

ROCK COUNTY, WISCONSIN



EDUCATION, VETERANS & AGING SERVICES COMMITTEE TUESDAY, NOVEMBER 20, 2018 - 4:00 P.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – October 16, 2018
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Review of Payments
7. Resolutions
 - A. Amending the 2018 Council on Aging Budget to Adjust Alzheimer's Family & Caregiver Program Allocation
 - B. Recognizing Joyce Lubben
8. Updates and Possible Action
 - A. Review and Approval of 2019 Application for s.85.21 Specialized Transportation Assistance Program for Counties – Nick Osborne
 - B. County Comparison of s.85.21 Funded Programs – Nick Osborne
 - C. Update on the Seniors Volunteering for Seniors Program – Bob Harlow
9. Committee Requests and Motions
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2018

| Account Number | Account Name | PO# | Check Date | Vendor Name | Inv/Enc Amt |
|--|------------------|----------|------------|--------------------------------|------------------|
| 30-3900-0000-63100 | OFC SUPP & EXP | P1801770 | 10/25/2018 | US BANK | 18.57 |
| SENIOR CITIZEN PROGRAM PROG TOTAL | | | | | 18.57 |
| 30-3901-0000-63100 | OFC SUPP & EXP | P1801770 | 10/25/2018 | US BANK | 3.42 |
| 30-3901-0000-64200 | TRAINING EXP | P1802450 | 10/11/2018 | GWAAR | 30.00 |
| 30-3901-0000-64203 | EDUC MAT & SUPPL | P1802339 | 10/04/2018 | JAX CUSTOM PRINTING INC | 190.00 |
| TITLE III-B PROG TOTAL | | | | | 223.42 |
| 30-3903-0000-62105 | FOOD SERVICES | P1800946 | 10/04/2018 | BEST EVENTS | 10,568.30 |
| 30-3903-0000-62119 | OTHER SERVICES | P1800290 | 10/04/2018 | MANPOWER GROUP US INC | 6,260.98 |
| | | P1800292 | 10/04/2018 | NUTRITION AND HEALTH ASSOCIATE | 1,636.19 |
| | | P1800296 | 10/25/2018 | PROGUARD SERVICES AND SOLUTION | 160.54 |
| | | P1801377 | 10/04/2018 | ADECCO EMPLOYMENT SERVICES INC | 538.56 |
| 30-3903-0000-62625 | OUTREACH SERVICE | P1800298 | 10/11/2018 | MENARDS | 12.94 |
| 30-3903-0000-63100 | OFC SUPP & EXP | P1801770 | 10/25/2018 | US BANK | 30.17 |
| 30-3903-0000-63300 | TRAVEL | P1802502 | 10/18/2018 | TRACY,CHRISTINE | 62.68 |
| | | P1802504 | 10/18/2018 | MARTINSON,AMY | 41.97 |
| 30-3903-0000-64124 | CONSUMABLE SUPPL | P1800946 | 10/04/2018 | BEST EVENTS | 562.06 |
| 30-3903-0000-64200 | TRAINING EXP | P1802478 | 10/18/2018 | WAND | 45.00 |
| 30-3903-0000-64904 | SUNDRY EXPENSE | P1800298 | 10/11/2018 | MENARDS | 39.98 |
| | | P1801770 | 10/18/2018 | US BANK | 453.93 |
| NUTRITION PROGRAM PROG TOTAL | | | | | 20,413.30 |
| 30-3904-0000-62105 | FOOD SERVICES | P1800282 | 10/25/2018 | GREEN COUNTY HUMAN SERVICES | 268.08 |
| | | P1800946 | 10/04/2018 | BEST EVENTS | 18,501.81 |
| 30-3904-0000-62119 | OTHER SERVICES | P1800274 | 10/18/2018 | BELOIT MEALS ON WHEELS INC | 4,094.50 |
| 30-3904-0000-64124 | CONSUMABLE SUPPL | P1800946 | 10/04/2018 | BEST EVENTS | 766.64 |
| 30-3904-0000-64904 | SUNDRY EXPENSE | P1802398 | 10/11/2018 | OLIVER PACKAGING AND EQUIPMENT | 1,896.00 |
| 30-3904-0000-64907 | VOL RELATED EXP | P1801770 | 10/18/2018 | US BANK | 267.42 |
| DELIVERED MEALS PROG TOTAL | | | | | 25,794.45 |
| 30-3905-0000-62100 | CONTRACTED SERV | | | | |

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2018

| Account Number | Account Name | PO# | Check Date | Vendor Name | Inv/Enc Amt |
|--------------------|------------------|---|------------|--------------------------------|------------------|
| 30-3905-0000-62410 | R & M-VEHICLES | P1800290 | 10/04/2018 | MANPOWER GROUP US INC | 38,250.65 |
| | | P1800276 | 10/11/2018 | BUDGET TRUCK AND AUTO BODY INC | 293.43 |
| | | P1800297 | 10/25/2018 | VAN GALDER BUS COMPANY | 15.00 |
| | | P1800874 | 10/18/2018 | FAGAN TRUCK AND TRAILER | 564.82 |
| 30-3905-0000-63501 | GAS & FUELS | P1802256 | 10/04/2018 | GORDIE BOUCHER FORD LINCOLN ME | 5,323.04 |
| | | P1800293 | 10/11/2018 | KWIK TRIP EXTENDED NETWORK | 6,485.76 |
| 30-3905-0000-64629 | OTHER TRANSP.EXP | P1800279 | 10/04/2018 | FIRST ADVANTAGE OCCUPATIONAL H | 193.98 |
| | | P1800298 | 10/04/2018 | MENARDS | 142.90 |
| | | P1801770 | 10/18/2018 | US BANK | 30.00 |
| | | ELDERLY & HANDCAPPED TRANSP PROG TOTAL | | | 51,299.58 |
| 30-3915-0000-63200 | PUBL/SUBCR/DUES | P1802436 | 10/11/2018 | AKRE ENTERPRISES SENIOR REVIEW | 150.00 |
| | | TITLE III-E FAM CAREGIVER SUPP PROG TOTAL | | | 150.00 |
| 30-3915-1405-64615 | CLIENT REL.COSTS | P1800275 | 10/11/2018 | BRIGHTSTAR | 67.00 |
| | | P1801090 | 10/25/2018 | BIRKHOLZ,BOB | 80.00 |
| | | P1801104 | 10/11/2018 | HOME COMPANION REGISTRY | 100.00 |
| | | P1801800 | 10/11/2018 | HERNANDEZ,RUTH | 120.00 |
| | | P1801869 | 10/11/2018 | ASPIRE GENERATION LIBERTY LLC | 84.00 |
| | | P1802367 | 10/11/2018 | CLARK,ANGELA S | 336.06 |
| | | P1802449 | 10/11/2018 | CYNOVA,ANTHONY | 132.00 |
| | | P1802458 | 10/11/2018 | STATELINE FAMILY YMCA | 59.00 |
| | | P1802474 | 10/18/2018 | PHALIN,ROGER | 500.00 |
| | | III-E RESPITE - IN HOME PROG TOTAL | | | 1,478.06 |
| 30-3915-1408-64615 | CLIENT REL.COSTS | P1801738 | 10/11/2018 | CARLSON,MARYLS | 120.00 |
| | | P1801800 | 10/11/2018 | HERNANDEZ,RUTH | 34.00 |
| | | P1802367 | 10/11/2018 | CLARK,ANGELA S | 75.00 |
| | | III-E SUPPLEMENTAL SERVICES PROG TOTAL | | | 229.00 |
| 30-3916-0000-62625 | OUTREACH SERVICE | P1801770 | 10/25/2018 | US BANK | 64.10 |
| 30-3916-0000-64200 | TRAINING EXP | P1801770 | 10/25/2018 | US BANK | 82.00 |
| | | MOBILITY MANAGER GRANT PROG TOTAL | | | 146.10 |
| 30-3920-1405-64615 | CLIENT REL.COSTS | P1800272 | 10/11/2018 | ALTERNATIVE HOME CARE INC | 1,055.00 |
| | | P1800275 | 10/11/2018 | BRIGHTSTAR | 225.00 |
| | | P1800976 | 10/11/2018 | SEVERANCE,LINDA | 192.00 |
| | | P1801089 | 10/11/2018 | RICHARDSON,KATHY | 289.00 |
| | | P1801104 | 10/11/2018 | HOME COMPANION REGISTRY | 140.00 |

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2018

| Account Number | Account Name | PO# | Check Date | Vendor Name | Inv/Enc Amt |
|--------------------|------------------|---|------------|----------------------|-----------------|
| | | P1801223 | 10/11/2018 | OLSON,SUE | 144.00 |
| | | P1802460 | 10/11/2018 | VISITING ANGELS LAS | 420.75 |
| | | P1802463 | 10/11/2018 | RORABECK,KIM | 576.00 |
| | | AFCSP RESPITE - IN HOME PROG TOTAL | | | 3,041.75 |
| 30-3920-1406-64615 | CLIENT REL.COSTS | | | | |
| | | P1800289 | 10/11/2018 | KANDU INDUSTRIES INC | 820.00 |
| | | AFCSP FACILITY BASED - DAY PROG TOTAL | | | 820.00 |
| 30-3920-1408-64615 | CLIENT REL.COSTS | | | | |
| | | P1801140 | 10/25/2018 | EWING,ANN | 160.13 |
| | | P1801845 | 10/18/2018 | SCHLEISNER,SUZANNE | 270.00 |
| | | AFCSP SUPPLEMENTAL SERVICES PROG TOTAL | | | 430.13 |
| 30-3921-0000-63100 | OFC SUPP & EXP | | | | |
| | | P1801770 | 10/25/2018 | US BANK | 44.46 |
| 30-3921-0000-64200 | TRAINING EXP | | | | |
| | | P1801770 | 10/25/2018 | US BANK | 549.64 |
| | | BENEFIT SPECIALIST GRANT PROG TOTAL | | | 594.10 |

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2018

| <u>Account Number</u> | <u>Account Name</u> | <u>PO#</u> | <u>Check Date</u> | <u>Vendor Name</u> | <u>Inv/Enc Amt</u> |
|-----------------------|---------------------|------------|-------------------|--------------------|--------------------|
|-----------------------|---------------------|------------|-------------------|--------------------|--------------------|

I have reviewed the preceding payments in the total amount of **\$104,638.46**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2018

| Account Number | Account Name | PO# | Check Date | Vendor Name | Inv/Enc Amt |
|------------------------------------|------------------|----------|------------|------------------------------|-----------------|
| 38-3800-0000-63100 | OFC SUPP & EXP | P1800269 | 10/11/2018 | STAPLES BUSINESS ADVANTAGE | 98.27 |
| 38-3800-0000-64200 | TRAINING EXP | P1801783 | 10/25/2018 | US BANK | 1,312.00 |
| 38-3800-0000-64607 | VET BURIAL BENEF | P1802395 | 10/18/2018 | COOKSVILLE CEMETERY | 188.00 |
| | | P1802473 | 10/18/2018 | CLINTON CEMETERY ASSOCIATION | 216.00 |
| VETERANS SERVICE PROG TOTAL | | | | | 1,814.27 |

I have reviewed the preceding payments in the total amount of **\$1,814.27**

Date:

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

November 2, 2018
DATE DRAFTED

**AMENDING THE 2018 COUNCIL ON AGING BUDGET TO ADJUST ALZHEIMER'S
FAMILY & CAREGIVER PROGRAM ALLOCATION**

1 **WHEREAS**, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging
2 Resources to administer the Alzheimer's Family and Caregiver Program in support of families dealing
3 with dementia; and,
4

5 **WHEREAS**, the most recent 2018 allocation has been received.
6

7 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
8 this _____ day of _____, 2018 does hereby amend the 2018 Rock County Council on
9 Aging budget as follows:
10

| <u>Account/Description</u> | <u>Budget at 09/01/2018</u> | <u>Increase (Decrease)</u> | <u>Amended Budget</u> |
|---|---------------------------------|--------------------------------|---------------------------|
| <u>Alzheimer's Family Caregiver Support Program</u> | | | |
| <u>Source of Funds</u> | | | |
| 30-3920-0000-42200 State Aid | \$68,469 | \$2,077 | \$70,546 |
| <u>Use of Funds</u> | | | |
| 30-3920-0000-64615 Client Related Costs | \$54,212 | \$2,077 | \$56,289 |

Respectfully submitted,

EDUCATION, VETERANS AND AGING SERVICES
COMMITTEE

FINANCE COMMITTEE
ENDORSEMENT

Rick Richard, Chair

Reviewed and approved on a vote of

Norvain Pleasant, Vice Chair

Mary Mawhinney, Chair

Tom Brien

Craig Gramke

Phillip Owens

AMENDING THE 2018 COUNCIL ON AGING BUDGET TO ADJUST ALZHEIMER'S FAMILY &
CAREGIVER PROGRAM ALLOCATION
PAGE 2

FISCAL NOTE:

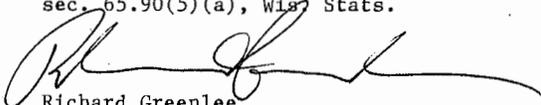
The resolution authorizes the acceptance and expenditure of \$2,077 in additional state aid for the Alzheimer's Family and Caregiver program.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

From time to time the Greater Wisconsin Agency on Aging Resources, the area agency on aging adjusts funding allocations. This resolution increases funding for the 2018 AFCSP program by \$2,077.

No county tax levy is required.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans, and Aging
Services Committee
INITIATED BY
Education, Veterans, and Aging
Services Committee
SUBMITTED BY



Nick Osborne
DRAFTED BY

November 1, 2018
DATE DRAFTED

RECOGNIZING JOYCE LUBBEN

- 1 **WHEREAS**, Joyce Lubben was hired as Director of Elderly Programs on April 22, 1996; and,
2
3 **WHEREAS**, Ms. Lubben has successfully overseen the Council on Aging Department and its ever changing
4 role in providing congregate meals, home delivered meals, elderly nutrition, and specialized transit; and,
5
6 **WHEREAS**, Ms. Lubben has had many accomplishments, including:
7
8 - Completing research and evaluations on the Stand Up, Stepping On, and Lighten Up Programs to
9 make them more effective and evidence based
10 - Spearheading the idea of Health Promotion and Information and Assistance Specialists for
11 seniors
12 - Establishing new programs such as Mobility Management and Cycling Without Age
13
14 **WHEREAS**, Ms. Lubben's extensive knowledge of senior citizen programs and commitment to her clients
15 will be missed; and,
16
17 **WHEREAS**, Ms. Lubben will be retiring from service to Rock County on January 2, 2019; and,
18
19 **WHEREAS**, the Rock County Board of Supervisors wishes to recognize Joyce Lubben for her
20 achievements and significant contributions to Rock County.
21
22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
23 this _____ day of _____, 2018 does hereby recognize Joyce Lubben for her over 22 years of
24 service and extends best wishes in her future endeavors.

Respectfully submitted,

EDUCATION, VETERANS, AND AGING SERVICES COMMITTEE

Rick Richard, Chair

Craig Gramke

Norvain Pleasant, Vice Chair

Phillip Owens

Tom Brien

RECOGNIZING JOYCE LUBBEN
Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Louis Peer

Mary Mawhinney, Vice Chair

Alan Sweeney

Richard Bostwick

Terry Thomas

Henry Brill

Bob Yeomans

Betty Jo Bussie

2019 APPLICANT INFORMATION FORM

For additional information on this Application Workbook,
please refer to the §85.21 Application Guidelines for CY2019

County of Rock

Primary Contact for this grant program

Name Joyce Lubben

Telephone Number 608-757-5416

Extension

Email Address joyce.lubben@co.rock.wi.us

Application Preparer (if different than primary contact)

Name N/A

Organization

Telephone Number

Extension

Email Address

Applicant Status

Place your initials in box to the right to certify your eligibility - You are certifying that the applicant is a county government, or an agency of the county department. Private non-profits or Aging Units organized as a non-profit under Wis. Stat. 46.82(1)(a)3, are not eligible to apply for this grant.

JEL

Organization Info

Place your initials in box certifying all organization information, including, contacts and titles, have been updated in the BlackCat Online Grant Management System (GMS) and are true and correct to the best of your ability.

JEL

Federal Grant Match

Please place an "X" next to any federal grant that will be using §85.21 funds as local match.

5310

5307

5311

Other (Please explain)

Coordination

Please identify the county's coordinated plan name, goal(s) and page number(s) in which your §85.21 project(s) is/are derived from

Title of Coordinated Plan: Rock County Public Transit-Human Services Coordinated Transportation Plan

The goal(s) and/or strategies from which your project is included:

1. Improve access to and quality of transportation information for transportation disadvantaged populations. 2. Develop service parameters that best meet the needs of transportation disadvantaged populations. 6. Increase access to goods and services through virtual mobility. 7. Maintain existing services.

Page number(s) of the Coordinated plan in which the goals may be referenced:

Pages 21-24, 26-27

Assessibility

Please indicate whether or not §85.21 state aid be used for the transportation of persons you cannot walk or who walk with assistance during the calendar year.

YES

NO

(If no, please explain how the Americans with Disabilities Act (ADA) requirements for equivalency of service between ambulatory and non-ambulatory passengers will be met.) _____

APPLICANT CHECKLIST

County of **Rock**

| Required Components | Complete |
|--|----------|
| Update Contact Information in BlackCat Online GMS | ✓ |
| Upload completed application workbook: | ✓ |
| Application Information Form | ✓ |
| Complete Vehicle Inventory <i>(regardless of funding source)</i> | ✓ |
| Trust Fund Plan <i>(for counties with a signed board resolution)</i> | ✓ |
| Third Party Contracts | ✓ |
| Project Descriptions & Budgets | ✓ |
| Review Summary tab | ✓ |
| Upload Transmittal Letter | ✓ |
| Upload Public Hearing and Notice | ✓ |
| Upload Local Review Form | ✓ |
| <i><u>If applicable:</u></i> Upload Third Party Contracts &/or Leases to the "Resources" tab | ✓ |

TRUST FUND SPENDING PLAN

County of **Rock**

Instructions: Please record your plan on how your county will spend down their trust fund over the next three years.
Be as specific as possible. Do NOT include 2018 purchases made with trust funds.

| Expenditure Item <i>If non-vehicle capital purchase, please provide description on second page below.</i> | Planned year of purchase (YYYY) | Project Cost |
|--|------------------------------------|---------------------|
| 5310-funded mini-bus | 2019 | \$10,800.00 |
| conversion costs | 2019 | \$6,000.00 |
| 5310 funded medium bus | 2019 | \$13,400.00 |
| conversion costs | 2019 | \$7,000.00 |
| 5310 funded medium bus | 2019 | \$13,400.00 |
| conversion costs | 2019 | \$7,000.00 |
| 5310 funded minibus | 2020 | \$12,625.00 |
| conversion costs | 2020 | \$7,000.00 |
| 5310 funded minibus | 2020 | \$12,625.00 |
| conversion costs | 2020 | \$7,000.00 |
| | | |
| Total projected cost of 3-year plan | | \$ 96,850.00 |

Estimated amount state aid to be held in trust on 12/31/2018 **\$96,850.00**

| Will auto calculate based on year entered above | Enter amount of funds planning to add for the next 3 years. If none, enter "0". | | | |
|---|---|-----|----------------------------|--------------|
| Spending plan for 2019 = \$ 57,600.00 | Funds added for 2019 = | \$- | Est. balance on 12/31/19 = | \$ 39,250.00 |
| Spending plan for 2020 = \$ 39,250.00 | Funds added for 2020 = | \$- | Est. balance on 12/31/20 = | \$ - |
| Spending plan for 2021 = \$ - | Funds added for 2021 = | \$- | Est. balance on 12/31/21 = | \$ - |

Date complete 9/5/2018

Prepared by Joyce Lubben

Narrative for non-vehicle equipment purchases. *Please explain why you are requesting WisDOT approval for an exception. If already received WisDOT approval, please list date approval received. (Hint: Use "ALT" and "Enter" to start a new paragraph.)

PROJECT DESCRIPTION

County of **Rock**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: "Alt" + "Enter" will all out to break to the next line.
- **Be sure to complete all 3 pages for each project.**

Project Name **Rock County Transit**

Third Party Provider **N/A**

Date contract last updated

Type of Service (Place an "x" next to the type of service you will be providing for this project)

| | | | |
|-----------------------------|--|----------------------------|--------------------------|
| Volunteer Driver | <input type="checkbox"/> | Voucher Program | <input type="checkbox"/> |
| Vehicle Purchase | <input type="checkbox"/> | Management Study | <input type="checkbox"/> |
| Planning Study | <input type="checkbox"/> | Brief description of Study | <input type="text"/> |
| Other (provide explanation) | Door-to-door, demand-response service throughout Rock County with lift-equipped vehicles. | | |

General Project Summary (Provide a brief description of this project. Use "ALT" and "Enter" to start a new paragraph.)

The Rock County Transit Program operates county-owned lift-equipped mini-buses or lift-equipped wagons to serve persons who are elderly and/or disabled. The service operates within the boundaries of Rock County. Approximately 30,000 one-way trips are provided annually. Trips are either provided on a reservation basis or, as in the case of dialysis treatment, are scheduled routinely. Buses are scheduled on a "shared ride" basis. Several passengers may be transported at one time to facilitate provision of service to as many passengers as possible.

In addition, Rock County Transit serves as the paratransit provider for the cities of Beloit and Janesville. This service accounts for approximately 28% of the ridership.

Rock County Transit vehicles are also used, on occasion, to provide group travel during those hours the vehicles are not in operation, e.g. an outing for a nursing home, Wednesday Walks or travel training.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use "ALT" and "Enter" to start a new line.)

The project serves all of Rock County, including rural areas and the cities of Beloit and Janesville.

Service Hours *(Indicate your general hours of service for this project.)*

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|------------|--------|-----------|-----------|-----------|-----------|-----------|-----------|
| Start time | | 6:15 a.m. | 8:45 a.m. |
| End Time | | 6:15 p.m. |

Additional description
(if applicable)

Service Requests *(Briefly describe how your service is requested for this project)*

Transportation service is requested by calling, faxing or writing to Rock County Transit at least one day prior to the required ride. Services should be requested by 12:00 noon to receive scheduling consideration for the next day. This may be waived in the event of emergency, if space allows. Medical appointments are given priority.

Passenger Eligibility *(Briefly indicate passenger eligibility requirements for this project)*

Service is available to all Rock County residents who are disabled, or are at least age 55. Service eligibility for individuals who are disabled is defined by the Americans with Disabilities Act. Persons who are neither elderly nor disabled will be served if no elderly person or person with a disability will be denied service to accommodate the non-elderly/disabled individual.

Passenger Revenue *(Briefly describe passenger revenue requirements for this project)*

Rock County Transit requires a co-payment of \$5.00 - \$6.00 per one-way trip which is payable upon embarking the vehicle. A passenger may purchase multi-ride tickets that will be punched for each one-way trip the passenger takes. If the passenger does not have the economic resources to make a payment, or if the passenger is not competent to make a payment, a waiver may be granted on a case-by-case basis. Transportation is also provided to eligible recipients of the Family Care benefit.

PROJECT BUDGET

| Section Description | Amount |
|---------------------|--------|
|---------------------|--------|

Annual Expenditures

Enter the amount of **total** expenditures for this projects

Total Expenses \$977,459

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used to for this projects.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

| | | |
|---|---------------|--|
| A. §85.21 funds from annual allocation | Total from A. | \$426,404 |
| B. §85.21 funds from trust fund | Total from B. | \$63,206 |
| C. County Match Funds | Total from C. | \$85,281 |
| D. Passenger Revenue | Total from D. | \$156,000 |
| E. Older American Act (OAA) funding | Total from E. | |
| F. §5310 Operating or Mobility Management funds | Total from F. | \$150,400 |
| G. Other funds | Total from G. | \$96,168 |

(provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

| | | |
|----|----------------|---|
| 1. | Municipalities | Total \$96,168 |
| 2. | | Total |
| 3. | | Total |
| 4. | | Total |
| 5. | | Total |
| 6. | | Total |

Revenue Total \$977,459

| | |
|--|------------|
| Expenditures should equal revenue | \$0 |
|--|------------|

**COUNTY ELDERLY TRANSPORTATION
2019 PROJECT BUDGET SUMMARY**

County of

Rock

Project Name

| | | | | | | | | | |
|---------------------|---|---|---|---|---|---|---|---|--------|
| Rock County Transit | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Totals |
|---------------------|---|---|---|---|---|---|---|---|--------|

Project Expenses

| | | | | | | | | | | |
|------------------------|--------------|--------|--------|--------|--------|--------|--------|--------|--------|--------------|
| Total Project Expenses | \$977,459.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$977,459.00 |
|------------------------|--------------|--------|--------|--------|--------|--------|--------|--------|--------|--------------|

Project Revenue by Funding Source

| | | | | | | | | | | |
|---------------------------|--------------|--------|--------|--------|--------|--------|--------|--------|--------|--------------|
| \$85.21 Annual Allocation | \$426,404.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$426,404.00 |
| \$85.21 Trust Fund | \$63,206.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$63,206.00 |
| County funds | \$85,281.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$85,281.00 |
| Passenger Revenue | \$156,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$156,000.00 |
| Older American Act (OAA) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| \$5310 grant funds | \$150,400.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$150,400.00 |
| Total from other funds | \$96,168.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$96,168.00 |
| 1. | \$96,168.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$96,168.00 |
| 2. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 5. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

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| Expenses - revenue = | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
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Memo

To: EVAS Committee
CC: Josh Smith
From: Joyce Lubben, Director
Date: November 7, 2018
Re: s.85.21 County Comparison

Per Committee request I solicited information from the Wisconsin Department of Transportation regarding how other counties are utilizing their s.85.21 funding. I received a list of counties that the DOT considers are doing solid work. These counties were contacted and asked to respond to the questions below.

Counties that were recommended but did not respond are Barron County, Fond du Lac County, Grant County, Oneida County, Polk County, and Sheboygan County.

RICHLAND COUNTY

HOW DO YOU STRUCTURE TRANSPORTATION FOR ELDERLY AND DISABLED POPULATIONS?

The Richland County Transportation program has both a volunteer driver escort program and bus program which serves Richland County residents who are disabled or 60 plus, and out of county residents who are coming into Richland County for services. Services are generally provided M-F from 8:00 am -5:00 pm. We will provide trips outside of those times on a case to case basis. Individuals utilizing the driver escort program are charged a co-pay rate of \$20-\$40 depending on mileage. Mileage begins at the drivers' home and ends at the drivers' home. We also provide door through door wheelchair transportation as well. These are charged at a per mile, per hour, plus coordination fee, cost.

Passengers generally need to give a 2 business day notice of appointments. We are finding that is not enough notice. Our schedules fill fast so we always encourage people to call their trips in as soon as possible. If we have drivers available we will arrange last minute trips as well.

Since we are a very rural community and have very few options for transportation we have developed a bus program which has routes that run daily dependent on need. These routes connect Richland County residents to other communities. We go to surrounding counties for recreation, medical needs, and personal business. The cost of this is \$5 round trip. The bus leaves the office at 8:30 each morning and returns to the office generally by 3:00. In addition to our daily routes we have added a grocery route on

Mondays. These routes run as long as we have 1 person who has reserved a spot by noon the business day before.

One-way trips per year?

In 2017 our Driver Escort program had 23 volunteers and provided 4,447 one way trips to 2,231 passengers. Our bus program provided 1,490 one way trips to 742 passengers. Richland County has around 18,000 residents so this is a high number of trips. We have consistently seen an 8-10% increase in trips year after year.

WHAT IS YOUR SERVICE AREA (ARE YOU STRICTLY IN COUNTY OR DO YOU CROSS COUNTY LINES)?

We serve Richland County residents 1st. If there are people who need a volunteer driver and they are coming into Richland County for services we will serve them as well. Our bus routes pick up people anywhere, within 3 miles, of our scheduled routes. These routes originate in Richland County and go into Grant, Sauk, and Vernon counties.

OF VEHICLES AND HOW ARE THEY FUNDED?

We currently have 7 vehicles; 2 for the ADRC; 2 for the local Sheltered Workshop, and 2 for the 2 nursing homes in Richland County; we also have 1 that we are working on retiring.

STAFF POSITIONS?

The transportation program is located within the ADRC. I have 1 transportation secretary, 4 paid part time drivers, 25 volunteer drivers. As Manager of the unit I am also very involved in the program, I personally write the grants, preparing reports, and the budgets.

ARE DRIVERS COUNTY EMPLOYEES OR CONTRACTED?

Bus Drivers are part time (17.5 hours/wk.) county employees

WHAT IS THE PASSENGER CO-PAY?

Co pays are: under 100 miles = \$20.00, 101 miles-140 miles = \$25.00, 141-170 miles = \$30.00, 171-200 miles = \$40.00

Bus routes are \$5 roundtrip, private pay Wheel Chair transport = .75 per mile/\$14.00hr/\$12.00 coordination fee.

Family Care – Inclusa - driver escort IRS rate per mile + \$10.00 coordination fee, Care WI – IRS rate per mile + \$12.00 coordination fee.

HOW MUCH TAX LEVY DOES THE COUNTY PUT INTO YOUR BUDGET?

Generally the county only puts in the required match for 85.21 and for 5310 operating. We also use a part of our 85.21 allocation to support our bus program.

EAU CLAIRE COUNTY

HOW DO YOU STRUCTURE TRANSPORTATION FOR ELDERLY AND DISABLED POPULATIONS?

The City of Eau Claire has a fixed route transit system that operates and we contract with them for Paratransit. They have been the holder of the contract for many years, and we are starting a new contract cycle in 2019-2023. We are able to maximize funding and provide more rides through federal dollars on their end by doing it this way.

We provide transportation for older adults (60) and adults with disabilities who cannot ride the bus due to a disability or inability to get to the bus stop.

Project 1: Rides in the city are billed through them through our contracted provider-Abby Vans. The city pays the bill to Abby and then we pay the city for our portion of the project 1 rides.

Project 2: We also have "county" rides which are for individuals who are unable to take the bus because they are not on the fixed route or it is after hours, on Sunday and out of county, and the billing comes to us directly for these rides. Individuals who want to apply for para-transit must complete an application and all applications are processed through the city.

Project 3: We also have a rural transportation vehicle that is wheelchair accessible. This is something that our agency purchased last year to provide scheduled rides that are no cost.

*We also help coordinate veteran transportation that is not part of our DAV Van. The billing comes through us and then we distribute funding through them. These rides are also done through Abby Vans.

ONE-WAY TRIPS PER YEAR?

City and County: Roughly 22,000 rides in 2017. Average is about 24,000 rides.

WHAT IS YOUR SERVICE AREA (ARE YOU STRICTLY IN COUNTY OR DO YOU CROSS COUNTY LINES)?

Project 1 is only in the city, Project 2 is the county and then we provide rides out of county for an extra fee and approval must go through our office prior to the ride.

OF VEHICLES AND HOW ARE THEY FUNDED?

We contract for our services so these are all done through Abby Vans. We do have one van that we purchased using our 85.21 trust fund dollars and the driver salary is paid in full by 85.21 along with routine maintenance and upkeep of vehicle. We were able to purchase extra equipment using trust fund dollars.

STAFF POSITIONS?

We have 1 driver/coordinator for our rural transportation program. I coordinate the transportation agreements and take care of billing on the ADRC end and then we have a fiscal person who helps with the annual report and application. Abby Vans employees hundreds of staff and the city has 2 main staff that operate the transportation. We round robin referrals with our options counselors for out of county requests.

ARE DRIVERS COUNTY EMPLOYEES OR CONTRACTED?

Our rural transportation driver/coordinator for Project 3 is a county employee.

WHAT IS THE PASSENGER CO-PAY?

For Project 1, the city dictates the copay for those rides so they are \$3.50 each way or \$7 round trip.

For Project 2: same copay except after hours trips for county (Saturday when the bus doesn't run) as well as Sunday rides (which are all county as the bus doesn't run on Sunday) are \$3 each way or \$6 round trip. The out of county rate is also \$3 each way plus \$.55 per mile outside of the county line. We added the Sunday rides as many people use for church. The hours are limited, but it is heavily used.

HOW MUCH TAX LEVY DOES THE COUNTY PUT INTO YOUR BUDGET?

Every county is so different, and we have been conversing with surrounding counties as cross county trips seem to continue to be the barrier-specifically with medical appointments. It is costly for us to provide those rides and we are trying to figure out a way that would make it more seamless.

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| MANITOWOC COUNTY |
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HOW DO YOU STRUCTURE TRANSPORTATION FOR ELDERLY AND DISABLED POPULATIONS?

We fund 4 projects which I will summarize, and the City contracts with a 3rd party provider to do the paratransit services.

Our 4 projects include 2 fixed routes daily: One is to a sheltered employment service and the other is Elderly ambulatory service.

The other 2 projects are volunteer programs –one is out of county medical and the other serves rural county residents.

ONE-WAY TRIPS PER YEAR? 24,642

WHAT IS YOUR SERVICE AREA (ARE YOU STRICTLY IN COUNTY OR DO YOU CROSS COUNTY LINES)?

Manitowoc County only (although our ADRC serves 2 counties, Kewaunee Co. has chosen to run their own transportation)

OF VEHICLES AND HOW ARE THEY FUNDED?

4 large buses, 2 vans and a car – mainly purchased through 5310, but maintained with 85.21 funding

STAFF POSITIONS?

Contracted Mobility Manager and a part-time outreach coordinator, and some supervisory time from the ADRC

ARE DRIVERS COUNTY EMPLOYEES OR CONTRACTED?

Contracted and volunteers

WHAT IS THE PASSENGER CO-PAY?

Paratransit is \$2.00 per stop one way
Rural is \$6 round trip for groups of 2 or more
Out of county is IRS mileage reimbursement
Meal site stops are \$.75 each way

HOW MUCH TAX LEVY DOES THE COUNTY PUT INTO YOUR BUDGET?

20% match for both 5310 and 85.21

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| WAUPACA COUNTY |
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HOW DO YOU STRUCTURE TRANSPORTATION FOR ELDERLY AND DISABLED POPULATIONS?

We provide non-emergency transportation for individuals who are aging (60+) and individuals with disabilities (any age) through a volunteer driver program. Our volunteer drivers are reimbursed mileage at the current IRS mileage reimbursement rate and our riders pay based on a flat rate payment structure based on trip distance. See chart below.

ONE-WAY TRIPS PER YEAR? 2018 – 10,186 (actual); 13,581 projected

WHAT IS YOUR SERVICE AREA (ARE YOU STRICTLY IN COUNTY OR DO YOU CROSS COUNTY LINES)?

We travel statewide and at times have taken riders outside of state.

OF VEHICLES AND HOW ARE THEY FUNDED?

Volunteers utilize their own vehicles. We require proof of up to date vehicle insurance, valid WI driver's license and complete a criminal and DHS caregiver background check

STAFF POSITIONS?

We have one full-time Volunteer Transportation Coordinator who receives all incoming requests for rides, schedules & dispatches drivers. We have a shared clerical staff for billing and data entry.

ARE DRIVERS COUNTY EMPLOYEES OR CONTRACTED? Volunteers. At this time we have over 30 dedicated and wonderful volunteers. We have drivers that drive as little as 50-100 miles a month to drivers who put on close to 9,000 miles per month!

WHAT IS THE PASSENGER CO-PAY?

- In-Town Trip = \$2.25
- In County Trip = \$5.00
- Out of County Trip, Less than 100 miles = \$10.00
- Out of County Trip, More than 100 miles and less than 200 miles = \$15.00
- Out of County Trip, More than 200 miles = \$55.00

HOW MUCH TAX LEVY DOES THE COUNTY PUT INTO YOUR BUDGET?

Our current local match requirement is \$28,981. However, with the drastic increase in demand for service, we are estimated to contribute an additional \$80,000 in tax levy to meet 2019's ridership needs. We applied for 5310 Operating Expenses grant for the first time this year to possibly help with supplementing 50% of that \$80,000. Fingers crossed we get it! J Our Transportation Coordinating Committee is also considering other opportunities to create a more budget neutral program including rising rider fares, limiting trips by trip purpose (ex: one shopping trip per week) and other ideas. Also, in 2020, our Veteran Service Office will be applying for a DVA grant to assist us with our veterans ride expenses. Our county is unique in that we do not have DVA vehicle services.

ANYTHING ELSE YOU CAN THINK OF?

Our program has been successful for many years and that is 100% thanks to our 5 year veteran Transportation Coordinator and invaluable volunteers. We also have an AMAZING new database (started using 01/01/2018) that is providing us with such valuable information for our boards & committees. It also has increased our Volunteer Driver's dispatch efficiency exponentially and made our billing essentially effortless compared to what it was. We use RideScheduler. It was developed by the husband of a volunteer driver (in California I believe) so the database is specifically designed just for volunteer driver transportation programs. One of the best parts about RideScheduler is how customizable it is! It also gives us exactly what we need for required 85.21 Ridership reports.