

ROCK COUNTY, WISCONSIN

**AMENDED:
11/15/2019**



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, NOVEMBER 19, 2019 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – October 15, 2019
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Review of Payments
7. Resolutions
 - A. Approval to Purchase Specialized Transit Vehicles
 - B. **Providing an additional \$5,000 to Beloit Meals on Wheels and Amending the 2020 Budget (Will be provided at the meeting.)**
8. Updates and Possible Action
 - A. Status of 1717 Center Avenue Project
 - B. Update on UW-Whitewater at Rock County – Kristin Fillhouer
9. Committee Requests and Motions
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
Minutes – October 15, 2019

Call to Order. Chair Richard called the meeting of the Education, Veterans and Aging Services Committee to order at 4:00 P.M. on Tuesday, October 15, 2019, in Conference Room, N-1, fifth floor, Courthouse East.

Committee Members Present: Supervisors Richard, Brien, Owens and Gramke.

Committee Members Absent: Supervisor Kevin Leavy.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Jodie Surber, Analyst; Paula Schutt, Director of Council on Aging; John Solis, Veteran Service Officer at 4:27 P.M.

Others Present: Rob Wilkinson, GWAAR.

Approval of Agenda. Supervisor Owens moved approval of the agenda, second by Supervisor Brien. ADOPTED.

Approval of Minutes – August 20, 2019. Supervisor Gramke moved approval of the minutes from August 20, 2019 as presented, second by Supervisor Owens. ADOPTED.

Citizen Participation, Communications, Announcements, Information. None.

Transfers. None.

Review of Payments. The committee accepted the report.

Resolutions.

Amending the 2019 Council on Aging Budget to Accept Medicare Improvements for Patients/Providers Act Grant Award.

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of _____, 2019 does hereby amend the 2019 Rock County Council on Aging budget as follows:

.....”

Supervisor Owens moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Awarding Contract for Catering Services for Rock County Elderly Nutrition Program.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ___ day of _____, 2019 that a contract for the Elderly Nutrition Program Food Preparation and Delivery be awarded to Best Events Catering of Janesville, Wisconsin under the terms and conditions set forth in Request for Proposal #2020-01 at the rate of \$5.55 per meal for 2020, \$5.95 per meal for 2021 and \$6.46 per meal for 2022. The contract also allows for two one-year contract extensions (2023 & 2024) at a cost not to exceed the CPI.”

Supervisor Owens moved approval of the above resolution, second by Supervisor Gramke. ADOPTED.

Updates and Possible Action.

Review of 2020 Recommended Budget.

Council on Aging – Mr. Smith said the cost of the resolution that was just approved is not reflected in the recommended budget. He is recommending a fund balance of \$13,975 which will cover this. The committee discussed the use of the congregate meal sites. Ms. Schutt will begin researching a restaurant model for the future. She will report back to the committee around January on what the current Evansville congregate numbers are and what a restaurant model could look like in Evansville.

The recommended budget includes replacement of two vehicles. The committee asked Ms. Schutt for an update on transit and para-transit numbers. She will bring this information to a future meeting.

Mr. Smith said he has recommended \$5,000 less in the operational budget for Beloit Meals on Wheels than what was requested by the non-profit organization but still \$5,000 more than the 2019 budget.

Veterans Service – Mr. Smith said this budget is status quo.

Status of 1717 Center Avenue Project. Ms. Schutt reported they met today. They continue to work on designing individual spaces. This phase is on schedule.

Council on Aging.

Marketing. Ms. Schutt would like the Council on Aging to make their own podcast through YouTube. Podcasts can be archived and are a great way to educate the public. She would propose having teaching sessions to show clients how to access the podcasts. There is grant money in the budget that she would like to use to purchase the podcast equipment. Ms. Schutt is also proposing to market the Council on Aging as ‘COA’. There is a stigma associated with accessing aging services. The committee agreed with both proposals.

Health Promotion in 2020. Ms. Schutt said the new Health Promotion Coordinator started last week. She will be going to training in December. She will also be working with GWAAR. Ms. Schutt said they will be increasing health promotion in 2020.

Transportation and Information Received from State Concerning Vans. Ms. Schutt reported there was an accident with one of the vans. Nobody was hurt in the accident. The van will be out of service for a month while being repaired. Ms. Schutt received an email from the state in regards to a possible backlog on new vans due to production delays. Ms. Schutt requested a rush on the check for cycle 43 awarded vehicles so Rock County would be able to order and claim the three new vehicles they have received a grant for. Those vehicles will be delivered in December.

Committee Requests and Motions. None.

Adjournment. Supervisor Gramke moved adjournment at 4:35 P.M., second by Supervisor Owens. ADOPTED.

Respectfully submitted,

Tracey VanZandt,
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF OCTOBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
30-3903-0000-62105	Food Services	P1900994	10/31/2019	GREEN COUNTY HUMAN SERVICES	SEPT MILES FOR G BURCHARD	592.92
		P1901204	10/31/2019	BEST EVENTS	1ST HALF SEPT CONGRETE MEALS	14,075.34
30-3903-0000-62119	Other Services	P1900101	10/31/2019	DE VERE COMPANY INC	NOV LEASE-RIVERVIEW HEIGHT	409.92
		P1900879	10/31/2019	MANPOWER GROUP US INC	SITE MANAGERS W/E 10/20/19	7,687.68
		P1900993	10/31/2019	NUTRITION AND HEALTH ASSOCIATE	CONSULT & DIETITIAN FOR SEPT	5,956.53
30-3903-0000-64124	Consumables	P1901204	10/31/2019	BEST EVENTS	SEPT CONGRETE SUPPLIES	1,517.96
30-3903-0000-64200	Training	P1900605	10/31/2019	US BANK	MOBILITY MANAGEMENT TRAINING	82.00
Nutrition Program PROG TOTAL						30,322.35
30-3904-0000-62105	Food Services	P1901204	10/31/2019	BEST EVENTS	1/2 HALF SEPT HDM	28,539.17
30-3904-0000-62119	Other Services	P1901133	10/10/2019	BELOIT MEALS ON WHEELS INC	SEPT 2019 BELOIT HDM	4,581.00
30-3904-0000-64124	Consumables	P1901204	10/31/2019	BEST EVENTS	SEPT HDM SUPPLIES	562.93
Delivered Meals PROG TOTAL						33,683.10
30-3905-0000-62100	Cont Personnel	P1900879	10/31/2019	MANPOWER GROUP US INC	TRANSIT DRIVERS W/E 10/20/19	50,430.91
		P1900947	10/03/2019	FIRST ADVANTAGE OCCUPATIONAL H	2019 DR TESTING	158.22
30-3905-0000-62410	R&M-Vehicles	P1900099	10/31/2019	BUDGET TRUCK AND AUTO BODY INC	17 HYDRAULIC FLUID-BSATTERY PO	2,609.43
		P1900671	10/31/2019	GORDIE BOUCHER FORD LINCOLN ME	22-1 NEW TIRE	2,926.19
30-3905-0000-63501	Gas/Other Fuels	P1900925	10/24/2019	KWIK TRIP EXTENDED NETWORK	FUEL FOR TRANSIT MONTH OF SEPT	6,665.65
30-3905-0000-64629	Other Transport	P1900604	10/03/2019	MENARDS	SUPPLIES FOR VANS	53.54
		P1900605	10/31/2019	US BANK	TRANS DOJ	7.00
		P1900774	10/24/2019	OCCUPATIONAL HEALTH AND WELLNE	NURSING ASSESSMENT-MANN	59.00
30-3905-0000-67105	Motor Vehicles					

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF OCTOBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1902394	10/10/2019	WISCONSIN DEPARTMENT OF TRANSP	LOCAL SHARE FOR 5310 FUNDED VA	38,321.20
Elderly/Handicapped Transport PROG TOTAL						101,231.14
30-3908-0000-62625	Outreach Service					
		P1900605	10/31/2019	US BANK	SUPPLIES FOR STEPPING ON	18.64
Title III-D PROG TOTAL						18.64
30-3915-1401-64615	Client Costs					
		P1900094	10/24/2019	ALTERNATIVE HOME CARE INC	RESPITE CARE FOR R SNYDER	988.00
		P1900100	10/31/2019	BRIGHTSTAR	RESPITE CARE FOR A CYNNOVA	675.00
		P1900820	10/31/2019	OCHSMAN INC	RESPITE FOR F NIEDFELDT	315.00
		P1901151	10/31/2019	RICHARDSON,KATHY	REIMBURSEMENT FOR RESPITE	198.00
		P1901707	10/10/2019	MILLER,MARY LOU	REIMBURSEMENTS FOR SUPPLIES	31.57
		P1902319	10/03/2019	SCOTT,LAUREN	REIMBURSEMENT FOR RESPITE	168.00
		P1902324	10/03/2019	SSM HEALTH AT HOME	SUPPLIES FOR PAT ZVOLANDH	335.00
		P1902410	10/24/2019	STONE,PATRICIA	REIMBURSEMENT FOR RESPITE	144.00
		P1902428	10/31/2019	WILSON,JIM	REIMBURSEMENT FOR RESPITE	240.00
		P1902433	10/31/2019	BROEGE,LOIS	REIMBURSEMENT FOR SUPPLIES	35.00
III-E Caregiver Counseling PROG TOTAL						3,129.57
30-3916-0000-62625	Outreach Service					
		P1900605	10/31/2019	US BANK	MOBILITY OUTREACH	46.54
		P1902318	10/03/2019	STERLING NORTH SOCIETY LTD	WEDNESDAYS WALKS	90.00
30-3916-0000-64200	Training					
		P1900605	10/31/2019	US BANK	MOBILITY MANAGER TRAINING	613.00
Mobility Manager Grant PROG TOTAL						749.54
30-3920-1401-62615	Group/Rec Homes					
		P1901736	10/10/2019	VISITING ANGELS LIVING ASSISTA	RESPITE CARE FOR L LORSON	300.00
30-3920-1401-64615	Client Costs					
		P1900100	10/10/2019	BRIGHTSTAR	RESPITE CARE FOR C MESLER	162.00
		P1901150	10/24/2019	DOLL,BOB	REIMBURS FOR RESPITE	66.00
		P1901199	10/10/2019	OLSON,SUE	REIMBURSEMENT FOR RESPITE	168.00

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF OCTOBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1901348	10/10/2019	SEVERANCE,LINDA	REIMBURSEMENT FOR RESPITE	192.00
		P1901478	10/24/2019	ALL HEART HOME CARE	RESPITE FOR R REDDEL	225.00
		P1901678	10/31/2019	KANDU INDUSTRIES INC	RESPITE CARE FOR W DYER	2,015.00
		P1902217	10/10/2019	WAKEFIELD,CORRINE	REIMBURSEMENT FOR RESPITE	240.00
		P1902254	10/24/2019	LAMIA,RANDY	REIMBURSEMENT FOR RESPITE	179.99
		P1902273	10/31/2019	HERREN,CLIFFORD	REIMBURSEMENT FOR SUPPLIES	846.56
		P1902325	10/24/2019	KRAKAU,JACKIE	REIMBURSEMENT FOR RESPITE	478.87
AFSCP Caregiver Counseling PROG TOTAL						4,873.42

I have reviewed the preceding payments in the total amount of **\$174,007.76**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF OCTOBER 2019**

10/31/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
38-3800-0000-64200	Training	P1900102	10/24/2019	US BANK	FALL CVSO CONF HOTEL ROOMS	1,230.00
Veterans Services PROG TOTAL						1,230.00

I have reviewed the preceding payments in the total amount of **\$1,230.00**

Date:

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education Veterans & Aging
Services Committee
INITIATED BY



Paula Schutt
DRAFTED BY

Education Veterans & Aging
Services Committee

November 11, 2019
DATE DRAFTED

SUBMITTED BY

Approval to Purchase Specialized Transit Vehicles

- 1 **WHEREAS**, the Council on Aging received a 5310 Capital Acquisition Grant from the Department of
- 2 Transportation to purchase one dual axle mini bus and two medium buses as additions to the Specialized
- 3 Transit Fleet; and,
- 4
- 5 **WHEREAS**, the vehicles were purchased through the Wisconsin Department of Transportation; and,
- 6
- 7 **WHEREAS**, federal funds pay for 80% of the vehicle with a 20% local match; and,
- 8
- 9 **WHEREAS**, additional funds are required for upgrades.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2019 does approve this payment to be made to the State of
- 13 Wisconsin in the amount of \$38,321.20 for the local match.

Respectfully submitted,

EDUCATION VETERANS & AGING SERVICES
COMMITTEE

Rick Richard, Chair

Phillip Owens, Vice Chair

Tom Brien

Craig Gramke

Kevin Leavy

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

The purchase of these vehicles were included in the FY 2019 Council on Aging budget.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Corporation Counsel

Executive Summary

The Rock County Council on Aging was awarded a federal 5310 grant to purchase three new Specialized Transit vehicles through a bidding process conducted by the Wisconsin Department of Transportation. This grant provides 80% of the funding for the purchase of the vehicles, with 20% local match and upgrade costs coming from the Elderly and Handicapped Transportation Fund. The breakdown is as follows:

Vehicle Type	Federal State Portion	Local Match 20 %
Mini Bus, Dual-Axle - Gas	\$44,62.40	\$11,165.60
Honeycomb - Medium Bus	\$54,311.20	\$13,577.80
Honeycomb-Medium Bus	\$54,311.20	\$13,577.80
Total Federal share (80%) Amount of grant agreement	\$153,284.80	
Total local share (20%) Amount of check from Rock County		\$38,321.20

Total Amount	\$191,606.00
---------------------	---------------------

Breakdown of vehicle upgrades

Mini Bus	Upgrades by StarCraft Bus.....	\$8,127.00
Honeycomb Medium Bus.....	Upgrades by A & J Vans.....	\$6,585.00
Honeycomb Medium Bus.....	Upgrades by A & J Vans.....	\$6,585.00
Total upgrades		\$21,297.00