



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**December 18, 2013**

**CALL TO ORDER**

Chair Peer called the meeting to order at 6:03 P.M.

**MEMBERS PRESENT**

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Terry Fell, Nancy Lannert, Lynda Olson, Bridget Rolek, Mike Rundle

**MEMBERS ABSENT:**

**STAFF PRESENT**

John Hanewall, Director; Tahirih Carr DD Financial Worker

**ADOPTION OF AGENDA**

The agenda was adopted on a MOTION BY Terry Fell, SECONDED BY Mike Rundle. MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from November 20, 2013 were approved on a MOTION BY Lynda Olson, SECONDED BY Bridget Rolek. MOTION CARRIED.

**CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

None

**UNFINISHED BUSINESS**

**LETTER RE: H.R. 831 RE: SHELTERED WORKSHOPS**

- Corporation Council is still checking into procedure/protocol regarding the DD Board sending a letter to Congressman Paul Ryan outlining their position on Bill H.R. 831, the Fair Wages for Workers with Disabilities Act of 2013.

**NEW BUSINESS**

**1. BILLS**

- Bills in the amount of \$348,357.68 were approved as amended on a MOTION BY Terry Fell, SECONDED BY Bridget Rolek. MOTION CARRIED.  
Bills were amended to exclude payment to the Hart AFH for \$1,150.00 within Line Item #62604 (CIP 1B).

## **2. APPROVAL OF CONTRACTS/ADDENDUMS,**

- **A MOTION BY Mike Rundle, SECONDED BY Cheryl Drozdowicz was made to approve the following 2013 Purchase of Service Contract Addendums. MOTION CARRIED.**
  1. **2013 Purchase of Service Contract for Riverfront Inc. to increase from \$2,454,647 to \$2,473,647 (+19,000) within Line Item #62604 (CIP 1B) and to increase from \$391,104 to \$393,104 (+2,000) within Line Item #62620 (CIP 1A) and to modify on Page 1, Section I, © Contract Administrators- Replace the name “Marcia Jagodzinske” with “Mary Kessens”. These changes in increases are the result of more need in Day Services in CIP 1B and CIP 1A.**
  2. **2013 Purchase of Service Contract for Productive Living Systems to increase from \$923,972 to \$957,146 (+33,174) within Line Item #62604 (CIP 1B) is a result of an increase in care rate for two current residential clients.**
  3. **2013 Purchase of Service Contract for Abilities Inc. to increase from \$195,281 to \$267,851 (+72,570) within Line Item #62604 (CIP 1B) is the result of two current clients moving into services from another facility and one new CIP 1B client moving into services.**
  4. **2013 Purchase of Service Contract for REM Wisconsin II, Inc. to increase from \$3,529,001 to \$3,877,199 (+348,198) within Line Item #62604 (CIP 1B) and to increase from \$758,749 to \$829,479 (+70,730) within Line Item #62620 (CIP 1A) is the result of four current CIP 1B clients moving into residential services from another facility, one residential client who moved from Children’s Long Term Waiver into the Adult Waiver CIP 1B, and one current CIP 1A client moving into residential services from another facility.**

## **3. ENCUMBRANCES**

- **2014 Pre-Approved Encumbrances in the amount of 23,380,163 were approved on a MOTION BY Bridget Rolek, SECONDED BY Becky Heimerl. MOTION CARRIED.**

## **4. LINE ITEM TRANSFERS**

None

## **DIRECTOR’S REPORT ON PROGRAM ACTIVITIES**

### **1. Department Updates:**

None

### **2. Budget Updates:**

- **Ms. Foss has been working on the 2014 contracts and hopes to have them available at the next Board meeting on January 8, 2014.**

### **3. Residential Placements:**

- **On December 13, 2013 a residential client was moved into another AFH as the previous AFH was immediately shut down.**
- **On December 9, 2013 a hearing was held regarding the temporary guardianship and protective placement orders were granted to the Board in regards to an individual who had been taken into custody from their home. A full hearing is scheduled for February 2014. The individual continues to be served by the Board at this time.**

**4. Consumer Updates:**

- On December 16, 2013 the Board's oldest residential client passed away.

**5. Providers' Concerns:**

- Kandu will be holding their client Christmas parties on Monday, December 23, 2013 at 11:30 A.M. at both Adel and Barberry St. locations.

**6. Staff Updates**

- Office will be closed on December 24<sup>th</sup> and 25<sup>th</sup>, 2013 and again on January 1<sup>st</sup>, 2014 for the holidays.

**CORRESPONDENCE**

A documentary by Gerry Wurzburg, "Wretches and Jabbers" will be shown on January 20<sup>th</sup>, 2014 at 4:00 P.M. at the Pontiac Convention Center. This event is free. This film documents the journey of Larry Bissonette and Tracy Thresher in traveling the world to work with other autistic individuals to breakdown communication barriers.

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

Mr. Hanewall handed out a tentative schedule of the presentations to the Board for the 2014 meetings.

A MOTION was made BY Cheryl Drozdowicz, SECONDED BY Lynda Olson to approve the dates on the tentative schedule as the dates for 2014 DD Board meetings. MOTION CARRIED.

- The dates for the 2014 DD Board meetings are as follows:

January 8<sup>th</sup> and 22<sup>nd</sup>

February 12<sup>th</sup> and 26<sup>th</sup>

March 12<sup>th</sup> and 26<sup>th</sup>

April 9<sup>th</sup> and 23<sup>rd</sup>

May 14<sup>th</sup> and 28<sup>th</sup>

June 11<sup>th</sup> and 25<sup>th</sup>

July 16<sup>th</sup> meeting following the Public Hearing \*Only 1 meeting this month

August 13<sup>th</sup> and 27<sup>th</sup>

September 10<sup>th</sup> and 24<sup>th</sup>

October 8<sup>th</sup> and 22<sup>nd</sup>

November 19<sup>th</sup> \*Only 1 meeting this month

December 17<sup>th</sup> \*Only 1 meeting this month

The next meeting will be on Wednesday, January 8<sup>th</sup>, 2014 at the Rock County Health Care Center Administration Conference room located in the lobby at 6:00 P.M.

**NOTE:**

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

**ADJOURNMENT**

The meeting was adjourned on a MOTION BY Ed Brandsey, SECONDED BY Terry Fell at 6:30 P.M.

Respectfully submitted,  
Tahirih Carr, DD Financial Worker

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**

DD BOARD MINUTES

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