



**FINANCE COMMITTEE**  
**THURSDAY, DECEMBER 18, 2014 - 7:30 A.M.**  
**CONFERENCE ROOM N-1 – FIFTH FLOOR**  
**ROCK COUNTY COURTHOUSE-EAST**

*Amended:*  
*12/16/14*

**Agenda**

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – December 4, 2014
4. Transfers and Appropriations
  - A. Sheriff's Office (2)
  - B. Human Services (3)
  - C. **Planning & Development**
  - D. **Public Works**
5.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
  - E. Approval of Bills for Other Departments
    - 1) General Services
    - 2) Education, Veterans and Aging Services
6. Committee Approval
  - A. Accepting the 2015 EPCRA Planning Grant and Approving the 2015 Local Emergency Planning Committee Budget
  - B. Authorizing Acceptance of Additional Home Visitation Grant Funds and Amending the HSD 2014 Budget
  - C. Establishing a Prime Furniture Vendor for 2015 through 2017 with the Option to Renew for 2018 and 2019
7. **Authorizing Continuing Contract with Professional Benefit Administrators, Inc. for Third Party Administration of the County's Health Plan.**
8. Report on Cash Balances and Investments
9. Adjournment

# Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date December 3, 2014      Transfer No. 14-117  
 Requested By Sheriff's Office      Department Sheriff Robert Spoden      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-46205 Description: Comp Loss Fixed Assets Current Balance:	\$2,071.11	Account #: 21-2100-0000-62410 Description: Repair Maintenance Vehicles	\$2,071.11
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Insurance proceeds

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Repair Squad #11; Deer hit

**FISCAL NOTE:**

Insurance proceeds received 11/17/14 *50,103.71*

**ADMINISTRATIVE NOTE:**

Recommended *[Signature]* 12-3-14

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

- Governing Committee \_\_\_\_\_
- Finance Committee \_\_\_\_\_

\_\_\_\_\_

# Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date December 9, 2014      Transfer No. 14-121  
 Requested By Sheriff's Office      Department      Sheriff Robert Spoden      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-61920 Description: Physicals - LES Current Balance: \$7,318	\$7,000	Account #: 21-2100-0000-64205 Description: Staff Education - LES	\$8,400
Account #: 21-2100-0000-67160 Description: Capital Assets \$500-\$4,999 Current Balance: \$1,484	\$1,400	Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

61920, Physicals: There were fewer physicals needed than originally anticipated.  
 67160, Capital Assets: A wireless shoulder mic system for the motorcycles was not purchased.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Officers have completed more classes than originally anticipated.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *12-9-14*

**ADMINISTRATIVE NOTE:**

Recommended. *[Signature]* *12-9-14*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

## Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 12/5/14  
 Requested By Human Services Department  
    Department

Transfer No. 14-118  
Charmian Klyve  
    Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3689-0000-62609 Description: State Institutes Current Balance: \$674,918	\$7,000	Account #: 36-3602-0000-63104 Description: Overhead Printing and Dup	\$3,000
Account #: Description: Current Balance:		Account #: 36-3602-0000-65103 Description: Overhead - Public Liability	\$4,000
Account #: 36-3654-0000-64604 Description: CYF - Ongoing Sub Care Current Balance: \$714,163	\$55,000	Account #: 36-3646-0000-62119 Description: CYF - Contracted Services	\$55,000
Account #: 36-3604-0000-61210 Description: ESS Overtime Current Balance: \$171,385	\$3,000	Account #: 36-3604-0000-63300 Description: ESS Travel	\$3,000

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

State Institute - expenditures are determined by the number of clients admitted to the State Institutes and the net daily rate. HSD pays the net cost after it is adjusted due to Medicaid and other client billing. The average daily cost is trending lower than anticipated in 2014.  
 Substitute Care - ongoing out of home care placements are trending under budget. This can vary significantly from year to year.  
 ESS Overtime - there has been less need for overtime than anticipated.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Overhead Printing and Duplicating - need for these services has been higher than planned - form printing, prescription pads for psychiatrists.  
 Overhead Public Liability - insurance costs have been slightly higher than anticipated.  
 CYF Contracted Services - there has been a high need for youth Sex Offender Treatment and Assessments this year.  
 ESS Travel - ESS historically has a low travel budget but travel expenses have been slightly higher due to staff attending off-site ESS and Consortium meetings and trainings.

**FISCAL NOTE:**

Sufficient funding is available for transfer. *RS 12-5-14*

**ADMINISTRATIVE NOTE:**

Recommended. *AK 12-8-14*

**REQUIRED APPROVAL**

Governing Committee

**DATE**

12-10-14

**COMMITTEE CHAIR**

*Brian Knudson*

Finance Committee

# Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 12/5/14  
Requested By Human Services Department  
Department

Transfer No. 14-119  
Charmian Klyve  
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3689-0000-62609 Description: State Institutes Current Balance: \$667,918	\$47,000	Account #: 36-3664-0000-62400 Description: YSC Repair and Maintenance	\$1,500
Account #: Description: Current Balance:		Account #: 36-3664-0000-62119 Description: YSC Contracted Services	\$15,000
Account #: Description: Current Balance:		Account #: 36-3690-0000-62503 Description: Outpatient Interpreter Fees	\$3,500
Account #: Description: Current Balance:		Account #: 36-3690-0000-62170 Description: Outpatient - Physician and Othe	\$27,000

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

State Institute expenditures are determined by the number of clients admitted to the State Institutes and the net daily rate. HSD pays the net cost after it is adjusted due to Medicaid and other client billing. The average daily cost is trending lower than anticipated in 2014.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

YSC Repair and Maintenance - radio repair and maintenance costs have been higher than anticipated this year.  
YSC Contracted Services - The YSC nurse position has been vacant since 5/21. Contracted nursing services are being utilized more than anticipated due to this vacancy.  
Outpatient Interpreter Fees - the need for interpreter services has been higher than expected this year due to client need.  
Outpatient Physician - HSD contracted with a Psychiatrist due to vacancies in budgeted Psychiatry hours that were not filled until September.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *9/2-5-17*

**ADMINISTRATIVE NOTE:**

Recommended *AKS 12-8-14*

**REQUIRED APPROVAL**

Governing Committee

**DATE**

12-10-14

**COMMITTEE CHAIR**

*Bruce Knudson*

Finance Committee

## Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 12/5/14  
 Requested By Human Services Department  
    Department

Transfer No. 14-120  
Charmian Klyve  
    Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3703-0000-68208 Description: IDP Enhance -Allocation Current Balance: \$13,313	\$3,200	Account #: 36-3703-0000-64604 Description: IDP Enhancement -Program	\$3,200
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

IDP Enhancement Allocation - the request is to shift grant funds from the staff allocation account to the program expense account to pay for additional needed training materials and supplies.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

IDP Enhancement Program Expense - the request is to shift grant funds from the staff allocation account to the program expense account to pay for additional needed training materials and supplies.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *SS 12-5-14*

**ADMINISTRATIVE NOTE:**

Recommended. *JKM 12-8-14*

**REQUIRED APPROVAL**

Governing Committee      DATE      12-10-14

Finance Committee      \_\_\_\_\_

**COMMITTEE CHAIR**

Brian Kaulson

Rock County  
 Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 11/20/14 Transfer No. 14-112  
 Requested By Planning & Development Department Colin Byrnes Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 64-6460-0000-61100 Description: Housing Clearing Acct-Wages Current Balance: \$31,154	31,154.00	Account #: 64-6460-0000-62119 Description: Hsng Clrng Acct-Othr Contr Ser	44,262
Account #: 64-6460-0000-61400 Description: Hsng CI Acct-FICA Current Balance: \$2,363	2,363.00	Account #: Description:	
Account #: 64-6460-0000-61510 Description: Hsng Clr Acct-Retirement Current Balance: \$3,670	3,670.00	Account #: Description:	
Account #: 64-6460-0000-61610 Description: Hsng Clr Acct-Health Ins Current Balance: \$7,075	7,075.00	Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Reduction in Departmental Staff.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

In lieu of budget line items covering salary expense for county employees, the balance of all division salary related expenses need to be transferred to "Other Contracted Services" to pay the vendor contracted to administer the Community Development Program.

FISCAL NOTE:

Sufficient funds are available for transfer *11-20-14*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *11-20-14*

REQUIRED APPROVAL

Governing Committee DATE 12-11-14  
 Finance Committee \_\_\_\_\_

COMMITTEE CHAIR  
[Signature]

# Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 11/18/2014  
 Requested By Public Works  
Department

Transfer No. 14-111  
Benjamin J Coopman, Jr  
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 000000001-46205 Description: Compensation-Loss of Fixed Current Balance: \$12,372.66	\$23,372.66	Account #: 4143504240-63599 Description: Sundry Items	\$22,708.00
Account #: Description: Current Balance:		Account #: 4143504240-63503 Description: Machinery and Equipment Parts	\$664.66
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Highway patrol truck 134 damaged by vehicle attempting to pass it during plowing operations. Damage required replacement of dump body, spreader and other items. Insurance recovery of \$23,372.66 deposited 11/17/2014 on receipt 9999GN00133546.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Transfer will offset primary costs of repair in machinery cost pool.

**FISCAL NOTE:**

Insurance proceeds have been received. *85 11-19-14*

**ADMINISTRATIVE NOTE:**

Recommended *11-18-14*

**REQUIRED APPROVAL**

Governing Committee

Finance Committee

DATE

12-11-2014

COMMITTEE CHAIR

*Debbie P. Dussie*



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17000	PREPAID BUDGET I				
		P1403678	11/13/2014	SUNGARD PUBLIC SECTOR USER GRI	195.00
		P1403811	11/26/2014	TRICOR INC	2,637.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	50,158.04	19,250.00	2,832.00	(72,240.04)
<b>GENERAL FUND PROG TOTAL</b>				<b>2,832.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$2,832.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
		P1403809	11/25/2014	EDCI	462.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	58,175.00	15,193.41	13,685.86	462.50	28,833.23
07-1430-0000-62400	R & M SERV				
		P1400549	11/25/2014	CINTAS FIRE PROTECTION	515.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,505.00	127,854.64	8,849.22	515.00	3,286.14
07-1430-0000-62421	COMPUTER EQUIP				
		P1400546	12/01/2014	LASER PRINTER SOLUTIONS LLC	135.00
		P1403522	10/30/2014	CDW GOVERNMENT INC	241.00
		P1403613	11/12/2014	DELL	181.99
		P1403710	11/24/2014	CDW GOVERNMENT INC	38.92
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	2,427.68	1,804.66	596.91	4,170.75
07-1430-0000-62491	SOFTWARE MAINT				
		P1400305	10/31/2014	ORACLE CORPORATION	2,734.93
		P1403711	11/07/2014	SITEIMPROVE INC MINNEAPOLIS	1,809.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	245,387.00	174,713.04	(3,841.09)	4,543.93	69,971.12
07-1430-0000-63101	POSTAGE				
		P1401137	11/12/2014	FEDERAL EXPRESS CORP	18.57
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	425.00	169.11	51.18	18.57	186.14
07-1430-0000-63407	COMPUTER SUPPL				
		P1403442	10/23/2014	CDW GOVERNMENT INC	1.84
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,176.00	15,475.15	658.68	1.84	2,040.33
07-1430-0000-64200	TRAINING EXP				
		P1402187	10/30/2014	SKYLINE ADVANCED TECHNOLOGY SI	2,956.00
		P1403187	11/03/2014	CORE BTS INC	75.00
		P1403381	10/30/2014	CORE BTS INC	370.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	41,000.00	28,550.03	4,049.97	3,401.00	4,999.00
07-1430-0000-67131	OTHER COMP HARDW				
		P1403721	11/26/2014	ENTERPRISE SYSTEMS GROUP	761.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	56,500.00	21,430.20	0.00	761.75	34,308.05

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
<b>INFORMATION TECHNOLOGY PROG TOTAL</b>					<b>10,301.50</b>
07-1450-0000-62491	SOFTWARE MAINT				
		P1400785	10/31/2014	ORACLE CORPORATION	522.02
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	381,909.00	272,167.82	36,468.76	522.02	72,750.40
07-1450-0000-67130	TERMINALS/PC'S				
		P1403521	11/17/2014	BAYCOM INC	2,528.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	93,920.00	60,969.94	0.00	2,528.00	30,422.06
07-1450-0000-67143	IT CROSS CHARGES				
		P1403524	11/06/2014	ENTERPRISE SYSTEMS GROUP	560.75
		P1403565	11/05/2014	CDW GOVERNMENT INC	351.28
		P1403582	11/06/2014	CDW GOVERNMENT INC	138.08
		P1403602	11/11/2014	SAFETY VISION LLC	914.95
		P1403653	11/20/2014	ENTERPRISE SYSTEMS GROUP	433.25
		P1403675	11/24/2014	HEWLETT PACKARD DIRECT CDWG	4,804.92
		P1403676	11/17/2014	CDW GOVERNMENT INC	922.02
		P1403677	11/24/2014	CDW GOVERNMENT INC	1,327.47
		P1403712	11/24/2014	CDW GOVERNMENT INC	2,599.54
		P1403713	11/24/2014	CDW GOVERNMENT INC	4,047.39
		P1403714	11/26/2014	ENTERPRISE SYSTEMS GROUP	1,035.50
		P1403722	11/24/2014	CDW GOVERNMENT INC	103.14
		P1403726	11/25/2014	CDW GOVERNMENT INC	4,877.38
		P1403727	11/25/2014	CDW GOVERNMENT INC	941.00
		P1403734	11/26/2014	CDW GOVERNMENT INC	163.09
		P1403756	11/26/2014	CDW GOVERNMENT INC	783.99
		P1403763	11/26/2014	CDW GOVERNMENT INC	876.26
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	194,293.34	65,108.41	24,880.01	(84,281.76)
<b>IT-CROSS CHARGES PROG TOTAL</b>					<b>27,930.03</b>

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$38,231.53**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1411-0000-63107	PUBL & LEGAL	P1400519	11/05/2014	JANESVILLE GAZETTE INC	1,748.66
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,600.00	3,946.85	0.00	1,748.66	(95.51)
				<b>ELECTIONS PROG TOTAL</b>	<b>1,748.66</b>

I have examined the preceding bills and encumbrances in the total amount of **\$1,748.66**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1541-0000-64901	TAX DEED EXP	P1403191	12/01/2014	JANESVILLE GAZETTE INC	143.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	38,752.41	0.00	143.96	(18,896.37)
<b>TAX DEED EXPENSE PROG TOTAL</b>				<b>143.96</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$143.96**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103	PUBLIC LIABILITY	P1401924	11/19/2014	TOWN OF RICHMOND	581.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	240,000.00	230,213.85	1,505.05	581.60	7,699.50
<b>PROPERTY &amp; LIABILITY INSURANCE PROG TOTAL</b>					<b>581.60</b>
19-1933-0000-64904	SUNDRY EXPENSE	P1403701	10/29/2014	FROEBER,JEANINE	35.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,800.00	3,730.63	353.75	35.00	3,680.62
<b>EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL</b>					<b>35.00</b>

I have examined the preceding bills and encumbrances in the total amount of **\$616.60**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62400 ENC	R & M SERV	R1500238	01/01/2015	HEWLETT PACKARD	4,175.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	149,639.00	0.00	62,432.11	4,175.52	83,031.37
07-1430-0000-62491 ENC	SOFTWARE MAINT	R1500242	01/01/2015	ROBELLE SOLUTIONS TECHNOLOGY I	1,995.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	188,979.00	0.00	37,998.19	1,995.00	148,985.81
<b>INFORMATION TECHNOLOGY PROG TOTAL</b>				<b>6,170.52</b>	
07-1450-0000-62400 ENC	R & M SERV	R1500241	01/01/2015	MELYX CORPORATION	6,651.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	72,017.00	0.00	7,120.00	6,651.60	58,245.40
07-1450-0000-62491 ENC	SOFTWARE MAINT	R1500239	01/01/2015	CELLEBRITE USA INC	3,098.99
ENC		R1500240	01/01/2015	CBORD GROUP INC	940.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	384,140.00	0.00	207,235.91	4,039.31	172,864.78
<b>IT-CROSS CHARGES PROG TOTAL</b>				<b>10,690.91</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$16,861.43**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_



Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1450-0000-62491	SOFTWARE MAINT				
ENC		R1500489	01/01/2015	LEXIPOL LLC	10,593.00
ENC		R1500490	01/01/2015	MORPHOTRAK INC	10,299.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	384,140.00	0.00	211,275.22	20,892.96	151,971.82
07-1450-0000-64701	SOFTWARE PURCH				
ENC		R1500486	01/01/2015	PICTOMETRY INTERNATIONAL CORP	64,146.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	446,668.00	0.00	0.00	64,146.75	382,521.25
<b>IT-CROSS CHARGES PROG TOTAL</b>				<b>85,039.71</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$85,039.71**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

2015 . . . 12/05/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100 ENC	OFC SUPP & EXP	R1500400	01/01/2015	OFFICE PRO	300.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,900.00	0.00	500.00	300.00	4,100.00
<b>FINANCE DIRECTOR PROG TOTAL</b>				<b>300.00</b>	
05-1510-0000-62119 ENC	OTHER SERVICES	R1500396	01/01/2015	SEQUOIA CONSULTING GROUP INC	7,700.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,700.00	0.00	0.00	7,700.00	0.00
<b>INDIRECT COST REIMBURSEMENT PROG TOTAL</b>				<b>7,700.00</b>	
05-1530-0000-62130 ENC	AUDIT FEES	R1500394	01/01/2015	BAKER TILLY VIRCHOW KRAUSE LLP	90,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,100.00	0.00	0.00	90,000.00	(43,900.00)
<b>AUDITING AND SPEC.ACCOUNTING PROG TOTAL</b>				<b>90,000.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$98,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

2015...

12/05/2014

Rock County

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
07-1430-0000-62400 ENC	R & M SERV	R1500245	01/01/2015	AVI SYSTEMS INC	8,200.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	149,639.00	0.00	58,407.63	8,200.00	83,031.37	
				<b>INFORMATION TECHNOLOGY PROG TOTAL</b>	<b>8,200.00</b>	
07-1450-0000-67143 ENC	IT CROSS CHARGES	R1500419	01/01/2015	ADVANCED PUBLIC SAFETY	4,588.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	200,000.00	0.00	0.00	4,588.00	195,412.00	
				<b>IT-CROSS CHARGES PROG TOTAL</b>	<b>4,588.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$12,788.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: DEC 18 2014

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

2015... 12/05/2014

Rock County

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
19-1910-0000-65103 ENC	PUBLIC LIABILITY	R1500397	01/01/2015	WMMIC	270,000.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	240,000.00	0.00	0.00	270,000.00	(30,000.00)	
<b>PROPERTY &amp; LIABILITY INSURANCE PROG TOTAL</b>				<b>270,000.00</b>		

I have examined the preceding bills and encumbrances in the total amount of **\$270,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

2015. . . 12/05/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
29-9000-0000-69500 ENC	CONTRIBUTIONS	R1500405	01/01/2015	ROCK VALLEY COMMUNITY PROGRAM	12,750.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,750.00	0.00	0.00	12,750.00	0.00
<b>ALTERNATIVE RESIDENTIAL PROG. PROG TOTAL</b>					<b>12,750.00</b>
29-9001-0000-69500 ENC	CONTRIBUTIONS	R1500405	01/01/2015	ROCK VALLEY COMMUNITY PROGRAM	60,755.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60,755.00	0.00	0.00	60,755.00	0.00
<b>COMMUNITY SERVICE PROG TOTAL</b>					<b>60,755.00</b>

I have examined the preceding bills and encumbrances in the total amount of **\$73,505.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

2015...

Rock County

COMMITTEE APPROVAL REPORT

12/05/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
59-3906-0000-69500 ENC	CONTRIBUTIONS	R1500402	01/01/2015	RETIRED SENIOR VOLUNTEER PROGF	26,904.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,094.00	0.00	0.00	26,904.00	(810.00)
				<b>R.S.V.P. PROG TOTAL</b>	<b>26,904.00</b>
59-3906-1000-69500 ENC	CONTRIBUTIONS	R1500402	01/01/2015	RETIRED SENIOR VOLUNTEER PROGF	24,803.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,803.00	0.00	0.00	24,803.00	0.00
				<b>RSVP ASSISTED TRANSPORTATION PROG TOTAL</b>	<b>24,803.00</b>
59-5900-0000-69500 ENC	CONTRIBUTIONS	R1500404	01/01/2015	ROCK COUNTY HISTORICAL SOCIETY	22,546.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,546.00	0.00	0.00	22,546.00	0.00
				<b>HERITAGE ROCK COUNTY PROG TOTAL</b>	<b>22,546.00</b>

I have examined the preceding bills and encumbrances in the total amount of **\$74,253.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62113	SNOW REMOVAL	P1400411	12/01/2014	E AND S SNOWPLOWING	546.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,500.00	3,393.50	0.00	546.00	1,560.50
18-1810-0000-62160	CLEANING CONTRAC	P1401478	11/25/2014	DIVERSIFIED BUILDING MAINTENAN	1,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	193,525.00	175,789.35	14,831.57	1,215.00	1,689.08
18-1810-0000-62400	R & M SERV	P1400397	11/25/2014	ARAMARK UNIFORM SERVICES INC	181.62
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	143,619.00	105,675.07	10,688.27	181.62	27,074.04
18-1810-0000-63500	R&M SUPPLIES				
		P1400394	12/02/2014	AARONS LOCK AND SAFE INC	14.25
		P1400402	11/18/2014	BJ ELECTRIC SUPPLY INC	142.00
		P1400412	11/20/2014	ENERGETICS INC	28.92
		P1400417	11/18/2014	GRAINGER PARTS	3.21
		P1400419	11/17/2014	HARRIS ACE HARDWARE	146.63
		P1400425	11/21/2014	JACK AND DICKS FEED AND GARDEN	504.70
		P1400426	11/17/2014	JANESVILLE ELECTRIC MOTOR CORP	626.31
		P1400470	11/20/2014	K AND W GREENERY INC	4,990.03
		P1400476	11/25/2014	JANESVILLE WINSUPPLY COMPANY	379.68
		P1400478	11/19/2014	MENARDS	15.49
		P1400535	11/19/2014	SGTS INC	2,455.00
		P1400538	10/07/2014	STAPLES ADVANTAGE	293.44
		P1402385	11/18/2014	SIMPLEX GRINNELL LP	1,016.28
		P1403206	12/01/2014	POWELL CONSTRUCTION INC	4,872.00
		P1403802	12/01/2014	POWELL CONSTRUCTION INC	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	265,868.44	9,255.80	15,987.94	(61,112.18)
<b>GENERAL SERVICES PROG TOTAL</b>				<b>17,930.56</b>	
18-1811-0000-63500	R&M SUPPLIES				
		P1400424	09/15/2014	ILLINGWORTH KILGUST MECHANICAL	170.00
		P1400538	10/04/2014	STAPLES ADVANTAGE	385.02
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	29,015.39	833.04	555.02	(10,403.45)
<b>GLEN OAKS FACILITY OPERATION PROG TOTAL</b>				<b>555.02</b>	
18-1812-0000-62113	SNOW REMOVAL	P1400411	12/01/2014	E AND S SNOWPLOWING	111.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	790.00	0.00	111.00	99.00
18-1812-0000-63500	R&M SUPPLIES				
		P1400419	11/18/2014	HARRIS ACE HARDWARE	49.49
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	15,369.61	63.40	49.49	6,517.50
<b>YOUTH SERVICES CENTER PROG TOTAL</b>				<b>160.49</b>	
18-1816-0000-62113	SNOW REMOVAL				
		P1400411	12/01/2014	E AND S SNOWPLOWING	96.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	815.00	0.00	96.00	89.00
18-1816-0000-62400	R & M SERV				
		P1400397	11/25/2014	ARAMARK UNIFORM SERVICES INC	33.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,000.00	23,381.17	88.00	33.18	2,497.65
18-1816-0000-63500	R&M SUPPLIES				
		P1400402	11/12/2014	BJ ELECTRIC SUPPLY INC	171.90
		P1400407	11/17/2014	DEGARMO PLUMBING INC	485.41
		P1400424	11/20/2014	ILLINGWORTH KILGUST MECHANICAL	572.50
		P1400469	11/20/2014	JOHNSTONE SUPPLY	289.60
		P1400538	10/04/2014	STAPLES ADVANTAGE	475.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	12,290.94	17.68	1,994.59	5,696.79
<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>				<b>2,123.77</b>	
18-1817-0000-62400	R & M SERV				
		P1400397	12/02/2014	ARAMARK UNIFORM SERVICES INC	31.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,117.00	38,000.78	86.00	31.56	998.66
18-1817-0000-63500	R&M SUPPLIES				
		P1400419	11/20/2014	HARRIS ACE HARDWARE	21.56
		P1400478	11/20/2014	MENARDS	49.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00	17,280.90	57.11	71.24	(409.25)
<b>DIVERSION PROG/ASC PROG TOTAL</b>				<b>102.80</b>	
18-1837-0000-63500	R&M SUPPLIES				
		P1400402	11/18/2014	BJ ELECTRIC SUPPLY INC	129.00



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1400406	11/18/2014	CONGRESS GLASS INC	4,926.15
		P1400476	11/25/2014	JANESVILLE WINSUPPLY COMPANY	234.00
		P1400477	12/01/2014	MC MASTER-CARR SUPPLY COMPANY	25.59
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	108,499.00	84,535.11	2,705.94	5,314.74	15,943.21
18-1837-0000-67200	CAPITAL IMPROV				
		P1402559	12/02/2014	HALVERSON CARPET CENTER LTD	9,015.00
		P1402560	12/02/2014	HALVERSON CARPET CENTER LTD	1,200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	419,321.00	314,619.25	26,161.75	10,215.00	68,325.00
<b>JAIL CAPITAL IMPROVEMENTS PROG TOTAL</b>					<b>15,529.74</b>
18-1842-0000-67200	CAPITAL IMPROV				
		P1402628	11/10/2014	KJWW ENGINEERING CONSULTANTS	1,720.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	719,521.00	241,206.00	26,307.56	1,720.00	450,287.44
<b>COURTHOUSE FACILITY PROJECT PROG TOTAL</b>					<b>1,720.00</b>
18-1850-0000-67200	CAPITAL IMPROV				
		P1402048	11/20/2014	POTTER LAWSON ARCHITECTS INC	7,400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	516,000.00	365,057.90	108,627.96	7,400.00	34,914.14
<b>YSC CAPITAL IMPROVEMENT PROG TOTAL</b>					<b>7,400.00</b>

I have examined the preceding bills and encumbrances in the total amount of **\$45,522.38**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**  
*to FE*

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100 ENC	POSTAGE METER CH	R1500214	01/01/2015	UNITED STATES POSTAL SERVICE	180,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	180,000.00	(180,000.00)
<b>GENERAL FUND PROG TOTAL</b>				<b>180,000.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$180,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**  
*to FE*

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

2015

Rock County

COMMITTEE APPROVAL REPORT

12/10/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400	R & M SERV				
ENC		R1500206	01/01/2015	JF AHERN COMPANY	3,615.00
ENC		R1500208	01/01/2015	PER MAR SECURITY SERVICES	585.84
ENC		R1500209	01/01/2015	PITNEY BOWES INC	8,348.64
ENC		R1500487	01/01/2015	TRANE COMPANY	14,375.56
ENC		R1500488	01/01/2015	TRUGREEN	2,408.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,000.00	0.00	50,794.64	29,333.04	52,872.32
18-1810-0000-62461	ELEVATOR				
ENC		R1500472	01/01/2015	OTIS ELEVATOR COMPANY	36,660.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	55,000.00	0.00	0.00	36,660.00	18,340.00
18-1810-0000-63500	R&M SUPPLIES				
ENC		R1500212	01/01/2015	SYNCHRONY BANK	2,000.00
ENC		R1500215	01/01/2015	WRIGHT EXPRESS FSC	3,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	235,000.00	0.00	0.00	5,000.00	230,000.00
<b>GENERAL SERVICES PROG TOTAL</b>				<b>70,993.04</b>	
18-1811-0000-62400	R & M SERV				
ENC		R1500488	01/01/2015	TRUGREEN	282.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,500.00	0.00	1,200.00	282.00	38,018.00
18-1811-0000-63500	R&M SUPPLIES				
ENC		R1500212	01/01/2015	SYNCHRONY BANK	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	0.00	0.00	100.00	19,900.00
<b>GLEN OAKS FACILITY OPERATION PROG TOTAL</b>				<b>382.00</b>	
18-1812-0000-62400	R & M SERV				
ENC		R1500206	01/01/2015	JF AHERN COMPANY	840.00
ENC		R1500473	01/01/2015	SIEMENS INDUSTRY INC	11,739.00
ENC		R1500488	01/01/2015	TRUGREEN	252.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	81,422.00	0.00	8,338.00	12,831.00	60,253.00
18-1812-0000-63500	R&M SUPPLIES				
ENC		R1500212	01/01/2015	SYNCHRONY BANK	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	0.00	0.00	200.00	21,800.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
<b>YOUTH SERVICES CENTER PROG TOTAL</b>					<b>13,031.00</b>
18-1816-0000-62400	R & M SERV				
ENC		R1500206	01/01/2015	JF AHERN COMPANY	575.00
ENC		R1500488	01/01/2015	TRUGREEN	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	0.00	3,486.00	825.00	19,689.00
18-1816-0000-63500	R&M SUPPLIES				
ENC		R1500212	01/01/2015	SYNCHRONY BANK	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	0.00	0.00	200.00	19,800.00
<b>COMMUNICATIONS CTR. OPERATION PROG TOTAL</b>					<b>1,025.00</b>
18-1817-0000-62400	R & M SERV				
ENC		R1500487	01/01/2015	TRANE COMPANY	2,029.55
ENC		R1500488	01/01/2015	TRUGREEN	280.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,900.00	0.00	0.00	2,309.55	38,590.45
18-1817-0000-63500	R&M SUPPLIES				
ENC		R1500212	01/01/2015	SYNCHRONY BANK	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	0.00	0.00	250.00	19,250.00
<b>DIVERSION PROG/ASC PROG TOTAL</b>					<b>2,559.55</b>
18-1837-0000-63500	R&M SUPPLIES				
ENC		R1500212	01/01/2015	SYNCHRONY BANK	2,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00	0.00	0.00	2,000.00	98,000.00
<b>JAIL CAPITAL IMPROVEMENTS PROG TOTAL</b>					<b>2,000.00</b>

**COMMITTEE APPROVAL REPORT**

2015 . . .

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$89,990.59**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 18 2014**  
*to FE*

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3900-0000-63100	OFC SUPP & EXP	P1401585	11/17/2014	NATIONAL ASSOCIATION FOR THE E	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	666.00	1,415.67	100.01	40.00	(889.68)
<b>SENIOR CITIZEN PROGRAM PROG TOTAL</b>				<b>40.00</b>	
30-3903-0000-62119	OTHER SERVICES	P1403794	11/23/2014	MANPOWER GROUP US INC	1,362.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	90,061.00	67,438.77	15,580.23	1,362.50	5,679.50
30-3903-0000-64200	TRAINING EXP	P1403685	11/05/2014	JURGEN JONES, MARY	63.84
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	530.00	100.00	0.00	63.84	366.16
<b>NUTRITION PROGRAM PROG TOTAL</b>				<b>1,426.34</b>	
30-3904-0000-62105	FOOD SERVICES	P1403576	11/06/2014	CPI FOODS	631.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,614.00	80,535.83	3,925.97	631.00	15,521.20
30-3904-0000-64904	SUNDRY EXPENSE	P1403588	11/06/2014	THERMAL BAGS BY INGRID INC	577.77
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,050.00	0.00	0.00	577.77	1,472.23
30-3904-0000-64907	VOL RELATED EXP	P1403684	11/03/2014	WISCONSIN DEPARTMENT OF JUSTIC	14.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,121.00	2,087.57	0.00	14.00	19.43
<b>DELIVERED MEALS PROG TOTAL</b>				<b>1,222.77</b>	
30-3905-0000-62100	CONTRACTED SERV	P1403794	11/23/2014	MANPOWER GROUP US INC	5,407.38
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	248,000.00	241,605.40	1,598.60	5,407.38	(611.38)
30-3905-0000-62410	R & M-VEHICLES	P1403286	10/31/2014	VAN GALDER BUS COMPANY	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60,000.00	36,028.63	21,242.70	30.00	2,698.67

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3905-0000-64629	OTHER TRANSP.EXP				
		P1403600	10/31/2014	BLISS COMMUNICATIONS INC	39.93
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,776.00	11,448.94	3,966.54	39.93	6,320.59
<b>ELDERLY &amp; HANDCAPPED TRANSP PROG TOTAL</b>				<b>5,477.31</b>	
30-3915-0000-62615	GROUP/REC HOMES				
		P1400031	11/17/2014	ALTERNATIVE HOMECARE INC	72.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	72.00	(72.00)
30-3915-0000-64615	CLIENT REL.COSTS				
		P1401084	11/16/2014	BRIGHTSTAR	300.50
		P1401286	10/31/2014	LUTHERAN SOCIAL SERVICES	27.50
		P1403321	11/26/2014	WARD,WINNIE M	320.00
		P1403761	11/16/2014	MERRIWEATHER,MARIE A	250.00
		P1403797	11/26/2014	RADLOFF,NANCY	110.00
		P1403798	11/28/2014	PIERCE,GWENDOLYN	210.00
		P1403799	11/23/2014	RUDNITZKI,ROBERT	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,210.00	18,838.62	0.00	1,468.00	3,903.38
<b>TITLE III-E FAM CAREGIVER SUPP PROG TOTAL</b>				<b>1,540.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$9,706.42**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 16 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

## Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3900-0000-63100	OFC SUPP & EXP				
ENC		R1500028	01/01/2015	SENTRY FOOD STORE	100.00
ENC		R1500038	01/01/2015	MENARDS	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	600.00	0.00	0.00	600.00	0.00
30-3900-0000-64200	TRAINING EXP				
ENC		R1500038	01/01/2015	JP MORGAN CHASE BANK NA	700.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	0.00	0.00	700.00	300.00
<b>SENIOR CITIZEN PROGRAM PROG TOTAL</b>				<b>1,300.00</b>	
30-3901-0000-62129	OTHER LEGAL SERV				
ENC		R1500043	01/01/2015	SENIOR SERVICES OF ROCK COUNTY	14,185.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,185.00	0.00	0.00	14,185.00	0.00
30-3901-0000-62614	PURCHASED SERV.				
ENC		R1500047	01/01/2015	VOLUNTARY ACTION CENTER	2,400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	0.00	0.00	2,400.00	5,600.00
30-3901-0000-64200	TRAINING EXP				
ENC		R1500033	01/01/2015	JP MORGAN CHASE BANK NA	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	700.00	0.00	0.00	250.00	450.00
30-3901-0000-64203	EDUC MAT & SUPPL				
ENC		R1500028	01/01/2015	SENTRY FOOD STORE	150.00
ENC		R1500032	01/01/2015	HARDIE,ROBERT	550.00
ENC		R1500034	01/01/2015	JP MORGAN CHASE BANK NA	500.00
ENC		R1500035	01/01/2015	JP MORGAN CHASE BANK NA	500.00
ENC		R1500038	01/01/2015	MENARDS	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	0.00	0.00	2,200.00	2,800.00
<b>TITLE III-B PROG TOTAL</b>				<b>19,035.00</b>	
30-3902-0000-62119	OTHER SERVICES				
ENC		R1500042	01/01/2015	RETIRED SENIOR VOLUNTEER PROGF	11,335.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,335.00	0.00	0.00	11,335.00	0.00
<b>COMMUNITY SERVICES PROG TOTAL</b>				<b>11,335.00</b>	



2015

Rock County

**COMMITTEE APPROVAL REPORT**

11/26/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3903-0000-62105 ENC	FOOD SERVICES	R1500021	01/01/2015	BEST EVENTS	98,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	98,163.00	0.00	0.00	98,000.00	163.00
30-3903-0000-62119 ENC ENC ENC	OTHER SERVICES	R1500037 R1500039 R1500045	01/01/2015 01/01/2015 01/01/2015	MANPOWER GROUP US INC NUTRITION AND HEALTH ASSOCIATE SWISHER HYGIENE FRANCHISE CORP	66,300.00 15,120.00 1,900.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	83,364.00	0.00	0.00	83,320.00	44.00
30-3903-0000-64120 ENC	FOOD SUPPLIES	R1500028	01/01/2015	SENTRY FOOD STORE	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	200.00	(200.00)
30-3903-0000-64124 ENC ENC	CONSUMABLE SUPPL	R1500021 R1500038	01/01/2015 01/01/2015	BEST EVENTS MENARDS	5,000.00 500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	0.00	0.00	5,500.00	500.00
30-3903-0000-65390 ENC ENC	OTHER RENT/LEASE	R1500026 R1500044	01/01/2015 01/01/2015	CREEKSIDE PLACE GATHERING PLACE OF MILTON INC	2,400.00 2,400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,800.00	0.00	0.00	4,800.00	0.00
<b>NUTRITION PROGRAM PROG TOTAL</b>				<b>191,820.00</b>	
30-3904-0000-62105 ENC	FOOD SERVICES	R1500021	01/01/2015	BEST EVENTS	111,510.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	111,510.00	0.00	0.00	111,510.00	0.00
30-3904-0000-62119 ENC	OTHER SERVICES	R1500019	01/01/2015	BELOIT MEALS ON WHEELS INC	37,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	37,000.00	0.00	0.00	37,000.00	0.00
30-3904-0000-64124 ENC	CONSUMABLE SUPPL	R1500021	01/01/2015	BEST EVENTS	6,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,500.00	0.00	0.00	6,000.00	4,500.00

2015

Rock County

COMMITTEE APPROVAL REPORT

11/26/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3904-0000-64907 ENC	VOL RELATED EXP	R1500048	01/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,596.00	0.00	0.00	200.00	2,396.00
<b>DELIVERED MEALS PROG TOTAL</b>					<b>154,710.00</b>
30-3905-0000-62100 ENC	CONTRACTED SERV	R1500037	01/01/2015	MANPOWER GROUP US INC	268,541.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	268,541.00	0.00	0.00	268,541.00	0.00
30-3905-0000-62410 ENC	R & M-VEHICLES	R1500016	01/01/2015	ATLAS BUS SALES INC	1,000.00
ENC		R1500024	01/01/2015	BUDGET TRUCK AND AUTO BODY INC	20,000.00
ENC		R1500030	01/01/2015	FAGAN TRUCK AND TRAILER	20,000.00
ENC		R1500038	01/01/2015	MENARDS	2,000.00
ENC		R1500046	01/01/2015	VAN GALDER BUS COMPANY	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	52,400.00	0.00	0.00	43,500.00	8,900.00
30-3905-0000-63300 ENC	TRAVEL	R1500033	01/01/2015	JP MORGAN CHASE BANK NA	1,800.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,302.00	0.00	0.00	1,800.00	502.00
30-3905-0000-64629 ENC	OTHER TRANSP.EXP	R1500017	01/01/2015	BANDT COMMUNICATIONS INC	2,000.00
ENC		R1500031	01/01/2015	FIRST ADVANTAGE OCCUPATIONAL H	400.00
ENC		R1500035	01/01/2015	JP MORGAN CHASE BANK NA	400.00
ENC		R1500040	01/01/2015	JANESVILLE FAMILY HEALTH CENTE	600.00
ENC		R1500048	01/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	27,363.00	0.00	0.00	3,450.00	23,913.00
<b>ELDERLY &amp; HANDCAPPED TRANSP PROG TOTAL</b>					<b>317,291.00</b>
30-3908-0000-62625 ENC	OUTREACH SERVICE	R1500028	01/01/2015	SENTRY FOOD STORE	1,000.00
ENC		R1500035	01/01/2015	JP MORGAN CHASE BANK NA	1,000.00
ENC		R1500038	01/01/2015	MENARDS	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,244.00	0.00	0.00	2,200.00	6,044.00
<b>TITLE III-D PROG TOTAL</b>					<b>2,200.00</b>

## Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Eric Amt
30-3915-0000-64200	TRAINING EXP				
ENC		R1500028	01/01/2015	SENTRY FOOD STORE	200.00
ENC		R1500038	01/01/2015	MENARDS	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	0.00	0.00	300.00	2,700.00
30-3915-0000-64615	CLIENT REL.COSTS				
ENC		R1500015	01/01/2015	ALTERNATIVE HOMECARE INC	5,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,358.00	0.00	0.00	5,000.00	14,358.00
<b>TITLE III-E FAM CAREGIVER SUPP PROG TOTAL</b>				<b>5,300.00</b>	
30-3916-0000-62625	OUTREACH SERVICE				
ENC		R1500038	01/01/2015	MENARDS	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	0.00	0.00	100.00	1,900.00
30-3916-0000-63300	TRAVEL				
ENC		R1500033	01/01/2015	JP MORGAN CHASE BANK NA	1,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	0.00	0.00	1,000.00	500.00
30-3916-0000-64200	TRAINING EXP				
ENC		R1500033	01/01/2015	JP MORGAN CHASE BANK NA	2,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	0.00	0.00	2,000.00	1,000.00
<b>MOBILITY MANAGER GRANT PROG TOTAL</b>				<b>3,100.00</b>	
30-3921-0000-63300	TRAVEL				
ENC		R1500033	01/01/2015	JP MORGAN CHASE BANK NA	400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	0.00	0.00	400.00	2,600.00
<b>BENEFIT SPECIALIST GRANT PROG TOTAL</b>				<b>400.00</b>	
30-3964-0000-62119	OTHER SERVICES				
ENC		R1500043	01/01/2015	SENIOR SERVICES OF ROCK COUNTY	9,967.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,967.00	0.00	0.00	9,967.00	0.00
<b>STATE PHARM ASST PROG PROG TOTAL</b>				<b>9,967.00</b>	

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$716,458.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 16 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY



Sergeant Shena Kohler  
DRAFTED BY

Public Safety & Justice  
Committee  
SUBMITTED BY

December 9<sup>th</sup>, 2014  
DATE DRAFTED

**Accepting the 2015 EPCRA Planning Grant and Approving the 2015 Local Emergency Planning Committee Budget**

1 WHEREAS, the Rock County Sheriff's Office - Emergency Management Bureau oversees the annual  
2 budget of the Local Emergency Planning Committee; and,  
3

4 WHEREAS, the State of Wisconsin has awarded the County of Rock - Local Emergency Planning  
5 Committee the 2015 Emergency Planning and Community Right - to - Know Act (EPCRA) Planning  
6 Grant in the amount of \$40,377; and,  
7

8 WHEREAS, the 2015 EPCRA Planning Grant will be used to maintain operations of the LEPC  
9 functions in Federal Fiscal Year 2015.  
10

11 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly  
12 assembled this \_\_\_\_\_ day of \_\_\_\_\_ 2015, accepts the 2015 EPCRA Planning Grant award and  
13 approves the 2015 Local Emergency Planning Committee Budget as follows:  
14

<u>Account/Description</u>	<u>Budget 10/01/2014</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Source of Funds</u></b>			
21-2560-2015-42200 State Aid	\$0	\$40,377	\$40,377
<b><u>Use of Funds</u></b>			
21-2560-2015-62119 Contracted Services	\$0	\$23,000	\$23,000
21-2560-2015-62210 Telephone	\$0	\$1,850	\$1,850
21-2560-2015-63100 Office Supplies	\$0	\$1,468	\$1,468
21-2560-2015-63101 Postage	\$0	\$50	\$50
21-2560-2015-63104 Printing and Duplicating	\$0	\$412	\$412
21-2560-2015-63300 Travel	\$0	\$2,460	\$2,460
21-2560-2015-64200 Training Expenses	\$0	\$3,000	\$3,000
21-2560-2015-64201 Convention Expenses	\$0	\$500	\$500

47	21-2560-2015-64203	\$0	\$1,200	\$1,200
48	Educational Materials			
49				
50	21-2560-2015-68000	\$0	\$6,437	\$6,437
51	Cost Allocations			
52				

Respectfully Submitted,

**Public Safety and Justice Committee**

**Finance Committee Endorsement**  
Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

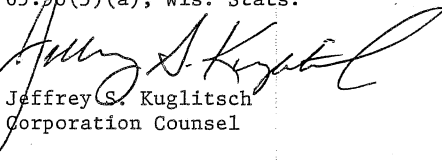
This resolution authorizes the acceptance and expenditure of \$40,377 in State Aid for the Local Emergency Planning Committee. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

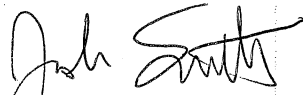
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

**Accepting the 2015 EPCRA Planning Grant and Approving the 2015 Local Emergency Planning Committee Budget**

**EXECUTIVE SUMMARY**

The Rock County Local Emergency Planning Committee (LEPC) operates under Rock County Emergency Management through state funding received annually to cover operating costs. Annually, Rock County Emergency Management submits for the Emergency Planning and Community Right-to-Know Act (EPCRA) Planning Grant under Wisconsin Emergency Management Guidance. As required under the EPCRA Planning Grant, Rock County Emergency Management serves the LEPC in accordance with Wisconsin requirements, including the control of the annual LEPC budget. The 2015 LEPC budget operates on the Federal Fiscal Year (FFY) schedule, thus operating from October 1<sup>st</sup>, 2014 to September 30<sup>th</sup>, 2015.

The Rock County 2015 EPCRA Planning Grant Award was announced in August 2014, after the annual budget process was near completion. The State of Wisconsin has awarded the Rock County LEPC \$40,377 to operate in the 2015 FFY. State aid received through the award is used to maintain LEPC operations and manage facility plans for Rock County facilities and farms that are in possession of hazardous materials.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

December 2, 2014  
DATE DRAFTED

**Authorizing Acceptance of Additional Home Visitation Grant Funds  
and Amending the HSD 2014 Budget**

1 **WHEREAS**, the Wisconsin Department of Children and Families has awarded the Human Services  
2 Department additional Family Foundations Comprehensive Home Visitation Program funding for the  
3 fourth year of grant funding, above what was expected, and allowed the Department to carry forward  
4 unspent funds from the third year of the grant; and,  
5

6 **WHEREAS**, the Human Services Department partners with various community programs to enhance and  
7 expand home visiting services for underserved at-risk children and families; and,  
8

9 **WHEREAS**, research has shown that home visiting programs can improve outcomes for children and  
10 families, including improving maternal and child health, reducing child maltreatment, increasing  
11 parental employment, and improving the rate at which children reach developmental milestones; and,  
12

13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
14 this \_\_\_\_\_ day of \_\_\_\_\_, 2015, does hereby authorize the acceptance of an additional  
15 \$107,376 for the Family Foundations Comprehensive Home Visitation Program; and,  
16

17 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2014 be amended  
18 as follows:  
19

20		Budget	Increase	Amended
21	Account/Description	<u>12/1/14</u>	<u>(Decrease)</u>	<u>Budget</u>
22	<u>Source of Funds</u>			
23	36-3637-0000-42100	\$321,565	\$107,376	\$428,941
24	Federal Aid			
25				
26	<u>Use of Funds</u>			
27	36-3637-0000-62119	\$236,610	\$90,376	\$326,986
28	Other Contracted Services			
29	36-3637-0000-64200	\$1,000	\$0	\$1,000
30	Training			
31	36-3637-0000-64604	\$4,650	\$17,000	\$21,650
32	Program Expense			
33	36-3637-0000-68204	\$79,305	\$0	\$79,305
34	Allocated Child Protective Services			

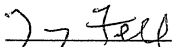


Respectfully submitted,

HUMAN SERVICES BOARD


  
\_\_\_\_\_  
Brian Knudson, Chair


  
\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice-Chair

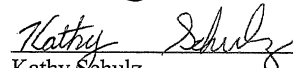
  
\_\_\_\_\_  
Terry Fell

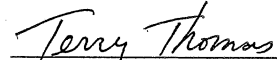
Absent

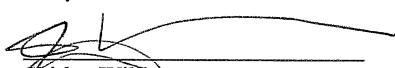
\_\_\_\_\_  
Linda Garrett

  
\_\_\_\_\_  
Billy Bob Grahn

  
\_\_\_\_\_  
Ashley Kléven

  
\_\_\_\_\_  
Kathy Schulz

  
\_\_\_\_\_  
Terry Thomas

  
\_\_\_\_\_  
Shirley Williams

FINANCE COMMITTEE ENDORSEMENT


Reviewed and approved on a vote of

\_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.

  
\_\_\_\_\_  
Josh Smith  
County Administrator

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$107,376 in Federal Aid for the Human Services Department's Home Visitation Program. No County matching funds are required.

  
\_\_\_\_\_  
Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
\_\_\_\_\_  
Jeffrey S. Kuglitsch  
Corporation Counsel

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## **Executive Summary**

### **Authorizing Acceptance of Additional Home Visitation Grant Funds and Amending the 2014 Budget**

This resolution authorizes acceptance of \$107,376 through the Family Foundations Comprehensive Home Visitation Program grant administered by the Wisconsin Department of Children and Families. The resolution also amends the 2014 HSD Budget.

This grant funding is awarded on a federal fiscal year and this is the start of the fourth year of funding. The HSD was awarded funds above what was expected for this grant year. HSD was also allowed to carry forward unspent year three funding.

With this funding the Human Services Department has partnered with the Rock County Home Visit Network and local agencies to enhance and expand home visiting services for underserved at-risk children and families.

Home visiting programs promote positive parent-child interactions and healthy child development as well as connect families to local services that help children learn and thrive. Research has shown that home visiting programs can improve outcomes for children and families, including improving maternal and child health, reducing child maltreatment, increasing parental employment, and improving the rate at which children reach developmental milestones.

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**PROPOSAL SUMMARY FORM**

**PROJECT NUMBER** #2015-08  
**PROJECT NAME** ESTABLISHING A PRIME FURNITURE VENDOR  
**BID DUE DATE:** NOVEMBER 13, 2014 – 12:00 NOON  
**DEPARTMENT** PURCHASING DIVISION

	HENRICKSEN MADISON WI	OFFICE PRO JANESVILLE WI	EMMONS STEVENS POINT WI	AFFORDABLE INTERIORS BROOKFIELD WI
RATER 1	98	82	60	47
RATER 2	99	86	57	44
RATER 3	94	70	51	43
<b>TOTAL SCORE</b>	<b>291</b>	<b>238</b>	<b>168</b>	<b>134</b>
<b>DISCOUNT OFF LIST PRICE</b>	54.5%	55.1%	52.8%	56.11%
	58% SYSTEM FURNITURE			

Proposals were evaluated based on the following criteria – Maximum 100 Points:

**Mandatory Requirements (5 points)**

- Will provide list pricer
- Meets insurance requirements
- Complaint resolution procedure
- Disaster recovery procedure
- Catalogs
- Itemized invoices
- On-line or fax ordering options
- Storage
- Returns

**Service (10 points)**

- Single point of contact
- 8-5 M-F
- 800 or local phone number
- Design Services

**Delivery Information (15 points)**

- Inside delivery to all County facilities
- Assembly
- Removal of packaging
- Freight included
- Advance delivery notice

**Warranty repairs (20 points)**

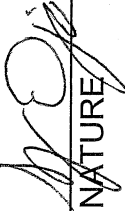
- Must provide warranty repairs on all items even if not purchased from them.

**Discount off list price (50 points)**

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond. One vendor submitted a "No Bid".

PREPARED BY: JODI L MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION HENRICKSEN, MADISON WI

  
SIGNATURE

12-8-14  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_



## County of Rock Renewal Fees Effective 1/1/2015 - 12/31/2015

<i>Renewal Administrative Fees:</i>	Current	Renewal
Medical Administration	\$13.25	\$13.90
PBA Annual Maintenance & Compliance Fee	\$1,000.00	\$1,000.00
UR Fee - Quantum	Vendor bills client direct	
PPO Fee - Alliance w/PHCS Wrap - Healthy Directions (Plans 2B, 4B, 6B, 6NB, & 7B)	20% of Savings	20% of Savings
PPO Fee - Alliance w/First Health Wrap (Plans 2, 4, 6, 6N, 7, & 8)	15% of Savings	15% of Savings
PPO Interface Fee - All Plans	\$0.40	\$0.40
COBRA Administration	\$1.25	\$1.25

<i>Optional Administrative Fees:</i>	Accepted?	Current	Renewal
Teladoc (Optional) - See attached brochure	Yes or No	N/A	\$3.00

Fees are per employee per month unless otherwise indicated. PBA cannot guarantee the PPO or UR fees.

Please note any significant plan changes could change the above fee structure.

PCORI or TRP taxes are not included in the above fees.

**FEE GUARANTEE:** This group is coming off a two year fee guarantee.

PBA continues to invest in the latest technology and is committed to continue providing the best in customer service. Thank you for your continued support and we look forward to working with you in the coming year.

\_\_\_\_\_  
Signature indicating client's acceptance of above terms

\_\_\_\_\_  
Date