



EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
Minutes – January 19, 2021

Call to Order. Supervisor Peer called the meeting of the Education, Veterans and Aging Services Committee to order at 4:34 P.M. on Tuesday, January 19, 2021 via teleconference.

Committee Members Present: Supervisors Pam Bostwick, Taylor and Peer.

Committee Members Absent: Supervisors Rashkin and Wilde.

Staff Members Present: Randy Terronez, Assistant to the County Administrator; Paula Schutt, Director of Council on Aging; Terri Carlson, Risk Manager; John Solis, Veteran Service Officer; Linda Hardie, COA Nutrition Program Supervisor.

Others Present: None.

Approval of Agenda. Supervisor Pam Bostwick moved approval of the agenda as presented, second by Supervisor Taylor. ADOPTED.

Approval of Minutes – December 15, 2020. Supervisor Taylor moved approval of the minutes from December 15, 2020 as presented, second by Supervisor Bostwick. ADOPTED.

Citizen Participation, Communications, Announcements, Information. None.

Transfers. None.

Review of Payments. The committee accepted the report.

Updates and Possible Action.

Council on Aging

Report of Growth of Nutrition Program and Discussion on Need for Second Full Time Staff. Ms. Schutt introduced Linda Hardie, Nutrition Program Supervisor. Ms. Hardie shared the requirements for participants in the meal program. She also shared her job requirements with the committee. They currently have 627 clients which all need initial assessments and an annual assessment. The over the phone initial assessment takes approximately 30 to 45 minutes while the annual assessment takes approximately 15 to 20 minutes. They have worked with the same amount of staffing from 2014 to current which is one full time employee, Ms. Hardie, and a .4 part time employee. During that timeframe, there has been an increase of 25,743 meals.

Ms. Schutt said she does have some funds that will carryover in to 2021 because of federal funding that was provided in 2020. The committee members told Ms. Schutt they

would support a resolution to add a second full time staff member for the nutrition program. They would like to see this move through the approval process before the next scheduled EVAS meeting. The committee agreed to meet either on Tuesday, February 2nd or February 9th at 4:30 P.M. to approve the resolution so that it can be put on the first County Board Staff agenda and County Board agenda in February. Ms. Schutt will get started preparing the resolution.

2022 Aging Plan and Title VI Plan (as it applies to integration). Ms. Schutt said she will be meeting with Kate Luster and Josh Smith on preparing the 2022-2025 Aging Plan as it applies to integration along with the Title VI plan.

Semi-Annual Reports. The committee accepted the reports.

Committee Requests and Motions. Discussion above.

Adjournment. Supervisor Pam Bostwick moved adjournment at 5:22 P.M., second by Supervisor Taylor. ADOPTED.

Respectfully submitted,

Tracey VanZandt,

Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.