



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

September 11, 2013

CALL TO ORDER

Chair Peer called the meeting to order at 6:00 P.M. and asked for a moment of silence in remembrance of the events of September 11, 2001.

MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Terry Fell, Nancy Lannert, Lynda Olson, Bridget Rolek, Mike Rundle

MEMBERS ABSENT:

STAFF PRESENT

John Hanewall, Director; Tahirih Carr DD Financial Worker

ADOPTION OF AGENDA

The agenda was adopted on a MOTION BY Lynda Olson, SECONDED BY Terry Fell. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from August 28, 2013 were approved on a MOTION BY Ed Brandsey, SECONDED BY Becky Heimerl. MOTION CARRIED.

CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

UNFINISHED BUSINESS

The Resolution To Accept Funding From Catholic Charities And Modify The 2013 DD Board Budget was approved on a MOTION BY Nancy Lannert, SECONDED BY Terry Fell. MOTION CARRIED.

NEW BUSINESS

1. BILLS

- Bills in the amount of \$112,116.64 were approved on a MOTION BY Nancy Lannert, SECONDED BY Lynda Olson. MOTION CARRIED.

2. APPROVAL OF CONTRACTS/ADDENDUMS,

- **Pre-Approved Encumbrance Amendments for Creative Community Living Services, Inc. to increase from \$505,670 to \$510,349 (+4,679) within Line Item #62620 (CIP1A) due to start up costs for one current residential client who went to an institution and returned to residential services at the current provider and for Secured Living, LLC to increase from \$403,763 to \$515,240 (+111,477) within Line Item #62604 (CIP1B) as a result of 3 current clients moving into residential services and 4 current clients receiving respite services were approved on a MOTION BY Terry Fell, SECONDED BY Ed Brandsey. MOTION CARRIED.**

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

- **A Line Item Transfer to move \$247,831 from Line Item #62604 (CIP1B) to Line Item #62601 (Purchase of Care) as a result of 2 CIP clients who were in institutions and 1 DVR Long Term Support client who were not eligible for waiver funding was approved on a MOTION BY Becky Heimerl, SECONDED BY Bridget Rolek. MOTION CARRIED**

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates:

- **Ms. Patridge did a presentation on Monday, September 9th for Rock County law enforcement agencies on Crisis Intervention, how to deal with individuals with developmental disabilities and how to interface with the DD Board dept.**

2. Budget Updates:

- **On September 5th Mr. Hanewall, Ms. Patridge and Ms. Foss met with the County Administrator and his staff to review the DD Board's Proposed 2014 Budget. Based upon the past three year pattern of receiving money back from the State and then returning it to the General Fund, it was discussed and agreed upon to revise the DD Board's Proposed 2014 Budget to increase the Revenues from the State line item by \$70,000 thus reducing the Department's levy request to \$43,836 (1.13%) instead of the initial \$113,836.**

3. Residential Placements:

- **Residential placements were found for the two individuals discussed at the August 28th meeting.**

4. Consumer Updates:

- **A residential client passed away on August 29th.**

5. Providers' Concerns:

- **IDS will be hosting their Annual Wild West Hoedown on Sept. 26th at Kutter Harley Davidson Pavilion from 5:30 p.m. to 8:30 p.m. The cost is \$25 per person in advance.**

- **Positive Living had a big “Labor Day Kickball Picnic” at their Rockport location. A good time was had by all.**

6. Staff Updates

- **Ms. Patridge will be attending the upcoming APS workshop and Mr. Weber will be attending the Birth-to-Three Conference in Baraboo.**
- **Mr. Hanewall will be out of the office on Monday, September 16th.**

CORRESPONDENCE

- **The Rock County Partnership for Older Adults Committee invites all to a special screening of a documentary film at their meeting on Thursday, September 26, 2013 from 8:30 a.m. to 11:00 a.m. at the Rock county Job Center, Room K, 1900 Center Ave., Janesville.**

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

- **Mr. Hanewall did speak with Mr. Weber about preparing a presentation on Contract Compliance.**
- **Chair Peer asked if Ms. Patridge would give her presentation on Crisis Intervention, how to deal with individuals with developmental disabilities.**

The next meeting will be on Wednesday, September 25 at CESA VOA, 17 S. River St. Suite 100, Janesville at 6:00 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Ed Brandsey, SECONDED BY Mike Rundle at 6:27 P.M.

**Respectfully submitted,
Tahirih Carr, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD