/2021	HOME AT EASE	RESPITE SERVICES-DEBEL	1,088.64
		P2100999	08/12/2021	ALTERNATIVE HOME CARE INC	RESPITE SERVICES-SCHAAF	260.00
		P2101000	08/05/2021	ALBRECHT,JOCELYN	REIMBURSE RESPITE TO CLIENT	285.00
		P2101061	08/19/2021	HITER,LINDA	REIMBURSE RESPITE TO CLIENT	130.00
		P2101064	08/12/2021	AGE AT HOME LLC	RESPITE SERVICES -POWELL	320.20
		P2101236	08/19/2021	NIPPLE,RHETA	REIMBURSE RESPITE TO CLIENT	120.00
		P2101497	08/05/2021	LARSON,VICKIE	REIMBURSE RESPITE TO CLIENT	495.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2101649	08/05/2021	COOK,DENNIS	REIMBURSE CLIENT FOR RESPITE	1,500.00
		P2101650	08/05/2021	OLSON,JEANNE	REIMBURSE RESPITE TO CLIENT	60.00
		P2101657	08/05/2021	THOMPSON,JANE	REIMBURSE RESPITE TO CLEINT	60.00
		P2101669	08/05/2021	MARTINSEN,ALEACIA	REIMBURSE RESPITE TO CLIENT	67.50
		P2101707	08/12/2021	MARTIN,TONY	REIMBURSE RESPITE TO CLIENT	450.00
		P2101712	08/12/2021	THOMPSON,JANE	REIMBURSE RESPITE TO CLIENT	105.00
III-E In-Home Respite PROG TOTAL						5,282.34
30-3915-1408-64615	Client Costs					
		P2100960	08/12/2021	SCHULTZ,JOHN	REIMBURSE RESPITE TO CLIENT	210.00
		P2101002	08/12/2021	GIES,MARY	REIMBURSE SUPPLIES TO CLIENT	91.65
		P2101495	08/19/2021	CRARY,MARY	REIMBURSE SUPPLIES TO CLIENT	108.58
30-3915-1408-64625	EMER.ASSISTANCE					
		P2100883	08/19/2021	US BANK	CAREGIVERS	91.67
III-E Supplemental Services PROG TOTAL						501.90
30-3916-0000-62625	Outreach Service					
		P2100883	08/19/2021	US BANK	REPAIRS TO BIKES	51.15
Mobility Manager Grant PROG TOTAL						51.15
30-3920-0000-62635	Homemaker					
		P2100898	08/12/2021	CARTA,JAMES	REIMBURSE CHORES TO CLIENT	90.00
		P2100999	08/12/2021	ALTERNATIVE HOME CARE INC	RESPITE SERVICES-BELARDI	270.00
		P2101062	08/12/2021	BURNSIDE,ELEANOR	REIMBURSE SUPPLIES-CHORES TO C	35.00
		P2101063	08/12/2021	SEVERANCE,LINDA	REIMBURSE RESPITE TO CLIENT	192.00
		P2101721	08/12/2021	VANEGMOND,DAVID	REIMBURSE RESPITE TO CLIENT	280.00
30-3920-0000-62636	General Care					
		P2100856	08/12/2021	BRIGHTSTAR CARE	RESPITE SERVICES-CARTA	150.00
30-3920-0000-62637	Personal Care					
		P2101062	08/12/2021	BURNSIDE,ELEANOR	REIMBURSE SUPPLIES-CHORES TO C	83.40
30-3920-0000-63109	Other Supplies					
		P2101640	08/05/2021	PECHNIK,LINDA	REIMBURSE INTERNET SERVICES TO	60.55
30-3920-0000-64653	In Home Respite					

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100856	08/05/2021	BRIGHTSTAR CARE	RESPITE SERVES-CARTA	75.00
		P2100896	08/12/2021	MERCY HEALTH SAFE CONNECT	SERVES FOR J CARTA	420.00
		P2101064	08/12/2021	AGE AT HOME LLC	RESPITE SERVICES-MESLER	190.75
		P2101753	08/19/2021	OPIE,NICOLE	REIMBURSE RESPITE TO CLIENT	945.00
Alzheimer's Support Program PROG TOTAL						2,791.70
<hr/>						
30-3920-1408-64615	Client Costs					
		P2100896	08/05/2021	MERCY HEALTH SAFE CONNECT	LANDLINE	750.00
AFCSP Supplemental Services PROG TOTAL						750.00

I have reviewed the preceding payments in the total amount of **\$48,789.90**

Date: Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
38-3800-0000-64200	Training	P2100297	08/19/2021	US BANK	VA ACCREDITATION/KK & PC	800.00
Veterans Services PROG TOTAL						800.00

I have reviewed the preceding payments in the total amount of **\$800.00**

Date: _____
Dept Head _____
Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Paula Schutt
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

September 14, 2021
DATE DRAFTED

**PURCHASE OF ROCK COUNTY TRANSIT VEHICLES AND
AMENDING THE 2021 COUNCIL ON AGING BUDGET**

1 **WHEREAS**, several vehicles in the Rock County Transit fleet are in need of replacement due to age,
2 mileage, and excessive repairs; and,
3

4 **WHEREAS**, transportation numbers are increasing steadily and having dependable vehicles is crucial to
5 maintaining an effective transit program with adequate customer service.
6

7 **WHEREAS**, Transit is allowed to purchase through the State DOT, using their chosen vendors
8

9 **WHEREAS**, quotes have been provided by said vendor for one Tesco Medium Buse with Accessible
10 Side Lifts
11

12 **WHEREAS**, we have also received a quote from TESCO for necessary add-ons and upgrades for the
13 vehicle
14

15 **WHEREAS**, there is a balance of \$112,000 in the Transportation Trust Fund that the State is
16 encouraging us to use
17

18 **WHEREAS** sufficient funds are available for in the Elderly and Handicapped Transportation Trust Fund
19 for the cost of this vehicle.
20

21 **WHEREAS** the cost of the vehicle is \$76,976 with upgrade costs of \$7,195 for a total of \$84,182.
22

23 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
24 assembled this _____ day of _____, 2021 does approve that a Purchase Order be issued to
25 in the amount of \$84,182.
26

27 **BE IT FURTHER RESOLVED** that the 2021 budgeted fund sources for this purchase be amended as
28 follows:
29

<u>Account Description</u>	<u>Budget 09/01/2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Source of Funds			
30-3905-0000-42100 Federal Aid	108,622	(43,858)	64,764
30-3905-0000-47000 Transfer from E&H Trust Fund	40,324	43,858	84,182

Respectfully submitted,

Education, Veterans & Aging Services Committee

Finance Committee Endorsement

Yuri Rashkin, Chair

Reviewed and approved on a vote of

Tricia Clasen

Mary Mawhinney

Pam Bostwick

Louis Peer

Jacob Taylor

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

The source of funds for the purchase of this vehicle was originally budgeted to be from a federal grant. However, due to the E&H Trust Fund being above the \$80,000 allowable limit, the funding source will now be the trust fund. No County funds are required.

s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

Executive Summary

There is a need to replace several vehicles in the Elderly Transportation Fleet. The State Department of Transportation has encouraged us to spend down our trust fund. We have been given a quote from the State's Approved vendor for a Medium Bus with Accessible Side Lift for the cost of \$76,987 and needed upgrades will total \$7,195.00 for a total cost of \$84,182.

Executive Summary

Increasingly, Rock County Transit is transporting passengers in groups from such locations as sheltered workshops and Industries for the Blind. Currently, it takes multiple vehicles to accommodate those trips and there is not capacity to pick up other passengers along the way. Having a larger vehicle that can transport up to four wheelchairs at a time along with six ambulatory passengers, or two wheelchairs and 12 passengers, would save time and be more efficient in scheduling.

Bids were solicited from qualified vendors for a used (demonstrator) mid-size, Non-CDL bus that would accommodate four wheelchairs. Those bids were as follows:

Vendor	Shepard Brothers, Inc.	Hoglund Bus & Truck	Hoglund Bus & Truck
Vehicle Type	2016 Phoenix	2016 Glaval Universal	2016 Goshen Impulse
Mileage	4,200	971	2,500
Configuration	14 ambulatory + 2 w/c	12 ambulatory + 2 w/c	12 ambulatory + 2 w/c or 6 ambulatory + 4 w/c
Lift Capacity	800 lbs	1,000 lbs	1,000 lbs
Cost	\$56,371	\$59,200	\$62,800

The Hoglund 2016 Goshen Impulse was the only available used vehicle that accommodates four wheelchairs. The other two vehicles would have to be built new in order to have a four-wheelchair capacity, thus costing more than the used vehicle.

The balance in the Vehicle Replacement Trust Fund is \$149,246; \$69,246 over the state's limit of \$80,000. Therefore, there are sufficient funds to purchase this vehicle from the trust fund.

No county levy is required.