



FINANCE COMMITTEE
Minutes – October 8, 2020

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 5:00 P.M. on Thursday, October 8, 2020, via teleconference.

Committee Members Present. Supervisors Mawhinney, Aegerter, Purviance and Davis.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Richard Greenlee, Corporation Counsel; Dara Mosley, IT Deputy Director; Terri Carlson, Risk Manager; Lisa Tollefson, County Clerk; Brent Sutherland, Facilities Management Director; Bridget Laurent, Deputy Corporation Counsel; Kate Luster, Human Services Director; Sheriff Troy Knudson, Sheriff's Office; Sandy Disrud, Register of Deeds; Tera O'Connor, Human Services Deputy Director

Others Present: None.

Approval of Agenda. Supervisor Purviance moved approval of the agenda, second by Supervisor Davis. ADOPTED.

Approval of Minutes – September 24, 2020. Supervisor Davis moved approval of the minutes of September 24, 2020, second by Supervisor Purviance. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations. None.

Review of Payments. The Committee accepted the reports.

Review of Payments Over \$10,000. The Committee accepted the reports

Committee Review and Approval of Per Meeting Allowances. Ms. Oja said the amount for the allowance is \$7,212.64.

Supervisor Aegerter moved approval of the Per Meeting Allowance in the amount of \$7,212.64, second by Supervisor Purviance. ADOPTED.

Resolutions and Committee Endorsements.

Amending the 2020 Human Services Department Budget to Accept Parents Supporting Parents Grant Funds and Creating 2.0 FTE Family Well-Being Coordinator Positions

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2020 does hereby authorize the acceptance of the Parents Supporting Parents Grant and the creation of two Family Well-Being Coordinator Position.

BE IT FURTHER RESOLVED that the Human Services Department budget for 2020 be amended as follows:

...”

Supervisor Purviance moved approval of the above resolution, second by Supervisor Davis. ADOPTED.

Authorizing Acceptance of 2020 Edward Byrne Memorial Justice Assistance Grant and Amending the 2020 Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2020, does approve and authorize the acceptance of the 2020 Edward Byrne Memorial Justice Assistance Grant; and.,

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,

BE IT FURTHER RESOLVED, that the Sheriff’s Office’s budget for 2020 be amended as follows:

...”

Supervisor Davis moved approval of the above resolution, second by Supervisor Purviance. ADOPTED.

Request to Purchase Encrypted Media Sticks for County Clerk’s Office

Moved by Supervisor Davis to approve the purchase of the encrypted media sticks paid for with Wisconsin Election Security Grant funds, second by Supervisor Purviance. ADOPTED.

Approving Use of the Funds Received from the Sale of the Previous Airboat w/Trailer and Amending the 2020 Rock County Sheriff’s Office Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2020 approve an expenditure appropriation of the Funds received from the sale of the previous airboat w/trailer, and for the Rock County Sheriff’s Office to purchase needed Airboat equipment with such funds.

BE IT FURTHER RESOLVED, that the Sheriff’s Office’s budget for 2020 be amended as follows:

...”

Supervisor Davis moved approval of the above resolution, second by Supervisor Aegerter. ADOPTED.

Request to Purchase Memory for VMWare Server

Supervisor Purviance moved approval to purchase additional memory for the servers from CDW-G at a cost of \$24,272.80, second by Supervisor Aegerter. ADOPTED.

Update, Discussion and Possible Action.

Request Change to Policy 7.2 Timesheet Ms. Oja explained that employees are paid on Fridays, have until 11:00 A.M. to check for any errors and alert Payroll of these errors so they can recut a check for the employee. With the paystubs being mailed now, we are requesting to change this to 11:00 A.M. the Monday following payday to notify Payroll and they will cut a manual check the next day (Tuesday if it was due to a Payroll error). If it was an employee error, Payroll will correct it on the next normal payroll cycle.

Supervisor Aegerter moved approval of this change to Policy 7.2 Timesheets, second by Supervisor Davis. ADOPTED.

Set Meeting Date and Time for Review, Discussion and Recommended Revisions to the 2021 Recommended Budget

Supervisor Purviance moved to set this meeting for Thursday, November 5, 2020 at 7:00 A.M., second by Chair Mawhinney. ADOPTED.

Adjournment. Supervisor Aegerter moved adjournment at 5:15 P.M., second by Supervisor Purviance. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.