



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

May 23, 2012

CALL TO ORDER

Chair Jensen called the meeting to order at 6:00 P.M.

MEMBERS PRESENT

Chairperson Marilynn Jensen; Vice Chairperson, Becky Heimerl; Ed Brandsey Cheryl Drozdowicz, Terry Fell, Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek

MEMBERS ABSENT:

STAFF PRESENT

John Hanewall, Director; Tahirih Carr DD Financial Worker

ADOPTION OF AGENDA

The agenda was adopted on a MOTION BY Terry Fell, SECONDED BY Becky Heimerl. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from May 9, 2012 were approved on a MOTION BY Ed Brandsey, SECONDED BY Louis Peer. MOTION CARRIED.

CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- Bills in the amount of \$489,508.80 were approved on a MOTION BY Lynda Olson, SECONDED BY Terry Fell. MOTION CARRIED.

2. APPROVAL OF CONTRACTS/ADDENDUMS.

None

3. ENCUMBRANCES

None

4. **LINE ITEM TRANSFERS**

None

5. **July Meeting and Public Hearing Date**

- There will only be one meeting in July, to be held on Wednesday July 18th, 2012 at 6:00 P.M. in the Health Care Center 3rd floor conference room. The Public Hearing will follow at 6:30 P.M. in the Health Care Center Auditorium.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. **Program Activities:**

- A meeting regarding the ADRC is scheduled on June 1, 2012 with Mr. Knutson.

2. **Budget Updates:**

- The Dept. will be sending out budget packets to providers this week. The budget Kick-off meeting is scheduled with Mr. Knutson on June 14, 2012.

3. **Residential Placements:**

- The placement of an individual on May 14th went smoothly. Day Services for this individual to start next week at Riverfront.
- An individual, from an institution, was placed into a residential setting last Thursday.
- Currently working to emergently place an individual into a residential setting from his family's home due to questionable living conditions.
- The Dept. currently has 5 residential openings and is working on filling them.

4. **Consumer Updates:**

- A consumer passed away last Friday.

5. **Providers' Concerns:**

- The Dept. is set to assist with the Self-Assessment of the Birth to Three Program in July. Mr. Weber will facilitate the process.

6. **Staff Updates**

- Mr. Hanewall, Ms. Patridge and Ms. Jones completed a 9 week "Managers' Leadership Course".
- Mr. Hanewall will be out of the office from June 2nd to June 11th, 2012. Ms. Patridge will be covering the daily operations of the Dept. in his absence.

CORRESPONDENCE

None

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

Updates on the ADRC and Budget-Emergency spending level information to be included in the Director's report for the next meeting. The Budget-Emergency spending information is still dependent on receiving final reports from the State.

The next meeting will be on Wednesday, June 13th, 2012 at the Rock County Health Care Center 3rd floor Conference room at 6:00 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

DD BOARD MINUTES

The meeting was adjourned on a MOTION BY Nancy Lannert, SECONDED BY Bridget Rolek at 6:40 P.M.

**Respectfully submitted,
Tahirih Carr, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD