



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE  
TUESDAY, JULY 16, 2013 - 4:00 P.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – May 21, 2013
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6.
  - A. Bills/Encumbrances
  - B. Pre-Approved Encumbrance Amendments
7. Department Reports
  - A. Council on Aging - Update of the Transportation Coordinating Committee Activities
  - B. RSVP – Review of 40<sup>th</sup> Annual Recognition Dinner Held in June
  - C. Veterans - Operation Ooh-Rah at the Marine Corps League, Veterans United for Veterans at Kutter Harley Davidson
8. Semi-Annual Report – Attendance at Conventions/Conference
  - A. Council on Aging
  - B. Veterans Service Office
9. Committee Requests and Motions
  - A. Discussion on Future Meeting Site Visits
  - B. Ideas for Future Discussion
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3901-0000-64203	EDUC MAT & SUPPL	P1302259	06/01/2013	CREEKSIDE PLACE	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,931.00	1,777.95	650.91	50.00	(547.86)
<b>TITLE III-B PROG TOTAL</b>				<b>50.00</b>	
30-3903-0000-63200	PUBL/SUBCR/DUES	P1302339	07/05/2013	TUFTS UNIVERSITY HEALTH AND NU	18.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	160.00	75.00	0.00	18.00	67.00
30-3903-0000-64904	SUNDRY EXPENSE	P1302255	06/11/2013	CITY OF БЕЛОIT TREASURER	289.50
		P1302317	06/08/2013	GALAXY OF JANESVILLE LLC	119.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	0.00	0.00	408.50	591.50
<b>NUTRITION PROGRAM PROG TOTAL</b>				<b>426.50</b>	
30-3904-0000-62119	OTHER SERVICES	P1302338	06/18/2013	GREEN COUNTY NUTRITION PROGRA	110.27
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	37,000.00	16,124.50	20,985.76	110.27	(220.53)
30-3904-0000-63308	VOLUNTEERS	P1302318	06/20/2013	KOROTKO,MICHELLE	206.17
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	36,000.00	17,145.46	206.16	206.17	18,442.21
<b>DELIVERED MEALS PROG TOTAL</b>				<b>316.44</b>	
30-3905-0000-62410	R & M-VEHICLES	P1300861	05/29/2013	GORDIE BOUCHER FORD LINCOLN ME	127.20
		P1300862	05/08/2013	DAVIS CITGO SERVICE INC	150.00
		P1300863	06/10/2013	NAPA AUTO PARTS	55.88
		P1300864	06/18/2013	POMPS TIRE SERVICE INC	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60,000.00	17,218.46	27,706.87	483.08	14,591.59
<b>ELDERLY &amp; HANDCAPPED TRANSP PROG TOTAL</b>				<b>483.08</b>	
30-3908-0000-62614	PURCHASED SERV.	P1302214	06/30/2013	BELOIT DAILY NEWS	179.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,900.00		250.00	1,758.99	179.00	712.01
<b>TITLE III-D PROG TOTAL</b>					<b>179.00</b>	
30-3914-0000-62625	OUTREACH SERVICE					
		P1302272	06/10/2013	SENTRY FOOD STORE		39.57
		P1302347	06/25/2013	VIDEOGENICS		1,850.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00		0.00	3,875.00	1,889.57	2,235.43
<b>NEW FREEDOM PROGRAM GRANT PROG TOTAL</b>					<b>1,889.57</b>	
30-3915-0000-62624	III-B SD					
		P1302180	06/26/2013	COMMUNITY SHOPPERS INC		726.50
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	38,972.00		0.00	726.49	726.50	37,519.01
30-3915-0000-64615	CLIENT REL.COSTS					
		P1300969	06/02/2013	BRIGHTSTAR		88.00
		P1301030	06/19/2013	ALTERNATIVE HOMECARE INC		351.00
		P1301050	06/15/2013	BUCHANAN,EULA		270.00
		P1301159	05/31/2013	KANDU INDUSTRIES INC		35.00
		P1301865	06/20/2013	DRAVES,JANE		138.00
		P1302042	05/30/2013	ZIMMERMAN,BARBARA		330.00
		P1302170	05/18/2013	CROSS,WILLIS B		264.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	19,477.00		8,703.63	9,321.58	1,476.00	(24.21)
<b>TITLE III-E FAM CAREGIVER SUPP PROG TOTAL</b>					<b>2,202.50</b>	
30-3921-0000-64200	TRAINING EXP					
		P1301443	06/21/2013	PLAZA HOTEL AND SUITES		140.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	600.00		75.00	0.00	140.00	385.00
<b>BENEFIT SPECIALIST GRANT PROG TOTAL</b>					<b>140.00</b>	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$5,687.09**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 16 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
38-3800-0000-63200	PUBL/SUBCR/DUES	P1302270	06/19/2013	CVSO ASSOCIATION OF WISCONSIN	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	335.00	215.00	0.00	80.00	40.00
38-3800-0000-64200	TRAINING EXP	P1302271	06/19/2013	CVSO ASSOCIATION OF WISCONSIN	70.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	242.71	0.00	70.00	687.29
<b>VETERANS SERVICE PROG TOTAL</b>				<b>150.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$150.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 16 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

# Memo

**To:** Education, Veterans and Aging Services Committee  
**CC:** Craig Knutson, County Administrator  
**From:** Joyce Lubben  
**Date:** July 8, 2013  
**Re:** Semi-Annual Report – Attendance at Conventions/Conferences

---

Resolution No. 06-9A-087 requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that during the time frame of January 1, 2013 through June 30, 2013 Justin Svingen, Mobility Manager, attended the national Community Transportation Association of America Expo. This was held from June 2-7, 2013 in Albuquerque, New Mexico. Total costs for this travel were \$1,462.66. These costs were totally paid for through the federal New Freedom grant.

---

---

**ROCK COUNTY VETERANS SERVICES  
MEMORANDUM**

---

---

**TO:** EDUCATION, VETERANS AND AGING SERVICES COMMITTEE  
**FROM:** JOHN SOLIS, JR., COUNTY VETERANS SERVICE OFFICER  
**SUBJECT:** SEMI-ANNUAL REPORT – ATTENDANCE AT  
CONVENTIONS/CONFERENCES  
**DATE:** 06/18/2013  
**CC:** CRAIG KNUTSON, COUNTY ADMINISTRATOR

---

No staff member in this department attended any out-of-state training sessions, conventions or conferences or in-state training sessions, conventions or conferences in excess of \$1000.00 from January 1 – June 30, 2013.