



## ROCK HAVEN

<b>Title: (COVID-19) Indoor Resident Visitation</b>	<b>Policy Number:</b>
<b>Date of Issue: 9/28/2020</b>	<b>Date of Update: 2/15/2021</b>
<b>Policy Custodian: Administration</b>	

- I. **Policy:** The facility promotes safety, dignity, and overall quality of life for residents by addressing the need to facilitate in-person visitation with family and loved ones during the COVID-19 public health epidemic. This policy is in consideration of QSO-20-39-NH, which supersedes and replaces previously issued guidance and recommendations regarding visitation as of September 17<sup>th</sup>, 2020. It is supplemental to the facility's *(COVID-19) Visitation Policy and Procedure*.
  
- II. **Purpose:** The facility recognizes the effect of not having in-person visitation on resident's physical, mental, and psychosocial well-being. The policy intends to give clear guidance on how to appropriately accommodate indoor visitation at the facility.
  
- III. **Procedure:**
  - A resident or the visitor will visit <https://www.signupgenius.com/go/10C0D48A9AD28A4FEC34-indoor1> to sign up for an indoor visit. Sign Up Genius is an online scheduling platform that requires internet access. If an inquiry does not have internet access they are able to schedule a time slot with the activity director or designee by calling (608) 757-5308.
  - An indoor visit may only be scheduled up to a month in advance and take place between 10:00 AM and 4:00 PM, Monday thru Friday. One resident per unit will have an indoor visit, a total of five indoor visits a day.
  - The unit manager or designee will be given a daily schedule of indoor visits.
  - The activity aide designated to the unit of the resident who is having a visit will transport the resident to the social room and back to the unit after the visit.
  - On the date of the visit, the visitor will approach the Village Commons entrance of the facility where they will be screened in the same manner as all facility staff and visitors by the front desk receptionist. The screen will include a temperature check and questions about current signs and symptoms, including but not limited to; loss of test and smell, shortness of breath, cough, sore throat, and recent exposure to an individual diagnosed with COVID-19. The visitor will also be tested for COVID-19 with a rapid test.
  - The receptionist or designee conducting the screen will instruct the visitor to wear full personal protective equipment supplied by the facility. This requires visitors to wear a surgical face mask to cover the mouth and nose, as well as, a gown, gloves, and face shield while in the facility. Cloth face coverings will not be allowed. Hand hygiene supplies will be made available for the visitor to use while the receptionist or designee is present.
  - The receptionist or designee who performed the screen and assisted the visitor with their PPE will escort the visitor to the social room. The visitor and resident will be educated on infection control precautions and other applicable facility practices by the Recreation Therapy director.



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- Visits will be 30 minutes in duration. The Recreation Therapy director or designee will be supervising the visit from their office in the social room and will announce themselves when the visit is over. At this time, the visitor will be escorted back to the Village Commons entrance and given a post visitation self-screen to monitor themselves for COVID-19 signs and symptoms for 14 days. The handout will also have contact information of the Infection Preventionist to call if signs and symptoms were to develop.
- The Recreation Therapy director or designee will be responsible for disinfecting the indoor visitation area after each visit and documenting the action on a cleaning log.
- The indoor visitation will be documented in the residents' electronic medical record as an activity by the Recreation Therapy director.
- If a visitor cannot adhere to the Core Principles of COVID-19 Infection Prevention, such as using appropriate personal protective equipment, hand hygiene, or social distancing of at least 6 feet they will be asked to leave or will not be permitted to visit.

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**Administrator**

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**Medical Director**