



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – FEBRUARY 15, 2016 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – February 1, 2016
4. Citizen Participation, Communications, Announcements, Information
5. Update on 2015 Medical Examiner’s Budget
6. Consent Calendar
 - A. Transfers and Appropriations
 - 1) Medical Examiner
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
7. Resolution
 - A. Awarding Bid for Live Scan Fingerprinting System
8. Committee Requests and Motions
9. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 2/9/2016 Transfer No. 15-152
 Requested By MEDICAL EXAMINER Department BARRY IRMEN Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 28-2650-0000-61610 Description: HEALTH INSURANCE Current Balance: \$45,524	\$45,524	Account #: 28-2650-0000-62199 Description: OTHER PROF. SERVICES	\$65,042
Account #: 28-2650-0000-62170 Description: PHYSICIANS, OTHER SERVIC Current Balance: \$19,270	\$19,270	Account #: Description:	
Account #: 28-2650-0000-63300 Description: TRAVEL Current Balance: \$3,150	\$248	Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

HEALTH INSURANCE FUND - UNFILLED VACANCYS, LESS HEALTH INSURANCE NEEDED
 PHYSICIANS AND OTHER SERVICES FUND - LESS OUTSIDE ASSISTANCE NEEDED
 TRAVEL FUND - LESS TRAVELING THAN ANTICIPATED

REASON TRANSFER IS NECESSARY - BE SPECIFIC

ADDITIONAL AUTOPSY'S AND LAB WORK THAN ANTICIPATED AND BUDGETED FOR

FISCAL NOTE:

Sufficient funds are available for transfer. *CS 2-9-16*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *2-10-16*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS	P1503992	12/31/2015	OCCUPATIONAL HEALTH AND WELLNI	154.55
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,979.00	28,736.86	0.00	154.55	(8,912.41)
21-2100-0000-62420	MACH & EQUIP RM	P1503652	12/31/2015	DIVE RESCUE INTERNATIONAL INC	347.13
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,570.00	7,275.78	(0.01)	347.13	(2,052.90)
21-2100-0000-63908	INVESTIG.EXPENSE	P1504014	12/11/2015	FIFTH THIRD BANK	21.59
		P1504021	12/24/2015	VERIZON WIRELESS	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	183.26	33.25	121.59	1,161.90
				SHERIFF PROG TOTAL	623.27
21-2165-2015-63310	URESA TRAVEL	P1504015	12/31/2015	EVANSVILLE POLICE DEPARTMENT,C	319.83
		P1504016	12/31/2015	EDGERTON POLICE DEPARTMENT	1,373.79
		P1504017	12/31/2015	MILTON POLICE DEPARTMENT	348.59
		P1504018	12/31/2015	TOWN OF BELOIT POLICE DEPARTME	415.68
		P1504019	12/31/2015	BELOIT POLICE DEPARTMENT	4,499.71
		P1504020	12/31/2015	JANESVILLE POLICE DEPARTMENT	6,927.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	13,885.50	(13,885.50)
				JAG CIT TRAINING GRANT PROG TOTAL	13,885.50
21-2167-0000-62119	OTHER SERVICES	P1500361	12/31/2015	BLACKHAWK TECHNICAL COLLEGE	16,181.12
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	214,025.00	187,706.81	0.00	16,181.12	10,137.07
				RECAP OPERATIONS PROG TOTAL	16,181.12
21-2200-0000-62119	OTHER SERVICES	P1500372	12/31/2015	JUSTICE BENEFIT LLC	2,992.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	204,192.00	191,441.86	0.00	2,992.00	9,758.14
21-2200-0000-63300	TRAVEL	P1501864	11/04/2015	US CORRECTIONS	638.40

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	17,000.00	15,981.22		2,662.51	638.40	(2,282.13)
21-2200-0000-64200	TRAINING EXP					
		P1502359	12/31/2015	EDUCORR LLC		683.00
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	33,000.00	20,929.41		2,459.04	683.00	8,928.55
CORRECTIONAL FACILITY PROG TOTAL					4,313.40	
21-2549-2015-67200	CAPITAL IMPROV					
		P1504022	12/31/2015	CITY OF JANESVILLE		10,659.91
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	12,500.00	0.00		0.00	10,659.91	1,840.09
CPTR AND HAZMAT EQUIP GRANT PROG TOTAL					10,659.91	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$45,663.20**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **FEB 15 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63202	LAW BOOKS	P1500459	12/31/2015	THOMSON WEST	2,515.28
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,000.00	36,087.90	40.62	2,515.28	(7,643.80)
CIRCUIT COURTS PROG TOTAL					2,515.28

I have examined the preceding bills and encumbrances in the total amount of **\$2,515.28**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **FEB 15 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1503982	12/31/2015	OCCUPATIONAL HEALTH CENTER	421.74
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,372.00	25,878.04	0.00	421.74	5,072.22
911 PROJECT OPERATIONS PROG TOTAL				421.74	

I have examined the preceding bills and encumbrances in the total amount of **\$421.74**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Date: **FEB 15 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62126	OFFICER FEES	P1500444	12/31/2015	BAT ENTERPRISES LLC	125.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	6,726.65	0.00	125.00	648.35
24-1610-0000-63300	TRAVEL		12/31/2015	TJOA,GWANNY	20.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,500.00	10,811.50	0.00	20.70	667.80
DISTRICT ATTORNEY PROG TOTAL				145.70	

I have examined the preceding bills and encumbrances in the total amount of **\$145.70**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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Date: FEB 15 2016

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES	P1500595	12/31/2015	O BRIEN AND ASSOCIATES INC	145.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,500.00	16,938.17	0.00	145.00	4,416.83
CHILD SUPPORT PROG TOTAL				145.00	

I have examined the preceding bills and encumbrances in the total amount of **\$145.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
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- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS	P1600520	01/29/2016	STANARD AND ASSOCIATES INC	790.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,079.00	0.00	0.00	790.00	15,289.00
21-2100-0000-62210	TELEPHONE	P1600972	01/19/2016	MULLIGANS CELLULAR AND PAGING	60.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	81,796.00	1,011.06	2,273.02	60.00	78,451.92
21-2100-0000-62410	R & M-VEHICLES	P1600490	01/04/2016	CARQUEST AUTO PARTS	469.69
		P1600496	01/13/2016	FAGAN CHEVROLET AND CADILLAC I	248.30
		P1600508	01/28/2016	MENARDS	26.94
		P1600513	01/29/2016	PERKINS SALES INC	88.80
		P1600517	01/08/2016	ROCK COUNTY SHERIFFS PETTY CAS	38.99
		P1600712	01/08/2016	STOP STICK LTD	1,314.00
		P1600977	01/26/2016	A TO Z TOWING INC	150.00
		P1600979	01/26/2016	N AND S TOWING	322.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	0.00	80,150.00	2,659.22	52,190.78
21-2100-0000-62420	MACH & EQUIP RM	P1600485	01/21/2016	BANDT COMMUNICATIONS INC	300.00
		P1600778	01/14/2016	BROWNELLS INC	350.31
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,600.00	0.00	299.95	650.31	4,649.74
21-2100-0000-63100	OFC SUPP & EXP	P1600521	01/09/2016	STAPLES ADVANTAGE	231.65
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,735.00	31.98	2,156.96	231.65	9,314.41
21-2100-0000-63101	POSTAGE	P1600497	01/20/2016	FEDERAL EXPRESS CORP	53.02
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,110.00	(11.32)	9,250.00	53.02	818.30
21-2100-0000-63200	PUBL/SUBCR/DUES	P1600918	01/20/2016	ROCK COUNTY LAW ENFORCEMENT /	50.00
		P1600919	01/08/2016	IACP	150.00
		P1600924	01/13/2016	CITY OF WAUWATOSA	100.00
		P1600925	01/06/2016	JANESVILLE GAZETTE INC	299.00
		P1600929	01/14/2016	FBI NATIONAL ACADEMY ASSOCIATE	85.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,093.00	845.00	185.00	684.00	3,379.00
21-2100-0000-63407	COMPUTER SUPPL				
		P1600521	01/08/2016	STAPLES ADVANTAGE	1,139.04
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,500.00	0.00	1,139.01	1,139.04	20,221.95
21-2100-0000-63409	CRIME SCENE SUPP				
		P1600519	01/15/2016	SIRCHIE FINGER PRINT LABORATOR	538.30
		P1600804	01/14/2016	DASH MEDICAL GLOVES	230.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,400.00	0.00	538.24	769.00	7,092.76
21-2100-0000-63900	AMMO/RANGE SUPPL				
		P1503550	01/01/2016	ULTRAMAX AMMUNITION	162.00
		P1600775	01/14/2016	LAW ENFORCEMENT TARGETS INC	439.61
		P1600779	01/18/2016	ULTRAMAX AMMUNITION	2,690.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	0.00	3,153.00	3,291.61	28,555.39
21-2100-0000-63904	POLICING/1ST AID				
		P1600505	01/25/2016	KENLYN KENNELS INC	31.50
		P1600813	01/14/2016	ATLAS OUTFITTERS	280.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,866.00	150.00	700.00	311.50	15,704.50
21-2100-0000-63905	PISTOL RANGE/CO				
		P1600487	01/07/2016	BLACKHAWK TECHNICAL COLLEGE	320.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	0.00	0.00	320.00	1,180.00
21-2100-0000-63908	INVESTIG.EXPENSE				
		P1600508	01/22/2016	MENARDS	166.83
		P1600978	01/14/2016	VERIZON WIRELESS	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	0.00	166.81	366.83	966.36
21-2100-0000-64200	TRAINING EXP				
		P1600921	01/19/2016	ASSOCIATION OF SWAT PERSONNEL	500.00
		P1600923	01/19/2016	BADGER STATE SHERIFFS ASSOCIAT	75.00
		P1600947	01/04/2016	NATIONAL SHERIFFS ASSOCIATION	495.00
		P1600976	01/27/2016	WISCONSIN DEPARTMENT OF JUSTIC	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,500.00	168.93	9,150.00	1,145.00	28,036.07

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-64205	STAFF EDUC		01/15/2016	WEBERG,KARL	954.66
			01/15/2016	EAU CLAIRE,BRADLEY	1,022.23
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	64,397.00	0.00	0.00	1,976.89	62,420.11
21-2100-0000-67160	CA \$500-\$4,999				
		P1600813	01/14/2016	ATLAS OUTFITTERS	735.00
		P1600922	01/22/2016	INTOXIMETERS INC	2,455.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	45,211.00	0.00	0.00	3,190.00	42,021.00
SHERIFF PROG TOTAL				17,638.07	
21-2140-2015-65331	EQUIP LEASE				
		P1600973	01/21/2016	GORDIE BOUCHER FORD LINCOLN ME	2,700.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	2,700.00	(2,700.00)
HIDTA GRANT PROG TOTAL				2,700.00	
21-2167-0000-64904	SUNDRY EXPENSE				
		P1600926	01/26/2016	BAKER CREEK HEIRLOOM SEED CO L	151.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	75.00	706.96	151.75	4,066.29
RECAP OPERATIONS PROG TOTAL				151.75	
21-2200-0000-62161	HOUSEHOLD SERV				
		P1600521	01/22/2016	STAPLES ADVANTAGE	275.35
		P1600524	01/08/2016	VERTIV OPERATING COMPANY	321.53
		P1600814	01/16/2016	MEDLINE INDUSTRIES INC	511.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,257.00	2,740.03	17,873.95	1,108.08	17,534.94
21-2200-0000-63100	OFC SUPP & EXP				
		P1600521	01/09/2016	STAPLES ADVANTAGE	481.46
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,500.00	15.36	1,884.64	481.46	4,118.54
21-2200-0000-64200	TRAINING EXP				
		P1600920	01/19/2016	WATCP	600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,000.00	245.00	7,000.00	600.00	23,155.00
21-2200-0000-64904	SUNDRY EXPENSE				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1600489	01/12/2016	BOB BARKER COMPANY INC	150.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	2,643.29	4,436.22	150.75	127,769.74
CORRECTIONAL FACILITY PROG TOTAL				2,340.29	
21-2500-0000-63100	OFC SUPP & EXP				
		P1600521	01/08/2016	STAPLES ADVANTAGE	41.37
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,400.00	0.00	41.34	41.37	2,317.29
EMERGENCY MANAGEMENT PROG TOTAL				41.37	
21-2560-2016-64200	TRAINING EXP				
		P1600927	01/12/2016	WISCONSIN EMERGENCY MANAGEME	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	200.00	500.00	200.00	1,600.00
LOCAL EMRG PLANNING COMM PROG TOTAL				200.00	

I have examined the preceding bills and encumbrances in the total amount of **\$23,071.48**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **FEB 15 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63100	OFC SUPP & EXP	P1600665	01/11/2016	OFFICE PRO INC	299.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	0.00	8,576.00	299.00	1,125.00
22-1200-0000-63200	PUBL/SUBCR/DUES	P1600795	01/01/2016	WISCONSIN STATE JOURNAL	222.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	0.00	0.00	222.30	8,777.70
CIRCUIT COURTS PROG TOTAL				521.30	
22-1209-0000-63100	OFC SUPP & EXP	P1600935	01/11/2016	CLOCK MASTER	60.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	0.00	18,000.00	60.00	1,940.00
22-1209-0000-63200	PUBL/SUBCR/DUES	P1600794	01/01/2016	WCCCA	175.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	300.00	0.00	0.00	175.00	125.00
CLERK OF COURTS PROG TOTAL				235.00	

I have examined the preceding bills and encumbrances in the total amount of **\$756.30**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1201-0000-63100	OFC SUPP & EXP	P1600767	01/20/2016	STAPLES ADVANTAGE	13.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	550.00	0.00	0.00	13.99	536.01
MEDIATION/FAMILY COURT SERVICE PROG TOTAL				13.99	

I have examined the preceding bills and encumbrances in the total amount of **\$13.99**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1600965	01/22/2016	ERGOMETRICS AND APPLIED PERSON	782.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	30,099.00	3,235.00	18,200.00	782.60	7,881.40
23-2400-0000-63200	PUBL/SUBCR/DUES	P1600672	01/19/2016	CITY DIRECTORIES	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,303.00	250.00	580.00	250.00	223.00
911 PROJECT OPERATIONS PROG TOTAL				1,032.60	

I have examined the preceding bills and encumbrances in the total amount of **\$1,032.60**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62124	CRIMINAL INVEST	P1601000	01/05/2016	DANE COUNTY CLERK OF COURTS	19.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,700.00	0.00	0.00	19.14	6,680.86
24-1610-0000-62126	OFFICER FEES	P1600716	02/05/2016	BAT ENTERPRISES LLC	240.00
		P1600717	01/20/2016	SOUTHEAST WISCONSIN PROCESS LI	120.00
		P1600999	01/06/2016	DANE COUNTY SHERIFFS OFFICE	86.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	0.00	0.00	446.90	7,053.10
24-1610-0000-62400	R & M SERV	P1601001	01/18/2016	QUALITY ASSURED OFFICE MACHINE	1,774.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,175.00	0.00	0.00	1,774.50	1,400.50
24-1610-0000-62501	REPORTER FEES	P1600720	01/15/2016	BLUM,LINDA M	48.00
		P1600723	01/07/2016	KANE,KRISTINE	315.50
		P1600725	01/26/2016	MORGAN,ANNE	7.00
		P1600726	01/29/2016	MUELLER CPR-CM,TAMMIE D	280.00
		P1600727	01/26/2016	NELSON,DEBRA A	3.50
		P1600731	01/04/2016	THOMPSON,PAULA	14.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	0.00	3.00	668.00	6,329.00
24-1610-0000-63100	OFC SUPP & EXP	P1600877	01/16/2016	STAPLES ADVANTAGE	527.87
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,400.00	0.00	0.00	527.87	11,872.13
24-1610-0000-63200	PUBL/SUBCR/DUES	P1601002	01/06/2016	JANESVILLE GAZETTE INC	299.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	0.00	0.00	299.00	7,701.00
24-1610-0000-63300	TRAVEL		01/31/2016	OLEARY,DAVID J	118.83
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,500.00	0.00	0.00	118.83	11,381.17
				DISTRICT ATTORNEY PROG TOTAL	3,854.24

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$3,854.24**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **FEB 15 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES	P1600374	01/19/2016	O BRIEN AND ASSOCIATES INC	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,500.00	0.00	60.00	100.00	21,340.00
34-3850-0000-63100	OFC SUPP & EXP	P1600534	01/22/2016	STAPLES ADVANTAGE	506.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,839.00	0.00	0.00	506.20	19,332.80
34-3850-0000-63200	PUBL/SUBCR/DUES	P1600964	01/27/2016	WISCONSIN CHILD SUPPORT ENFORC	180.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	650.00	245.70	0.00	180.00	224.30
34-3850-0000-64200	TRAINING EXP	R1601131	02/02/2016	JP MORGAN CHASE BANK NA	2,000.00
ENC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,500.00	0.00	0.00	2,000.00	1,500.00
CHILD SUPPORT PROG TOTAL				2,786.20	

I have examined the preceding bills and encumbrances in the total amount of **\$2,786.20**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **FEB 15 2016**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

**Public Safety and Justice
Committee**
SUBMITTED BY

February 5, 2016
DATE DRAFTED

Awarding Bid for Live Scan Fingerprinting System

- 1 **WHEREAS**, the Rock County Sheriff's Office utilizes a live scan fingerprinting system to collect the
- 2 fingerprints and palm prints of arrestees for submission to state and federal databases; and,
- 3
- 4 **WHEREAS**, the existing live scan fingerprinting system at the Correctional Facility has been in use since
- 5 2005; and,
- 6
- 7 **WHEREAS**, a new live scan fingerprinting system is need at the Correctional Facility; and,
- 8
- 9 **WHEREAS**, a second live scan fingerprinting system is needed at the Courthouse to comply with new
- 10 State laws; and,
- 11
- 12 **WHEREAS**, the Rock County Purchasing Department did solicit proposals from qualified vendors for
- 13 the two live scan fingerprinting systems; and,
- 14
- 15 **WHEREAS**, the bids were reviewed by the Rock County Sheriff's Office and the Rock County
- 16 Purchasing Department with the recommendation that a the bid be awarded to the lowest, most
- 17 responsive and responsible bidder, iTouch Biometrics; and,
- 18
- 19 **WHEREAS**, the funding is available in the 2016 Correctional Facility Sundry account budget.
- 20
- 21 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 22 this _____ day of _____, 2016 that the bid for two live scan fingerprinting systems be
- 23 awarded to iTouch Biometrics of Schaumburg, IL, in the amount of \$27,000.
- 24
- 25 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance by the
- 26 Finance Committee.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE

Mary Beaver, Chair

Mary Mawhinney, Chair

Henry Brill

Sandra Kraft, Vice Chair

Terry Fell

Mary Beaver

Brian Knudson

Brent Fox

Larry Wiedenfeld

J. Russell Podzilni

FISCAL NOTE:

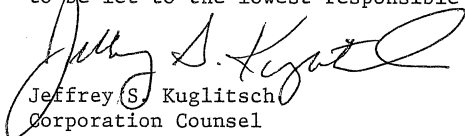
This purchase is being funded by Jail Commissary Commissions.



Sherry Oja
Finance Director

LEGAL NOTE:

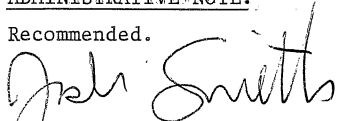
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Rock County Sheriff's Office currently utilizes a MorphoTrak Live Scan fingerprinting system to collect the fingerprints and palm prints of arrestees for submission to state and federal databases.

The Rock County Sheriff's Office has utilized the existing live scan system since 2005. Because of the live scan fingerprinting system's age, the scans are not as clear as they should be. In addition, the age of the system has caused the maintenance price to increase substantially.

In 2015 Wisconsin passed a state law requiring the collection of additional DNA samples from everyone arrested on a felony charge or convicted of a misdemeanor. This new law has presented a need for a live scan fingerprinting system at the Rock County Courthouse for processing those convicted of misdemeanors.

The price of newer live scan fingerprinting systems has decreased. This will allow Rock County to purchase new live scan fingerprinting systems for both the Sheriff's Office and the Courthouse for about the same price as the original live scan fingerprinting system. In addition, the maintenance cost of both new machines will be about \$3,000 less than the maintenance cost of the existing machine.

The Live scan fingerprinting systems will be paid for with funds from the Correctional Facility's Sundry account budget. The cost of two fingerprinting systems is \$27,000 which includes the machines, delivery, installation, training, and a one year full warranty.



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER #2016-14
 PROPOSAL NAME LIVESCAN EQUIPMENT
 PROPOSAL DUE DATE JANUARY 6, 2016 – 12:00 NOON
 DEPARTMENT SHERIFF'S OFFICE

	I-TOUCH BIOMETRICS SCHAUMBURG IL	SAFRAN MORPHOTRAK ANAHEIM CA	MENTALIX PLANO TX	ID NETWORKS ASHTABULA OH	CROSSMATCH PALM BEACH GARDENS FL
RATER 1	68	94	45	72	50
RATER 2	95	61	64	46	57
RATER 3	85	75	65	46	52
TOTAL SCORE	248	230	174	164	159
EQUIPMENT-SHERIFF	12,100.00	16,757.00	16,250.00	18,495.00	27,446.73
EQUIPMENT-COURTHOUSE	13,100.00	8,987.00	19,750.00	10,295.00	13,200.51
DELIVERY & INSTALLATION	1,200.00	INCLUDED	1,150.00	INCLUDED	6,369.92
TRAINING	600.00	INCLUDED	3,000.00	INCLUDED	INCLUDED
TOTAL COST	\$ 27,000.00	\$ 25,744.00	\$ 40,150.00	\$ 28,790.00	\$ 47,017.16
WARRANTY	1 YEAR	1 YEAR	1 YEAR	1 YEAR	1 YEAR
ANNUAL SERVICES AGREEMENT COST	\$ 2,970.00	\$ 4,210.00	\$ 9,380.00	\$ 5,758.00	\$ 2,991.94

- Equipment – 30 points maximum
- Organization, personnel and experience – 30 points maximum
- Reasonableness of cost estimates – 30 points maximum
- Ability to complete installation within a reasonable period of time – 10 points maximum

The top two vendors were invited to give demonstrations on February 2, 2016. After the demonstrations were conducted, it was the unanimous recommendation of the review committee, Purchasing and IT staff to contract with I-Touch Biometrics.

Request for Proposals was advertised in the Janesville Gazette and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: I-Touch Biometrics

Sheiff Robert Sped
SIGNATURE

02-03-16
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE