



FINANCE COMMITTEE
Minutes – April 6, 2017

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, April 6, 2017, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver and Podzilni.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Susan Balog, Assistant Finance Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Lisa Tollefson, County Clerk; Mickey Crittenden, Information Technology Director; Brent Sutherland, Facilities Management Director; Michelle Roettger, Treasurer; Stephanie Kleinheinz, Deputy Treasurer.

Others Present: None.

Approval of Agenda. Supervisor Beaver moved approval of the agenda as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Podzilni informed the Committee that about a dozen neighbors showed up at the General Services meeting and said they do not want to have any of the Upper Courthouse Park used for parking. He added that the Historical Commission did not want any of the park used for parking either. Supervisor Podzilni said the Courthouse Security update will be on the agenda for the April 13 County Board meeting.

Ms. Roettger introduced Ms. Kleinheinz.

Supervisor Podzilni said that over 100 people responded to an online survey regarding having a stop light installed on the corner of Austin Road and Highway 11.

Approval of Minutes – March 16, 2017. Supervisor Kraft moved approval of the minutes of March 16, 2017 as presented, second by Supervisor Beaver. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Beaver moved approval of per meeting allowances in the amount of \$12,069.16, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations. None.

Resolution.

Authorizing Purchase of Motorola CAD Software and Hardware Upgrade for the 911 Communications Center

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2017 authorizes a Purchase Order be issued to Motorola in an amount not to exceed \$437,719 for the upgrade of the 911 Communications Center’s CAD software and hardware.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Kraft.

Mr. Crittenden explained that, at this time, Motorola is the only vendor able to meet the County’s needs.

ADOPTED.

Committee Approvals.

Authorizing the Installation of the Security Camera System at the Job Center and Amending the 2017 Facilities Management Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2017, that a purchase order be issued to SGTS Inc. in the amount of \$15,985.00, for the required engineering, equipment, installation, setup. Programming, and training.

BE IT FURTHER RESOLVED, that the Facilities Management 2017 budget be amended as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff’s Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2017 to approve and authorize the acceptance of \$32,661 of HIDTA grant funds and to authorize the Sheriff to sign the award documents.

BE IT FURTHER RESOLVED that the 2017 Sheriff’s budget be amended as follows:

...”

Supervisor Beaver moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Discussion and Possible Action on County Clerk’s Imprest Fund.

Ms. Tollefson explained the Imprest Fund is used for writing checks for people who have paid for their passport using cash and that there have been so many passport applications the County Clerk's Office personnel have had to make daily trips to the bank to cover these checks. Ms. Tollefson requested to have the fund raised from \$1,000 to \$2,000.

Supervisor Kraft moved to have the Imprest fund raised to \$2,000, second by Supervisor Podzilni. ADOPTED.

Treasurer's Tax Lien Update. Ms. Roettger handed out copies listing 25 old, foreclosed properties still on the tax roll. She then handed out copies of the Wisconsin Surplus Online Auction, which is the State of Wisconsin's Official Online Auction Services, who can sell tax delinquent parcels. She said there would be no cost to the County for this service as the buyer pays all fees. She asked the Committee if they would be interested in using this service to try to sell these parcels.

The Committee discussed the pros and cons of doing this.

Supervisor Podzilni suggested putting this issue on the next agenda for possible action.

Ms. Roettger informed the Committee there are approximately 210 parcels, at this time, the County will be foreclosing on this year.

Adjournment. Supervisor Podzilni moved adjournment at 8:19 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.