



FINANCE COMMITTEE
Minutes – April 20, 2017

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, April 20, 2017, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Fox and Podzilni.

Committee Members Excused: Supervisor Beaver.

Staff Members Present: Susan Balog, Assistant Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Annette Mikula, Human Resources Director; Mickey Crittenden, Information Technology Director; Lisa Tollefson, County Clerk; Jodi Millis, Purchasing Manager; Shilo Titus, Purchasing Specialist; Michelle Roettger, County Treasurer.

Others Present: None.

Approval of Agenda. Supervisor Fox moved approval of the agenda as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Balog handed out copies of a new layout of the Budget to Actual report and asked if the Committee liked the report or if they would like any changes made to it. The Committee liked the report and suggested the expenses should have () around them at the bottom of the report.

Approval of Minutes – April 6, 2017. Supervisor Podzilni moved approval of the minutes of April 6, 2017 as presented, second by Supervisor Kraft. ADOPTED.

Transfers and Appropriations.

Financial Services

FROM

<u>Account #</u>	<u>Amount</u>
19-1923-0000-64904	\$500,000
Salary Reserve	

TO

<u>Account #</u>	<u>Amount</u>
01-1320-0000-61100	\$ 8,919
County Admin – Wages	
05-1500-0000-61610	23,333
Finance – Health Insurance	
10-1720-0000-61100	1,123
Real Property – Wages	
14-1410-0000-61100	5,323
County Clerk – Wages	
21-2200-0000-61210	419,423
Jail - Overtime Wages	
24-1611-0000-61610	13,426
Def Pros – Health Insurance	
30-3900-0000-61100	24,059

		COA – Wages	
		64-6400-0000-61100	1,996
		Planning – Wages	
		64-6420-0000-6100	2,398
		Econ Dev - Wages	
19-1922-0000-64904	\$ 85,714	14-1411-0000-63103	1,698
Contingency Fund		Elections – Legal Forms	
		18-1811-0000-63500	3,928
		Glen Oaks R&M Supplies	
		18-1817-0000-62200	2,771
		ASC Utilities	
		19-1912-0000-61710	5,493
		Worker’s Comp	
		22-1200-0000-62125	42,423
		Courts – Indigent Counsel Fees	
		22-1200-0000-62503	23,726
		Courts – Interpreter Fees	
		56-5625-0000-67160	843
		Farm – Capital Assets	
		64-6451-0000-64904	1,398
		Planning – Address Signs	
		64-6900-0000-62100	3,435
		Board of Adjustment	

Supervisor Kraft moved approval of the above Transfers for the Finance Committee, second by Supervisor Fox. ADOPTED.

Review of Payments. The Committee accepted the report.

Review of Payments Over \$10,000. The Committee accepted the report.

Resolution.

2016 Supplemental Appropriations and Budgetary Transfers

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of _____ 2017 does hereby amend the 2016 Budget as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

Discussion and Possible Action on Using Wisconsin Surplus Auction Services for Tax Delinquent Property. Ms. Roettger said there are 25 properties on the County’s books that were foreclosed on in 2011. She said she would like to put them on Wisconsin Surplus for sale, and that this would not cost the County anything to do.

The Committee and staff discussed how the auction service would work for selling these properties; what / how they would be listed on the site; how payment would be done, etc.

Supervisor Mawhinney moved to table this to the next meeting in order to have a representative from Wisconsin Surplus to be present, second by Supervisor Podzilni. TABLED.

Discussion and Possible Action on Potential Unclaimed Property. Mr. Kuglitsch explained he has been receiving letters from Hope Hoffman, Anthony M. Minotti, Asset Recovery Consulting, notifying us there is approximately \$250,000 in unclaimed, uncashed or dormant assets Rock County is entitled to. He handed out copies of one of these letters to the Committee. Mr. Kuglitsch explained that they reduced their finder's fee to 5%, which would be about \$12,500. He said he and Ms. Oja have looked at everything they could think of and have not found where this \$250,000 would have come from.

The Committee discussed this could include abandoned roads, dams, contaminated properties, etc.

The Committee requested this item be postponed and for Mr. Kuglitsch to contact Ms. Hoffman for references, the Better Business Bureau to see if they are a legitimate company, and Wisconsin Counties Association to see if they know anything about this company.

Adjournment. Supervisor Fox moved adjournment at 8:07 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.