

ROCK COUNTY, WISCONSIN



EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, DECEMBER 15, 2020 - 4:30 P.M.
CALL: 1-312-626-6799
MEETING ID: 839 8916 8748
PASSCODE: 744675

Join Zoom Meeting

<https://us02web.zoom.us/j/83989168748?pwd=b1NSVG9kOVJsa0xxWnJkeFdjMEo5Zz09>

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Tuesday, December 15, 2020. To submit a public comment use the following email: Tracey.Vanzandt@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, DECEMBER 15, 2020 - 4:30 P.M.**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – November 17, 2020
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Review of Payments
7. Resolutions and Committee Action
 - A. Approval of ADRC-COA Integration Recommendation
8. Department Reports
 - A. Follow-up on Veterans Services Office Stats Briefing from September
9. Committee Requests and Motions
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
Minutes – November 17, 2020

Call to Order. Chair Rashkin called the meeting of the Education, Veterans and Aging Services Committee to order at 4:30 P.M. on Tuesday, November 17, 2020 via teleconference.

Committee Members Present: Supervisors Rashkin, Pam Bostwick, Taylor, Peer and Wilde.

Committee Members Absent: None.

Staff Members Present: Randy Terronez, Assistant to the County Administrator; Paula Schutt, Director of Council on Aging; Terri Carlson, Risk Manager.

Others Present: Janet Smith, COA Advisory Board; Kristin Fillhouer, UW-Whitewater at Rock County.

Approval of Agenda. Supervisor Peer moved approval of the agenda as presented, second by Supervisor Pam Bostwick. ADOPTED.

Approval of Minutes – October 20, 2020. Supervisor Taylor moved approval of the minutes from October 20, 2020 as presented, second by Supervisor Pam Bostwick. ADOPTED.

Citizen Participation, Communications, Announcements, Information. Ms. Janet Smith shared her main points of the letter that she submitted with her concerns on integration.

Transfers. None.

Review of Payments. The committee accepted the report.

Resolutions and Committee Action.

Amending the 2020 Council on Aging Budget to Adjust Title III C1 Congregate, Title III C2 Home Delivered, Title III D Preventative Health, Title III E NFCSP, CARES Act B Supportive Services, CARES Act C2 Allocations.

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 does hereby amend the 2020 Rock County Council on Aging budget as follows:

.....”

Supervisor Pam Bostwick moved approval of the above resolution, second by Supervisor Taylor. ADOPTED.

Public Hearing.

2021 85.21 Application. Chair Rashkin opened the public hearing on the 2020 85.21 DOT funds. He called for public comment three times. Seeing no public comment, the public hearing was closed.

Committee Requests and Motions. Supervisor Pam Bostwick requested to bring back the integration discussion to our next agenda.

Ms. Schutt said they have found a web-based program called Zippy Meals that they are trying out for the routing of the home delivered meals. The program is a month to month subscription costing \$109 per month. There is no software needed. She will let the committee know how this is working at a future meeting.

Ms. Fillhouer said they have been focusing on providing remote instruction support. They make changes based on Public Health recommendations.

Adjournment. Supervisor Wilde moved adjournment at 4:46 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Tracey VanZandt,

Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF NOVEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
30-3900-0000-63100	Office&Misc Exp					
		P2000713	11/25/2020	US BANK	OFFICE SUPPLIES	313.39
		P2000739	11/25/2020	MENARDS	WHITE VINGAR	2.07
Senior Citizen Program PROG TOTAL						315.46
30-3901-0000-63100	Office&Misc Exp					
		P2000713	11/25/2020	US BANK	WEN WALKS	112.27
30-3901-0000-63200	Pubs/Subs/Dues					
		P2000713	11/25/2020	US BANK	NEWS PAPER	319.28
Title III-B PROG TOTAL						431.55
30-3904-2020-62105	Food Services					
		P2000664	11/25/2020	BEST EVENTS	HDM FIRST HALF OCT	73,005.42
30-3904-2020-62119	Other Services					
		P2000916	11/12/2020	BELOIT MEALS ON WHEELS INC	OCT BEL MEALS ON WHEELS	3,018.00
		P2001027	11/25/2020	GREEN COUNTY HUMAN SERVICES	2020 BLANKET PURCHASE ORDER	532.90
		P2001034	11/12/2020	NUTRITION AND HEALTH ASSOCIATE	DIETITIAN FOR SEPT 2020	1,057.17
30-3904-2020-64124	Consumables					
		P2000664	11/12/2020	BEST EVENTS	2020 BLANKET PURCHASE ORDER	315.66
HDM COVID-19 Funding PROG TOTAL						77,929.15
30-3905-0000-62100	Cont Personnel					
		P2000754	11/25/2020	MANPOWER GROUP US INC	TRANSIT DRIVERS W/E 11/08	34,607.74
30-3905-0000-62410	R&M-Vehicles					
		P2000671	11/25/2020	GORDIE BOUCHER FORD LINCOLN ME	13 SOLENOID ASY-GASKET	309.69
		P2001029	11/12/2020	BUDGET TRUCK AND AUTO BODY INC	28-TUNE UP LIFT	735.16
30-3905-0000-63501	Gas/Other Fuels					
		P2000830	11/12/2020	KWIK TRIP EXTENDED NETWORK	OCT 2020 FUEL FOR TRANSIT	3,795.55
30-3905-0000-64629	Other Transport					
		P2000739	11/25/2020	MENARDS	PAPER TOWELS	13.69
		P2002042	11/25/2020	REGISTRATION FEE TRUST	1FDFE4FS5KDC56072 VAN 27	680.00
Elderly/Handicapped Transport PROG TOTAL						40,141.83

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF NOVEMBER 2020

11/25/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
30-3908-0000-62634	Prevention	P2000713	11/25/2020	US BANK	OFFICE SUPPLIES	16.77
Title III-D PROG TOTAL						16.77
30-3911-1405-64615	Client Costs	P2001120	11/25/2020	HERNANDEZ,RUTH	REIMBURSE RESPITE TO CLIENT	80.00
III-E Under 60 In-Home Respite PROG TOTAL						80.00
30-3915-1405-64615	Client Costs	P2000908	11/25/2020	BRIGHTSTAR CARE	RESPITE SERVICES-PROKOP	311.00
		P2000973	11/12/2020	ALBRECHT,JOCELYN	REIMBURSE RESPITE TO CLIENT	45.00
		P2001203	11/25/2020	HITER,LINDA	REIMBURSE RESPITE TO CLIENT	130.00
		P2001933	11/25/2020	PERKINS,TALMAL	REIMBURSE RESPITE TO CLIENT	180.00
		P2002068	11/25/2020	PECHNIK,LINDA	REIMBURSING RESPITE OCT 2020	500.00
		P2002069	11/25/2020	AMERICAN MEDICAL ALERT CORPORA	MEDICAL ALERT SYSTEM	300.00
III-E In-Home Respite PROG TOTAL						1,466.00
30-3915-1408-64615	Client Costs	P2000973	11/12/2020	ALBRECHT,JOCELYN	REIMBURSE SUPPLIES TO CLIENT	99.48
		P2001169	11/12/2020	GIES,MARY	REIMBURSE RESPITE TO CLIENT	67.48
III-E Supplemental Services PROG TOTAL						166.96
30-3916-0000-62625	Outreach Service	P2000713	11/25/2020	US BANK	SUPPLIES	112.00
Mobility Manager Grant PROG TOTAL						112.00
30-3920-1405-64615	Client Costs	P2000910	11/25/2020	VISITING ANGELS LIVING ASSISTA	RESPITE SERVICES-FERGUSON	906.25
		P2001052	11/12/2020	RICHARDSON,KATHY	REIMBURSE RESPITE TO CLIENT	324.00
AFCSP In Home Respite PROG TOTAL						1,230.25
30-3920-1408-64615	Client Costs					

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF NOVEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2000846	11/25/2020	OCHSMAN INC	RESPITE SERVICES-YASUKO	38.00
		P2001052	11/12/2020	RICHARDSON,KATHY	REIMBURSE RESPITE TO CLIENT	110.18
AFCSP Supplemental Services PROG TOTAL						148.18
30-3920-1411-64615	Client Costs					
		P2000846	11/25/2020	OCHSMAN INC	RESPITE SERVICES-YASUKO	486.00
		P2000908	11/25/2020	BRIGHTSTAR CARE	RESPITE SERVICES-MYERS	180.00
		P2000928	11/25/2020	HOME AT EASE	RESPITE SERVICES-LAVEEN	240.00
		P2000974	11/12/2020	SEVERANCE,LINDA	REIMBURSE RESPITE TO CLIENT	210.00
AFCSP Homemaker/Chores PROG TOTAL						1,116.00

I have reviewed the preceding payments in the total amount of \$123,154.15

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF NOVEMBER 2020

11/25/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
38-3800-0000-64200	Training	P2000022	11/05/2020	US BANK	FALL CONF HOTEL VETS STAFF	1,312.00
Veterans Services PROG TOTAL						1,312.00

I have reviewed the preceding payments in the total amount of **\$1,312.00**

Date:

Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Randy Terronez, Asst. to the County
Administrator
INITIATED BY



Randy Terronez, Asst. to the
County Administrator
DRAFTED BY

Education, Veterans and Aging
Services Committee & Human
Services Board
SUBMITTED BY

December 2, 2020
DATE DRAFTED

Approval of ADRC-COA Integration Recommendation

1 **WHEREAS**, in early 2019, the retirement of the director of the Council on Aging provided the
2 opportunity to study the feasibility of combining the senior services of the Council on Aging with the
3 Aging and Disability Resource Center; and,
4

5 **WHEREAS**, in a separate but related event, the decision to move Human Services programs to 1717
6 Center Avenue led to the decision for the Council on Aging to be co-located with the future office
7 space of the ADRC as both programs' clients were similar; and,
8

9 **WHEREAS**, in May 2019, the County Board established an Aging Services Integration Review
10 Advisory Committee to study the integration of the Council on Aging and the ADRC. The Study
11 Committee consisted of ten members: half representing the Council on Aging Advisory Board and half
12 representing the ADRC Advisory Committee; and
13

14 **WHEREAS**, a consultant was hired utilizing state funds to assist the Advisory Committee with its
15 charge. The purpose of this project was to gather and analyze information, gather input, and discuss the
16 opportunities and concerns with regard to integration; and,
17

18 **WHEREAS**, the Advisory Committee after several meetings recommended integration of the Council
19 on Aging with the ADRC as the best available course of action; and,
20

21 **WHEREAS**, a memo dated October 9, 2020 from County Administrator Josh Smith recommended
22 integrating the Council on Aging with the ADRC/Adult Protective Services under the Human Services
23 Department, effective January 1, 2022 as the best way forward for the following reasons:
24

- 25 A. Share one database of clients. Both programs utilize the State-required SAMS software to track
26 client data but are unable to share client data under the existing organizational set-up. Shared
27 client data would greatly enhance client outcomes.
- 28 B. Additional funding would be generated that can be used to expand Elder Benefit Specialist
29 services. Specifically, integration would allow the current Elderly Benefits Specialist function in
30 the COA to capture Medicaid (MA) reimbursement. The COA Elder Benefit Specialist position is
31 currently funded by state monies in the amount of \$53,000. In a merged environment, the position
32 would be able to bill the MA program for MA clients it serves, which would free up the state
33 aging grant funds for other needed areas, including additional Elder Benefit Specialist staff.
34 Currently, this additional revenue cannot be realized as the COA does not have the capability to
35 bill for MA clients.
- 36 C. Utilize the existing fiscal and administrative support staff in HSD, particularly as it relates to
37 additional MA revenue. This will keep administrative costs lower by not having to hire additional
38 accounting staff and allow COA and ADRC staff to spend more time on programming,
39 communication, marketing, and other strengths
40

41 **WHEREAS**, the integration would result in three separate units (ADRC, Council on Aging, and Adult
42 Protective Services) whereby each unit would maintain a distinct focus on service delivery and
43 identity.

Approval of Council on Aging and ADRC Integration Recommendation

Page 2

44 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
45 this _____ day of _____, 2020, does hereby approve the ADRC-COA Integration
46 recommendation that places the Council on Aging under the Human Services Department ADRC/APS
47 division, effective January 1, 2022, per County Administrator Josh Smith memo dated October 8, 2020.

48
49 **BE IT FURTHER RESOLVED**, the following activities would occur:

- 50
- 51 1. The COA and ADRC prepare for the move to 1717 Center Avenue and develop an integration
- 52 plan. This would include working with Eau Claire and Sheboygan counties, as identified in the
- 53 Advisory Committee’s report, to learn about their processes used for integration and
- 54 developing a communication strategy for clients. Any further organizational structure changes
- 55 would be submitted as part of the 2022 budget request.
- 56 2. Part of the integration plan would also include a recommendation for advisory committee
- 57 oversight that meets state statutory requirements and the needs of the represented
- 58 constituencies.
- 59 3. Following the move, finalize plans to begin operation as a joint entity as of January 1, 2022.

Respectfully submitted,

HUMAN SERVICES BOARD

/s/ Brian Knudson
Brian Knudson, Chair

/s/ Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

Dissent
Pam Bostwick

/s/ Kaelyb Lokrantz
Kaelyb Lokrantz

/s/ J. Russell Podzilni
J. Russell Podzilni

Dissent
Kathy Schulz

/s/ Ashley Hoffman
Ashley Hoffman

Dissent
Angelina Reyes

Dissent
Shirley Williams

FISCAL NOTE:

The ADRC-COA integration is expected to open up new funding sources as well as administrative efficiencies. Total fiscal impact is undetermined at this time.

/s/ Sherry Oja

Sherry Oja
Finance Director

EDUCATION, VETERANS AND AGING SERVICES COMMITTEE

Yuri Rashkin, Chair

Doug Wilde, Vice Chair

Pam Bostwick

Louis Peer

Jacob Taylor

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 55.043, 59.01, 59.03(01) & 59.53(11), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

A memo dated October 8, 2020 by County Administrator Josh Smith outlined the process, options and benefits regarding moving forward with integrating the Council on Aging with ADRC and is attached.

The study began in early 2019 with the retirement of the director of the Council on Aging which provided the opportunity to study the feasibility of combining the senior services of the Council on Aging with the Aging and Disability Resource Center.

Separate but related, the decision to move Human Services programs to 1717 Center Avenue led to the decision for the Council on Aging to be co-located with the future office space of the ADRC as both programs' clients were similar.

An Aging Services Integration Review Advisory Committee was established by County Board resolution to investigate the integration of the Council on Aging and the ADRC. The Study Committee consisted of ten members: 1.) half representing the Council on Aging (three citizens and two County Board members serving on the Council on Aging and/or Education, Veterans and Aging Services Committee); and 2.) half representing the ADRC Advisory Committee (four citizens and one County Board member serving on the ADRC Advisory Committee and/or Human Services Board).

A consultant was hired utilizing state funds to assist the Advisory Committee with its charge. The purpose of this project was to gather and analyze information, gather input, and discuss the opportunities and concerns with regard to integration. After several meetings, the Advisory Committee recommended integration of the Council on Aging with the ADRC in late 2019. The final report was presented and reviewed at the January 21, 2020 EVAS Committee and the January 22, 2020 Human Services Board meetings.

The October 9, 2020 memo from County Administrator Josh Smith recommended integrating the Council on Aging with the ADRC/Adult Protective Services under the Human Services Department, effective January 1, 2022 as the best way forward for the following reasons:

- A. Share one database of clients. Both programs utilize the State-required SAMS software to track client data but are unable to share client data under the existing organizational set-up. Shared client data would greatly enhance client outcomes.
- B. Additional funding would be generated that can be used to expand Elder Benefit Specialist services. Specifically, integration would allow the current Elderly Benefits Specialist function in the COA to capture Medicaid (MA) reimbursement. The COA Elder Benefit Specialist position is currently funded by state monies in the amount of \$53,000. In a merged environment, the position would be able to bill the MA program for MA clients it serves, which would free up the state aging grant funds for other needed areas, including additional Elder Benefit Specialist staff. Currently, this additional revenue cannot be realized as the COA does not have the capability to bill for MA clients.
- C. Utilize the already existing fiscal and administrative support staff in HSD, particularly as it relates to additional MA revenue. This will keep administrative costs lower by not having to hire additional accounting staff and allow COA and ADRC staff to spend more time on programming, communication, marketing, and other strengths

The integration would result in three separate units (ADRC, Council on Aging, and Adult Protective Services) whereby each unit would maintain a distinct focus on service delivery and identity.

Subject to approval of the resolution, the following activities would occur:

1. The COA and ADRC prepare for the move to 1717 Center Avenue and develop an integration plan. This would include working with Eau Claire and Sheboygan counties, as identified in the Advisory Committee's report, to learn about their processes used for integration and developing a communication strategy for clients. Any further organizational structure changes would be submitted as part of the 2022 budget request.
2. Part of the integration plan would also include a recommendation for advisory committee oversight that meets state statutory requirements and the needs of the represented constituencies. At present, the following bodies are established as advisory to their respective programs: 1.) Council on Aging Advisory Council; 2.) members of the Council on Aging Advisory Council also serve as the Council on Aging Nutrition Advisory Board; 3.) Transportation Coordinating Committee; and 4.) the ADRC Advisory Committee .
3. Following the move, finalize plans to begin operation as a joint entity as of January 1, 2022.

**ROCK COUNTY VETERANS SERVICES
MEMORANDUM**

TO: EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
FROM: JOHN SOLIS, JR., COUNTY VETERANS SERVICE OFFICER
SUBJECT: FOLLOW UP ON COMMITTEE REQUEST
DATE: 10/14/2020

This is a follow up requested by the committee after my stats briefing at the September 15, 2020 meeting.

Zachary Zdroik, Racine CVSO did not attend the CVSOAW Fall Conference so I spoke with him by telephone after I returned from the conference. You will recall the purpose for my conversation with him was to determine if his office is doing something(s) we are not resulting in Racine claim stats being higher than the other three counties in the state of similar veteran population, including Rock County.

Zachary reports several changes in 2019 that he feels have increased the numbers.

He added a new position in January 2019

They increased their outreach efforts to nursing homes, assisted living facilities and participated in more benefits fairs.

They have seen an increase in veterans choosing to use their education benefits.

More veterans are signing up for VA Healthcare benefits.

Zachary has also noted that with Milwaukee being relatively close many Racine County veterans are choosing to travel to the Milwaukee VA Regional Office, VARO, and file their claims directly with the VA.

He also notes that today's compensation claims include more conditions. In the past a veteran might have 1 – 3 conditions to claim, today we are seeing claims with 10, 15, 20 or more conditions. These claims are resulting in higher overall

disability ratings and those translate to veterans receiving higher disability payments.

Zachary states that all these things combined are at least in part responsible for the 25% increase in their 2019 numbers from the 2018 numbers.

One thing we both agree on is that we expect numbers to start declining as we lose more and more WWII and Korean era veterans. Currently the highest veteran population is our Vietnam veterans and most of them are in their 70s.

As for my office, we have always done outreach to nursing homes, assisted living facilities and participated in benefits fairs, even setting up and conducting our own benefits fairs.

I have also conducted outreach to the various hospitals and clinics in the county so that hospital staff, especially social workers, are aware that we are a resource for any veteran they may encounter.

I am open to any suggestions the committee might have to reach more Rock County veterans.