

FINANCE COMMITTEE
Minutes –April 7, 2016

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, April 7, 2016, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Diana Arneson, Information Technology, Assistant to Information Technology Director; Ron Burdick, Public Works, Airport Director; Diane Michaelis, Sheriff's Office, Finance Office Manager; Vicki Brown, County Treasurer.

Others Present: David Witthohn and Christopher Nebenzahl, Insight Investment; David Babcock.

Approval of Agenda. Supervisor Fox moved approval of the agenda as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Brown informed the Committee that at a prior meeting she had reported there were over 300 parcels for possible foreclosure in 2016, that number is now down to 211, and she is hoping to have more paid shortly.

Report by Insight Investment. Mr. Witthohn said they transitioned last fall to integrate systems after Cutwater was purchased by BNY. He said there has been very little inflation in the marketplace; the rates are going up very slowly; the U.S. dollar is getting stronger; and the GDP is at 2.5%. Mr. Witthohn handed out copies of the *Rock County Investment Management Program Review*, went over it and he and Mr. Nebenzahl answered questions.

Approval of Minutes – March 17, 2016. Supervisor Kraft moved approval of the minutes of March 17, 2016 as presented, second by Supervisor Fox. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of per meeting allowances in the amount of \$13,901.87, second by Supervisor Beaver. ADOPTED.

Transfers and Appropriations.

Land Records

FROM

Account #

10-1721-0000-62119

Other Contracted Services

Amount
\$ 2,565

TO

Account #

10-1721-0000-67161

Capital Assets \$5,000+

Amount
\$ 2,565

Supervisor Kraft moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Fox. ADOPTED.

Bills and Encumbrances

ISF Self Insurance	\$	2,260.00
Finance Director		800.00
Information Technology		52,817.50
Land Records Management System		23,567.00
IT Cross Charges		47,453.50
County Clerk		249.77
Elections		1,491.95
ROD Redaction Project		3,000.00
Employee Wellness		256.92

Supervisor Fox moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills Over \$10,000

Citrix Systems Inc.	\$	19,118.97
City of Janesville		47,699.01
Contingency Planning Solutions		16,000.00

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Encumbrances Over \$10,000

Sanofi Pasteur Inc.	\$	30,526.56
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Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Pre-Approved Encumbrance Amendments

Child Support

Gregg Investigations Inc.	\$	12,100.00
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Supervisor Fox moved approval of the above Pre-Approved Encumbrance Amendment for Child Support, second by Supervisor Podzilni. ADOPTED.

Approval of Bills for Other Departments

Public Safety and Justice Committee

Sheriff	\$	30,883.36
OWI Task Force Grant		502.87
RECAP Operations		132.97
Equitably Shared Funds		811.00
Correctional Facility		10,786.70
Emergency Management		595.00

Level B Hazmat Team	47,699.01
Local Emergency Planning Committee	968.00
Circuit Courts	200.00
911 Project Operations	248.18
District Attorney	352.50
Victim / Witness	140.00
Child Support	1,241.87

Supervisor Beaver moved approval of the above Bills and Encumbrances for the Public Safety and Justice Committee, second by Supervisor Podzilni. ADOPTED.

Committee Approvals.

Amending the 2016 Airport Budget for Sewer, Water and Electrical Extension

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby approve and authorize running sewer, water, and electrical services from the existing services to the new site; and,

BE IT FURTHER RESOLVED that the Airport’s 2016 budget be amended as follows:

...”

Supervisor Fox moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the Sheriff’s 2016 Budget to Use Equitably Shared Funds for Hard Armor Trauma Plates

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 that the 2016 budget be amended as follows:

...”

Supervisor Beaver moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff’s Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby approve and authorize the acceptance of \$57,000 of HIDTA grant funds and to authorize the Sheriff to sign the award documents.

BE IT FURTHER RESOLVED that the 2016 Sheriff’s budget be amended as follows:

...

Supervisor Fox moved Committee approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award and Amending the 2016 Rock County Public Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby authorize the Rock County Health Department to accept this micro-grant in the amount of \$3,000 and amend the 2016 Rock County Public Health Department Budget as follows:

...

Supervisor Kraft moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending 2016 Land Conservation Department Budget to Offset Costs Associated with County Campus Site Restoration

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016, authorizes the Land Conservation Department to enter in an agreement with DNR/Pheasants Forever and authorizes all payments for said activities associated with the controlled prairie burn.

BE IT FURTHER RESOLVED, the Land Conservation Department’s budget be amended as follows:

...

Supervisor Beaver moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Request for Authorization to Purchase Cisco PoE Switches.

Supervisor Fox moved approval to purchase these power-over-internet switches and modules from Core BTS Inc. of Madison, per state contract, at a cost of \$9,047.25, second by Supervisor Beaver. ADOPTED.

Adjournment. Supervisor Fox moved adjournment at 8:37 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.