



PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, FEBRUARY 13, 2014 – 8:00 A.M.
N1 / N2 CONFERENCE ROOM – 5TH FLOOR (NORTH WING)
ROCK COUNTY COURT HOUSE
JANESVILLE, WI

AGENDA

**NOTE:
LOCATION CHANGE**

1. Call to Order
2. Adoption of Agenda
3. Minutes of Meeting held Thursday, January 23, 2014
4. Citizen Participation, Communications and Announcements
5. Code Administration & Enforcement
 - A. Action Item: (Tabled) Change of Use Request Access Controlled County Highway N – Forbes Van Altena & Van Altena Land Partnership LLC
6. Finance
 - A. **Action Item:** Department Bills/Encumbrances/Amendments/Transfers
7. Committee Reports
8. Directors Report
 - A. Update - Community Development Housing Program
9. Adjournment

Future Meetings/Work Sessions

Thursday, February 27, 2014 (8:00 am)
Thursday, March 13, 2014 (8:00 am)
Thursday, March 27, 2014 (8:00 am)

DRIVEWAY ACCESS PERMIT REQUEST

Date: February 5, 2014

Name: Forbes Van Altena (Individual)
(Husband & Wife, Corporation or Business Name, or Governmental Body)

4946 E. County Road N Milton WI 53563
Current Mailing Address City State Zip

Telephone – Where can you be contacted between 7:00 am and 4:00 pm:

Home: (608) 314-5590 OR Work: none

PLEASE PLACE TWO STAKES, ONE AT EITHER END OF THE PROPOSED CULVERT
Check should be made payable to the Rock County Treasurer.

- | | |
|--|--|
| <input type="checkbox"/> Intersecting Public Road - \$500.00 | <input checked="" type="checkbox"/> Shared Access. \$150.00 per property Owner |
| <input type="checkbox"/> Private Entrance - \$150.00 | <input type="checkbox"/> Park Access or access to Public Lands –
No Fee Required for other governmental bodies. |
| <input type="checkbox"/> Commercial Entrance - \$1,000.00 | |
| <input type="checkbox"/> Field Entrance - \$100.00 | |

Location of Proposed Driveway

Subdivision: _____ Lot Number tax parcel #6-13-76

Road Name CTH N Side of Road south

Distance 850 feet Feet or Miles - East of N. Vogel Road
Direction Nearest Cross Street

Town Milton Section 10

Driveway Construction: Gravel Asphalt Concrete (See 11, Page 5)
(Circle Surface Type)

General Location: Change of use for existing gravel entrance at former railroad right-of-way onto CTH N. Joint driveway with adjoining parcel to the east.

Recommendations:

Culvert Required: Size none Length _____ Feet

Reviewed By: _____ Date: _____
Planning and Development Department

Comments: Change of use from joint driveway: Private and Field Entrances, to two Private Entrances. Permit fee waived; change of use. Access to parcel with pond to southeast remains Field Entrance across easement.

Inspected By: _____ Date: _____

Public Works Department

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
64-6460-0000-63110	ADMIN.EXPENSE	P1300376	12/31/2013	FEDERAL EXPRESS CORP	19.27
		P1303988	12/31/2013	CITY OF JANESVILLE	1,176.63
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	33,030.00	22,341.07	89.74	1,195.90	9,403.29
64-6460-0000-63116	HA ADMIN.EXPENSE	P1303987	12/02/2013	JANESVILLE GAZETTE INC	67.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,700.00	1,484.40	0.00	67.96	147.64
HOUSING GRANT CLEARING ACCOUNT PROG TOTAL				1,263.86	

I have examined the preceding bills and encumbrances in the total amount of **\$1,263.86**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **FEB 13 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
10-1720-0000-83200	PUBL/SUBCR/DUES	P1400791	01/10/2014	WISCONSIN REAL PROPERTY LISTER	60.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60.00	0.00	0.00	60.00	0.00
REAL PROPERTY DESCRIPTION PROG TOTAL				60.00	

I have examined the preceding bills and encumbrances in the total amount of **\$60.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: FEB 13 2014

Dept Head _____

Committee Chair _____

2014 . . .

Rock County

COMMITTEE APPROVAL REPORT

02/05/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
64-6400-0000-64200	TRAINING EXP		01/14/2014	BYRNES, COLIN	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,210.00	0.00	0.00	40.00	1,170.00
PLANNING PROG TOTAL				40.00	
64-6420-0000-64200	TRAINING EXP		01/10/2014	OTTERSTEIN, JAMES	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	575.00	0.00	0.00	250.00	325.00
ECONOMIC DEVELOPMENT PROGRAM PROG TOTAL				250.00	
64-6460-0000-63116	HA ADMIN. EXPENSE				
		P1400790	01/09/2014	WISCONSIN ASSOCIATION OF HOUSI	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,316.00	353.99	0.00	50.00	1,912.01
HOUSING GRANT CLEARING ACCOUNT PROG TOTAL				50.00	

I have examined the preceding bills and encumbrances in the total amount of **\$340.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **FEB 13 2014**

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR

Date January 20, 2013

Transfer No. 14-02

Requested By Surveyor

Jason Houle

Department

Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 13-1730-0000-62420 Description: Machinery & Equip Current Balance: \$925.00	\$684	Account #: 13-1730-0000-67176 Description: Capital Assets \$500-\$4999	\$684
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

A hammer drill & generator were budgeted together and estimated at \$600 under the 62420 code for the 2014 budget year. The \$600 would otherwise go unspent in 62420 and the extra \$84 is also available at this time.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

After consideration and reviewing truck space and needs, a 36V battery operated Bosch rotary hammer is the best option for the department. This piece of equipment greatly enhances the ability to dig out section corners during the majority of day to day operations. This unit does not have the lb/foot capacity as the corded version but, the convenience outweighs any loss of "power"; Whether electric or battery powered, rotary hammers do not replace hand digging in most cases as some finesse is still needed to avoid breaking, chipping, etc. survey control monuments.

FISCAL NOTE:

Sufficient funds are available for transfer. *\$1,271.14*

ADMINISTRATIVE NOTE:

Recommended *GRK 1-27-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____