



## DEVELOPMENTAL DISABILITIES BOARD

### MINUTES

November 20, 2013

#### CALL TO ORDER

Chair Peer called the meeting to order at 6:00 P.M.

#### MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl, Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Mike Rundle, Ed Brandsey, Terry Fell, Bridget Rolek

#### MEMBERS ABSENT:

#### STAFF PRESENT

John Hanewall, Director; John Weber, Contract Compliance Specialist; Susan Armstrong, DD Financial Worker

#### ADOPTION OF AGENDA

The agenda was approved on a MOTION BY Terry Fell, SECONDED BY Ed Brandsey. MOTION CARRIED.

#### APPROVAL OF MINUTES

The minutes from October 23, 2013 were approved on a MOTION BY Lynda Olson, SECONDED BY Bridget Rolek. MOTION CARRIED.

#### CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

##### 1. BILLS

- Bills in the amount of \$588,395.23 were approved on a MOTION BY Becky Heimerl, SECONDED BY Terry Fell. MOTION CARRIED.

##### 2. APPROVAL OF CONTRACTS/ADDENDUMS

- A MOTION was made BY Nancy Lannert, SECONDED BY Lynda Olson to approve the following 2013 Purchase of Service Contract Addendums: Alpha Homes of

Wisconsin, Inc. increase Line Item #62604 (CIP 1B) from \$573,831 to \$668,110 (+\$94,279). Additionally increasing Line Item #62620 (CIP 1A) from \$117,950 to \$128,313 (+\$10,363). This change is the result of one current CIP 1B client moving into residential services from another facility, adding additional funding to maintain scheduled day services for two CIP 1B clients, and an increase in care for one CIP 1A client. Brotoloc South, Inc. increase Line Item #62620 (CIP 1A) from \$0 to \$20,480 (+\$20,480). This change is the result of one current client moving into residential services. Rehab Resources increase Line Item #62601 (Purchase of Care) from \$132,000 to \$172,000 (+\$40,000). This change is the result of an increased number of children receiving therapy and multiple therapy services in the Birth to Three Program. MOTION CARRIED.

### **3. ENCUMBRANCES**

- A MOTION was made BY Becky Heimerl, SECONDED BY Terry Fell to approve the following 2013 Pre-Approved Encumbrance Amendments: Abilities Inc increase Line Item #62604 (CIP 1B) from \$191,441 to \$263,611 (+\$72,170). This increase is the result of two current clients moving into services from another facility and one new client moving into services. REM Wisconsin II Inc increase Line Item #62604 (CIP 1B) from \$3,486,661 to \$3,830,539 (+\$343,878). This increase is the result of four clients moving into residential services from another facility and one residential client who moved from the Children's Long Term Waiver into the Adult Waiver. MOTION CARRIED.

### **4. LINE ITEM TRANSFERS**

None

### **5. QUARTERLY BUDGET REVIEW**

- Mr. Hanewall passed out handouts on the 2013 Budget Projections as of 11/20/2013. Mr. Hanewall reviewed the projections with the Board which show that the Department is currently running \$61,038 to the good which as always is subject to change.

### **PRESENTATION ON PROVIDER CERTIFICATION PROCESS (JOHN WEBER)**

Mr. Weber passed out handouts and reviewed with the Board his process on Provider Certification.

### **DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

1. Program Activities:
  - The Department will be meeting with Human Services next Tuesday, November 26<sup>th</sup> to begin discussions on how we transition children into adult services.
2. Budget Updates:
  - On Tuesday, November 12<sup>th</sup> following the adoption of the 2014 Budget, letters were sent out to all of our contracted Providers with their 2014 Budget amounts. We are currently working on contracts and anticipate them ready for review and signatures in January 2014.
3. Residential Placements
  - On Tuesday, November 12<sup>th</sup> the DD Board with assistance from the Beloit Police Department and Catholic Charities, in response to an Adult at Risk

report, removed an individual from their home and did an emergency protective placement with Secured Living. A hearing was held on Thursday, November 14<sup>th</sup> and temporary guardianship and protective placement orders were granted so that the Board could continue to serve this individual, while being evaluated and a determination of what services are needed is made.

- Today, November 20<sup>th</sup> an Adult at Risk was reported by a Doctor. The DD Board and Catholic Charities are in the process of reviewing opening the individual for services.

4. Consumer Updates

None

5. Providers' Updates

- Several Providers' will be having Holiday celebrations for the individuals they serve in the coming weeks.
- Kandu is hosting a speaker this Thursday, November 21<sup>st</sup> at 5:00. The topic of the presentation will be on the H.R. 831, the Fair Wages for Workers with Disabilities Act of 2013. Mr. Brandsey explained to the Board that he called Congressman Paul Ryan's office to express his concerns with this bill. Congressman Ryan sent Mr. Brandsey a reply e-mail and Mr. Brandsey shared it with the Board.

6. Staff Updates

- Staff will be off next Thursday and Friday for Thanksgiving.

### **CORRESPONDENCE**

Mr. Hanewall shared a letter he received from the Enrichment Center Ink Group. The letter talked about the groups concerns with past issues that have been discussed by the Board.

### **ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

Mr. Hanewall will check with Corp Counsel about the Board as a whole sending a letter to Congressman Paul Ryan about their concerns with the H.R. 831, the Fair Wages for Workers with Disabilities Act of 2013.

The next meeting will be on Wednesday, December 18, 2013 at the Rock County Health Care Center 1st floor Conference room at 6:00 P.M.

### **ADJOURNMENT**

The meeting was adjourned on a MOTION BY Nancy Lannert, SECONDED BY Becky Heimerl at 7:28 P.M.

Respectfully submitted,  
Susan Armstrong, DD Financial Worker

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**