

COUNTY BOARD STAFF/FINANCE COMMITTEES
August 17, 2012

Call to Order. County Board Staff Committee Vice Chair Kraft called the joint meeting of the County Board Staff Committee and the Finance Committee to order at 8 A.M. in the Sheriff's Conference Room, Rock County Sheriff's Office.

Committee Members Present County Board Staff Committee – Supervisors Kraft, Brill, Bussie, Jensen (8:08 AM), Peer, and Yankee. Finance Committee – Supervisors Beaver, Kraft, and Fox.

Committee Members Absent: Supervisors Podzilni, Arnold and Mawhinney, County Board Staff Committee; Supervisors Mawhinney and Podzilni, Finance Committee.

Other County Board Members present: Supervisors Fell and Wiedenfeld.

Staff Members Present: Craig Knutson, County Administrator; Randy Terronez and Nicholas Osborne, Assistants to the County Administrator; Sherry Oja, Finance Director; Elizabeth Pohlman McQuillen, Criminal Justice Planner/Analyst; Sheriff Robert Spoden; Chief Deputy Tillman; Commander Chellevoid; Captain Strouse, Captain Christiansen; Captain Fell; Captain Groelle; Captain De Remer; Grace Becker, Sheriff's Secretary; Rhoda Grosenick, Commander Chellevoid's Secretary; Patricia Swartout, Commander Knudson's Secretary; Diane Michaelis, Finance Office Manager, Sheriff's Office.

Approval of Agenda. Supervisor Fox moved approval of the agenda as presented, second by Supervisor Bussie. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Adoption of Minutes of July 25, 2012. Supervisor Yankee moved approval of the minutes of July 25, 2012 as presented, second by Supervisor Peer. ADOPTED.

Review and Discussion of Preliminary 2013 Budget Projections and Program Information – Sheriff's Office. At this time Vice Chair Kraft turned the meeting over to Sheriff Spoden.

Sheriff Spoden introduced his staff and thanked Chief Deputy Tillman, Commander Chellevoid, Captain Strouse, Captain Christiansen, Captain Fell, Captain De Remer, Captain Groelle, Grace Becker, Rhoda Grosenick, and Patricia Swartout whose help was invaluable in putting this budget together. He also informed The Committees that they will be putting in a bit of overtime, un-reimbursed, with visits from Vice Presidential Candidate Ryan.

Sheriff Spoden said he would go over the highlights of the 2013 budget for the various services.

1) Law Enforcement Services. Despite increasing costs and decreasing revenue the overall Law Enforcement budget request increased less than 1%. Programmatic improvements were funded through \$395,000 in grants. Improvements to equipment were funded through nearly \$200,000 in seized funds acquired through the efforts of GROC and SIU. Sheriff Spoden said we are seeing an increase in drug trafficking in Rock County, including drug cartels from Mexico. They are maintaining Correctional Services Operations at their current level; they are transitioning to the new Community Corrections Building (the old Adolescent Services Center); they are consolidating/expanding the Community Corrections Program; and installing Video Visitation. Personnel for 2013 is at 206.35, which includes adding a new Deputy Sheriff LES Patrol Division for SIU and GROC; a new RECAP Treatment Counselor, which was previously a contracted position; a new RECAP Site Supervisor, which was previously a contracted position; and the reclassification from Administrative Assistant to Secretary I in the Detectives Bureau. The two RECAP positions were funded with CESA funds and will actually save money for the County. The reclassification would add \$681 but would bring the classification in line with the work being done the past couple years.

Revenue for Law Enforcement Services is projected at \$155,580, which is a decrease of \$350,407 from 2012 budget. The largest changes are in Civil Process Fees and Warrant Fees, which are being moved to the Corrections side.

Personnel costs for Law Enforcement are projected at \$8,012,945, which is a decrease of \$331,094 from 2012. This is primarily due to staff moving to the Corrections side. Operational Expenses for 2013 are projected at \$9,355,390, which is a decrease of \$277,230 from 2012. The decrease is primarily due to grants and funds from seizures.

2) Correctional Facility. Revenues are projected at \$1,691,761, an increase over 2012, primarily due to the Board of Prisoners – Federal and State and Felony Holds. With the beds we have available due to electronic monitoring, we are able to house prisoners from outside Rock County.

Personnel costs of \$9,724,508, which is an increase of \$921,718 over 2012, due primarily to the additional staff moved from Law Enforcement.

Operational Expenses of \$2,276,739, which is an increase of \$159,100 over 2012. Due primarily to the lease of the old Youth Services Center for the Alternatives Programs.

RECAP revenue remains the same as 2012 at \$293,000; personnel are projected at \$197,829 for 2013 as we are not contracting with CESA this year; and operational expenses are projected at \$85,476, which is a decrease of \$185,046 due to CESA.

The Community RECAP program will remain the same for revenue at \$146,826, and operational expenses are projected at \$304,500, which is a decrease from \$305,987.

Sheriff Spoden said, in summary, we are projecting \$2,287,165 in Revenue, Expenses of \$4,014,810, for a County Share total of \$19,662,925, or 3.98% over 2012.

Sheriff Spoden said, to achieve as close to a 0% increase we would need to: postpone the move to the new building for Diversion for a savings of \$54,241, which would result in the inability to increase the number of inmates on electronic monitoring; cut one new Deputy position for a savings of \$80,941, which would lead to less time for proactive patrol and enforcement activity; cut a .3 Sheriff's Office worker for a savings of \$6,575, which would impact the overtime budget; cut a .3 Vehicle Maintenance Technician for a savings of \$11,554; this would create higher costs to the Sheriff's Office as Patrol staff would need to transport vehicles; cut a .45 Vehicle Maintenance Supervisor for a savings of \$21,386, which would mean there would not be a coordinator to facilitate the maintaining of the emergency response vehicles; cut a Correctional Officer in Electronic Monitoring for a savings of \$69,447, which would reduce the number of inmates on electronic monitoring and drive up costs in the Jail; cut 1 Sheriff's Office User Support Specialist for a savings of \$88,913, which would then impact the County's IT staff in their operations as well; cut 1 Public Safety Utility Clerk on 2nd shift for a savings of \$58,987, which would reduce the efficiency in Jail records and Jail bookings during 2nd shift and force Correctional Officers to assume clerical duties resulting in delays in admissions and release of inmates; cut 1 Administrative Assistant – Civil Process on 2nd shift for a savings of \$55,793, which would greatly reduce the efficiency of our entry operation and would create a backlog of civil papers being entered and served; cut 1 Administrative Assistant – Detective for a savings of \$65,823, which would then place the burden of typing and data entry for the Detective Bureau on other clerical staff and delay other clerical work; cut 1 Correctional Officer – Classification for a savings of \$69,861, which would reduce our ability to classify inmates and facilitate inmate behavior management efforts resulting in potential inmate on inmate assaults or inmate on staff assaults; and cut 2 Deputy Sheriffs – SIU for a savings of \$161,081, which would reduce or eliminate the ability to investigate drug offenses. Sheriff Spoden said these cuts amount to a total of \$744,602 and would create a danger to our community.

Vice Chair Kraft thanked the Sheriff and staff.

Adjournment: Supervisor Beaver moved adjournment at 8:55 A.M., second by Supervisor Bussie. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEES.