

# ROCK COUNTY, WISCONSIN



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE**  
**TUESDAY, NOVEMBER 17, 2020 - 4:30 P.M.**  
**CALL: 1-312-626-6799**  
**MEETING ID: 821 6008 8240**  
**PASSCODE: 738056**

Join Zoom Meeting

<https://us02web.zoom.us/j/82160088240?pwd=a2hKL1IEWkICNXFMR2xCR2xCRXBDdz09>

Meeting ID: 821 6008 8240

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Tuesday, November 17, 2020. To submit a public comment use the following email: [Tracey.Vanzandt@co.rock.wi.us](mailto:Tracey.Vanzandt@co.rock.wi.us).

### Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

**EDUCATION, VETERANS & AGING SERVICES COMMITTEE**  
**TUESDAY, NOVEMBER 17, 2020 - 4:30 P.M.**

**Agenda**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – October 20, 2020
4. Citizen Participation, Communications, Announcements, Information
  - A. Letter on ADRC/COA Integration Concerns, from COA Advisory Board Member, Janet Smith
5. Transfers
6. Review of Payments
7. Resolutions and Committee Action
  - A. Amending the 2020 Council on Aging Budget to Adjust Title III C1 Congregate, Title III C2 Home Delivered, Title III D Preventative Health, Title III E NFCSP, CARES Act B Supportive Services, CARES Act C2 Allocations
8. Public Hearing
  - A. 2021 85.21 Application
9. Committee Requests and Motions
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



**EDUCATION, VETERANS AND AGING SERVICES COMMITTEE**  
**Minutes – October 20, 2020**

**Call to Order.** Chair Rashkin called the meeting of the Education, Veterans and Aging Services Committee to order at 4:31 P.M. on Tuesday, October 20, 2020 via teleconference.

**Committee Members Present:** Supervisors Rashkin, Pam Bostwick, Taylor and Wilde.

**Committee Members Absent:** Supervisor Peer.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Paula Schutt, Director of Council on Aging; Terri Carlson, Risk Manager.

**Others Present:** Supervisor Tom Brien.

**Approval of Agenda.** Supervisor Wilde moved approval of the agenda as presented, second by Supervisor Taylor. ADOPTED.

**Approval of Minutes – September 15, 2020.** Supervisor Pam Bostwick moved approval of the minutes from September 15, 2020 as presented, second by Supervisor Wilde. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** None.

**Transfers.** None.

**Review of Payments.** The committee accepted the report.

**Resolutions and Committee Action.**

**Creating Thirteen 0.4 and Six 1.0 Positions for Council on Aging Specialized Transit Program.**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2020 does hereby create nineteen new positions with the title of Specialized Transit Driver to be supervised within the Council on Aging and with thirteen of the nineteen positions to be 0.4 Full Time Equivalent and six to be 1.0 Full Time Equivalent.”

Supervisor Wilde moved approval of the above resolution, second by Supervisor Pam Bostwick. ADOPTED.

**Updates and Possible Action.**

**ADRC/COA Integration Recommendation.** Mr. Smith reviewed his recommendation of Option 2 (Integrate COA with ADRC/Adult Protective Services (APS) under the Human Services Department) with the committee. Supervisors Wilde, Rashkin and Taylor said they support this recommendation.

**Veteran Services – 2019 Expenditures by County.** Mr. Solis was not able to attend today.

**Review and Discussion on 2021 Recommended Budget.**

**Veteran Services.** Mr. Smith said there is not much change in the budget. Training budget increased a little due to the National Conference being in Madison next year. Contributions in 2020 are down, it is estimated that they will rebound in 2021.

**Council on Aging.** Ms. Schutt said there is not much change in her budget. The biggest change is in transportation with the increase in personnel and decrease in contracted services. She said there is some COVID money in the meal program that wasn't spent that will be rolling to 2021.

Chair Rashkin left at 4:59 P.M.

**Committee Requests and Motions.** None.

**Adjournment.** Supervisor Pam Bostwick moved adjournment at 5:00 P.M., second by Supervisor Wilde. ADOPTED.

Respectfully submitted,

Tracey VanZandt,

Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**

## Integration Concerns

My name is Janet Smith. I have been a member of the COA Advisory Board since January 2019. I was also on the Integration Review Advisory Committee which discussed possible integration of the ADRC and COA in 2019. I am a Licensed Clinical Social Worker with 40 years of work experience, mostly as a medical social worker in hospice, home health, and dialysis settings, retiring in 2017.

I have many concerns about the proposed integration of the ADRC and COA which can be summarized under 3 sections: the roles of the two agencies, the process of decision-making regarding integration, and the outcome of this process which recommended integrating the two agencies.

### I – Fundamentally different agencies

One basic problem with integration is that the ADRC and Council on Aging have a different focus, mission, purpose, and services. The ADRC is a clearinghouse which provides information and referrals to a range of clients who are elderly and disabled. They serve many clients under the age of 60. One of their main roles is providing information about public funding (at a joint meeting of the ADRC and COA on 3/18/19, the ADRC stated that questions about public funding was their #1 call). The Council on Aging provides more actual services (as opposed to information and referral) to clients over the age of 60, including nutrition, transportation, caregiver and dementia support, workshops to promote healthy aging and most importantly, advocacy-related activities mandated by the Older Americans Act.

The difference in orientation of the two agencies is highlighted in a letter dated March 28, 2019, from Kate Luster, Director of Rock Co. Human Services (HSD). Kate says that HSD is committed “to assuring that all client needs are considered a priority, not that one population is more valued than another”. The Council on Aging has the opposite orientation, dedicated as it is to just one population: the elderly. If the elderly become HSD clients, they will lose their unique status and become just one part of a large organization trying to meet “all client needs”. The COA will be absorbed by the HSD.

### II – Flawed process of decision-making

Two main methods were used by the Integration Review Advisory Committee to make the decision to integrate. The first was comparing Rock County to other counties which have/have not integrated (integrated counties were over-represented in data). How relevant is what other counties are doing/have done? Is this data transferable to Rock County? These questions were not discussed, let alone answered. The second method was holding focus groups to discuss a possible integration. 23 people participated in 3 focus groups in 3 communities (the goal was 70 participants in 6 groups/communities). Of these 23 people, there were 15 Rock County residents aged 60 and over and 8 service providers. Aside from the concern about the difference between consumers and service providers, more senior citizen feed-back was needed from more communities in Rock County.

### III – Reasons to Integrate

The reasons to integrate need to be more compelling than the reasons not to do it. There were 3 talking points presented by those who supported integration:

- 1) “One stop shopping” - this would be resolved by combining the agencies into one location – it would not require combining the agencies themselves

2) “Best customer service”/”be best for customer” - best was never defined

3) “Would eliminate silos” - exactly what these silos were was never specified

The major problem with all of the above talking points was the lack of definition and specificity. What improvements would be achieved with integration? How would these improvements occur? There was speculation that integration might generate more funding (this is reflected in the memo from Josh Smith dated 10/8/20 where he said several times that “a combined department could generate more funding”). “Could” is not the same as “will”. Ultimately there was no answer to the fundamental question asked at one Integration Advisory Committee meeting - “could you show us a financial reason we should do it?” The supporters of integration could not show any financial advantages so they assumed what they were trying to prove.

In summary, the questions asked repeatedly by those opposed to integration were “what specific benefits if any would be derived from an integrated operation?” “How would services be better?” These questions were not answered in the Integration Advisory Committee meetings.

An additional talking point was related to “efficiencies of scale in staffing”. This idea was that ADRC and COA staff would be cross-trained to provide services to clients. The COA staff have over 50 years of combined experience providing services to a unique population, the elderly. Why should this service provision be diluted by assigning job duties to staff who do not have this deep expertise with aging issues? ADRC staff could (to use Josh Smith’s terminology) learn the programs but at what expense to the customer? How would it benefit the elderly if the COA becomes part of the much larger HSD?? Who would provide advocacy services for them, one of the main and mandated functions of the COA? How effectively would the elderly be represented?

In conclusion, what is the urgency to integrate? What was broken that is going to be fixed by integration? Many problems would be created by integration with no specific benefits. Some concerns (one-stop shopping, less customer confusion, staff working together) will be solved by co-location alone. Why not co-locate first and then consider the decision to integrate?

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF OCTOBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
30-3900-0000-63100	Office&Misc Exp	P2000713	10/22/2020	US BANK	ADMINS VARIOUS OFFICE SUPPLIES	424.73
					<b>Senior Citizen Program PROG TOTAL</b>	<b>424.73</b>
30-3903-0000-63100	Office&Misc Exp	P2000713	10/22/2020	US BANK	OFFICE SUPPLIES	61.51
					<b>Nutrition Program PROG TOTAL</b>	<b>61.51</b>
30-3904-0000-64907	Volunteer Exp	P2000713	10/22/2020	US BANK	HDM VOL BACKGROUND CHECKS	10.00
					<b>Delivered Meals PROG TOTAL</b>	<b>10.00</b>
30-3904-2020-62119	Other Services		10/15/2020	GREEN COUNTY HUMAN SERVICES	MILES	48.30
		P2000916	10/15/2020	BELOIT MEALS ON WHEELS INC	BELOIT HDM FOR SEPTEMBER 2020	3,058.00
		P2001027	10/15/2020	GREEN COUNTY HUMAN SERVICES	SEPT MEALS	402.06
		P2001034	10/01/2020	NUTRITION AND HEALTH ASSOCIATE	DIETITIAN FOR AUGUST	1,637.36
30-3904-2020-64124	Consumables	P2001054	10/22/2020	DE VERE COMPANY INC	NOV DISHWASHER LEASE-RIVERVIEW	370.31
					<b>HDM COVID-19 Funding PROG TOTAL</b>	<b>5,516.03</b>
30-3905-0000-62100	Cont Personnel	P2000754	10/22/2020	MANPOWER GROUP US INC	TRANSIT DRIVERS W/E 10/11	16,318.57
30-3905-0000-62410	R&M-Vehicles	P2000671	10/22/2020	GORDIE BOUCHER FORD LINCOLN ME	23-REPAIR SEAT	2,554.71
		P2001029	10/22/2020	BUDGET TRUCK AND AUTO BODY INC	23-TUNE UP-ADJUST PRESSURE	1,544.28
30-3905-0000-63100	Office&Misc Exp	P2000713	10/22/2020	US BANK	TRANS SUPPLIES	20.15
30-3905-0000-63501	Gas/Other Fuels	P2000830	10/22/2020	KWIK TRIP EXTENDED NETWORK	SEPT 2020 FUEL	3,565.85
30-3905-0000-64615	Client Costs	P2000929	10/22/2020	FIRST ADVANTAGE OCCUPATIONAL H	DRUG TESTING	37.43
30-3905-0000-64629	Other Transport					

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FOR THE MONTH OF OCTOBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2000739	10/01/2020	MENARDS	TRANSPORTION SUPPLIES	128.15
		P2000753	10/22/2020	OCCUPATIONAL HEALTH CENTER	PRE-EMP DRUG-ALCOHOL-HOPPE	61.00
<b>Elderly/Handicapped Transport PROG TOTAL</b>						<b>24,230.14</b>
30-3908-0000-64200	Training					
		P2000713	10/22/2020	US BANK	HEALTH PROMOTION SUPPLIES	306.01
<b>Title III-D PROG TOTAL</b>						<b>306.01</b>
30-3911-1405-64615	Client Costs					
		P2001120	10/22/2020	HERNANDEZ,RUTH	REIMBURSE RESPITE TO CLIENT	170.00
		P2001931	10/22/2020	O BRIEN,JEAN M	REIMBURSE RESPITE TOP CLIENT	745.00
<b>III-E Under 60 In-Home Respite PROG TOTAL</b>						<b>915.00</b>
30-3915-1405-64615	Client Costs					
		P2000908	10/22/2020	BRIGHTSTAR CARE	RESPITE SERVICES-STEPHAN RAYMO	704.30
		P2000910	10/22/2020	VISITING ANGELS LIVING ASSISTA	RESPITE SERVICE	100.00
		P2000973	10/22/2020	ALBRECHT,JOCELYN	REIMBURSE RESPITE TO CLIENT	217.50
		P2001031	10/22/2020	ALTERNATIVE HOME CARE INC	RESPITE SERVICES-BURNSIDE	700.00
		P2001140	10/22/2020	WILSON,JIM	REIMBURSE RESITE TO CLIENT	75.00
		P2001203	10/22/2020	HITER,LINDA	REIMBURSING RESPITE TO CLIENT	120.00
		P2001494	10/22/2020	TUTTLE,JANEAN	REIMBURSE RESPITE TO CLIENT	205.00
		P2001800	10/22/2020	ENLOE,PEGGY	REIMBURSE CLIENT FOR LIFT CHAI	1,639.53
		P2001933	10/22/2020	PERKINS,TALMAL	REIMBURSE RESPITE TO CLIENT	120.00
<b>III-E In-Home Respite PROG TOTAL</b>						<b>3,881.33</b>
30-3915-1408-64615	Client Costs					
		P2000713	10/22/2020	US BANK	CAREGIVER DOGS	455.96
		P2001440	10/22/2020	BURNSIDE,ELEANOR	REIMBURSE RESPITE TO CLIENT	205.08
		P2001853	10/01/2020	WEIDA,FAYE	REIMBURSE RESPITE TO CLIENT	62.04
		P2001869	10/08/2020	SSM HEALTH AT HOME	HHU MEMBER	25.00
		P2001928	10/22/2020	ADAMS PUBLISHING GROUP OF SOUT	SECOND INSTALLMENT FOR	2,157.10
		P2001929	10/22/2020	SSM HEALTH AT HOME	DEDUCTIBLE FOR PAT ZVOLANEK	275.00



**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF OCTOBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2001933	10/22/2020	PERKINS,TALMAL	REIMBURSE RESPITE TO CLIENT	120.00
		P2001964	10/22/2020	CRARY,MARY	REIMBURSE SUPPLIES TO CLIENT	40.06
<b>III-E Supplemental Services PROG TOTAL</b>						<b>3,340.24</b>
30-3915-1410-64615	Client Costs					
		P2001871	10/08/2020	KOLTYK,JO ANN	JOURNALING FOR WELL-BEING WORK	500.00
		P2001872	10/08/2020	ADAMS PUBLISHING GROUP OF SOUT	MARKETING FOR WORKSHOPS	1,140.00
<b>III-E Public Information PROG TOTAL</b>						<b>1,640.00</b>
30-3916-0000-62625	Outreach Service					
		P2001870	10/08/2020	MILTON HISTORICAL SOCIETY	WED WALKS 09-16	138.00
<b>Mobility Manager Grant PROG TOTAL</b>						<b>138.00</b>
30-3920-1405-64615	Client Costs					
		P2000910	10/22/2020	VISITING ANGELS LIVING ASSISTA	RESPITE SERVICES	125.00
		P2001052	10/01/2020	RICHARDSON,KATHY	REIMBURSE RESPITE TO CLIENT	180.00
		P2001932	10/22/2020	ASPIRE GENERATION LIBERTY LLC	RESPITE SERVICES-MESLER	63.00
<b>AFCSP In Home Respite PROG TOTAL</b>						<b>368.00</b>
30-3920-1408-64615	Client Costs					
		P2001052	10/01/2020	RICHARDSON,KATHY	REIMBURSE RESPITE TO CLIENT	94.44
		P2001878	10/08/2020	LUEDTKE,WALTER	REIMBURSEMENT TO CLIENT-LUEDTK	1,740.00
<b>AFCSP Supplemental Services PROG TOTAL</b>						<b>1,834.44</b>
30-3920-1411-64615	Client Costs					
		P2000928	10/22/2020	HOME AT EASE	RESPITE SERVICES-LAVEEN	75.00
		P2000974	10/22/2020	SEVERANCE,LINDA	REIMBURSE RESPITE TO CLIENT	210.00
<b>AFCSP Homemaker/Chores PROG TOTAL</b>						<b>285.00</b>
30-3920-1412-64615	Client Costs					
		P2001856	10/01/2020	ALMOST FAMILY	RESPITE SERVICE-LARSON	1,250.00

ROCK COUNTY

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION**  
FOR THE MONTH OF OCTOBER 2020

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
					AFCSP In-Home General Care PROG TOTAL	1,250.00

I have reviewed the preceding payments in the total amount of **\$44,200.43**

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Paula Schutt  
INITIATED BY



Paula Schutt  
DRAFTED BY

Education Veterans and Aging  
SUBMITTED BY

October 27, 2020  
DATE DRAFTED

**AMENDING THE 2020 COUNCIL ON AGING BUDGET TO ADJUST TITLE III C1  
CONGREGATE, TITLE III C2 HOME DELIVERED, TITLE III D PREVENTATIVE  
HEALTH, TITLE III E NFCSP, CARES ACT B SUPPORTIVE SERVICES, CARES ACT C2  
ALLOCATIONS**

**WHEREAS**, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging Resources (GWAAR) that are estimated during the budget preparation process; and,

**WHEREAS**, the most recent 2020 allocations have been received from the Greater Wisconsin Agency on Aging Resources.

**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby amend the 2020 Rock County Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 1/1/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Title III-C-1 (Nutrition Program)</u></b>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	286,433	(100,000)	186,433
<u>Use of Funds</u>			
30-3903-0000-62105 Contracted Food Services	101,882	(75,000)	126,882
30-3903-0000-62119 Other Contracted services	35,413	(10,000)	25,413
30-3903-0000-63110 Administrative Expenses	16,351	(15,000)	1,351
<b><u>Title III-C-2 (Delivered Meals)</u></b>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Aid	135,751	100,000	235,751
<u>Use of Funds</u>			
30-3904-0000-62105 Contracted Food Services	371,770	100,000	471,770
<b><u>Title III-D (Preventive Health)</u></b>			
<u>Source of Funds</u>			
30-3908-0000-42100 Federal Aid	9,267	340	9,607
<u>Use of Funds</u>			
30-3908-0000-62634 Prevention Services	9,517	340	9,857
<b><u>Title III-E (National Family Caregiver Support Program)</u></b>			
<u>Source of Funds</u>			
30-3915-0001-42100 Federal Aid	44,000	3,056	47,056
<u>Use of Funds</u>			
30-3915-0001-64615 Client Related Costs	44,000	3,056	47,056

47 <u>Account/Description</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
	<u>1/1/2020</u>	<u>(Decrease)</u>	<u>Budget</u>
48 <b><u>CARES ACT B</u></b>			
49 <u>Source of funds</u>			
50 <u>30-3901-0004-42100</u>	79,949	(50,000)	29,949
51 Federal Aid			
52 <u>Use of Funds</u>			
53 <u>30-3901-0004-64615</u>	79,949	(50,000)	29,949
54 Client Related Costs			
55			
56			
57 <b><u>CARES ACT III C2</u></b>			
58 <u>Source of Funds</u>			
59 <u>30-3904-2021-42100</u>	207,917	50,000	257,917
60 State Aid			
61 <u>Use of Funds</u>			
62 <u>30-3904-0000-62015</u>	371,770	50,000	421,770
63 Contracted Food Services			

Respectfully submitted,

EDUCATION, VETERANS AND AGING  
 SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

\_\_\_\_\_  
 Yuri Rashkin, Chair

Reviewed and approved on a vote of

\_\_\_\_\_  
 Louis Peer

\_\_\_\_\_  
 Finance Committee Chair

\_\_\_\_\_  
 Pam Bostwick

**LEGAL NOTE:**

\_\_\_\_\_  
 Jacob Taylor

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

\_\_\_\_\_  
 Doug Wilde

**FISCAL NOTE:**

*/s/ Richard Greenlee*

This resolution transfers \$100,000 in funding from the Congregate Meal program to the Home Delivered Meal program and \$50,000 of CARES Title II-B funding to the CARES Home Delivered Meal program. This is due to the high demand for home delivered meals due to COVID. The resolution also adjusts the Title III-D and Title III-E funding to actual awards.

Richard Greenlee  
 Corporation Counsel

*/s/ Sherry Oja*

**ADMINISTRATIVE NOTE:**

Recommended.

Sherry Oja  
 Finance Director

*/s/ Josh Smith*

Josh Smith  
 County Administrator

## **EXECUTIVE SUMMARY**

Most of the programs administered by the Council on Aging are funded with federal Older Americans Act and revenues. Due to the COVID 19 Pandemic additional government funding has become available. In addition, GWAAR, (Greater Wisconsin Agency on Aging Resources) has opened up restrictions on transfers of funds between programs. This resolution reflects not only the additional funding, but transfers as well.