



EDUCATION, VETERANS & AGING SERVICES COMMITTEE
THURSDAY, JULY 15, 2010 - 5:30 P.M.
JURY DELIBERATION ROOM – COURTROOM H – FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

***NOTE: Date, Time
& Location
Change***

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – June 15, 2010
4. Citizen Participation, Communications, Announcements, Information
5. Transfers and Appropriation
6. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
7. Resolutions
 - A. Amending the 2010 Council on Aging Budget for Title III Programs and SHIP
 - B. Authorizing the Aging and Disability Resource Center (ADRC) Steering Committee
8. Semi-Annual Departmental Out of State Training and Conference Report
 - A. Council on Aging
 - B. Veterans Services
9. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-64200	TRAINING EXP	501.00	101.7%	70.00	439.97	-8.97	
	P1002605-PO#	07/15/10	-VN#048273	GREATER WISCONSIN AGENCY ON AG		110.00	
	P1002621-PO#	07/15/10	-VN#048273	GREATER WISCONSIN AGENCY ON AG		50.00	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE		-168.97	160.00
	TITLE III-B			PROG-TOTAL-PO		160.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$160.00 INCURRED BY TITLE III-B. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 15 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-62410	R & M-VEHICLES P1001047-PO# 07/15/10 -VN#012185	50,457.00 95.8%	17,762.46	30,591.33	2,103.21	85.00	
							DAVIS CITGO SERVICE INC
							CLOSING BALANCE
					2,018.21		85.00
3039050000-64629	OTHER TRANSP EXP P1001139-PO# 07/15/10 -VN#018588	11,500.00 33.9%	1,672.26	2,228.32	7,599.42	50.00	
							BANDT COMMUNICATIONS INC
							CLOSING BALANCE
					7,549.42		50.00
	E & H TRANSPORT.		PROG-TOTAL-PO			135.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$135.00 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 15 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62625	OUTREACH SERVICE	6,741.00	40.0%	1,285.78	1,414.00	4,041.22	
	P1000772-PO# 07/15/10 -VN#046565			HARDIE, ROBERT		32.50	
	P1002311-PO# 07/15/10 -VN#037860			ORIENTAL TRADING COMPANY INC		70.96	
	P1002551-PO# 07/15/10 -VN#026425			BELOIT SENIOR FAIR COMMITTEE		500.00	
	P1002557-PO# 07/15/10 -VN#049738			IMAGE SHOP, THE		50.90	
				CLOSING BALANCE		3,386.86	654.36
	TITLE III-D			PROG-TOTAL-PO			654.36

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$654.36 INCURRED BY TITLE III-D. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 15 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64200	TRAINING EXP	500.00 0.0%	0.00	0.00	500.00		
	P1002491-PO# 07/15/10 -VN#016595			TERRY PRINTING INC		550.00	
*** OVERDRAFT *** TRANSFER REQUIRED				CLOSING BALANCE	-50.00		550.00
3039150000-64615	CLIENT REL COSTS	17,441.00 8.9%	1,564.00	0.01	15,876.99		
	P1002171-PO# 07/15/10 -VN#013792			KANDU INDUSTRIES INC		260.00	
	P1002353-PO# 07/15/10 -VN#023658			ALTERNATIVE HOMECARE INC		585.00	
	P1002586-PO# 07/15/10 -VN#049750			ROLLINS, NANCY		400.00	
				CLOSING BALANCE	14,631.99		1,245.00
	TITLE III-E		PROG-TOTAL-PO			1,795.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,795.00 INCURRED BY TITLE III-E FAM CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 15 2010

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
INITIATED BY

Joyce Lubben
DRAFTED BY

Education, Veterans & Aging Services
SUBMITTED BY

June 21, 2010
DATE DRAFTED

**AMENDING THE 2010 COUNCIL ON AGING BUDGET FOR
TITLE III PROGRAMS AND SHIP**

1 **WHEREAS**, The Council on Aging receives Older Americans Act funds that are estimated in the budget
2 preparation process; and,

3
4 **WHEREAS**, the adjusted appropriated 2010 grant amounts for Title III programs have been made
5 available from the Wisconsin Bureau of Aging and Disability Resources; and,

6
7 **WHEREAS**, the Council on Aging is also receiving a State Health Insurance Program grant.

8
9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
10 this day of _____ day of _____, 2010 does hereby amend the Adopted 2010 Rock County
11 Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 06/01/2010</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
30-3901-0000-42100 Federal Aid	123,250	2,621	125,871
<u>Use of Funds</u>			
30-3901-0000-62614 Purchased Services	8,000	2,621	10,621
<u>Title III-C-1 Congregate Meals</u>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	274,477	2,745	277,222
<u>Use of Funds</u>			
30-3903-0000-64124 Consumable Supplies	8,000	2,745	10,745
<u>Title III-C-2 Delivered Meals</u>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Funds	95,117	792	95,909
<u>Use of Funds</u>			
30-3904-0000-64124 Consumable Supplies	5,000	792	5,792
<u>Title III-D Preventive Health</u>			
<u>Source of Funds</u>			
30-3908-0000-42100 Federal Aid	8,241	88	8,329
<u>Use of Funds</u>			
30-3908-0000-62625 Outreach Service	6,741	88	6,829

46
47

47	<u>Title III-E National Family Caregiver Support</u>			
48	<u>Source of Funds</u>			
49	30-3915-0000-42100	60,801	10,521	71,322
50	Federal Aid			
51	<u>Use of Funds</u>			
52	30-3915-0000-64200	500	3,500	4,000
53	Training			
54	30-3915-0000-64202	0	5,000	5,000
55	Conference Expense			
56	30-3915-0000-64615	17,441	2,021	19,462
57	Client Related Costs			
58				
59	<u>2010-2011 SHIP</u>			
60	<u>Source of Funds</u>			
61	30-3971-0000-42100	0	5,000	5,000
62	Federal Aid			
63	<u>Use of Funds</u>			
64	30-3971-0000-62110	0	5,000	5,000
65	Other Contracted Services			

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of _____

Marvin Wopat, Vice Chair

Mary Mawhinney, Chair

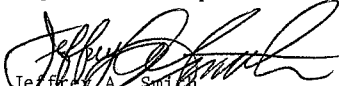
Wayne Gustina

David Innis

Katie Kuznacic

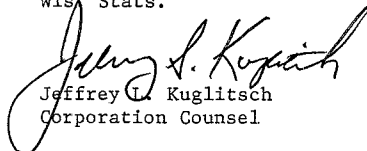
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$21,767 in Federal Aid for the Council on Aging's programs. No County matching funds are required to accept these funds.


Jeffrey A. Smith
Finance Director

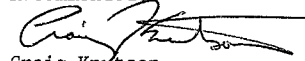
LEGAL NOTE:

As an amendment to the Adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board, pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey L. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Council on Aging budget is funded primarily with federal Older Americans Act and state revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until after the federal budget is passed and the State Bureau of Aging and Disability Resources determines final allocations for counties.

This budget amendment increases the amounts of funding for Title III-B (Supportive Services), Title III-C-1 (Congregate Meal Program), Title III-C-2 (Home Delivered Meals), Title III-D (Preventive Health) and Title III-E (Family Caregiver Support Program and caregiver conference) of the Older Americans Act, as well as State Health Insurance Program funding (benefit specialist assistance). The Council on Aging also received a \$5,000 grant through Title III-E for caregiver coalition building activities.

No county funds are required.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

J. Russell Podzilni, Chair
Rock County Board of
Supervisors
INITIATED BY

Phil Boutwell, Assistant
to the County Administrator
DRAFTED BY

Human Services Bd., Developmental
Disabilities Bd., Education, Veterans
& Aging Services Committee
SUBMITTED BY



July 6, 2010
DATE DRAFTED

**AUTHORIZING THE AGING AND DISABILITY
RESOURCE CENTER (ADRC) STEERING COMMITTEE**

- 1 WHEREAS, the State of Wisconsin is replacing the Medical Assistance Waiver Program, run by
2 counties for their elderly and disabled residents, with a new model known as Family Care; and,
3
4 WHEREAS, to date, 63 Wisconsin Counties have made that transition and the State has scheduled Rock
5 County to convert to Family Care mid-year of 2011; and,
6
7 WHEREAS, under Family Care, Rock County would no longer run case management services for the
8 elderly and disabled which is presently done under contract through the DD Board and directly by County
9 employees in the Long Term Support Division of the Human Services Department and,
10
11 WHEREAS, under Family Care, a Care Management Organization (CMO) would contract with the State
12 of Wisconsin to perform case management and pay for third party provider services to the elderly and
13 disabled clients presently served by Rock County under the waiver programs, as well as those currently on
14 our waiting lists for services; and,
15
16 WHEREAS, under Family Care, Rock County would have the option of retaining the responsibility as
17 the point of entry for services through what is known as an Aging and Disabilities Resource Center
18 (ADRC); and,
19
20 WHEREAS, under Family Care the State of Wisconsin would contract with Rock County to operate the
21 ADRC should it wish to provide that service to its citizens; and,
22
23 WHEREAS, the Rock County Board of Supervisors believes its citizens are best served by this option
24 and wishes to create a steering committee to examine the steps needed to implement an ADRC in 2011
25 and to provide input and advise the County regarding the ADRC plan.
26
27 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
28 this _____ day of _____, 2010 hereby authorizes an Aging and Disability Resource Center
29 (ADRC) Steering Committee to provide input and advise the County regarding the ADRC
30 implementation plan and application to the State of Wisconsin.
31
32 BE IT FURTHER RESOLVED that the County Board Chair be authorized to appoint an ADRC
33 Steering Committee comprised of 14 individuals representing the consumers of aging and disability
34 (physical and developmental) services, local advocates for aging and disability services, departments
35 currently delivering those services, public employees serving those populations and not more than three
36 elected or appointed officials who are serving on committees or boards that deliver services to the aged
37 and or disabled.
38
39 BE IT FINALLY RESOLVED that the ADRC Steering Committee make its recommendations to the
40 Rock County Board of Supervisors regarding the ADRC implementation plan and application no later
41 than January 31, 2011, after which time the Committee would be dissolved.

**AUTHORIZING THE AGING AND DISABILITY RESOURCE
CENTER (ADRC) STEERING COMMITTEE**

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Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Susan Masterson

Jennifer Bishop, Vice Chair

Minnie Murry

Robert Fizzell

Sally Jean Weaver-Landers

Phillip Owens

Terry Thomas

Marvin Wopat

DEVELOPMENTAL DISABILITIES BOARD

Marilynn Jensen, Chair

Nancy Lannert

Cheryl Drozdowicz, Vice Chair

Lynda Olson

Jennifer Bishop

Louis Peer

Becky Heimerl

Bridget Rolek

EDUCATION, VETERANS & AGING SERVICES COMMITTEE

Terry Thomas, Chair

Marvin Wopat, Vice Chair

Wayne Gustina

David Innis

Katie Kuznacic

**AUTHORIZING THE AGING AND DISABILITY RESOURCE
CENTER (ADRC) STEERING COMMITTEE**

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LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 46 283, 59.01, and 59 51, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

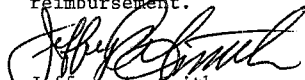
ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

FISCAL NOTE:

Per County Board Rule IV-C., County Board members of special, ad-hoc or single-purpose committees are eligible for per meeting allowances and mileage reimbursement. Citizensmembers of such committees shall be entitled to only mileage reimbursement.


Jeffrey A. Smith
Finance Director

Executive Summary

This resolution creates an Ad Hoc Steering Committee to provide input and advise Rock County on its plan to implement an Aging and Disabilities Resources Center (ADRC). The ideal outcome is to utilize the differing areas of expertise and viewpoints of Committee Members to come up with an inclusive plan that best serves the client population in Rock County. That client population is the elderly, physically disabled, and developmentally disabled.

Steering Committee meetings provide the forum for public input, discussion and information regarding Rock County's plans for operating an ADRC. Ideally, the Committee will make its recommendations to the County Board in January 2011 with respect to an implementation plan for the ADRC. The plan is the basis for an application the County would make to the State for a contract to operate the ADRC. Successful application will result in the County holding a franchise to operate the "ADRC of Rock County" on behalf of the State of Wisconsin. Anticipated start-up would be mid-year of 2011.

It is also important to point out what roles are outside the Committee's duties. The State of Wisconsin is in the latter stages of its transition from operating MA waiver programs to a new model of MA service delivery under Family Care. Thus, State officials have informed the County that Family Care is coming here whether the County decides to participate or not. Rock County can opt to operate an ADRC or decline to do so in which case the State will contract with another entity to operate the ADRC. Furthermore, the State will issue an RFP for an entity to serve as the Managed Care Organization (MCO) for Rock County residents. The MCO will serve as the fiscal agent and case management entity for the elderly, physically disabled and developmentally disabled that are "enrolled" in Family Care. That contract for services will be between the State and the MCO.

Memo

To: Education, Veterans and Aging Services Committee
CC: Craig Knutson
From: Joyce Lubben
Date: July 7, 2010
Re: Semi-Annual Report on Attendance at Conferences/Conventions

No staff member of the Council on Aging attended any training, conference or convention that exceeded \$1,000, per event, per employee during the period of January 1, 2010 through June 30, 2010. Also, no staff attended out-of-state training.

**ROCK COUNTY VETERANS SERVICES
MEMORANDUM**

TO: EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
FROM: JOHN SOLIS, JR., COUNTY VETERANS SERVICE OFFICER
SUBJECT: SEMI-ANNUAL REPORT – ATTENDANCE AT
CONVENTIONS/CONFERENCES
DATE: 06/18/2010
CC: CRAIG KNUTSON, COUNTY ADMINISTRATOR

No staff member in this department attended any out-of-state training sessions, conventions or conferences or in-state training sessions, conventions or conferences in excess of \$1000.00 from January 1 – June 30, 2010.