



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**March 23, 2011**

**CALL TO ORDER**

Chair Jensen called the meeting to order at 6:30 P.M.

**MEMBERS PRESENT**

Chairperson Marilynn Jensen; Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek, Becky Heimerl, Ed Brandsey

**MEMBERS ABSENT:**

Vice Chairperson, Cheryl Drozdowicz; Jennifer Bishop

**STAFF PRESENT**

John Hanewall, Acting Director; Tahirih Carr DD Financial Worker

**INTRODUCTION OF GUESTS**

Jen Patridge, Catholic Charities, Inc.

**CITIZENS SUGGESTIONS TO THE BOARD**

None

**APPROVAL OF AGENDA**

The agenda was approved on a MOTION BY Lynda Olson, SECONDED BY Nancy Lannert. MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from March 9, 2011 were approved as corrected on a MOTION BY Louis Peer, SECONDED BY Becky Heimerl. MOTION CARRIED.

**APPROVAL OF BILLS**

Bills in the amount of \$473,003.93 were approved on a MOTION BY Ed Brandsey, SECONDED BY Bridget Rolek. MOTION CARRIED.

**APPROVAL OF CONTRACTS/ADDENDUMS,**

Contract Addendum for Creative Community Living Services Inc. from \$1,694,417 to \$1,934,807 (+240,390) within Line Item #62604 (CIP1B), this change is the result of one current client moving into services from an institution was APPROVED ON A MOTION BY Louis Peer, SECONDED BY Lynda Olson. MOTION CARRIED.

Contract Addendum for Riverfront Inc. from \$93,651 to \$344,307 (+250,656) within Line Item 62620 (CIP1A), this change is the result of two CIP1B clients moving into CIP1A slots was APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Bridget Rolek. MOTION CARRIED.

### **ENCUMBRANCES AND/OR LINE ITEM TRANSFERS**

Line Item Transfer of \$250,656 from #62604 (CIP1B) to #62620 (CIP1A) was the result of 2 CIP1B clients moving into CIP1A slots and Line Item Transfer Of \$12,000 from #62602 (Family Care) to #62601 (Purchase of Care) was the result of a request from the contract provider to reallocate funding in their 2011 contract to allow the provider to have sufficient resources for overall operating expenses/administration in the respite Purchase of Care Program were APPROVED ON A MOTION BY Nancy Lannert, SECONDED BY Ed Brandsey. MOTION CARRIED.

### **ACTING DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

- Mr. Hanewall reported that 2 clients had expired in the past two weeks.
- Due to a scheduled vacation next month, Ms. Anselmi will be sitting in for Mr. Hanewall at the April 13, 2011 DD Board meeting.
- Mr. Hanewall has sent letters to Cheryl Drozdowicz, Jennifer Bishop and Louis Peer of the DD Board to extend their terms on the Board as their current terms are due to expire at the end of April.
- The Dept is continuing to work with the State on the relocation of an individual at one of the State Centers.
- The County has put implementation of the ADRC on hold.

### **BOARD MEMBERS SUGGESTIONS TO THE BOARD**

Nancy Lannert said that the DD Board's webpage needs to be updated. The current list of Board members and Dept. staff is outdated. Mr. Hanewall will contact the Information Technology Dept. regarding this.

### **ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD**

Jan Patridge, Catholic Charities, Inc. encouraged the Board members to tour the new Kandu facility during production hours.

### **CORRESPONDENCE**

None

### **NEW BUSINESS**

The next meeting will be on Wednesday, at the Rock County Health Care Center Classroom April 13,2011 at 6:30 P.M.

### **NOTE:**

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

### **ADJOURNMENT**

The meeting was adjourned on a MOTION BY Nancy Lannert, SECONDED BY Lynda Olson at 7:12 P.M.

Respectfully submitted,  
Tahirih Carr, DD Financial Worker

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**

DD BOARD MINUTES

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