



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, MARCH 16, 2010 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – February 16, 2010
4. Citizen Participation, Communications, Announcements, Information
5. Transfers and Appropriation
6. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
 - A. Council on Aging
7. Possible Update on Youth in Government – Sue Fredrich
8. Departmental Reports
 - A. Veterans Services – John Solis
 - 1) Wisconsin GI Bill Update
 - 2) American Legion Birthday Month
9. Committee Requests and Motions
10. Adjournment

Account Number	Name	Yearly Prnt	YTD	Encumb	Unencumb	Inv/Enc	Total
		Appropriation Spent	Expenditure	Amount	Balance	Amount	
3039000000-64200	TRAINING EXP	1,200.00	0.00	0.00	1,200.00		
	P1001392-PO# 03/09/10 -UN#028663					UNIVERSITY OF WISCONSIN MADISO	150.00
						CLOSING BALANCE	150.00
						SR CITIZEN PRGM.	150.00
						PROG-TOTAL-PO	150.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$150.00
 INCURRED BY SENIOR CITIZEN PROGRAMS. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

MAR 16 2010 DATE _____ CHAIR _____

Account Number	Name	Yearly Percent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-64200	TRAINING EXP	501.00 0.0%	0.00	0.00	501.00		
	P1001205-PO#	03/09/10	-UN#042975	AIRS CERTIFICATION		40.00	
				CLOSING BALANCE	461.00		40.00
		TITLE III-B	PRDG-TOTAL-PO			40.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$40.00 INCURRED BY TITLE III-B. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COB-APPROVAL _____ DEPT-HEAD

MAR 16 2010

DATE _____ CHAIR

Account Number	Name	Yearly Front Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inw/Enc Amount	Total
3039030000-44904	SUNDAY EXPENSE	1,000.00	39.4%	0.00	394.68	605.32	
	P1001243-PO# 03/09/10 -UN#014534					RENARDS	9.88
						CLOSING BALANCE	595.44
							9.88
3039030000-85390	OTHER RENT/LEASE	7,380.00	67.9%	0.00	5,015.00	2,365.00	
	P1001177-PO# 03/09/10 -UN#012571					FAITH LUTHERAN CHURCH	215.00
						CLOSING BALANCE	2,150.00
							215.00
						NUTRITION PROGRAM PROG-TOTAL-PO	224.88

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$224.88 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. CON-APPROVAL _____ DEPT-HEAD

MAR 16 2010 DATE _____ CHAIR

Account Number	Name	Yearly Front Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039040000-64124	CONSUMABLE SUPPL	5,000.00	60.0%	301.31	2,698.69		
	PI001414-PO# 03/09/10 -UN#046316			CPI FOODS		560.80	
				CLOSING BALANCE	1,439.20		560.80
				DELIVERED MEALS		560.80	
				PROG-TOTAL-PO			560.80

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$560.80 INCURRED BY DELIVERED MEALS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. CON-APPROVAL _____ DEPT-HEAD
 MAR 16 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prort Appropriation	Prort Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-62410	R & H-VEHICLES	50,457.00	84.2%	3,817.77	30,704.98	7,934.25		
	P1001046-PO# 03/09/10 -UN#017992						55.00	
	P1001140-PO# 03/09/10 -UN#015284						346.72	
								CLOSING BALANCE
						7,532.53		401.72
3039050000-63200	PUBL/SUBCR/DUES	50.00	0.0%	0.00	0.00	50.00		
	P1001393-PO# 03/09/10 -UN#041672						50.00	
								CLOSING BALANCE
						0.00		50.00
3039050000-64629	OTHER TRANSP. EXP	10,000.00	35.6%	77.12	3,482.89	6,439.99		
	P1001220-PO# 03/09/10 -UN#042177						77.00	
	P1001467-PO# 03/09/10 -UN#023194						151.25	
								CLOSING BALANCE
						6,211.74		228.25
3039050000-67105	MOTOR VEHICLES	40,000.00	0.0%	0.00	0.00	40,000.00		
	P1001467-PO# 03/09/10 -UN#023194						2,740.00	
	P1001468-PO# 03/09/10 -UN#048560						7,940.00	
								CLOSING BALANCE
						29,320.00		10,680.00
	E & H TRANSPORT			PROC-TOTAL-PO			11,359.97	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11,359.97 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTIANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

MAR 16 2010

DATE

CHAIR

Account Number	Name	Yearly Prort Appropriation Spent	1 0%	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
303900000-6262E	OUTREACH SERVICE	6,741.00		67.50	0.00	6,673.50		
	P1000772-PO# 03/09/10 -UN#046565						33.50	
	P1001466-PO# 03/09/10 -UN#023269						749.50	
				CLOSING BALANCE		5,890.50		783.00
	TITLE III-D			PRVG-TOTAL-PO				783.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$783.00 INCURRED BY TITLE III-D. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 16 2010 DATE _____ CHAIR

Account Number	Name	Yearly Proc Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64615	CLIENT REL COSTS	17,441.00	0.0%	0.00	0.02	17,440.98	
	PI001358-PO# 03/09/10 -VN#014260						LUTHERAN SOCIAL SERVICES 120.00
				CLOSING BALANCE		17,320.98	120.00
	TITLE III-E			PRG-TOTAL-PO			120.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$120.00 INCURRED BY TITLE III-E FOR CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

MAR 1 6 2010 DATE _____

CHAIR

PURCHASE ORDER NUMBER P1000221 PEID 016049

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Council on Aging

COMMITTEE EVAS

VENDOR NAME Senior Services of Rock County

ACCOUNT NUMBER 30-3951-0000-62119

FUNDS DESCRIPTION Other Contracted Services

AMOUNT OF INCREASE \$ 3439

INCREASE FROM \$ 0 TO \$ 3439

ACCOUNT BALANCE AVAILABLE \$ 3,439 ³⁵¹⁰

REASON FOR AMENDMENT To use State Health Insurance Program funds for benefit specialist activities

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 2/98

3/4/2010