

FINANCE COMMITTEE
Minutes –December 4, 2014

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, December 4, 2014, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver and Podzilni.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager; Dara Mosley, Information Technology - Public Safety Systems Manager; Dave O'Connell, Human Resources Director; Amy Spoden, Human Resources Manager; Michelle Schultz, Real Property Lister.

Others Present: None.

Approval of Agenda. Chair Mawhinney said we have a Transfer for the Coroner's Office to be added to item 5 and a Bill to be added to item 6.A. Supervisor Kraft moved approval of the amended agenda with this addition, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Oja handed out the County Sales Tax Receipts report through November 2014.

Approval of Minutes – November 20, 2014. Supervisor Beaver moved approval of the minutes of November 20, 2014 as presented, second by Supervisor Podzilni. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Kraft moved approval of per meeting allowances in the amount of \$14,871.53, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

911 Communications Center

FROM

<u>Account #</u>	<u>Amount</u>
23-2400-0000-46205	\$12,333.06
Insurance Proceeds	

TO

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62420	\$12,333.06
Machinery/Equipment R&M	

Public Health

FROM

<u>Account #</u>	<u>Amount</u>
31-3000-0000-61100	\$ 25,000
Regular Wages	

TO

<u>Account #</u>	<u>Amount</u>
31-3000-0000-64000	\$ 25,000
Medical Supplies	

<u>Coroner</u>			
<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
28-2600-0000-61100	\$ 9,500	28-2600-0000-62170	\$ 9,500
Regular Wages		Physicians & Other Services	

Supervisor Beaver moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Bills and Encumbrances - 2014

Finance Director	\$	10,486.00
Information Technology		183.65
IT Cross Charges		5,218.16
County Clerk		269.44
Human Resources		46,266.75

Bills and Encumbrances - 2015

IT Cross Charges	\$	22,849.86
Finance Director		51,150.00
Information Technology		128,710.30
IT Cross Charges		214,355.91
Finance Director		4,700.00
County Treasurer		5,292.00

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Bills Over \$10,000

Wisconsin Department of Transportation	\$	660,000.00
Henricksen		12,827.57
Midland Health Testing Service		46,266.75
Merck and Co Inc.		17,032.60

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Encumbrances Over \$10,000.

Alliant Energy / WP&L	\$	112,276.08
Diversified Building Maintenance		94,350.00
Konica Minolta Business Solutions		11,800.00
Midland Paper		20,500.00
Office Pro		75,000.00
Konica Minolta Business Solutions		11,276.64
Staples Advantage		150,000.00
Advanced Disposal Services		12,108.00
Diversified Building Maintenance		249,590.00
Halverson Carpet Center Ltd		30,000.00
Hendricks Commercial Properties		135,315.96

JBM Patrol and Protection Corp	64,504.00
Johnson Controls Inc.	28,634.00
Family Matters Pact Inc.	14,000.00
Strategic Resolutions LLC	16,000.00
Advanced Correctional Health Ca	826,000.00
Aramark Correctional Services	507,500.00
Aramark Uniform Services Inc.	97,000.00
BI Inc.	226,000.00
CESA 2	138,300.00
Gordie Boucher Ford Lincoln Me	50,000.00
Jays Big Rolls Inc.	13,000.00
JP Morgan Chase Bank NA	25,850.00
Pomps Tire Service Inc.	50,000.00
Wright Express FSC	312,000.00
JP Morgan Chase Bank NA	15,580.00
Intrado Inc.	59,825.00
ESRI Inc.	42,600.00
Fidlar Companies	65,000.00
JP Morgan Chase Bank NA	39,900.00
NetSmart Technologies Inc.	52,218.90
Aercor Wireless Inc.	11,173.00
Rhyme Business Products	40,000.00
Silha LLC, Dan	11,424.96
Veripic Inc.	25,437.33
Citrix Systems Inc.	17,130.28
Core BTS Inc.	30,393.03
AE Business Solutions	15,139.08
Oracle Corporation	13,418.62
Sanofi Pasteur	15,000.00

Supervisor Kraft moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments. None.

Resolutions.

Authorizing Contract for Section 125 Plan (Flexible Spending Account)

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014 does hereby authorize and direct the County Board Chair and County Clerk to enter into a contract with Employee Benefits Cooperative of Madison, Wisconsin to administer Rock County’s Section 125 Plan (Flexible Spending Account) for the period January 1, 2015 through December 31, 2015 at a cost of \$3.35 per participant per month.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Worker's Compensation Loss Control Consulting Services for 2015 and 2016

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014, hereby contract with Willis of Wisconsin for loss control consulting services for 2015 and 2016 at the rate of \$40,500 per year.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Authorizing 2015 Orthoimagery Contract with Sidwell and Authorizing Memorandums of Understanding (MOU) with Participating Municipalities

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014 does hereby authorize the County Board Chairman to enter into the contract with Sidwell, per the terms and conditions set forth in the Request for Proposal, to perform as well as sign the Memorandums of Understanding between Rock County and the municipalities participating in this project.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Committee Approvals.

Authorizing Acceptance of 2015 Highway Safety Project Grants

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors assembled this ____ day of _____, 2014, that the Rock County Sheriff is authorized to accept funds under the Highway Safety Project Grants; and,

BE IT FURTHER RESOLVED, that the 2014 budget be amended as follows:

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds for Unmarked Vehicle

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014 that the 2014 budget be amended as follows:

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Approval of Selection of Specific Pricing Model of Care Coordination through Quantum Health. Ms. Spoden handed out copies of the fee proposal and said it has a 2.5% increase over last year.

Supervisor Kraft moved approval of fee proposal through Quantum Health, second by Supervisor Podzilni. ADOPTED.

Update on On-line Auctions. Ms. Millis informed the Committee that she did her first on-line auction and it went very well. She said the buyer pays the fee so the County receives the full amount of the bid. When the County does an onsite auction, as we have in the past, we pay a fee, put in a great deal of work moving the items to the auction site, and Ms. Millis spends a great deal of the time out of the office. With the on-line auctions pictures are taken and she is able to do the rest of the work from her desk. Ms. Millis said the bidder comes to the location of the item, and brings their own people and tools to collect the item(s).

Report on Cash Balances and Investments. Ms. Oja updated the Committee on cash balances and investments as of October 31, 2014.

Set Meeting Date and Time for January Meeting. The Committee decided to hold the January 1, 2015 meeting on January 8, 2015 at 7:30 A.M.

Adjournment. Supervisor Podzilni moved adjournment at 8:00 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.