



**Amended
03/26/15**

**FINANCE COMMITTEE
THURSDAY, APRIL 2, 2015 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Report by Cutwater Asset Management
4. Committee Review and Approval of Per Meeting Allowances
5. Transfers and Appropriations
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
7. Resolutions
 - A. Authorizing Purchase of Budgeted Mobile Data Computers
 - B. Authorizing Purchase of Personal Computers
 - C. Authorizing Purchase of 2015 Budget Computer Equipment
8. Committee Approvals
 - A. Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget (Contingent upon Public Safety & Justice Committee approval)
 - B. Amending the Sheriff's 2015 Budget to Use Equitably Shared Funds for Unmarked Vehicle (Contingent upon Public Safety & Justice Committee approval)
 - C. **Amending the 2015 Budget to Create 1.0 FTE Maintenance Worker IV for Job Center (Contingent upon General Services approval)**
9. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
05-1500-0000-68010 ENC	EXP.ALLOCATIONS	R1501718	03/19/2015	AMAZON.COM	23.90	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	0.00	(20.00)	49,827.50	23.90	(49,831.40)	
				FINANCE DIRECTOR PROG TOTAL	23.90	

I have examined the preceding bills and encumbrances in the total amount of **\$23.90**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 02 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62400	R & M SERV	P1500484	03/05/2015	LASER PRINTER SOLUTIONS LLC	79.00
		P1500839	01/29/2015	EATON CORP	2,261.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	149,639.00	62,198.08	8,159.55	2,340.00	76,941.37
07-1430-0000-62421	COMPUTER EQUIP	P1501314	03/02/2015	CDW GOVERNMENT INC	9.84
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	788.15	2,510.24	9.84	5,691.77
07-1430-0000-63407	COMPUTER SUPPL	P1501170	02/17/2015	CDW GOVERNMENT INC	82.25
		P1501188	02/18/2015	CDW GOVERNMENT INC	122.70
		P1501224	02/20/2015	CDW GOVERNMENT INC	123.15
		P1501257	02/25/2015	CDW GOVERNMENT INC	9.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,379.00	1,216.41	5,324.23	338.08	19,500.28
07-1430-0000-64200	TRAINING EXP	P1501183	02/27/2015	CORE BTS INC	2,400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	44,200.00	9,713.75	18,564.52	2,400.00	13,521.73
07-1430-0000-67130	TERMINALS/PC'S	P1501132	02/20/2015	LENOVO US INC	456.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60,000.00	7,927.07	1,963.50	456.00	49,653.43
07-1430-0000-67131	OTHER COMP HARDW	P1500840	02/10/2015	NETECH CORP	1,201.74
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	72,000.00	542.34	0.00	1,201.74	70,255.92
07-1430-0000-67160	CA \$500-\$4,999	P1501220	03/05/2015	ENTERPRISE SYSTEMS GROUP	6,409.65
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,510.00	0.00	0.00	6,409.65	4,100.35
INFORMATION TECHNOLOGY PROG TOTAL					13,155.31
07-1435-0000-63407	COMPUTER SUPPL	P1501256	02/25/2015	CDW GOVERNMENT INC	103.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	350.00	0.00	0.00	103.10	246.90

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1435-0000-67160	CA \$500-\$4,999	P1501220	03/05/2015	ENTERPRISE SYSTEMS GROUP	3,341.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,156.00	0.00	0.00	3,341.25	(185.25)
TELEPHONE OPERATIONS PROG TOTAL				3,444.35	
07-1444-0000-62119	OTHER SERVICES	P1402053	02/28/2015	CDW GOVERNMENT INC	6,518.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	16,277.11	6,518.75	(22,795.86)
07-1444-0000-67131	OTHER COMP HARDW	P1501085	02/24/2015	CDW GOVERNMENT INC	5,900.00
		P1501167	02/27/2015	NETECH CORP	70,784.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	267,875.00	77,873.25	675.02	76,684.10	112,642.63
IT CAPITAL PROJECTS PROG TOTAL				83,202.85	
07-1450-0000-62491	SOFTWARE MAINT	P1501358	03/01/2015	GUARDIAN TRACKING LLC	1,350.00
		P1501434	01/01/2015	CURSOR CONTROL INC	477.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	384,140.00	168,802.12	85,257.50	1,827.50	128,252.88
07-1450-0000-64701	SOFTWARE PURCH	P1501168	02/16/2015	BLUE BEAR	4,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	446,668.00	99,960.75	243,931.00	4,500.00	98,276.25
07-1450-0000-67130	TERMINALS/PC'S	P1501084	02/20/2015	BAYCOM INC	2,528.00
		P1501226	03/03/2015	CDW GOVERNMENT INC	2,204.31
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	86,731.00	7,823.88	2,597.12	4,732.31	71,577.69
07-1450-0000-67143	IT CROSS CHARGES	R1501629	03/12/2015	AMAZON.COM	134.00
ENC		P1500919	03/05/2015	ENTERPRISE SYSTEMS GROUP	362.00
		P1501021	01/30/2015	CDW GOVERNMENT INC	1,042.25
		P1501152	02/17/2015	CDW GOVERNMENT INC	86.41
		P1501187	02/23/2015	ENTERPRISE SYSTEMS GROUP	352.50
		P1501218	03/05/2015	ENTERPRISE SYSTEMS GROUP	755.00
		P1501219	03/05/2015	ENTERPRISE SYSTEMS GROUP	977.50
		P1501225	02/20/2015	CDW GOVERNMENT INC	43.20

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1501231	02/23/2015	CDW GOVERNMENT INC	22.25
		P1501248	02/27/2015	ENTERPRISE SYSTEMS GROUP	1,444.25
		P1501250	02/24/2015	CDW GOVERNMENT INC	232.19
		P1501283	02/27/2015	CDW GOVERNMENT INC	99.39
		P1501403	02/28/2015	NETSMART TECHNOLOGIES INC	6,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	14,081.32	30,970.04	11,550.94	143,397.70
IT-CROSS CHARGES PROG TOTAL					22,610.75

I have examined the preceding bills and encumbrances in the total amount of **\$122,413.26**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 02 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
10-1721-0000-63407	COMPUTER SUPPL	P1501269	02/27/2015	MASTERGRAPHICS INC	584.84	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	4,260.00	209.99	399.04	584.84	3,066.13	
10-1721-0000-67161	CA \$5,000/MORE	P1501181	02/25/2015	RHYME BUSINESS PRODUCTS	5,527.56	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	0.00	0.00	0.00	5,527.56	(5,527.56)	
LAND RECORDS PROG TOTAL				6,112.40		

I have examined the preceding bills and encumbrances in the total amount of **\$6,112.40**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 02 2015**

Dept Head _____

Committee-Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1411-0000-63107	PUBL & LEGAL	P1500403	02/28/2015	BELOIT DAILY NEWS	456.02
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,800.00	0.00	0.00	456.02	2,343.98
ELECTIONS PROG TOTAL				456.02	

I have examined the preceding bills and encumbrances in the total amount of **\$456.02**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 02 2015** Dept Head _____
 Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Diana Arneson, Asst to IT Director
INITIATED BY



Diana Arneson Asst to IT Director
DRAFTED BY

Finance Committee
SUBMITTED BY

March 20, 2015
DATE DRAFTED

Authorizing Purchase of Budgeted Mobile Data Computers

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing mobile data computers is a key
- 5 component for meeting the current and future data requirements associated with the County's public
- 6 safety systems; and,
- 7
- 8 **WHEREAS**, the Information Technology Department staff did review and configure equipment
- 9 available on the State of Wisconsin Ruggedized Computer Contract # 11-20454-001; and,
- 10
- 11 **WHEREAS**, the 2015 Budget did include funding for the purchase of this equipment.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2015 that a Purchase Order for 4 Panasonic Toughbook CF-53
- 15 mobile data computers be issued to Baycom Inc. of Green Bay, WI in the amount of \$10,112.00.
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance
- 18 by the Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

FISCAL NOTE:

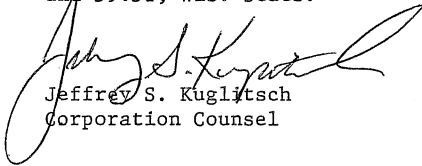
Sufficient funds are available in the Information Technology budget for the purchase of these computers.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE#NOTE:

Recommended.



Randolph D. Terronez
Acting County Administrator

Executive Summary for the Purchase of Network Servers

This resolution is to authorize the purchase of budgeted computer equipment for Rock County. All of the mobile data computers in this resolution represent replacements for obsolete equipment. The IT Department specified the computer equipment based on the application and operational needs of the public safety employees of Rock County. The items to be purchased are:

- 4 Panasonic CF-53 Toughbooks with an i5-4310U vPro 2.0GHz processor, 14" high definition touchscreen display, 4GB of SDRAM, 500 GB shock mounted hard drive, Intel advanced-n 6205 WLAN 802.11a/b/g/n/ac, and 2 year extended warranty.

The total cost of the Panasonic CF-53 Toughbooks and associated components, as listed above is \$10,112.00, and will be purchased from Baycom, Inc. of Green Bay, WI using the pricing and terms of the State of Wisconsin Ruggedized Computer contract #11-20454-001.



**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Diana Arneson, Asst. to IT Director
INITIATED BY



Diana Arneson Asst. to IT Director
DRAFTED BY

Finance Committee
SUBMITTED BY

March 20, 2015
DATE DRAFTED

Authorizing Purchase of Personal Computers

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing personal computers is a key component
- 5 for meeting the current and future data requirements associated with Rock County's applications and
- 6 computer systems; and,
- 7
- 8 **WHEREAS**, the Information Technology Department staff did review and configure equipment
- 9 available on the State of Wisconsin (WSCA/NASPO) Contract # 15-20400-905; and,
- 10
- 11 **WHEREAS**, the 2015 Budget did designate funds for the purchase of this computer equipment.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2015 that a Purchase Order for 33 HP 600 G1 computers be
- 15 issued to Hewlett Packard Direct, CDW Outlet ID of Omaha, NE in the amount of \$17,618.04.
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance
- 18 by the Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Randolph D. Terronez
Acting County Administrator

FISCAL NOTE:

Sufficient funds are available in the Information Technology budget for these computers.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

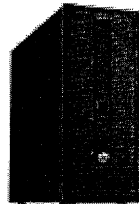
Executive Summary for Authorizing Purchase of 2015 Budgeted Computer Equipment

This resolution is to authorize the purchase of budgeted computer equipment for Rock County. All of the personal computers in this resolution represent replacements for obsolete equipment. The IT Department specified the computer equipment based on the application and operational needs of the employees of Rock County. The items to be purchased are:

<u>Qty</u>	<u>Description</u>	
33	HP 600 G1 PCs (\$533.88 ea.)	\$17,618.04

Total Authorized Purchase: \$17,618.04

Pricing for these items is based on terms specified by the State of Wisconsin (WSCA/NASPO) contract #15-20400-905.



RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Diana Arneson, Asst. to IT Director
INITIATED BY



Diana Arneson Asst. to IT Director
DRAFTED BY

Finance Committee
SUBMITTED BY

March 24, 2015
DATE DRAFTED

Authorizing Purchase of 2015 Budget Computer Equipment

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing laptops and monitors is a key component
- 5 for meeting the current and future data requirements associated with Rock County's applications and
- 6 an ever increasing mobile data environment; and,
- 7
- 8 **WHEREAS**, the Information Technology Department staff did review and configure equipment
- 9 available on the State of Wisconsin (WSCA/NASPO) Contract # 15-20400-905 and the Wisconsin
- 10 Counties Association Contract # WCASI-100103D; and,
- 11
- 12 **WHEREAS**, the 2015 Budget did designate funds for the purchase of this computer equipment.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2015 that a Purchase Order for 25 HP SB 450 G2 laptop
- 16 computers, 29 Acer V195L monitors, 20 HP 3005pr docking stations, 20 HP keyboard/mouse kits, 20
- 17 Targus laptop messenger bags, and 7 Planar dual monitor stands be issued to CDW-G in Vernon Hills,
- 18 IL in the amount of \$26,588.23.
- 19
- 20 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance
- 21 by the Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

FISCAL NOTE:

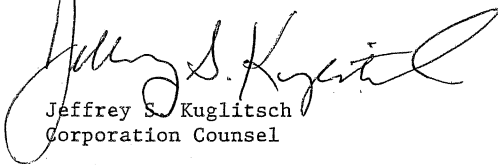
Sufficient funds are available in the Information Technology budget for these computers and related equipment.



Sherry Oja
Finance Director

LEGAL NOTE:

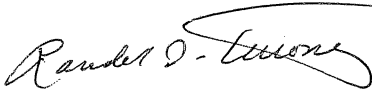
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez
Acting County Administrator

Executive Summary for Authorizing Purchase of 2015 Budgeted Computer Equipment

This resolution is to authorize the purchase of budgeted computer equipment for Rock County. All of the computer equipment in this resolution represent replacements for obsolete equipment. The IT Department specified the computer equipment based on the application and operational needs of each County Department. The items to be purchased are:

<u>Qty</u>	<u>Description</u>	
29	Acer V195L 19" monitors (\$99.39 ea)	\$ 2,882.31
7	Planar dual monitor stands (\$79.66 ea)	557.62
25	HP SB 450 G2 laptops (\$785.94 ea)	19,648.50
20	Targus messenger bags (\$18.40 ea)	368.00
20	HP keyboard and mouse kits (\$20.83 ea)	416.60
20	HP SB 3005pr docking stations (\$135.76 ea)	<u>2,715.20</u>
	Total Authorized Purchase	\$ 26,588.23

Pricing for these items is based on terms specified by the Wisconsin Counties Association contract# WCASI-100103D and the Wisconsin HP WSCA NASPO contract# 15-20400-905.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

**Public Safety and Justice
Committee**
SUBMITTED BY

March 24, 2015
DATE DRAFTED

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and
Amending the Sheriff's Budget**

1 **WHEREAS**, the Sheriff's Office has been awarded an additional \$47,377 grant from the High
2 Intensity Drug Trafficking Area (HIDTA) Program; and,
3

4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug
5 Control Policy (ONDCP); and,
6

7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the
8 United States; and,
9

10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
11 assembled this _____ day of _____, 2015 to approve and authorize the
12 acceptance of \$47,377 of HIDTA grant funds and to authorize the Sheriff to sign the award
13 documents.
14

15 **BE IT FURTHER RESOLVED** that the 2015 Sheriff's budget be amended as follows:
16

17 Account/ Description	18 Budget 03/01/15	19 Increase (Decrease)	20 Amended Budget
21 <u>Source of Funds</u>			
22 21-2140-2015-42100 Federal Aid	\$11,623	\$47,377	\$59,000
23			
24 <u>Use of Funds</u>			
25 21-2140-2015-61210 Overtime	\$4,900	\$20,100	\$25,000
26			
27 21-2140-2015-62210 Telephone	\$0	\$1,000	\$1,000
28			
29 21-2140-2015-63908 Investigative Expenses	\$1,000	\$4,000	\$5,000
30			
31 21-2140-2015-64200 Training Expense	\$323	\$1,677	\$2,000
32			
33 21-2140-2015-65331 Equipment Lease	\$3,500	\$7,300	\$10,800
34			
35 21-2140-2015-67160 Capital Assets \$500-\$4,999	\$1,900	\$13,300	\$15,200
36			
37			
38			
39			
40			
41			

Respectfully submitted,

Public Safety and Justice Committee

Mary Beaver, Chair

Henry Brill

Terry Fell

Brian Knudson

Larry Wiedenfeld


Finance Committee Endorsement

Reviewed and approved on a vote
of _____.

Mary Mawhinney, Chair

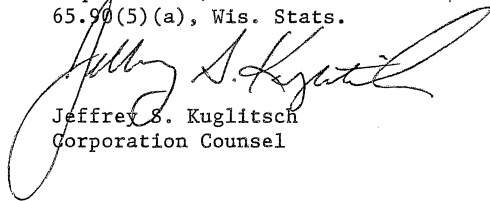
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$47,377 in Federal Aid for the HIDTA program. No County matching funds are required.


Sherry Oja
Finance Director

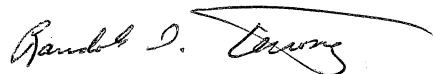
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Randolph D. Terronez
Acting County Administrator

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget

Page 3

Executive Summary

The Sheriff's Office was awarded an additional \$47,377 grant from the High Intensity Drug Trafficking Area (HIDTA) Program. This brings the 2015 grant total up to \$59,000. The HIDTA program is administered by the Office of National Drug Control Policy (ONDCP). The notification was received from Michael Gottlieb, the National HIDTA Director.

The purpose of the HIDTA Program is to reduce drug trafficking and drug production in the United States. The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, air cards, investigative expenses, training, leased vehicles, and equipment. The equipment purchased will be used for observation and undercover operations. Specific equipment to be purchased has not been determined at this time.

Overtime	\$25,000
Telephone (air cards)	\$1,000
Investigative Expenses	\$5,000
Training	\$2,000
Leased Vehicles	\$10,800
Equipment	<u>\$15,200</u>
Total	\$59,000

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

March 24, 2015
DATE DRAFTED

Amending the Sheriff's 2015 Budget to Use Equitably Shared Funds for Unmarked Vehicle

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with
2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture
3 Program; and,
4

5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law
6 enforcement purposes only; and,
7

8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant
9 the recipient's appropriated operating budget; and,
10

11 **WHEREAS**, for their participation in the program, the Sheriff's Office received funds in the amount of
12 \$2,227; and,
13

14 **WHEREAS**, the Sheriff's Office plans to use the funds to acquire an unmarked vehicle.
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
17 this _____ day of _____, 2015 that the 2015 budget be amended as follows:
18

<u>Account/Description</u>	<u>Budget 01/01/15</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Source of Funds			
21-2195-0000-46000			
Contributions	\$0.00	\$2,227	\$2,227
Use of Funds			
21-2195-0000-67105			
Motor Vehicles	\$0.00	\$2,227	\$2,227

Respectfully submitted,

Public Safety and Justice Committee

Finance Committee Endorsement

Reviewed and approved on a vote of

Mary Beaver, Chair

Henry Brill

Mary Mawhinney, Chair

Terry Fell

Brian Knudson

Larry Wiedenfeld

FISCAL NOTE:

This resolution authorizes a transfer in from the Sheriff's FBI Forfeiture account, A/C 00-0000-0070-29637, which has a current balance of \$28,886.23.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez
Acting County Administrator

Executive Summary
Amending the Sheriff's 2015 Budget to
Use Equitably Shared Funds for
Unmarked Vehicle

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$2,227. The Sheriff's Office plans to use the funds to acquire an unmarked vehicle.

The Sheriff's Office filed a sharing request with the Drug Enforcement Administration (DEA) seeking equitable distribution of seized property (vehicle). The sharing request was granted. The Sheriff's Office is required to pay 20% of vehicle's wholesale value at the time of the seizure, plus the United States Marshals Service (USMS) expenses related to the vehicle.

Wholesale value	\$9,250.00
Twenty percent sharing	\$1,850.00
USMS expenses	<u>\$376.35</u>
Total sharing amount due	\$2,226.35

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Rob Leu, General Services Director
INITIATED BY



Nick Osborne, Assistant to the
County Administrator
DRAFTED BY

General Services Committee
SUBMITTED BY

March 16, 2015
DATE DRAFTED

**Amending the 2015 Budget to Create 1.0 FTE Maintenance Worker IV for Job
Center**

1 **WHEREAS**, Rock County has occupied the Job Center building as its principle tenant since July 1998;
 2 and,
 3
 4 **WHEREAS**, eight other agencies representing state, non-profit, and technical college interests are also
 5 housed in the Job Center building; and,
 6
 7 **WHEREAS**, Rock County purchased the 63,486 square foot Job Center building on December 23, 2014;
 8 and,
 9
 10 **WHEREAS**, Rock County is now responsible for building maintenance formerly undertaken by the
 11 former owner; and,
 12
 13 **WHEREAS**, Rock County released a request for qualifications to investigate contracting with a private
 14 entity to provide building maintenance and it was determined that no private company was able to provide
 15 services.

16
 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 18 this _____ day of _____, 2015, does hereby authorize the creation of 1.0 FTE
 19 Maintenance Worker IV to provide building maintenance at the Rock County Job Center; and,
 20

21 **BE IT FURTHER RESOLVED**, that the General Services Department budget for 2015 be amended
 22 as follows:
 23

Account/Description	Budget <u>3/16/15</u>	Increase <u>(Decrease)</u>	Amended <u>Budget</u>
<u>Source of Funds</u>			
18-1810-0000-68000 Cost Allocations	(161,520)	(51,186)	(212,706)
<u>Use of Funds</u>			
18-1810-0000-61100 Regular Wages	689,328	29,485	718,813
18-1810-0000-61400 FICA	52,887	2,256	55,143
18-1810-0000-61510 Retirement	47,010	2,005	49,015
18-1810-0000-61610 Health Insurance	243,072	17,440	260,512

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Thomas J. Brien

Jason Heidenreich

Edwin Nash

Jeremy Zajac


FISCAL NOTE:

This resolution authorizes the creation of and amends the General Services budget for a 1.0 FTE Maintenance Worker IV. The costs of the worker will be cross-charged to the Human Services' Job Center account. Sufficient funds are included in the Human Services budget for the cost of this worker.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

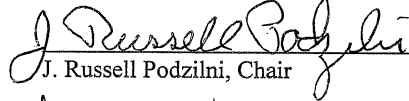

Jeffrey S. Kuglitsch
Corporation Counsel

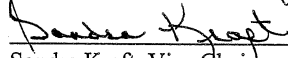
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

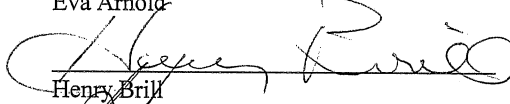
Mary Mawhinney, Chair

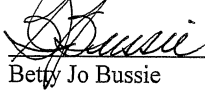
COUNTY BOARD STAFF COMMITTEE


J. Russell Podzilni, Chair

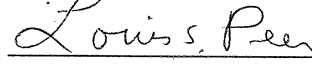

Sandra Kraft, Vice Chair



Eva Arnold


Henry Brill


Betty Jo Bussie

Absent
Mary Mawhinney

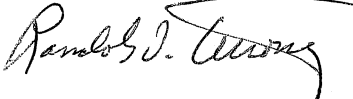

Louis Peery


Alan Sweeney


Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.


Randolph D. Terronez
Acting County Administrator

Executive Summary

Since 1998, Rock County, along with eight non-profit, state, and technical college partners has occupied the 63,486 square foot Job Center building.

In June 2014, Backyard Properties of Rock County LLC purchased the 12 acres and buildings located at 1900 Center Avenue in Janesville from former owner MPI. The new owner gave the County notice that it either could renew the lease at market rate or make an offer to purchase the Job Center building and sufficient land to meet the City's parking ordinance. In July 2014, the Rock County Board passed a resolution to purchase the Job Center property and on December 23, 2014 the sale was finalized.

As part of the 2015 budget process, it was determined that it would be in Rock County's best interest to evaluate options to see whether a private sector company could provide comparable building maintenance services at the Job Center. County staff developed a request for qualifications package and released it on January 22nd, 2015. No company submitted a proposal.

Staff from Rock County Human Services, General Services, and the County Administrator's Office met to discuss possible options. It was determined that hiring a 1.0 FTE Maintenance Worker IV in General Services would guarantee that property building maintenance work is performed properly, ensure sufficient supervision and allow for interchangeability of General Services personnel to cover sick and vacation time. Sufficient funds are budgeted in the Human Services Job Center budget to cover this expense.