



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**October 23, 2013**

**CALL TO ORDER**

Chair Peer called the meeting to order at 6:00 P.M.

**MEMBERS PRESENT**

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Terry Fell, Nancy Lannert, Lynda Olson, Bridget Rolek, Mike Rundle

**MEMBERS ABSENT:**

**STAFF PRESENT**

John Hanewall, Director; Jen Patridge, Deputy Director; Tahirih Carr DD Financial Worker

**ADOPTION OF AGENDA**

The agenda was adopted on a MOTION BY Mike Rundle, SECONDED BY Terry Fell. MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from October 9, 2013 were approved on a MOTION BY Ed Brandsey, SECONDED BY Bridget Rolek. MOTION CARRIED.

**CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

None

**UNFINISHED BUSINESS**

**REVIEW OF AND POTENTIAL ACTION ON PROPOSED 2014 BUDGET**

- Mr. Hanewall informed the Board that the proposed 2014 Budget included a 1.1% increase in the tax levy and requested the Board's endorsement of the Proposed 2014 Budget.
- A MOTION was made BY Terry Fell, SECONDED BY Bridget Rolek, To Endorse the Proposed 2014 Budget. Motion Carried.

**NEW BUSINESS**

**1. BILLS**

- Bills in the amount of \$198,117.76 were approved on a MOTION BY Ed Brandsey, SECONDED BY Becky Heimerl. MOTION CARRIED.

## **2. APPROVAL OF CONTRACTS/ADDENDUMS,**

- A MOTION was made BY Nancy Lannert, SECONDED BY Terry Fell, to approve the following 2013 Purchase of Service Contract Addendums: Cartographics to increase from \$0 to \$9,494 (+9,494) within Line Item #62627 (Brain Trauma) as a result of one current client moving into residential services from home; Epilepsy Foundation of Southern Wisconsin WI to be known as Epilepsy Foundation Heart of Wisconsin, Inc.; Dungarvin Wisconsin, LLC to increase from \$0 to \$21,470 (21,470) within Line Item #62627 (Brain Trauma) as a result of one current client moving into residential services from home; REM Wisconsin II, Inc. to decrease from \$105,143 to \$6,897 (-98,246) within Line Item #62627 (Brain Trauma) as a result of one client moving out of residential services. MOTION CARRIED.

## **3. ENCUMBRANCES**

- A MOTION was made BY Nancy Lannert, SECONDED BY Lynda Olson, to approve the following 2013 Pre-Approved Encumbrance Amendments: C.E.S.A. #2 Vocational Program to increase from \$45,900 to \$46,500 (+600) within Line Item #62601 (Purchase of Care) as a result of client losing CIP 1B funding and continuing in the DD Vocational Follow-up Program; Brotoloc South, Inc. to increase from \$0 to \$20,480 (+20,480) within Line Item #62620 (CIP 1A) as a result of one current CIP 1A client moving into residential services; Rehab Resources Inc. to increase from \$132,000 to \$172,000 (+40,000) with in Line Item #62601 (Purchase of Care) as a result of an increased number of children receiving therapy and multiple therapy services in the Birth to Three Program; Alpha Homes of Wisconsin, Inc. to increase from \$573,831 to \$668,110 (+94,279) within Line Item #62604 (CIP 1B) as a result of one current CIP 1B client moving into residential services from another facility and adding additional funding to maintain scheduled day services for two CIP 1B clients; Alpha Homes of Wisconsin, Inc. to increase from \$117,950 to \$128,313 (+10,363) within Line Item #62620 (CIP 1A) as a result of extra care for one current CIP 1A client. MOTION CARRIED.

## **3. LINE ITEM TRANSFERS**

### **PRESENTATION OF GUARDIANSHIPS & ADULT PROTECTIVE SERVICES**

Ms. Patridge gave a brief overview of a recent conference she attended with Teena Gerber, Catholic Charities Inc., Ms. Patridge and Ms. Gerber are compiling the information they gathered into a presentation they hoped to have ready early in 2014 for the Board.

Ms. Patridge then gave an overview of the steps involved in the guardianship process and answered questions from the Board.

### **DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

#### **1. Department Updates:**

None

#### **2. Budget Updates:**

- Mr. Knutson will review the 2014 Budget with the County Board Supervisors at 9:00 a.m. on Monday, November 4<sup>th</sup>. The Public Hearing will be at 6:00 p.m. on Wednesday, November 6<sup>th</sup> at the courthouse.

- Ms. Foss is working on several addendums to be reviewed at the next DD Board meeting due to numerous residential moves within the last few months.
3. Residential Placements:
    - There have been several internal moves within the Dungarvin system to accommodate an individual returning from surgery and to be able to continue to serve another individual with ongoing issues.
    - A client was recently admitted to Rock Haven for rehab.
    - A client was admitted to Beloit Health & Rehab for rehab.
    - An individual was placed with Abilities after rehabbing at Edgerton Hospital.
  4. Consumer Updates:
    - There are still a few individuals in the hospital due to various medical issues.
  5. Providers' Concerns:
    - Kandu will be having their second "Bountiful Harvest" dinner on November 15<sup>th</sup>.
    - Two Adult foster Homes gave 30 day notices for various reasons. This will result in the relocation of two individuals. The case managers are working on these cases.
  6. Staff Updates  
None

**CORRESPONDENCE**

None

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

Mr. Hanewall reminded the Board that Mr. Weber will be giving a presentation on Provider Certification at the November 20<sup>th</sup> meeting.

The next meeting will be on Wednesday, November 20, 2013 at the Rock County Health Care Center Administration Conference room located in the lobby at 6:00 P.M.

**NOTE:**

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

**ADJOURNMENT**

The meeting was adjourned on a MOTION BY Mike Rundle, SECONDED BY Lynda Olson at 7:23 P.M.

Respectfully submitted,  
Tahirih Carr, DD Financial Worker

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**