

**FINANCE COMMITTEE**  
**November 18, 2010**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, November 18, 2010, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver, Diestler and Podzilni.

**Committee Members Excused:** None.

**Staff Members Present.** Jeff Smith, Finance Director; Craig Knutson, County Administrator; Randy Terronez, Assistant to the County Administrator; Sherry Oja, Senior Accountant/Assistant to the Finance Director; Randy Leyes, Register of Deeds; Vicki Brown, Treasurer; Mickey Crittenden, Information Technology Director; Michelle Schultz, Real Property Lister; Joyce Lubben, Director of Elderly Programs; Jeff Kuglitsch, Corporation Counsel (8:06 A.M.); Eugene Dumas, Deputy Corporation Counsel (8:06 A.M.).

**Others Present:** None.

**Approval of Agenda.** Supervisor Podzilni moved approval of the amended agenda as presented, second by Supervisor Diestler. ADOPTED.

**Approval of Minutes.** Supervisor Beaver moved approval of the minutes of November 4, 2010 and November 9, 2010 as presented, second by Supervisor Podzilni. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** Mr. Smith handed out the Tax Levy Limits, the Statistical Report on the 2011 Adopted Budget, and the Rock Haven Project Financing Options. He said he had asked Carol Wirth to put the numbers together for the Rock Haven Project showing a 10 Year Financing Option, a 15 Year Financing Option, and a 20 Year Financing Option and went over the options. Mr. Knutson said these figures are estimated on borrowing \$31 million and we would not be borrowing the full \$31 million. Also, the cost would be split between a number of years and we do not know what the interest rates will be at this time.

Mr. Crittenden said the General Services Committee had asked him to come up with information on having laptops for the County Board Supervisors as well as replacing the current voting board.

**Transfers and Appropriations.**

**Clerk of Courts**

**FROM**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
19-1922-0000-64904	\$12,300
Contingency Fund	

**TO**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
22-1209-0000-63101	\$12,300
Postage	

**Corporation Counsel**

**FROM**

<u>Account #</u>	<u>Amount</u>
19-1922-0000-64904	\$750
Contingency Fund	

**TO**

<u>Account #</u>	<u>Amount</u>
06-1620-0000-62129	\$750
Other Legal Services	

**Council on Aging**

**FROM**

<u>Account #</u>	<u>Amount</u>
30-3905-0000-61610	\$5,000
Health Insurance	
30-3903-0000-62119	\$8,000
Other Contracted Services	
30-3904-0000-62105	\$8,000
Contracted Food Service	

**TO**

<u>Account #</u>	<u>Amount</u>
30-3905-0000-64629	\$5,000
Other Transportation Expense	
30-3903-0000-62105	\$8,000
Contracted Food Service	
30-3904-0000-62119	\$8,000
Other Contracted Service	

**Development Disabilities**

**FROM**

<u>Account #</u>	<u>Amount</u>
33-3310-0000-62604	\$2,225
NH Relocations (CIP 1B)	

**TO**

<u>Account #</u>	<u>Amount</u>
33-3310-0000-62633	\$2,225
Children's Long Term Waiver	

**Human Services**

**FROM**

<u>Account #</u>	<u>Amount</u>
36-3689-0000-62119	\$7,090
Crisis Other Services	

**TO**

<u>Account #</u>	<u>Amount</u>
36-3689-0000-67161	\$7,090
Equipment \$5,000 +	

**Register of Deeds**

**FROM**

<u>Account #</u>	<u>Amount</u>
17-1710-0000-63101	\$2,000
Postage	

**TO**

<u>Account #</u>	<u>Amount</u>
17-1710-0000-62119	\$2,000
Other Contracted Services	

**UW Extension**

**FROM**

<u>Account #</u>	<u>Amount</u>
56-5600-0000-64209	\$2,738
Demonstration	

**TO**

<u>Account #</u>	<u>Amount</u>
56-5600-0000-62119	\$2,738
Other Contracted Services	

Supervisor Diestler moved approval of the above Transfers for the Finance Committee, second by Supervisor Kraft. ADOPTED.

**Bills/Encumbrances**

County Clerk	\$ 394.28
Elections	22,670.65
County Treasurer	45.00
Employee Related	330.95

Land Records	254.77
Information Technology	8,649.71
Stray Dogs	50.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Bills Over \$10,000.**

Blackhawk Technical College	\$ 17,153.44
Board of Regents	94,490.00
CESA 2	20,514.92
Illinois Office Supply	22,312.65
Novell Inc.	56,306.86

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

**Encumbrances Over \$10,000.** None.

**Pre-Approved Encumbrance Amendments.**

**Developmental Disabilities Board**

Abilities, Inc.	\$ 13,020.00
Abilities, Inc.	64,525.00

**General Services**

Tri-North Builders	\$ 73,529.15
--------------------	--------------

**Council on Aging**

Manpower	\$ 16,694.00
----------	--------------

Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendments for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Approval of Bills for Other Departments.** None.

**Resolution**

**Authorizing Purchase of Replacement Storage Area Network**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 that a Purchase Order for a replacement storage area network be issued to Core BTS in the amount of \$87,000.00.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

**Authorizing Purchase of Network Infrastructure Equipment**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 that a Purchase Order for network infrastructure equipment be issued to Core BTS in the amount of \$116,925.00.”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Podzilni.  
ADOPTED.

**Authorizing Purchase of Replacement Email Archiving System**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 that a Purchase Order for a replacement email archiving system be issued to DigiCorp in the amount of \$26,650.00.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni.  
ADOPTED.

**Authorizing Purchase of Workstations for the Register of Deeds**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 that a Purchase Order for replacement level 2 workstations be issued to CDW-G of Vernon Hills, IL in the amount of \$11,958.00.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Diestler.  
ADOPTED.

**Authorizing Purchase of IT Equipment for Human Services 2010 Budget**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 that a Purchase Order for 18 Tablet PC bundles, 24 Wyse Mobile Thin Client bundles, 18 Wyse Thin Client Desktops, 24 HP 19” monitors, and 1 HP 4720S laptop be issued to CDW-G of Vernon Hills, IL in the amount of \$81,767.64.”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Podzilni.  
ADOPTED.

**Authorizing Purchase of Mitel Telephone System Equipment**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 that a Purchase Order for network infrastructure equipment is issued to Enterprise Systems Group in the amount of \$36,895.62.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni.  
ADOPTED.

**Resolution to Designate a Qualified Newspaper for All Rock County Legal Publications for 2011**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010, does hereby designate the Beloit Daily News as the official county newspaper for all county legal publications for 2011.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Diestler.  
ADOPTED.

**Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount Not to Exceed \$4,200,000**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$4,200,000 for constructing, renovating, remodeling, improving and equipping the County’s facilities.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Diestler.  
ADOPTED.

**Review of Resolutions**

**Amending the 2010 Council on Aging Budget for Elderly & Handicapped Transportation and Volunteer Driver Program**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 does hereby amend the Adopted 2010 Rock County Council on Aging budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

**Amending the 2010 Council on Aging Budget for Nutrition Services Incentive Program Funds**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 hereby amend the Adopted 2010 Rock County Council on Aging budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

**Special State Funded CLTS Crisis Money (Children's Long-Term Support Waivers)**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 amends the 2010 Rock County Developmental Disabilities Board Budget as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

**Amending Rock County Budget to Create Budgetary Authority to Expend Lead Paint Revolving Funds**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors on this \_\_\_\_ day of November, 2010, hereby approves amending the Rock County Budget to create the budgetary authority to expend the Lead Paint Revolving Loan funds; and,

BE IT FURTHER RESOLVED, that the 2010 County Budget be amended as follows:

...”

Supervisor Diestler moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

**Modifying the 2010 Rock County Human Services Department to Accept Additional Funding for the Youth Independent Living Program**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010, does hereby accept \$5,639 in additional Youth Independent Living Initiative Program funds and amend the 2010 Rock County Human Services Department budget as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

**Governing Committee Approval.**

**Document Imaging and Indexing System** Supervisor Podzilni moved Finance Committee Approval of the Document Imaging and Indexing System for the Register of Deeds, second by Supervisor Beaver. ADOPTED.

**Report on Cash Balances and Investments.** Mr. Smith updated the Committee on cash balances and investments as of October 31, 2010.

**Reduction of Prices on Foreclosed Properties – Vicki Brown.** Ms. Brown said they had nine properties left after the auction, since then they have sold three. She had three Beloit area landlords look at the two properties that were houses and was told the one was worth the price, the other was not and, in fact, the price should be in the single digits to sell as the furnace had been removed and the home and yard were filled with trash. She asked the Committee if they would like her to place a Class 1 notice in the paper to take sealed bids on the home, at what price they would like it to start at for a minimum price and what the timeline should be.

Supervisor Podzilni moved to accept sealed bids on the property at 2016 Dewey, Beloit with a minimum of \$3,000 with a Class 1 notice to be in the newspaper December 1 and accepting sealed bids from December 6 until noon December 10, with bids to be opened at noon on December 10, second by Supervisor Diestler. ADOPTED.

**Adjournment.** Supervisor Diestler moved adjournment at 8:33 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Secretary II

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**