

# ROCK COUNTY, WISCONSIN LOCAL EMERGENCY PLANNING COMMITTEE

3530 North County Highway F  
Janesville, WI 53547  
Phone: 608/758-8440

September 21, 2021 – 9:00 A.M.

## **VIRTUAL MEETING ONLY:**

ZOOM CALL – 1-312-626-6799, Meeting ID 810 0371 4095  
<https://us02web.zoom.us/j/81003714095>

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## **Agenda**

1. **Call to Order:** Chair Swenarski/Vice Chair Miller
2. **Roll Call**
3. **Adoption of Agenda**
4. **Approval of Previous Minutes:** July 20, 2021
5. **Presentation:** Joe Hanson, Critical Response Group
6. **Significant Event Review**
7. **Old Business**
8. **New Business**
  - a. Tabletop Exercise – Late 2021?
  - b. Functional Exercise – Late Summer 2022?
9. **County Emergency Management/Coordinator of Information:** Sgt. Kohler
10. **County HazMat Team:** Lt. Daskam
11. **Environmental Health/Contracted EPCRA Service:** Rick Wietersen, Jared Hergert
12. **Subcommittees**
  - a. Administrative – Plan of Work
  - b. LEPC Membership
  - c. Off Site Facility Plans – Plan of Review
13. **Adjournment**

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**ROCK COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

**Full LEPC Membership – Minutes**

**July 20, 2021**

**Members Present:**

Chair Robert Swenarski, Supervisor Mary Beaver, Robert Wildermuth, Craig Thiesenhusen, Patti Miller, Sharon Rateike, Norman Tadt, Todd Lambert, Catherine Kolb, Rick Wietersen, Lieutenant Jason Daskam, Jay Gasser, Terri Carlson, Sgt. Shena Kohler

**Guests:**

Tammy Kettleson (RCSO-EM), Jared Hergert (RC-Public Health)

**Call to Order:**

Chair Robert Swenarski called the meeting of the Rock County Local Emergency Planning Committee to order at 9:00 AM.

**Adoption of Agenda:**

Motion by Supervisor Mary Beaver and seconded by Sgt. Shena Kohler to approve the agenda. Motion carried.

**Approval of Minutes:**

Motion by Patti Miller and seconded by Supervisor Mary Beaver to approve the minutes from May 18, 2021. Motion carried.

**Citizen Participation and Announcements:**

None.

**Membership Nominations and County Board Confirmations/ Committee Reports**

**Membership—**

Subcommittee Chair Jay Gasser brought forward the following positions for renewals/appointment: Supervisor Mary Beaver, Supervisor Jacob Taylor, Sgt. Shena Kohler, Michael Niles, Chief Deputy Todd Kleisner, Catherine Kolb, and Todd Bolen. Catherine Kolb declined renewal. Sgt. Shena Kohler made a nomination, seconded by Rick Wietersen, for Robert Swenarski to maintain LEPC Chair position through term 08/01/2021-07/31/2023. Nomination passed. Sgt. Kohler will email Chief Deputy Todd Kleisner and Todd Bolen to confirm renewal status.

Discussion ensued on subcommittees restructuring resulting in the following memberships of subcommittees:

<b><u>Membership</u></b>	<b><u>Plan of Review</u></b>	<b><u>Administrative</u></b>
<ul style="list-style-type: none"><li>• Robert Swenarski</li><li>• Patti Miller</li><li>• Sgt. Shena Kohler</li></ul>	<ul style="list-style-type: none"><li>• Jay Gasser</li><li>• Bob Wildermuth</li><li>• Robert Swenarski</li><li>• Craig Thiesenhusen</li><li>• Rick Wietersen</li><li>• Lt. Jason Daskam</li><li>• Patti Miller</li></ul>	<ul style="list-style-type: none"><li>• Sharon Rateike</li><li>• Patti Miller</li><li>• Robert Swenarski</li><li>• Todd Lambert</li><li>• Supervisor Mary Beaver</li></ul>

**Significant Event Review-**

Discussions ensued regarding the Chemtool explosion in Rockton, IL and the impacts on Rock County.

### **Old Business**

Sgt. Shena Kohler discussed the SIMCOM exercise for 2021 has been cancelled. She also discussed waiting on having the DNR join our meeting until they have their Spills 101 pilot program is complete.

### **Budget Report**

The budget report was unavailable at the time of the meeting.

### **Spill Report**

The spill report was provided.

### **Training**

Sgt. Shena Kohler Rock County are slated to host the following classes in 2022:

- Critical Incident Management- January 11-13, 2022
- ICS 300- February 22-24, 2022
- Public Information Officer- May 4-5, 2022

Class registration and additional classes offered outside of Rock County can be found at [www.trainingwisconsin.org](http://www.trainingwisconsin.org).

She also discussed the WEMA conference being held in-person this year October 20-21, 2021 with preconference training being held at the same location October 18-19, 2021. Information and registration can be found at <https://wemaus.wpcomstaging.com/2021-wema-conference/>.

### **New Business:**

The Administrative- Plan of Work subcommittee will meet before the full member LEPC September 21, 2021 at 8:45 a.

Sgt. Kohler discussed an upcoming mapping presentation, by Joe Hanson with Critical Response Group, at our September meeting.

### **Rock County Emergency Management**

Sgt. Shena Kohler discussed that Emergency Management still has a pretty large stock of PPE within their department and brought discussions regarding the idea of townships beginning to maintain their own stockpile for their residents.

### **Rock County Hazmat Team:**

Lieutenant Jason Daskam discussed upcoming team trainings with different municipalities throughout the county. He also discussed some recent incidents.

### **EPCRA Planning Facilities & Public Health:**

Jared Hergert brought forward one off-site plan update, three battery plan updates, and one battery plan removal. Plans will be sent, reviewed, and signed electronically.

- Battery Plan Updates
  - AT&T – Beloit
  - AT&T – Evansville
  - AT&T – Janesville
- Battery Plan Removal
  - Rock River Generating Station
- Off-site Plan Update
  - Riverside Energy Center

Rick Wietersen reported that COVID-19 is still the forefront of their work. He reported current declining case data, vaccination data, and discussed the new delta variant.

### **Roundtable**

- Chair Swenarski- Robert Swenarski reported current mask requirements and dining restrictions within SSM Health, St. Mary's Janesville Hospital.
- Vice Chair Miller- Patti Miller reported on recent storm damage within the City of Beloit.
- Subcommittees- None
- Group 1- Elected Officials- None
- Group 2- Health Safety and Transportation- None
- Group 3- Media- None
- Group 4- Community- None
- Group 5- Facilities Subject to EPCRA- Jay Gasser, Abitec, discussed the Chemtool explosion caused quite a bit of internal discussion within their facility.

### **Next Meeting:**

The next LEPC meeting will be held September 21, 2021 at the Rock County Emergency Operations Center.

### **Adjournment:**

Motion was made to adjourn the meeting by Patti Miller and seconded by Sgt. Shena Kohler. Meeting adjourned at 10.33 AM.

# Rock County LEPC Subcommittees: 2021 - 2022

Plan of Review	Plan of Work	Membership
Bob Swenarski (Chair)	Bob Swenarski (Chair)	Bob Swenarski (Chair)
Patti Miller (Vice Chair)	Patti Miller (Vice Chair)	Patti Miller (Vice Chair)
Shena Kohler (Coord. Info)	Shena Kohler (Coord. Info)	Shena Kohler (Coord. Info)
Jay Gasser	Todd Lambert	
Craig Thiesenhusen	Mary Beaver	
Jason Daskum	Sharon Rateike	
Rick Wietersen		
Jared Hergert		
Bob Wildermuth		
Shine		

**Plan of Work – Administrative Subcommittee:** Reviews and recommends updates to the LEPC Bylaws and County Emergency Operating Plans, including the annual review of Annex M Part I - Countywide Strategic Plan and Annex M Part II – County Haz-Mat Response Team. LEPC members required to participate in the Plan of Work – Administrative Subcommittee include the LEPC Chair, LEPC Vice-Chair, and the Coordinator of Information. The Chairperson of the LEPC shall also serve as the Chair of the Plan of Work – Administrative Committee.

**Plan of Review Subcommittee:** Reviews and recommends the approval of Facility Off-Site Emergency Response Plans to the LEPC. Approved plans are then submitted to Wisconsin Emergency Management, Rock County Haz-Mat Response Team, and appropriate response agencies.

**Membership Subcommittee:** Reviews and recommends nominations to vacancies on the LEPC to the full LEPC for final recommendation to the County Board. The Chair of the Membership Subcommittee shall promote active participation by LEPC members and ensure that the LEPC structure is maintained as prescribed in the Rock County LEPC Bylaws (II – 2).

- Subcommittees established annually following general membership elections in July. All members of LEPC are encouraged to participate on at least one LEPC sub-committee (standing or ad-hoc) during their membership term.