



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**September 26, 2012**

**CALL TO ORDER**

Chair Jensen called the meeting to order at 6:00 P.M.

**MEMBERS PRESENT**

Chairperson Marilynn Jensen; Vice Chairperson, Becky Heimerl, Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Louis Peer, Ed Brandsey, Terry Fell

**MEMBERS ABSENT:**

Bridget Rolek

**STAFF PRESENT**

John Hanewall, Director; Tahirih Carr, DD Financial Worker; Susan Armstrong, DD Financial Worker

**ADOPTION OF AGENDA**

The agenda was approved on a MOTION BY Terry Fell, SECONDED BY Becky Heimerl  
MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from September 12, 2012 were approved on a MOTION BY Ed Brandsey,  
SECONDED BY Louis Peer. MOTION CARRIED.

**CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

Teena Gerber, Catholic Charities Inc. introduced herself to the Board as Program Manager.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. BILLS**

- Bills in the amount of \$490,171.81 were approved on a MOTION BY Lynda Olson, SECONDED BY Terry Fell. MOTION CARRIED.

**2. APPROVAL OF CONTRACTS/ADDENDUMS**

- The following are 2012 Purchase of Service Contract Addendums: Azura Harbor Holdings LLC increase Line Item #62604 (CIP 1B) from \$107,914 to \$153,330

(+\$45,416) due to one client moving into services. Catholic Charities increase Line Item #62604 (CIP 1B) from \$1,215,788 to \$1,225,371 (+9,583) due to the startup costs for one current client to relocate into the community from an institution. Productive Living Systems increase Line Item #62604 (CIP 1B) from \$565,396 to \$618,796 (+53,400) due to an increase in care rate for one current residential client and another client moving into services. Opportunities, Inc. increase Line Item #62604 (CIP 1B) from \$102,108 to \$108,834 (+\$6,726). Increase Line Item #62627 (Brain Trauma) from \$0 to \$9,624 (+\$9,624). This change is the result of one CIP 1B client moving into services and one Brain Trauma client moving into services. Mankind Support Service, Inc. increase Line Item #62627 (Brain Trauma) from \$88,800 to \$96,858 (+8,058) due to increase in care rate, an increase in clothing and personal, and a bed alarm for one current residential client. St. Coletta's increase Line Item #62604 (CIP 1B) from \$38,548 to \$51,067 (+\$12,519). Additional modification of the Purchase of Service contract from \$16,150 to \$7,360 (-\$8,790) decrease Line Item #62627 (Brain Trauma). This change is the result of one current CIP 1B client moving from the Vocational Program to the Day Program, one CIP 1B client moving into Day Program services and one Brain Trauma client moving out of services. REM Wisconsin II, Inc. increase Line Item #62633 (Children's Long Term Waiver) from \$0 to \$73,548 (+\$73,548) due to one child moving into residential services. The 2012 Purchase of Service Contract Addendums were approved on a MOTION BY Louis Peer, SECONDED BY Terry Fell. MOTION CARRIED.

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Program Activities:

- The full County Board of Supervisors will be addressing the resolutions regarding the ADRC tomorrow, Thursday September 27<sup>th</sup>.

2. Budget Updates:

None

3. Residential Placements

None

4. Consumer Updates

None

5. Providers' Updates

- The KANDU Client Recognition Dinner was held last Tuesday, September 18<sup>th</sup>; approximately 75 clients were in attendance. Four were honored for 40+ years of service and one client for 50 years.
- Reminder of the IDS Wild West event on Thursday September 27<sup>th</sup>, walk-ins are welcome.

6. Staff Updates

- Mr. Hanewall will be out of the office beginning Friday September 28<sup>th</sup> thru Monday October 8<sup>th</sup>. He will return on Tuesday October 9<sup>th</sup>. Jen Patridge will oversee the daily operations of the department in his absence.

**CORRESPONDENCE**

Chairperson Marilynn Jensen presented the Board with a copy of a Client Satisfaction Survey by Lutheran Social Services completed by Ms. Socwell. Ms. Socwell gave suggestions on how to improve the survey.

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

Ms. Drozdowicz would like to have a future meeting at LSS Enrichment Center with a presentation of the programs they provide. Mr. Hanewall will check into this.

The next meeting will be on Wednesday, October 10, 2012 at the Rock County Health Care Center 3<sup>rd</sup> floor Conference room at 6:00 P.M.

**ADJOURNMENT**

The meeting was adjourned on a MOTION BY Becky Heimerl, SECONDED BY Terry Fell at 6:40 P.M.

Respectfully submitted,  
Susan Armstrong, DD Financial Worker

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**