

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Phil Boutwell, HSD Dep Director
DRAFTED BY

Human Services Board
SUBMITTED BY

February 18, 2013
DATE DRAFTED

**Authorizing Temporary Overlap of Position for the Human Services Department,
Youth Services Center**

- 1 **WHEREAS**, the Youth Services Center is a state licensed shelter home and detention center that must
- 2 have staff on duty 24 hours a day, 365 days a year to care for the children and adolescents in the
- 3 facility; and,
- 4
- 5 **WHEREAS**, the Youth Services Center currently has two Youth Specialist positions off work for
- 6 medical reasons, and at least one whose return is questionable; and,
- 7
- 8 **WHEREAS**, continuously filling the 320 hour of open shifts during any given month places strain on
- 9 staff resources and the overtime budget; and,
- 10
- 11 **WHEREAS**, providing one overlap position gives significant relief and ensures the new hire will be
- 12 properly trained when a position comes open due to attrition; and,
- 13
- 14 **WHEREAS**, the Human Services Department has sufficient funds under the Youth Services Program to
- 15 pay for the overlap position.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 18 assembled this 28 day of February, 2013 does hereby authorize the temporary overlap of one
- 19 Youth Specialist position, not to exceed six months.

13-2B-270

Respectfully submitted,

Human Services Board

Brian Knudson
Brian Knudson, Chair

Shirley Williams
Absent

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

Marvin Wopat

Terry Fell
Terry Fell

Billy Bob Grahn
Billy Bob Grahn

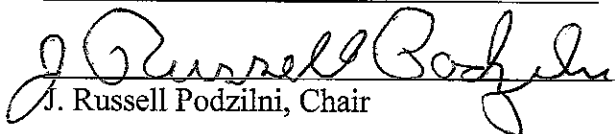
Ashley Kleven
Ashley Kleven

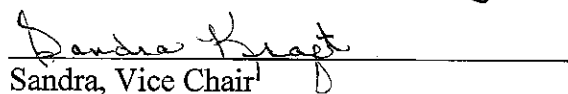
Absent
Phillip Owens

Terry Thomas
Terry Thomas

Authorizing Temporary Overlap of Position for the Human Services Department, Youth Services Center
Page 2

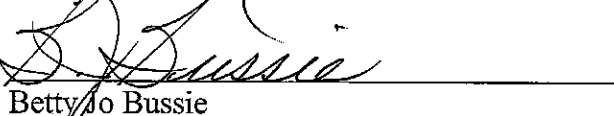
COUNTY BOARD STAFF COMMITTEE


J. Russell Podzilni, Chair


Sandra, Vice Chair

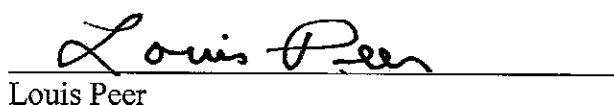

Eva Arnold


Henry Brill


Betty Jo Bussie


Marilyn Jensen


Mary Mawhinney


Louis Peer

Kurtis Yankee

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

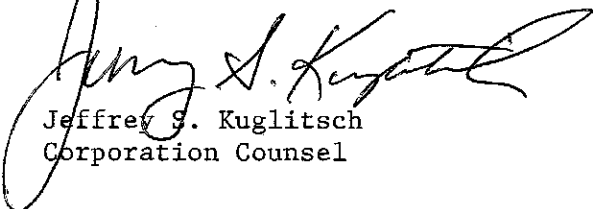
FISCAL NOTE:

Sufficient funds are available in the HSD Youth Services Center budget for the cost of the overlapping position.


Sherry Oja
Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.01 and 59.51, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

The Rock County Youth Services Center (YSC) provides 24-hour care and placement of youth in both non-secure and secure custody. Youth Specialists at the YSC provide for the safety, security, and treatment of youth in both the juvenile justice and child protective services systems.

Due to two Youth Specialists being out on short-term leave and two out on long-term leave and one likely not to return, the continuous filling of open shifts has resulted in a strain on staffing resources as well as overtime. This request will allow for the overlap of one position and in turn provide significant relief to meeting statutory staffing requirements as well as reducing overtime. In addition, the overlapping position will ensure the new hire will be properly trained when a position comes open.