



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, AUGUST 21, 2012 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – July 17, 2012
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
 - A. Council on Aging
6. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
7. Resolution
 - A. Amending the 2012 Council on Aging Budget to Adjust for New Freedom Grant Allocations
8. Department Reports
 - A. UW Rock County – Campus Updates
 - B. Council on Aging – Update on Best Events Contract
 - C. Council on Aging – County Aging Plan
 - D. Council on Aging – Mobility Manager
9. Committee Requests and Motions
 - A. Discussion on Future Meeting Site Visits
 - B. Ideas for Future Discussion
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-23

Transfer No.

7/27/12

Requested by Council on Aging
 Department Department Head
 Joyce Lubben

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
30-3908-0000-62614	Purchased Services	1,943

TO

ACCOUNT #	DESCRIPTION	AMOUNT
30-3908-0000-62625	Outreach Services	1,943

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *OLX*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

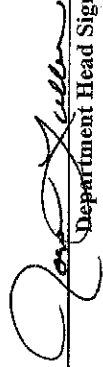
ROCK COUNTY TRANSFER REQUESTS

#12-23

TO: FINANCE DIRECTOR

REQUESTED BY: Joyce Lubben

Department


Department Head Signature

DATE:

27-Jul-12

FROM:	AMOUNT
1) ACCOUNT #: 30-3908-0000-62614 DESCRIPTION: Purchased Services CURRENT BALANCE: \$ 2073 7-27-12 PROVIDED BY THE FINANCE DIRECTOR	\$1,943
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 30-3908-0000-62625 DESCRIPTION: Outreach Service	\$1,943
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

Funds are available due to a change made in the requirements for use of Title III-D funds. Funds no longer need to be used for medication management, rather for health promotion activities.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

To move all available funds into the outreach account for health promotion activities.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039000000-64200	TRAINING EXP	1,000.00 21.0%	210.00	0.00	790.00		
		P1202537-PO# 08/15/12 -VN#047540		BEST-WESTERN-BARABOO-INN		77.00	
CLOSING BALANCE					713.00		77.00
SR.CITIZEN PRGM. PROG-TOTAL-PO						77.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$77.00 INCURRED BY SENIOR CITIZEN PROGRAMS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 21 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3838000000-63100	OFC SUPP & EXP	900.00 33.9%	305.61	0.00	594.39		
	P1202368-PO# 08/15/12 -VN#016853			UNITED WAY OF NORTH ROCK COUNT		50.00	
				CLOSING BALANCE	544.39		50.00
3838000000-64607	VET BURIAL BENEF	6,000.00 0.8%	50.00	0.00	5,950.00		
	P1202370-PO# 08/15/12 -VN#040077			BETHEL CEMETERY ASSOCIATION		392.00	
	P1202371-PO# 08/15/12 -VN#040056			TOWN OF MAGNOLIA		156.00	
	P1202491-PO# 08/15/12 -VN#040057			EMERALD GROVE CEMETERY ASSOCIA		240.00	
	P1202492-PO# 08/15/12 -VN#049925			MT PHILIP CEMETERY ASSOC		82.00	
	P1202494-PO# 08/15/12 -VN#027023			TOWN OF LIMA		18.00	
	P1202495-PO# 08/15/12 -VN#027023			TOWN OF LIMA		68.00	
				CLOSING BALANCE	4,994.00		956.00
	VETERANS SERVICE		PROG-TOTAL-PO			1,006.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,006.00 INCURRED BY VETERANS SERVICE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
AUG 21 2012 DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-62614	PURCHASED SERV.	8,000.00 38.8%	2,845.65	264.00	4,890.35		
	P1202378-PO# 08/15/12 -VN#014534			MENARDS		209.00	
	P1202412-PO# 08/15/12 -VN#031843			ARCH HEATING AND COOLING INC		45.00	
	P1202478-PO# 08/15/12 -VN#014534			MENARDS		159.00	
			CLOSING BALANCE		4,477.35		413.00
3039010000-64200	TRAINING EXP	500.00 58.0%	290.00	0.00	210.00		
	P1202497-PO# 08/15/12 -VN#045751			WISCONSINAIRS		105.00	
	P1202532-PO# 08/15/12 -VN#044339			UNIVERSITY OF WISCONSIN OSHKOS		120.00	
	P1202533-PO# 08/15/12 -VN#048724			GLACIER CANYON LODGE		70.00	
	P1202535-PO# 08/15/12 -VN#048724			GLACIER CANYON LODGE		140.00	
*** OVERDRAFT ***			CLOSING BALANCE		-225.00		435.00
	TITLE III-B		PROG-TOTAL-PO			848.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$848.00 INCURRED BY TITLE III-B. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

AUG 21 2012

DATE _____ CHAIR _____

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039020000-62119	OTHER SERVICES	11,335.00	93.9%	10,804.85	-150.84	680.99	
	P1200735-PO# 08/15/12 -VN#046565			HARDIE, ROBERT		38.85	
				CLOSING BALANCE	642.14		38.85
	COMMUNITY SERV.		PROG-TOTAL-PO			38.85	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$38.85 INCURRED BY COMMUNITY SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 21 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039030000-63200	PUBL/SUBCR/DUES	160.00 56.2%	90.00	0.00	70.00		
	P1202500-PO# 08/15/12 -VN#022671			CREATIVE FORECASTING INC		60.00	
	P1202525-PO# 08/15/12 -VN#050573			NUTRITION ACTION		10.00	
			CLOSING BALANCE		0.00		70.00
3039030000-64124	CONSUMABLE SUPPL	6,843.00 88.6%	3,900.37	2,166.53	776.10		
	P1200718-PO# 08/15/12 -VN#013780			KMART CORP #4255		81.51	
	P1202359-PO# 08/15/12 -VN#012202			DE VERE COMPANY INC		60.02	
	P1202466-PO# 08/15/12 -VN#012202			DE VERE COMPANY INC		60.21	
			CLOSING BALANCE		574.36		201.74
	NUTRITION PROGRM		PROG-TOTAL-PO			271.74	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$271.74 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD

AUG 21 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039040000-63308	VOLUNTEERS	37,281.00 46.7%	17,426.72	0.00	19,854.28		
	P1201040-PO# 08/15/12 -VN#051782		GREGG, ERIKA			43.29	
			CLOSING BALANCE		19,810.99		43.29
3039040000-64124	CONSUMABLE SUPPL	5,000.00 80.8%	2,897.88	1,146.28	955.84		
	P1202465-PO# 08/15/12 -VN#050129		OLIVER PACKAGING AND EQUIPMENT			1,106.00	
*** OVERDRAFT ***			CLOSING BALANCE		-150.16		1,106.00
			DELIVERED MEALS	PROG-TOTAL-PO		1,149.29	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,149.29 INCURRED BY DELIVERED MEALS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 21 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-62410	R & M-VEHICLES	53,916.00 97.2%	13,632.93	38,813.13	1,469.94		
	P1200709-PO# 08/15/12 -VN#010231			GORDIE BOUCHER FORD LINCOLN ME		126.90	
	P1200822-PO# 08/15/12 -VN#015284			POMP'S TIRE SERVICE INC		653.28	
				CLOSING BALANCE	789.76		680.18
3039050000-64629	OTHER TRANSP,EXP	20,375.00 23.4%	4,094.89	677.55	15,602.56		
	P1201050-PO# 08/15/12 -VN#042177			JANESVILLE FAMILY HEALTH CENTE		149.00	
				CLOSING BALANCE	15,453.56		149.00
	E & H TRANSPORT. PROG-TOTAL-PO					829.18	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$829.18 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 21 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62625	OUTREACH SERVICE	6,491.00	28.2%	1,856.09	-20.00	4,654.91	
	P1202467-PO# 08/15/12 -VN#037860					ORIENTAL TRADING COMPANY INC	146.74
	P1202504-PO# 08/15/12 -VN#052067					WISCONSIN INSTITUTE FOR HEALTH	210.00
	P1202526-PO# 08/15/12 -VN#037860					ORIENTAL TRADING COMPANY INC	51.49
				CLOSING BALANCE		4,246.68	408.23
	TITLE III-D		PROG-TOTAL-PO				408.23

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$408.23 INCURRED BY TITLE III-D. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD, EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 21 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64615	CLIENT REL.COSTS	24,504.00	25.5%	6,320.62	-67.00	18,250.38	
	P1201183-PO# 08/15/12 -VN#013792			KANDU INDUSTRIES-INC		65.00	
	P1202283-PO# 08/15/12 -VN#043608			HOME INSTEAD SENIOR CARE		346.50	
	P1202358-PO# 08/15/12 -VN#040642			WALSH,JEANNE		242.14	
	P1202634-PO# 08/15/12 -VN#051680			WALKER,ANN		462.00	
	P1202612-PO# 08/15/12 -VN#052169			KIRCHER,JOHN		25.00	
				CLOSING BALANCE		17,109.74	1,140.64
	TITLE III-E		PROG-TOTAL-PO			1,140.64	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,140.64 INCURRED BY TITLE III-E FAM CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING : COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 21 2012

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging Services
Committee
SUBMITTED BY

July 25, 2012
DRAFTED BY

**AMENDING THE 2012 COUNCIL ON AGING BUDGET TO ADJUST FOR
NEW FREEDOM GRANT ALLOCATIONS**

1 **WHEREAS**, the Council on Aging receives New Freedom funds that are estimated in the budget
2 preparation process; and,
3
4 **WHEREAS**, the New Freedom grant funds the Mobility Manager program; and,
5
6 **WHEREAS**, the final 2012 allocation for the New Freedom grant has been received.
7
8 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
9 assembled this _____ day of _____, 2012 does hereby amend the Adopted 2012 Rock
10 County Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 7/01/2012</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>New Freedom Program Grant</u>			
<u>Source of Funds</u>			
30-3914-0000-42100 Federal Aid	68,624	10,674	79,298
<u>Use of Funds</u>			
30-3914-0000-62625 Outreach Service	1,000	4,834	5,834
30-3914-0000-63110 Administration Expense	0	5,840	5,840

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of _____

Dave Brown

Mary Mawhinney, Chair

Wayne Gustina, Vice Chair

Steve Howland

Edwin Nash

AMENDING THE 2012 COUNCIL ON AGING BUDGET TO ADJUST FOR NEW FREEDOM GRANT ALLOCATIONS

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FISCAL NOTE:

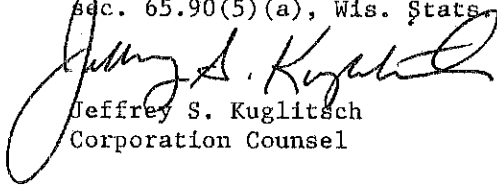
This resolution amends the Council on Aging's 2012 budget for the New Freedom grant to match the actual grant award. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

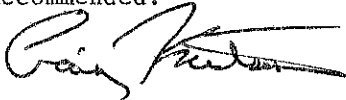
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Council on Aging receives a New Freedom grant to sustain a Mobility Manager Project. Mobility management is a process of managing a coordinated transportation service network comprised of the operations and infrastructures of multiple trip providers in partnership with each other. A coordinated transportation system serves persons who are disabled, older adults, or those who use public transportation and goes beyond the requirements of the Americans with Disabilities Act of 1990.

During the budget preparation process, the amount of grant funding is estimated. The increase in grant funding will be used for development of marketing tools for transportation providers, businesses and the general public. Also, the additional funds will support 11% of support staff salary and fringe benefits.

No county tax levy is required.