

ROCK COUNTY, WISCONSIN



**AMENDED:  
4/3/18**

FINANCE COMMITTEE  
THURSDAY – APRIL 5, 2018 - 7:30 A.M.  
CONFERENCE ROOM N-1 - FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST

AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – March 8, 2018 and March 15, 2018
5. Committee Review and Approval of Per Meeting Allowances
6. Transfers
7. Resolutions
  - A. Authorizing Purchase of Netwrix Auditor Software
  - B. Authorizing Purchase of Total Accident Reconstruction Station for the Rock County Sheriff's Department
8. Committee Endorsement
  - A. Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget
  - B. Accepting the 2018 EPCRA Planning Grant and Amending the 2017 Local Emergency Planning Committee Budget
  - C. Amending the Land Conservation Department Budget to Utilize the Current ATC Account Fund Balance to Commence Activities Associated with the Groundwater Nitrate Initiative Project
  - D. Accepting Preparedness Grant Scholarship Funds and Amending the 2018 Rock County Public Health Department Budget
  - E. Accepting Communicable Disease Prevention Grant Funds and Amending the 2018 Rock County Public Health Department Budget
9. Update
  - A. Update on Accela Contract
10. Adjournment

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, IT Director  
INITIATED BY



Mickey Crittenden, IT Director  
DRAFTED BY

Finance Committee  
SUBMITTED BY

March 20, 2018  
DATE DRAFTED

**Authorizing Purchase of Netwrix Auditor Software**

- 1 **WHEREAS**, the County's annual internal controls audit of Information Technology processes has
- 2 identified data security and risk mitigation to be target areas for improving internal controls; and,
- 3
- 4 **WHEREAS**, the Information Technology Department searched for a solution to continually and
- 5 systematically monitor and identify weak points in User and Group Account administration of data
- 6 access privileges, inactive and disabled accounts, and never used data for likely deletion; and,
- 7
- 8 **WHEREAS**, the Information Technology Department search and testing identified Netwrix Auditor as
- 9 the best fit solution for managing User, Group, and Data controls; and,
- 10
- 11 **WHEREAS**, the Information Technology Department 2018 Budget provides funding for this internal
- 12 controls solution, sole-sourced directly from Netwrix Corporation.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15 this \_\_\_\_\_ day of \_\_\_\_\_, 2017 that a Purchase Order for the system modules noted
- 16 above be issued to Netwrix Corporation in the amount of \$31,374.00.

Respectfully submitted,

FINANCE COMMITTEE

FISCAL NOTE:

\_\_\_\_\_  
Mary Mawhinney, Chair

Funds were included in the 2018 budget for the cost of this software.

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

Sherry Oja  
Finance Director

\_\_\_\_\_  
Brent Fox

LEGAL NOTE:

\_\_\_\_\_  
J. Russell Podzilni

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. Netwrix Corporation is the sole source provider of the system modules.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

Richard Greenlee  
Corporation Counsel

### **Executive Summary for the Purchase of Netwrix Auditor Software**

The County's annual audit of IT internal controls has identified the management of User and Group accounts and data access as areas that would benefit from a more systematic approach compared to the current manual processes. Specifically, the need for improvement focuses on the administration of User and Group account privileges for data access, inactive and disabled accounts, and never-used files.

A team of IT staff members searched for an account and information controls system that would match the County's requirements. After testing available options, the team identified Netwrix Auditor as the best fit internal controls solution for the County's IT environment.

The 2018 IT budget contains funding for this IT internal controls initiative.

The Netwrix Auditor software purchase includes:

- Netwrix Auditor for Active Directory
- Netwrix Auditor for Exchange
- Netwrix Auditor for SQL Server
- Netwrix Auditor for SharePoint
- Netwrix Auditor for File Servers
- Professional Services for installation and staff training.

The Netwrix Auditor software is sole-sourced directly from Netwrix Corporation, and the County's cost is \$31,374.00.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Diana Arneson, Asst. to IT Dir.  
INITIATED BY



Diana Arneson, Asst. to IT Dir.  
DRAFTED BY

Finance Committee &  
Public Safety & Justice Committee  
SUBMITTED BY

March 27, 2018  
DATE DRAFTED

**Authorizing Purchase of Total Accident Reconstruction Station for the Rock County  
Sheriff's Department**

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer software and hardware on behalf of the County; and,
- 3
- 4 **WHEREAS**, the Sheriff's Office Crash Recon Team has been advised by the State Patrol that the
- 5 station currently used by Rock County is outdated and expensive to maintain; and,
- 6
- 7 **WHEREAS**, the Information Technology and Sheriff's Office staff did review the Total Accident
- 8 Reconstruction Station options currently in use within the State of Wisconsin; and,
- 9
- 10 **WHEREAS**, the 2018 Budget did designate funds for the purchase of this equipment and software.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2018 that a Purchase Order for 1 Total Accident
- 14 Reconstruction Station including Far Zone 3D software, TruPulse, and TruPoint hardware be issued to
- 15 Laser Technology Inc. in Centennial, CO in the amount of \$12,995.25.

Respectfully submitted,

FINANCE COMMITTEE

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brent Fox

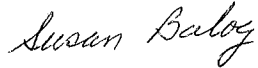
\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Phillip Owens

FISCAL NOTE:

Funds were included in the Sheriff's 2018 budget, account 21-2100-0000-67161, for the purchase of  
Total Accident Reconstruction Station.



Susan Balog  
Assistant Finance Director

LEGAL NOTE:

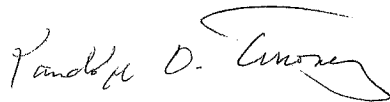
The County Board is authorized to take this action pursuant to secs. 59.01 and  
59.51, Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Assistant to County Administrator

**Executive Summary for the Purchase of the Total Accident Reconstruction Station for the 2018  
Rock County Sheriff's Office Budget**

The Rock County Sheriff's Office Crash Recon Team currently uses a total station unit received years ago from the Wisconsin State Patrol. In 2016, the State Patrol gifted the unit to Rock County meaning any repairs from that time forward would need to be funded by the Sheriff's Office. The State Patrol has advised the unit that was gifted is outdated and parts/service would be both difficult and expensive to obtain. The total station is used to record precise measurements that are necessary for further investigation such as preparing diagrams and speed analysis. A total station is many times more accurate than hand measurements and only takes two deputies to do the work of, at minimum, three or four deputies. The \$12,995.25 cost includes all the necessary equipment to begin operation, a 2 day onsite training for up to 8 attendees, and a crime scene add on which could be used by deputies for documenting indoor crime scenes.



Measurably Superior<sup>®</sup>  
 6912 South Quentin Street  
 Centennial, CO 80112

Validity Date: 04/27/18

Date: 03/27/18

To: ROCK COUNTY SHERIFF'S OFFICE  
 (Janesville, US)  
 200 E US Hwy 14  
 Janesville Wisconsin 53545  
 United States

LTI Rep: Brian Ferry  
 Phone: 215.880.2442  
 Email: bferry@lasertech.com

Attn: Ryan Ooms  
 Phone: 608-7577919  
 Email: ryan.ooms@co.rock.wi.us

Shipping Method	FOB Point	Payment Terms
FedEx Ground	Centennial, CO	Net 30

Special Instructions:

Qty	Item	Description	Unit Price	Total
1	3003255	(TS) TRIBRACH	\$199.00	\$199.00
1	3004670	(TS) FIXED TRIBACH ADAPTER	\$47.25	\$47.25
1	3014653	TRAINING	\$1,995.00	\$1,995.00
1	3204738	Software,Faro Zone 3D	\$2,495.00	\$2,495.00
1	3255094	LAA300 LASER ALIGNMENT ADAPTER	\$230.00	\$230.00
1	3504683	TRIPOD,48cm, TruPoint 300	\$175.00	\$175.00
1	7006000	(TS) MAPSTAR TRUANGLE	\$1,295.00	\$1,295.00
1	7006875	TRUPULSE 200X	\$1,795.00	\$1,795.00
1	7006880	TruPoint 300	\$1,499.00	\$1,499.00
1	7035070	KIT,ANGLE ENCODER/TRUANGLE, AI	\$1,175.00	\$1,175.00
1	7035165	KIT,CedarCT7 Data Col.BasicPkg	\$1,675.00	\$1,675.00
1	7035167	ASSY,PREM HARD CASEw/FM,TRUPNT	\$265.00	\$265.00

TERMS AND CONDITIONS:  
 Prices noted above are not valid with any other quotes or offers. Pricing does not include applicable sales tax. A 15% restocking fee will be added to all cancelled or returned orders. Shipping charges are estimated and subject to change. Please allow 3-4 weeks for delivery, unless otherwise specified. Quote valid for 30 days.

Subtotal	\$12,845.25
Sales Tax@0.00%	\$0.00
Freight	\$150.00
<b>Total(USD)</b>	<b>\$12,995.25</b>

Authorized By

Date

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

March 13, 2018  
DATE DRAFTED

**ACCEPTING HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT AND  
AMENDING THE SHERIFF'S BUDGET**

1 **WHEREAS**, the Sheriff's Office has been awarded a \$19,950 grant from the High Intensity Drug  
2 Trafficking Area (HIDTA) Program; and,  
3  
4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug Control  
5 Policy (ONDCP); and,  
6  
7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the United  
8 States.  
9  
10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
11 this \_\_\_\_\_ day of \_\_\_\_\_, 2018 to approve and authorize the acceptance of \$19,950 of  
12 HIDTA grant funds and to authorize the Sheriff to sign the award documents.

13  
14 **BE IT FURTHER RESOLVED** that the 2018 Sheriff's budget be amended as follows:

16 Account/ 17 Description	Budget 01/01/18	Increase (Decrease)	Amended Budget
18 <b>Source of Funds</b>			
19 21-2140-2018-42100 20 Federal Aid	\$0	\$19,950	\$19,950
21			
22 <b>Use of Funds</b>			
23 21-2140-2018-61210 24 Overtime	\$0	\$8,750	\$8,750
25 21-2140-2018-63904 26 Policing and First Aid Supplies	\$0	\$2,170	\$2,170
27 21-2140-2018-63908 28 Investigative Expenses	\$0	\$5,250	\$5,250
29 21-2140-2018-65331 30 Equipment Lease	\$0	\$3,780	\$3,780

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT  
Reviewed and approved on a vote of

Mary Beaver  
Mary Beaver, Chair

\_\_\_\_\_

Henry Brill  
Henry Brill

Mary Mawhinney, Chair  
Mary Mawhinney, Chair

Terry Fell  
Terry Fell

Brian Knudson  
Brian Knudson

Absent  
Phillip Owens



FISCAL NOTE:

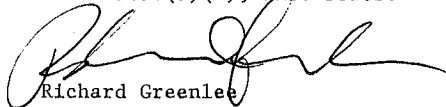
This resolution accepts \$19,950 in grant funds for the HIDTA program. No County funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget**  
Page 3

**Executive Summary**

The Sheriff's Office was awarded a \$19,950 grant from the High Intensity Drug Trafficking Area (HIDTA) Program. The HIDTA program is administered by the Office of National Drug Control Policy (ONDCP).

The purpose of the HIDTA Program is to reduce drug trafficking and drug production in the United States. The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, supplies, investigative expenses, and leased vehicles.

Overtime	\$8,750
Supplies	\$2,170
Investigative Expenses	\$5,250
Leased Vehicles	<u>\$3,780</u>
Total	\$19,950

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY



Sergeant Shena Kohler  
DRAFTED BY

Public Safety & Justice Committee  
SUBMITTED BY

03/13/2018  
DATE DRAFTED

**Accepting the 2018 EPCRA Planning Grant  
and Amending the 2017 Local Emergency Planning Committee Budget**

1 **WHEREAS**, the Rock County Sheriff's Office - Emergency Management Bureau oversees the annual  
2 budget of the Local Emergency Planning Committee (LEPC); and,  
3

4 **WHEREAS**, the State of Wisconsin has awarded the County of Rock – Local Emergency Planning  
5 Committee the 2018 Emergency Planning and Community Right – to - Know Act (EPCRA) Planning  
6 Grant in the amount of \$38,261; and,  
7

8 **WHEREAS**, the 2018 EPCRA Planning Grant will be used to maintain operations of the LEPC  
9 functions in Federal Fiscal Year 2018.  
10

11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
12 assembled this \_\_\_\_\_ day of \_\_\_\_\_ 2018, accepts the 2018 EPCRA Planning Grant award and  
13 amends the 2017 Local Emergency Planning Committee Budget as follows:  
14

<u>Account/Description</u>	<u>Budget 10/01/2017</u>	<u>Increase (Decrease)</u>	<u>Budget</u>
<b>Source of Funds</b>			
21-2560-2018-42200 State Aid	\$0	\$38,261	\$38,261
<b>Use of Funds</b>			
21-2560-2018-62119 Contracted Services	\$0	\$20,000	\$20,000
21-2560-2018-62210 Telephone	\$0	\$2,300	\$2,300
21-2560-2018-63100 Office Supplies	\$0	\$1,600	\$1,600
21-2560-2018-63101 Postage	\$0	\$100	\$100
21-2560-2018-63104 Printing and Duplicating	\$0	\$331	\$331
21-2560-2018-63300 Travel	\$0	\$2,500	\$2,500
21-2560-2018-63904 Policing and First Aid	\$0	\$876	\$876
21-2560-2018-64200 Training Expenses	\$0	\$2,250	\$2,250
21-2560-2018-64201 Convention Expenses	\$0	\$1,250	\$1,250
21-2560-2018-64203 Educational Materials	\$0	\$1,800	\$1,800
21-2560-2018-68000 Cost Allocations	\$0	\$5,254	\$5,254


Accepting the 2018 EPCRA Planning Grant and Amending the 2017 Local Emergency Planning Committee Budget

Page 2


Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

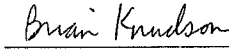
  
Mary Beaver, Chair

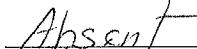
Reviewed and approved on a vote of

  
Henry Brill

\_\_\_\_\_  
Mary Mawhinney, Chair      Date

  
Terry Fell

  
Brian Knudson

  
Phillip Owens

FISCAL NOTE:


This resolution accepts \$38,261 in grant funds for the Local Emergency Planning Committee. The grant period is 10/1/17 to 09/30/2018. Since there were expenses in 2017 for this grant, the resolution must amend the 2017 budget.



Sherry Oja  
Finance Director

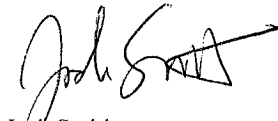
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

**Accepting the 2018 EPCRA Planning Grant and  
Amending the 2017 Local Emergency Planning Committee Budget**

**EXECUTIVE SUMMARY**

The Rock County Local Emergency Planning Committee (LEPC) operates under Rock County Emergency Management through state funding received annually to cover operating costs. Annually, Rock County Emergency Management submits for the Emergency Planning and Community Right-to-Know Act (EPCRA) Planning Grant under Wisconsin Emergency Management Guidance. As required under the EPCRA Planning Grant, Rock County Emergency Management serves the LEPC in accordance with Wisconsin requirements, including the control of the annual LEPC budget. The 2018 LEPC budget operates on the Federal Fiscal Year (FFY) schedule, thus operating from October 1<sup>st</sup>, 2017 to September 30<sup>th</sup>, 2018.

The State of Wisconsin has awarded the Rock County LEPC \$38,261 to operate in the 2018 FFY. State aid received through the award is used to sustain LEPC operations and manage offsite facility plans for Rock County facilities and farms that are in possession of hazardous chemicals.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Committee  
INITIATED BY



Thomas Sweeney  
DRAFTED BY

Land Conservation Committee  
SUBMITTED BY

March 20, 2018  
DATE DRAFTED

**AMENDING THE LAND CONSERVATION DEPARTMENT BUDGET TO UTILIZE THE  
CURRENT ATC ACCOUNT FUND BALANCE TO COMMENCE ACTIVITES ASSOCIATED  
WITH THE GROUNDWATER NITRATE INITIATIVE PROJECT**

1 **WHEREAS**, County Board Resolution 17-10A-369 determined the Allocation of the American  
2 Transmission Company (ATC) Environmental Impact Fees to be received in 2018 between the Land  
3 Conservation Department (LCD) and the Parks Division; and,  
4  
5 **WHEREAS**, Resolution 17-10A-369 further segregated \$120,000 of the anticipated funding that the  
6 LCD is to receive to assure the Groundwater Nitrate Initiative Project can commence with planned  
7 activates; and,  
8  
9 **WHEREAS**, as of the draft date of this resolution, ATC has not commenced the construction of the  
10 planned Alliant Energy Power Plant Line and therefore funding is not available to start the Groundwater  
11 Nitrate Pilot Project; and,  
12  
13 **WHEREAS**, the Groundwater Nitrate Initiative Workgroup (Workgroup) has developed a plan to  
14 commence with the implementation of the groundwater nitrate reduction pilot project in spring of 2018,  
15 and the project will include the establishment of numerous observation wells within the selected areas;  
16 and,  
17  
18 **WHEREAS**, the establishment of these wells will assist the Workgroup with developing an  
19 understanding of the background nitrate levels within the areas prior to implementation of best  
20 management practices on the landscape; and,  
21  
22 **WHEREAS**, the timing for the establishment of the observation wells will be prior to spring planting  
23 (early spring) with the cost to establish aforesaid observation wells estimated at \$25,000.00; and,  
24  
25 **WHEREAS**, the Land Conservation Committee (LCC) requests that the LCD budget be amended to  
26 accommodate the anticipated ATC Environmental Impact Fee deposit which will allow for expenditures  
27 for the Groundwater Nitrate Initiative Project; and,  
28  
29 **WHEREAS**, the LCDs' portion of the estimated environmental impact fees from the construction of the  
30 new high voltage transmission line is estimated between \$398,480 and \$415,280. The Workgroup has  
31 requested that current ATC fund balance be used in lieu of the 2018 anticipated funds.  
32  
33 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors in session this  
34 \_\_\_\_\_ day of \_\_\_\_\_, 2018, approves the use of the current ATC fund balance to allow for the  
35 establishment of the planned observation wells.  
36  
37 **BE IT FURTHER RESOLVED**, that the Land Conservation Department's budget be amended as  
38 follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/18</u>	<u>(Decrease)</u>	<u>Budget</u>
62-6265-0000-46400	\$0	\$120,000	\$120,000
Fund Balance			



**AMENDING THE LAND CONSERVATION DEPARTMENT TO UTILIZE THE CURRENT ATC ACCOUNT FUND BALANCE TO COMMENCE ACTIVITIES ASSOCIATED WITH THE GROUNDWATER NITRATE INITIATIVE PROJECT**

Page 3

**EXECUTIVE SUMMARY**

The County will receive environmental impact fees for the construction of a high voltage transmission line to be constructed by the American Transmission Company (ATC) in early 2018. This transmission line will commence at the newly constructed Alliant Energy power plant and terminate in western Rock County at the existing high voltage transmission line. Per State Statute, the fees collected as environmental impact fees must be used to support environmental and/or park projects, any deviation from these activities must be approved via a waiver by the Public Service Commission. Two line routes have been submitted to the Public Service Commission for consideration. The anticipated impact fees are estimated to be between \$796,960 and \$830,560, with ATC's preferred route impact fees estimated at \$796,960. The Land Conservation Department's estimated fee allocation from this project is estimated to be between \$398,480 and \$415,280. As of this date, the fees associated with this project have not been received by the County.

As part of the County Board Resolution 17-10A-369, the Land Conservation Committee recommended that \$120,000 be segregated to fund the County's Groundwater Nitrate Initiative. The remainder of the funds segregated to the Land Conservation Department will be used to fund ongoing projects; Clean Sweep and PACE.

The Groundwater Nitrate Initiative Workgroup has developed a plan to commence with the implementation of the groundwater nitrate reduction pilot project in spring of 2018, and the project will include the establishment of numerous observation wells within the selected areas. The establishment of these wells will assist the Workgroup with developing an understanding of the background nitrate levels within the areas prior to implementation of best management practices on the landscape. The estimated cost for the wells is \$25,000.

The resolution requests the utilization of existing fund balance within the Land Conservation Department's portion of ATC balance sheet in lieu of the anticipated receipt of funds in 2018. Also, this resolution also establishes an account within the Land Conservation Budget to accommodate the anticipated ATC Environmental Impact Fee deposit and allow for the project's expenditures.



# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY



Marie-Noel Sandoval  
DRAFTED BY

Board of Health  
SUBMITTED BY

March 26, 2018  
DATE DRAFTED

### Accepting Preparedness Grant Scholarship Funds and Amending the 2018 Rock County Public Health Department Budget

1 **WHEREAS**, local public health department preparedness programs protect residents by preparing for, and  
2 responding to health events, threats, emergencies or disasters that pose a risk to the health of its residents;  
3 and,  
4

5 **WHEREAS**, the Rock County Public Health Department has placed a high priority on preparedness; and,  
6

7 **WHEREAS**, The Public Health Preparedness Program is sponsoring local public health staff to attend the  
8 preparedness-related conferences; and,  
9

10 **WHEREAS**, six members of Rock County Public Health Department applied for and were awarded  
11 scholarships for conference attendance; and,  
12

13 **WHEREAS**, this is an amendment to the preparedness grant beginning July 1, 2017 and ending June 30,  
14 2018; and,  
15

16 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
17 on this \_\_\_\_\_ day of \_\_\_\_\_, 2018 does hereby authorize the Rock County Public  
18 Health Department to accept this grant in the amount of \$5,850, and amend the 2018 Rock County Public  
19 Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>1/1/18</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3026-0000-42100			
Contributions	\$95,972	\$5,850	\$101,822
<u>Use of Funds</u>			
31-3026-0000-63100			
Administrative Expense	\$95,972	\$5,850	\$101,822

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Vijaya Somaraju, MD, MPH

\_\_\_\_\_  
Dr. Kaitlyn Meyers, DVM, MPH

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade, WHNP

\_\_\_\_\_  
Eric Gresens, R.Ph

FINANCE COMMITTEE ENDORSEMENT

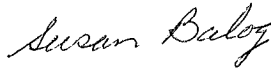
Reviewed and approved on a vote of

\_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance of \$5,850 scholarship funds for staff to attend a preparedness conference. No County matching funds are required.



Susan Balog  
Assistant Finance Director

LEGAL NOTE:

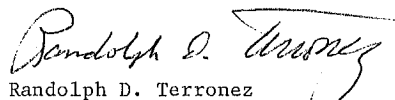
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Assistant to County Administrator

**Executive Summary**

The Rock County Public Health Department's Preparedness Program focuses on preparing for, and responding to health events, threats, emergencies or disasters that pose a risk to the health of its residents. Six employees applied for and were awarded scholarships for conference attendance. Each scholarship applicant was tasked with describing the proposed benefit of conference attendance and each scholarship awardee will provide a written summary describing what was learned and how it was beneficial. This is a professional development opportunity to improve public health preparedness efforts in Rock County.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY



Marie-Noel Sandoval  
DRAFTED BY

Board of Health  
SUBMITTED BY

March 26, 2018  
DATE DRAFTED

**Accepting Communicable Disease Prevention Grant Funds and  
Amending the 2018 Rock County Public Health Department Budget**

1 **WHEREAS**, local public health department communicable disease programs protect residents by  
2 investigating and controlling communicable diseases, collecting data, educating the community about  
3 prevention and the importance of immunizations, and caring for those affected by these diseases; and,  
4

5 **WHEREAS**, the Rock County Public Health Department has placed a high priority on communicable  
6 disease control; and,  
7

8 **WHEREAS**, the Rock County Public Health Department has been successful in controlling communicable  
9 diseases through case reporting and involvement of public health staff in referral of exposed persons for  
10 screening and prevention services; and,  
11

12 **WHEREAS**, Rock County Public Health Department was awarded Communicable Disease Prevention  
13 grant funding; and,  
14

15 **WHEREAS**, this is a twelve month grant beginning July 1, 2017 and ending June 30, 2018; and,  
16

17 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
18 on this \_\_\_\_\_ day of \_\_\_\_\_, 2018 does hereby authorize the Rock County Public  
19 Health Department to accept this grant in the amount of \$9,600, and amend the 2018 Rock County Public  
20 Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/1/18</u>	<u>(Decrease)</u>	<u>Budget</u>
23 31-3036-2018 -42100			
24 Contributions	-0-	\$9,600	\$9,600
25 <u>Use of Funds</u>			
26 31-3036-2018 -63100			
27 Administrative Expense	-0-	\$9,600	\$9,600

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Vijaya Somaraju, MD, MPH

\_\_\_\_\_  
Dr. Kaitlyn Meyers, DVM, MPH

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade, WHNP

\_\_\_\_\_  
Eric Gresens, R.Ph

Accepting Communicable Disease Prevention Grant Funds and Amending the 2018  
Rock County Public Health Department Budget  
Page 2

FINANCE COMMITTEE ENDORSEMENT

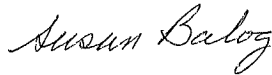
Reviewed and approved on a vote of

\_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

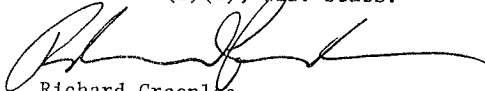
This resolution authorizes the acceptance and expenditure of \$9,600 of Federal Aid for the Communicable Disease Prevention Grant. No County matching funds are require



Susan Balog  
Assistant Finance Director

LEGAL NOTE:

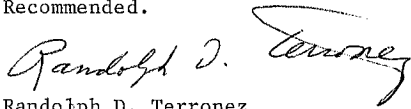
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Assistant to County Administrator

## Executive Summary

Wisconsin's Local Health Departments (LHDs) are as varied in size and composition as the populations of the jurisdictions they serve. However, all these LHDs share a common mission of protecting and improving community well-being. This is accomplished by preventing disease, illness, and injury and by impacting social, economic, and environmental factors fundamental to excellent health.

Communicable disease control is one of the ten essential public health functions. A significant number of communicable diseases exist within communities, requiring health departments to utilize time and expertise to support effective diseases prevention efforts. This funding will enhance the ability of Rock County Public Health Department to address this essential public health function.