ROCK COUNTY, WISCONSIN



Board of Supervisors

51 South Main Street Janesville, WI 53545 (608)757-5510 Fax (608)757-5511

EDUCATION, VETERANS & AGING SERVICES COMMITTEE TUESDAY, FEBRUARY 19, 2013 - 4:00 P.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

- 1. Call to Order
- 2. Approval of Agenda
- 3. Approval of Minutes January 15, 2013
- 4. Citizen Participation, Communications, Announcements, Information
- 5. Transfers
- 6. A. Bills/Encumbrances
 - B. Pre-Approved Encumbrance Amendments
 - 1) Council on Aging
- 7. Department Reports
 - A. Update on the Transportation Coordinating Committee
- 8. Committee Requests and Motions
 - A. Discussion on Future Meeting Site Visits
 - B. Ideas for Future Discussion
- 9. Adjournment

Rock County - Pro	duction	02/14/13	COMMITTEE	APPROVAL REPORT	2()12.	. K	Page 1
Account Number	Name	Yearly Appropriation		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-62614	P1 P1 P1	8,000.00 203647-PO# 12/31/3 203673-PO# 12/31/3 203859-PO# 12/31/3 203889-PO# 12/31/3	12 -VN#02107 12 -VN#02684 12 -VN#01604	2 MEAL MAGI 9 SENIOR SE	-262.49 HARMACY AND H IC ERVICES OF RO IVE HOMECARE	CK COUNTY	22.63 289.50 45.00 108.00	
				CLOSING BALANCE		656.71		465.13
		TITLE 1	III-B	PROG-TOTAL-PO			465.13	
B. BILLS UNDER	III-B. CLAIMS C VIOUSLY FUNDED. CUMBRANCES OVER \$10,000 TO BE PA UNDER \$10,000 T	OVERING THE ITEMS THESE ITEMS ARE 1 \$10,000 REFERRED 1 ID. O BE PAID UPON ACC	ARE PROPER TO BE TREATE TO THE COUNT CEPTANCE BY	D AS FOLLOWS Y BOARD. THE DEPARTMENT HE			DI	EPT-HEAD
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Rock County - Production	02/14/13 COMMITT	EE APPROVAL REPORT			Page 2
Account Number Name	Yearly Pront Appropriation Spent Ex	YTD Encumb xpenditure Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-45200 MUNICIPALITIES P12	203829-PO# 12/31/12 -VN#025	58,486.10 0.00 421 JANESVILLE TRANSI		832.00	
*** OVERDRAFT ***TRANSFER REG	OKED	CLOSING BALANCE	-3,297.10		832.00
3039050000-62410 R & M-VEHICLES P12		31,904.53 21,145.47 719 VAN GALDER BUS COM		15.00	
*** OVERDRAFT *** TRANSFER REG	NUIRED	CLOSING BALANCE	-11,149.00		15.00
P12	201050-PO# 12/31/12 -VN#042 203641-PO# 12/31/12 -VN#011! 203837-PO# 12/31/12 -VN#013(35,895.81 -68.86 177 JANESVILLE FAMILY 529 BUDGET TRUCK AND A 507 JANESVILLE GAZETTE 024 FIRST ADVANTAGE 00	HEALTH CENTE AUTO BODY INC E INC	4,260.00 35.30	
*** OVERDRAFT *** TRANSFER RE	COURSE	CLOSING BALANCE	-19,907.81		4,455.86
	E & H TRANSPORT.	PROG-TOTAL-PO		5,302.86	
I HAVE EXAMINED THE PRECEDING BILL INCURRED BY ELDERLY & HANDICAPPED AND HAVE BEEN PREVIOUSLY FUNDED. A. BILLS AND ENCUMBRANCES OVER \$ B. BILLS UNDER \$10,000 TO BE PAIC. ENCUMBRANCES UNDER \$10,000 TO EDUCATION & TRAINING FEB 1 9 2013	TRANSPOR. CLAIMS COVERING THESE ITEMS ARE TO BE TREAT \$10,000 REFERRED TO THE COURT. D BE PAID UPON ACCEPTANCE BY	THE ITEMS ARE PROPER TED AS FOLLOWS VTY BOARD. Y THE DEPARTMENT HEAD.			DEPT-HEAD
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Rock County - Production	02/14/13	COMMITTE	E APPROVAL REPORT		2012.		Page 3
Account Number Name	Yearl Appropriation	y Prcnt n Spent Ex	YTD penditure	Encumb Amount	Unencumb 8alance	Inv/Enc Amount	Total
3039080000-62625 OUTREACH SERV	ICE 8,434.00 P1203888-PO# 12/31	0 44.4% /12 -VN#0522	•	-322.60 Nya	4,689.12	165.00	
			CLOSING BALANCE		4,524.12		165.00
	TITLE	III-D	PROG-TOTAL-PO			165.00	
I HAVE EXAMINED THE PRECEDING B' INCURRED BY TITLE III-D. CLAIMS AND HAVE BEEN PREVIOUSLY FUNDED A. BILLS AND ENCUMBRANCES OVEL B. BILLS UNDER \$10,000 TO BE I	COVERING THE ITEMS THESE ITEMS ARE \$10,000 REFERRED PAID.	S ARE PROPER TO BE TREAT TO THE COUN	ED AS FOLLOWS TY BOARD.				
C. ENCUMBRANCES UNDER \$10,000 EDUCATION & TRAINING	COMMITTEE APPRO					[DEPT-HEAD
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Rock County - Production	02/14/13	COMMITTEE APPROVAL	REPORT	2012.	• • ·	Page 4
Account Number Name		rcnt YTD pent Expenditure		Unencumb Balance	Inv/Enc Amount	Total
3039150000-64615 CLIENT REL	.COSTS 24,504.00 5 P1201183-P0# 12/31/12 P1201184-P0# 12/31/12 P1203712-P0# 12/31/12 P1203799-P0# 12/31/12 P1203808-P0# 12/31/12 P1203865-P0# 12/31/12 P1203866-P0# 12/31/12	-VN#013792 KA -VN#023658 AL -VN#052442 FI -VN#049612 AZ -VN#052206 LA -VN#052331 B0 -VN#050125 BU	NDU INDUSTRIES INC	INC	260.00 234.00 140.00 450.00 300.00 480.00 90.00 500.00	
		CLOSING 8	ALANCE	9.056.78		2,454.00
	TITLE III	-E PROG-TOTA	L-P0		2,454.00	
I HAVE EXAMINED THE PRECEDING INCURRED BY TITLE III-E FAM (AND HAVE BEEN PREVIOUSLY FUNDAMENTAL A. BILLS AND ENCUMBRANCES (B. BILLS UNDER \$10,000 TO (C. ENCUMBRANCES UNDER \$10,000 EDUCATION & TRAINING	CAREGIVER SUPP. CLAIMS CO DED. THESE ITEMS ARE TO OVER \$10,000 REFERRED TO BE PAID. DOO TO BE PAID UPON ACCEP COMMITTEE APPROVES	DVERING THE ITEMS AR BE TREATED AS FOLLO THE COUNTY BOARD. TANCE BY THE DEPART	E PROPER WS MENT HEAD.	·		DEPT-HEAD
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Rock County - Production	02/14/13	COMMITTEE	APPROVAL REPORT	2	013		Page 1
Account Number Name	Yearl Appropriation	y Pront n Spent Exp		Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3838000000-63200 PUBL/S	SUBCR/DUES 335.00 P1300855-PO# 02/14. P1300856-PO# 02/14.				335.00 SERVICE	169.00 46.00	
			CLOSING BALANCE		120.00		215.00
	VETER	ANS SERVICE	PROG-TOTAL-PO			215.00	
INCURRED BY VETERANS SER AND HAVE BEEN PREVIOUSLY A. BILLS AND ENCUMBRAN B. BILLS UNDER \$10,000		TO BE TREATE TO THE COUNT	OPER D AS FOLLOWS Y BOARD.				
	\$10,000 TO BE PAID UPON AG COMMITTEE APPRO			:AU ,			_DEPT-HEAD
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Rock County - Production	02/14/13	COMMITTEE	APPROVAL REPORT	21)13.,	, 'no)	Page 2
Account Number Name	Yearly Appropriation	y Prcnt ' n Spent Expen	/TD nditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-62614 PURCHASE	9 SERV. 8,000.00 P1300832-PO# 02/14, P1301085-PO# 02/14,	/13 -VN#035954			5,928.99	1,200.00 289.50	
		(CLOSING BALANCE		4,439,49		1,489.50
3039010000-63200 PUBL/SUBO	CR/DUES 400.00 P1300819-PO# 02/14, P1300838-PO# 02/14,	/13 -VN#042975		0.00 TIFICATION D DISABILITY (400.00 PROFESSIO	75.00 50.00	
		(CLOSING BALANCE		275.00		125.00
	TITLE	III-B	PROG-TOTAL-PO			1,614.50	
I HAVE EXAMINED THE PRECEDINCURRED BY TITLE III-B. CO AND HAVE BEEN PREVIOUSLY FO A. BILLS AND ENCUMBRANCES B. BILLS UNDER \$10,000 TO C. ENCUMBRANCES UNDER \$10 EDUCATION & TRAINING	AIMS COVERING THE ITEMS UNDED. THESE ITEMS ARE SOVER \$10,000 REFERRED DE PAID. DOOD TO BE PAID UPON AGE COMMITTEE APPROV	S ARE PROPER TO BE TREATED TO THE COUNTY CCEPTANCE BY THE	AS FOLLOWS BOARD. HE DEPARTMENT HE				_dept-head
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Rock County - Production	02/14/13	COMMITTEE APPROVAL RE	PORT 201	3	•	Page 3
Account Number Name	Yearly Appropriation	y Prcnt YTD n Spent Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039030000-64124 CONSUMA		0 104.1% 3,050.35 /13 -VN#012202 DE V	6,949.65 ERE COMPANY INC	-403.00	60.21	
*** OVERDRAFT *** TRAN	SFER REQUIRED	CLOSING BAL	ANCE	-463.21		60.21
		TION PROGRM PROG-TOTAL-	PO		60.21	
I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$60.21 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD. B. BILLS UNDER \$10,000 TO BE PAID. C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD. EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL						DEPT-HEAD
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Rock County - Produc	ction	02/14/13	COMMITTEE	APPROVAL REPOR	т 20	113.	•	Page 4
Account Number Na	ame	Yearly Appropriation		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039040000-64124 CC	ONSUMABLE SUPPL P13	- 6,000.00 300866-PO# 02/14/1			3,947.91 BAGS BY INGRID	2,000.00 INC	215.65	
				CLOSING BALANCE	E	1,784.35		215,65
		DELIVER	RED MEALS	PROG-TOTAL-PO			215.65	
I HAVE EXAMINED THE INCURRED BY DELIVERE AND HAVE BEEN PREVIO A. BILLS AND ENCUM B. BILLS UNDER \$10 C. ENCUMBRANCES UN	ED MEALS. CLAIM OUSLY FUNDED. MBRANCES OVER 1 0,000 TO BE PAI	MS COVERING THE IT THESE ITEMS ARE T \$10,000 REFERRED T ID.	TEMS ARE PROF TO BE TREATED TO THE COUNT	PER D AS FOLLOWS Y BOARD.				
EDUCATION & TRAINING		COMMITTEE APPROVE	S THE ABOVE	. COM-APPROVAL_				_DEPT-HEAD
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Rock County - Production	02/14/13	COMMITTEE	APPROVAL REPORT	201	3		Page 5
Account Number Name	Yearl Appropriatio	y Prcnt n Spent Exp	YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-62410 R & M-VEHICLES	60,000.0 1300864-PO# 02/14			40,156.02 RE SERVICE INC	16,499.97	901.76	
			CLOSING BALANCE		15,598.21		901.76
3039050000-64629 OTHER TRANSP.EX	XP 29,584.0 1300831-PO# 02/14		40.97 7 JANESVILL	4,553.55 E GAZETTE INC	24,989.48	27.80	
			CLOSING BALANCE		24,961.68		27.80
	E & H	TRANSPORT.	PROG-TOTAL-PO			929.56	
I HAVE EXAMINED THE PRECEDING BIL INCURRED BY ELDERLY & HANDICAPPED AND HAVE BEEN PREVIOUSLY FUNDED. A. BILLS AND ENCUMBRANCES OVER B. BILLS UNDER \$10,000 TO BE PACE. ENCUMBRANCES UNDER \$10,000 TO EDUCATION & TRAINING	O TRANSPOR. CLAIMS THESE ITEMS ARE \$10,000 REFERRED AID.	COVERING THE TO BE TREATE TO THE COUNT CCEPTANCE BY	E ITEMS ARE PROPE D AS FOLLOWS Y BOARD. THE DEPARTMENT HE	īR			DEPT-HEAD
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Rock County - Pro	duction	02/14/13	COMM	ITTEE APPROV	AL REPORT	<i>a</i> 0 '	, o ,	a "	Page 6
Account Number	Name		arly Prent tion Spent	YTD Expenditur	е	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62614		V. P1300925-PO# 02					0.00 R HEALTH	250.00	
				CLOSIN	G BALANÇE		-250.00		250.00
3039080000-62625		ICE 8,86 P1301078-PO# 02			15 KELLY,TAN		5,992.00	45.00	
				CLOSIN	G BALANCE		5,947.00		45.00
		TI	TLE III-D	PROG-T	OTAL-PO			295.00	
I HAVE EXAMINED TO INCURRED BY TITLE AND HAVE BEEN PRE' A. BILLS AND EN B. BILLS UNDER: C. ENCUMBRANCES EDUCATION & TRAIN	III-D. CLAIMS VIOUSLY FUNDED CUMBRANCES OVER \$10,000 TO BE F UNDER \$10,000 ING.	COVERING THE I THESE ITEMS A \$10,000 REFERI PAID. TO BE PAID UPO	TEMS ARE PRI ARE TO BE TI RED TO THE (DPER REATED AS FO COUNTY BOARD E BY THE DEP	LLOWS ARTMENT HE				_DEPT~HEAD
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Rock County - Prod	duction	02/14/13	COMMITTEE	APPROVAL REPORT		2013	· 1.00	Page 7
Account Number	Name	Yearly P		YTD	Encumb	Unencumb	Inv/Enc	
		Appropriation S	Spent Expe	nditure	Amount	Balance	Amount	Total
3039150000-64615	CLIENT REL, COSTS		0.7%	142.88	0.02	19,334.10		
		00969-P0# 02/14/13					88.00	
		01050-P0# 02/14/13					67.50	
	P130	02/14/13 02/14/13	3 - VN#051917	BELOIT HE	ALTH SYSTEM	ALERT LIN	300.00	
			1	CLOSING BALANCE		18,878.60		455.50
		TITLE II	I-E	PROG-TOTAL-PO			455.50	
I HAVE EXAMINED THINCURRED BY TITLE								
AND HAVE BEEN PREV					IX.			
		.0,000 REFERRED TO						
B. BILLS UNDER \$	10,000 TO BE PAIC),		•				
C. ENCUMBRANCES	UNDER \$10,000 TO	BE PAID UPON ACCE	PTANCE BY T	HE DEPARTMENT HEA	AD.			
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Rock County - Produ	uction	02/14/13	COMMITTEE	APPROVAL REPORT				Page 8
Account Number N	Name	Yearly Appropriation		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039210000-63200 F	PUBL/SUBCR/DUES P13	50.00 00817-PO# 02/14/1	0.0% .3 -VN#04221	0.00 5 WISCONSIN	0.00 ASSOCIATION	50.00 OF BENEF	35.00	
				CLOSING BALANCE		15.00		35.00
		BENE.SF	PEC.GRANT	PROG-TOTAL-PO			35.00	
I HAVE EXAMINED THE INCURRED BY BENEFIT AND HAVE BEEN PREVI A. BILLS AND ENCU B. BILLS UNDER \$1	T SPECIALIST GRA IOUSLY FUNDED, JMBRANCES OVER \$	NT. CLAIMS COVERI THESE ITEMS ARE T 10,000 REFERRED T	NG THE ITEM O BE TREATE	IS ARE PROPER ID AS FOLLOWS	.00			
C. ENCUMBRANCES UEDUCATION & TRAININ	VG .	BE PAID UPON ACC COMMITTEE APPROVE			AD.	Blackton Barrow and James		EPT-HEAD
FEB	1 9 2013			DATE			C	HAIR

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PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE	February 4, 2013	
DEPARTMENT	Council on Aging	
COMMITTEE	Education, Veterans & Aging Services	
VENDOR NAME	Voluntary Action Center	
ACCOUNT NUMBER	30-3901-0000-62614	
FUNDS DESCRIPTION	Purchased Services	
AMOUNT OF INCREASE	\$ <u>1200</u>	
INCREASE FROM \$ 12	200 TO \$2400	
ACCOUNT BALANCE AV	AILABLE \$ 5,599	SB 02/04/13
REASON FOR AMENDME	ENT Increase in amendment reflects actu	al contract terms.
	APPROVALS	
GOVERNING COMMITTE	E Chair	Date
FINANCE COMMITTEE (If over \$10,000)	Chair	Date
COUNTY BOARD	Resolution #	Adoption Date