



DEVELOPMENTAL DISABILITIES BOARD MEETING

Wednesday, February 27 2013 – 6:00 P.M.

**Rock County Health Care Center
3rd Floor Conference Room
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL**
- 3. ADOPTION OF AGENDA**
- 4. APPROVAL OF MINUTES – (February 13, 2013)**
- 5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - A. BILLS**
 - B. CONTRACTS / ADDENDUMS**
 - C. ENCUMBRANCES**
 - D. LINE ITEM TRANSFERS**
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)**
 - F. APPROVAL OF RECOMMENDATIONS BY THE #2013-16 RFP EVALUATION TEAM**
- 8. DIRECTOR'S REPORT**
 - A. DEPARTMENT UPDATES**
 - B. BUDGET UPDATES**
 - C. RESIDENTIAL PLACEMENTS**
 - D. CONSUMER UPDATES**
 - E. PROVIDERS' CONCERNS**
 - F. STAFF UPDATES**
- 9. CORRESPONDENCE**
- 10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**
- 11. ADJOURNMENT**

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3333100000-62601	PURCH OF CARE P1203897-PO# 12/31/12 -VN#012518	1,172,632.00	79.1% 106,502.89	821,272.23	244,856.88	52.80	
					CLOSING BALANCE	244,804.08	52.80
3333100000-62604	NURSING HM-CIP1B P1201707-PO# 12/31/12 -VN#051943 P1203894-PO# 12/31/12 -VN#042854	22,795,388.00	76.0% 2,107,072.33	15,230,384.14	5,457,931.53	75.00 674.20	
					CLOSING BALANCE	5,457,182.33	749.20
	D.D.BOARD			PROG-TOTAL-PO		802.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$802.00 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

DEVELOPMENTAL DISABILITIES COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD
FEB 27 2013 _____ DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3333100000-62601	PURCH OF CARE	1,152,627.00	87.5%	99,133.16	909,490.81	144,003.03		
	P1300059-PO# 02/20/13 -VN#010942				ARC WISCONSIN		9,181.58	
	P1300084-PO# 02/20/13 -VN#013059				GUARDIAN FRIENDS		1,498.80	
	P1300117-PO# 02/20/13 -VN#038946				REHAB RESOURCES INC		18.00	
	P1300166-PO# 02/20/13 -VN#015757				ROCK COUNTY DEVELOPMENTAL DISA		113.19	
					CLOSING BALANCE	133,191.46		10,811.57
3333100000-62602	OTHER CARE	48,000.00	37.5%	1,651.50	16,348.57	29,999.93		
	P1300075-PO# 02/20/13 -VN#010178				DUNGARVIN WISCONSIN LLC		2,547.89	
					CLOSING BALANCE	27,452.04		2,547.89
3333100000-62604	NURSING HM-CIP1B	22,948,981.00	76.2%	1,685,915.11	15,814,819.74	5,448,246.15		
	P1300058-PO# 02/20/13 -VN#050404				ARC EAU CLAIRE		358.32	
	P1300060-PO# 02/19/13 -VN#034336				BAARS,BEVERLY		3,000.00	
	P1300061-PO# 02/19/13 -VN#048507				BERGMAN,MATT AND ANDREA		4,905.00	
	P1300062-PO# 02/19/13 -VN#012051				BLISS,LISA		2,309.74	
	P1300063-PO# 02/19/13 -VN#049383				BRELSFORD, SONDR		2,536.00	
	P1300064-PO# 02/19/13 -VN#011580				BUTCHART,JOHN AND KAREN		1,980.00	
	P1300066-PO# 02/19/13 -VN#038839				BURKE,ELEANOR A		1,145.00	
	P1300068-PO# 02/20/13 -VN#011693				CATHOLIC CHARITIES INC		2,037.31	
	P1300072-PO# 02/19/13 -VN#031811				CRAMER,WILLIAM R		1,666.85	
	P1300073-PO# 02/19/13 -VN#050210				CROOKSHANKS,SANDY		1,980.00	
	P1300074-PO# 02/19/13 -VN#047474				DAHL AFH,MARIE AND ROBERT		4,693.01	
	P1300075-PO# 02/20/13 -VN#010178				DUNGARVIN WISCONSIN LLC		160,104.09	
	P1300080-PO# 02/19/13 -VN#029300				FIEGE,JASON		2,084.33	
	P1300081-PO# 02/19/13 -VN#052032				GOIA,GABRIEL AND DENISA		5,287.26	
	P1300082-PO# 02/19/13 -VN#041677				GOIA,PAVEL AND DANIELA		2,080.00	
	P1300083-PO# 02/20/13 -VN#050927				GREEN VALLEY ENTERPRISES INC		1,283.17	
	P1300085-PO# 02/19/13 -VN#050880				GUPTILL AFH,TOM OR STACIE		2,280.00	
	P1300086-PO# 02/19/13 -VN#029146				HACKETT,JOHN & ROXANNE		4,307.11	
	P1300087-PO# 02/19/13 -VN#010248				HAMM,PATRICK AND BRENDA		1,098.14	
	P1300088-PO# 02/19/13 -VN#049501				HART,CHRISTINE A		2,641.25	
	P1300089-PO# 02/19/13 -VN#039040				HARTIN,BILL AND DIANA		1,498.93	
	P1300090-PO# 02/19/13 -VN#046402				HARTLEY,BRUCE		2,929.00	
	P1300091-PO# 02/19/13 -VN#045129				HEFLIN,EDWIN OR NANCY		1,784.00	
	P1300094-PO# 02/19/13 -VN#010281				HUSCHKA,LLOYD AND GLORIA		1,242.98	
	P1300098-PO# 02/20/13 -VN#013617				JANESVILLE MEALS ON WHEELS		108.50	
	P1300100-PO# 02/19/13 -VN#051568				MILLARD,LORI D		2,000.00	
	P1300101-PO# 02/19/13 -VN#051494				MASSEY,LYNDA		5,482.87	
	P1300102-PO# 02/19/13 -VN#036287				NEFF,ANN		9,620.70	
	P1300103-PO# 02/20/13 -VN#051879				NORTHWOODS INC OF WI		647.64	
	P1300104-PO# 02/19/13 -VN#015002				OLSON,BEV*		1,145.00	
	P1300105-PO# 02/20/13 -VN#015019				OPPORTUNITIES INC		8,346.42	
	P1300106-PO# 02/19/13 -VN#046094				OSBORNE,LEAH R		1,549.70	
	P1300107-PO# 02/19/13 -VN#044124				OSHEL,JIM AND RHONDA		2,210.00	
	P1300108-PO# 02/19/13 -VN#015064				PAIN,FRAN		1,151.39	
	P1300111-PO# 02/19/13 -VN#050869				PEREZ,GINA OR JORGE		3,578.65	
	P1300112-PO# 02/19/13 -VN#043017				PORTALSKI,DIANE		3,802.30	
	P1300114-PO# 02/19/13 -VN#015412				RABE,DOUGLAS AND SHIRLEY		5,271.22	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	P1300115-PO# 02/19/13 -VN#050519			RAND AFH		2,305.85	
	P1300116-PO# 02/20/13 -VN#048122			REFLECTIONS ADULT DAY CARE LLC		2,329.88	
	P1300118-PO# 02/19/13 -VN#044850			REIN,BRAD AND AUDREAH		3,485.78	
	P1300119-PO# 02/19/13 -VN#047114			RUTKOWSKY AFH,ERIC OR MANDY		2,210.00	
	P1300121-PO# 02/19/13 -VN#048015			SCHULTZ AFH,JOHN AND NANCY		1,380.00	
	P1300122-PO# 02/20/13 -VN#016049			SENIOR SERVICES OF ROCK COUNTY		200.00	
	P1300123-PO# 02/19/13 -VN#045257			SHAW,LAMONA		3,741.47	
	P1300125-PO# 02/19/13 -VN#046243			SMITH,LINDA		1,880.00	
	P1300126-PO# 02/20/13 -VN#027702			ST COLETTA OF WISCONSIN		3,635.99	
	P1300128-PO# 02/20/13 -VN#042514			SYSCO FOODS OF BARABOO LLC		103.40	
	P1300129-PO# 02/19/13 -VN#038979			TEETER,DALE AND CHARLENE		1,878.33	
	P1300131-PO# 02/19/13 -VN#023213			TILTON,AL AND SUE		2,532.34	
	P1300134-PO# 02/20/13 -VN#048275			WE CARE TRANSPORTATION		693.96	
	P1300135-PO# 02/19/13 -VN#017203			WELTER,RALPH AND SUE		5,080.00	
	P1300136-PO# 02/19/13 -VN#032582			WILSON,JUDY		1,323.92	
	P1300137-PO# 02/19/13 -VN#042856			ZIRBEL,SHIRLEY		1,245.00	
	P1300154-PO# 02/19/13 -VN#013843			KERR,RENA		1,862.34	
	P1300155-PO# 02/19/13 -VN#044232			KIMBERLEY,SYLIVIA M		80.00	
	P1300156-PO# 02/19/13 -VN#041771			KONTNY,GARY		1,389.50	
	P1300158-PO# 02/19/13 -VN#026058			LANGREHR,DAVID AND SHERYL		3,237.90	
	P1300160-PO# 02/19/13 -VN#015550			LUDEKING,SARAH		1,677.50	
	P1300161-PO# 02/19/13 -VN#014260			LUTHERAN SOCIAL SERVICES		420.00	
	P1300163-PO# 02/20/13 -VN#030224			REM WISCONSIN II CP		4,295.00	
	P1300164-PO# 02/20/13 -VN#051333			REM WISCONSIN III		100.00	
	P1300165-PO# 02/19/13 -VN#048797			RIZER AFH,GAIL		4,080.00	
	P1300166-PO# 02/19/13 -VN#015757			ROCK COUNTY DEVELOPMENTAL DISA		1,392.00	
	P1300167-PO# 02/19/13 -VN#051901			ROEHL,JEREMEE OR TANAY		1,680.00	
	P1300169-PO# 02/19/13 -VN#049981			ROZINEK, LYN		2,529.50	
				CLOSING BALANCE		5,131,330.61	316,915.54
3333100000-62607	FOSTER CARE	16,524.00	0.0%	1,907.00	-1,906.92	16,523.92	
	P1300124-PO# 02/19/13 -VN#016130			SHULTZ,MADELINE L		1,337.00	
				CLOSING BALANCE		15,186.92	1,337.00
3333100000-62620	COMM.INTEG.-1A	3,424,271.00	84.0%	226,409.55	2,650,058.37	547,803.08	
	P1300068-PO# 02/20/13 -VN#011693			CATHOLIC CHARITIES INC		156.56	
	P1300071-PO# 02/20/13 -VN#036749			CORNERSTONE FOUNDATION		4,015.85	
	P1300075-PO# 02/20/13 -VN#010178			DUNGARVIN WISCONSIN LLC		17,163.83	
	P1300077-PO# 02/19/13 -VN#012496			ELLS,SANDY AND HENRY		3,730.00	
	P1300092-PO# 02/20/13 -VN#013352			HODAN CENTER INC		2,150.70	
	P1300114-PO# 02/19/13 -VN#015412			RABE,DOUGLAS AND SHIRLEY		2,404.90	
	P1300123-PO# 02/19/13 -VN#045257			SHAW,LAMONA		5,156.98	
	P1300132-PO# 02/20/13 -VN#036622			UNIFIED COMMUNITY SERVICES		50.40	
	P1300166-PO# 02/19/13 -VN#015757			ROCK COUNTY DEVELOPMENTAL DISA		160.00	
	P1300198-PO# 02/19/13 -VN#040492			HART,TAMMIE		4,790.00	
				CLOSING BALANCE		508,023.86	39,779.22
3333100000-62627	BT-WAIVER	993,694.00	73.1%	72,799.41	654,555.53	266,339.06	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1300070-PO#	02/19/13 -VN#049495		CHESMORE,DEBORAH L			2,080.00	
P1300105-PO#	02/20/13 -VN#015019		OPPORTUNITIES INC			1,120.00	
P1300162-PO#	02/20/13 -VN#032430		MADISON AREA REHABILITATION CE			904.16	
P1300166-PO#	02/19/13 -VN#015757		ROCK COUNTY DEVELOPMENTAL DISA			180.00	
P1300168-PO#	02/19/13 -VN#039106		ROOT,WADE AND LISA			3,338.90	
			CLOSING BALANCE		258,716.00		7,623.06
	D.D.BOARD		PROG-TOTAL -PO			379,014.28	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$379,014.28 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
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DEVELOPMENTAL DISABILITIES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 27 2013

DATE _____ CHAIR

Rock County
Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 02/18/2013
Requested By Developmental Disabilities Board - 2012
Department

Transfer No. 12-100
John Hanewall
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 33-3310-0000-62604 Description: Nursing Home Reloc. CIP 1B Current Balance: \$255,500 SO 2/19/13	\$193,632	Account #: 33-3310-0000-62601 Description: Purchase of Care	\$193,632
Account #: 33-3310-0000-63104 Description: Printing & Duplication Current Balance: \$441 So 2/19/13	\$263	Account #: 33-3310-0000-63100 Description: Office Supplies & Expense	\$118
Account #: Description: Current Balance:		Account #: 33-3310-0000-63300 Description: Travel	\$145
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

CIP 1B: funds were originally budgeted to cover care costs for a CIP 1B client who was in an institution & funds were budgeted in CIP 1B for Community Employment costs & money was left to cover the DVR Long Term Support referred client in Purchase of Care. Printing & Duplication: Less printing needs in 2012.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Purchase of Care: 1 CIP 1B client was institutionalized in 2012 which is not eligible for waiver funding & the addition of a DVR Long Term Support referred client which is not waiver eligible. Office Supplies & Expense: More supply needs in 2012. Travel: more required off-site trainings & meetings for staff in 2012.

FISCAL NOTE:

Sufficient funds are available for transfer.

ADMINISTRATIVE NOTE:

Recommended



REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee

Finance Committee