



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

February 23, 2011

CALL TO ORDER

Chair Jensen called the meeting to order at 6:30 P.M.

MEMBERS PRESENT

Chairperson Marilyn Jensen; Lynda Olson, Louis Peer, Becky Heimerl, Bridget Rolek

MEMBERS ABSENT:

Nancy Lannert, Jennifer Bishop, Cheryl Drozdowicz

STAFF PRESENT

John Hanewall-Acting Director; Debbie Sather-DD Financial Worker

INTRODUCTION OF GUESTS

Ed Brandsey, Beth Nobel, Catholic Charities, Inc.

CITIZENS SUGGESTIONS TO THE BOARD

None

APPROVAL OF AGENDA

The agenda WAS APPROVED ON A MOTION BY Lynda Olson, SECONDED BY Bridget Rolek. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from February 9, 2011 WERE APPROVED ON A MOTION BY Louis Peer, SECONDED BY Bridget Rolek. MOTION CARRIED.

APPROVAL OF BILLS

2010 BILLS IN THE AMOUNT OF \$4,938.71 WERE APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Lynda Olson. MOTION CARRIED. Mr. Hanewall provided details for 2011 BILLS that changed the total from \$472,467.81 to \$471,728.31. WERE APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Louis Peer.

APPROVAL OF CONTRACTS/ADDENDUMS

2010 Purchase of Service Contract Addendum Riverfront, Inc. to increase Line Item #62620 (CIP1A) from \$91,052 to \$109,196 (+18,144). Additionally, increasing contract from \$19,550 to \$23,176 (+3,626) within the Line Item #62627 (Brain Injury Waiver). Additionally, modifying contract from \$2,940,633 to \$2,918,863 (-21,770) within the Line Item #62604 (CIP1B). This

change is a result of one CIP1B resident moving into CIP1A funding, more services needed in CIP1A day services, more services needed in Brain Injury Waiver day services, and a decrease in residential CIP1B services. WAS APPROVED ON A MOTION BY Bridget Rolek, SECONDED BY Lynda Olson. MOTION CARRIED.

2011 Purchase of Service Contract Addendum We Care Transportation. This change is the result of an increase in the provider's rate per trip charge from \$56.33 to \$57.83 due to the increase in gas prices. This modification does not change the total contract amount. WAS APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Louis Peer. MOTION CARRIED.

2010 Purchase of Service Contract Addendum Catholic Charities from \$1,161,853 to \$1,161,432 (-421) within the Line Item #62604 (CIP1B). Additionally, increasing contract from \$1,161,432 to \$1,170,512 (+9,080) within the Line Item #62604 (CIP1B). Additionally, increasing contract from \$113,226 to \$113,647 (+421) within the Line Item #62620 (CIP1A). This change is the result of more need of services in the CIP1A ARC program, funds were available in the CIP1B ARC program, and startup case management costs for two clients in CIP1B. WAS APPROVED ON A MOTION BY Lynda Olson, SECONDED BY Bridget Rolek. MOTION CARRIED.

2011 Purchase of Service Contract Addendum REM Wisconsin II, Inc. from \$3,442,411 to \$3,466,081 (+23,670) within the Line Item #62604 (CIP1B). This change is the result of one current residential client receiving day services. WAS APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Lynda Olson. MOTION CARRIED.

2011 Purchase of Service Contract Addendum The Arc Eau Claire. Page 1, Section I, (A) Parties- The provider's name "ARC Eau Claire" should read "The Arc Eau Claire". WAS APPROVED ON A MOTION BY Louis Peer, SECONDED BY Bridget Rolek. MOTION CARRIED.

2010 Purchase of Service Contract Addendum Lutheran Social Services of WI & Upper MI, Inc. from \$973,787 to \$967,826 (-5,961) within the Line Item #62604 (CIP1B). This is the result of one client moving out services to another residential facility. 2010 Purchase of Service Contract Addendum Brotoloc South, Inc. from \$70,104 to \$76,195 (+6,091) within the Line Item #62604 (CIP1B). This change is the result of one client moving into services. WERE APPROVED ON A MOTION BY Bridget Rolek, SECONDED BY Becky Heimerl. MOTION CARRIED.

2010 Purchase of Service Contract Addendum Alpha Homes of Wisconsin, Inc. from \$218,474 to \$227,902 (+9,428) within the Line Item #62604 (CIP1B). Additionally, modifying contract from \$119,631 to \$117,099 (-2,532) within the Line Item #62620 (CIP1A). This change is the result of one CIP1B client moving into services, additional daily living skills services for two CIP1B clients and less need in daily living skills services for one CIP1A client. WAS APPROVED ON A MOTION BY Louis Peer, SECONDED BY Lynda Olson. MOTION CARRIED.

2010 Purchase of Service Contract Addendum Independent Disabilities Services from \$46,200 to \$57,945 (+11,745) within the Line Item #62633 (Children's Long Term Waiver). Additionally, increasing contract from \$6,496 to \$6,515 (+19) within the Line Item #62627 (Brain Injury Waiver). Additionally, modifying contract from \$686,744 to \$674,980 (+11,764) within the Line Item #62604 (CIP1B). This change is the result of more need in services in Children's Long Term Waiver, more need in services in the Brain Injury Waiver Independent Living Program, and a decrease in services in CIP1B. WAS APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Bridget Rolek. MOTION CARRIED.

2010 Purchase of Service Contract Addendum Secured Living, LLC from \$105,710 to \$109,212 (+3,502) within the Line Item #62627 (Brain Injury Waiver). Additionally, modifying contract from \$377,789 to \$374,287 (-3,502) within the Line Item #62604 (CIP1B). This change is the result of an annualized care rate for one current Brain Injury Waiver client and one CIP1B client moving out of services. WAS APPROVED ON A MOTION BY Louis Peer, SECONDED BY Lynda Olson. MOTION CARRIED.

2010 Purchase of Service Contract Addendum Paragon Community Services, LLC from \$20,010 to \$20,733 (+723) within the Line Item #62620 (CIP1A). Additionally, modifying contract from \$39,518 to \$38,795 (-723) within the Line Item #62627 (Brain Injury Waiver). This change is the result of an increase in services in CIP1A and one Brain Trauma client moving out of services. WAS APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Bridget Rolek. MOTION CARRIED.

2010 Purchaser of Service Contract Addendum Pantheon Industries, Inc. from \$9,778 to \$11,113 (+1,335) within the Line Item #62604 (CIP1B). This change is the result of one client moving into services. WAS APPROVED ON A MOTION BY Lynda Olson, SECONDED BY Bridget Rolek. MOTION CARRIED.

2010 Purchase of Service Contract Addendum C.E.S.A. #2 Vocational Program from \$313,740 to \$349,219 (+35,479) within the Line Item #62604 (CIP1B). Additionally, modifying contact from \$99,485 to \$66,788 (-32,697) within the Line Item #62601 (Purchase of Care). Additionally, modifying contract from \$45,802 to \$43,670 (-2,132) within the Line Item #62620 (CIP1A). Additionally, modifying contract from \$650 to \$0 (-650) within the Line Item #62627 (Brain Injury Waiver). This change is the result of more need in services in CIP1B, and decrease in services in Purchase of Care, CIP1A and Brain Injury Waiver for 2010. WAS APPROVED ON A MOTION BY Louis Peer, SECONDED BY Becky Heimerl. MOTION CARRIED.

ENCUMBRANCES AND/OR LINE ITEM TRANSFERS

2010 Line Item Transfer from Line Item #62119 (Other Contracted Service) in the amount of \$713 to Line Item #63100 (Office Supplies & Expense) in the amount of \$493 and to Line Item #62400 (Repair & Maintenance) in the amount of \$220. Additional funds are needed in Office Supplies due to the purchase of new conference chairs, which replaced chairs that were falling apart resulting in a safety hazard. Additional funds are needed in Repair & Maintenance due to the quarterly service agreement charge for the RICOH Aficio 2027SP copy machine, which was budgeted in Other Contracted Service but has been deducted from Repair & Maintenance. WERE APPROVED ON A MOTION BY Bidget Rolek, SECONDED BY Lynda Olson. MOTION CARRIED.

2010 Line Item Transfer from Line Item #62606 (Family Support) in the amount of \$10,000 and from Line Item #62604 (CIP1B) in the amount of \$35,214 to Line Item #62633 (Children's Long Term Waiver) in the amount of \$30,601, to Line Item #62601 (Purchase of Care) in the amount of \$13,664 and to Line Item #62607 (Foster Care) in the amount of \$949. Additional funds are needed in Children's Waiver (#62633) due to a state directive to take additional children off of the waiting list. Additional funds are needed in Purchase of Care (#62601) due to more institutional costs incurred by one CIP1B client. Institutional costs are not eligible for payment with Federal Medicaid Waiver dollars. Additional funds are needed in Foster Care (#62607) due to an increase in one client's residential cost because the client's monthly SSI amount covers the entire

residential costs. WERE APPROVED ON A MOTION BY Becky Heimerl, SECONDED BY Lynda Olson. MOTION CARRIED.

ACTING DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

Mr. Hanewall provided the following information:

- Reminder that the March 9, 2011 meeting will be held at KANDU at 1227 Barberry Drive, Janesville, WI 53545.
- On February 10, 2011, we placed an individual back into the community that had been residing at WMHI for close to nine months. He is doing well.
- We are currently evaluating about 5-7 individuals on the waiting list with a hope to open them up for services (case management, residential and/or vocational) in the next few weeks.
- Mr. Ed Brandsey has submitted a letter that has been forwarded to the County Board Chair for his appointment to this Board.
- Mr. Knutson did have surgery and has returned to work.

BOARD MEMBERS SUGGESTIONS TO THE BOARD

Mr. Peer suggested that the site change for the next Board Committee Meeting be added to the Agenda.

ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD

None

CORRESPONDENCE

None

NEW BUSINESS

The next meeting will be on Wednesday, March 9, 2011 at KANDU, 1227 Barberry Drive, Janesville, WI 53545 at 6:30 P.M.

NOTE:

BOARD MEMBERS ARE REMINDED TO CALL JOHN HANEWALL AT 757-5052 IF UNABLE TO ATTEND THE MEETING.

ADJOURNMENT

ON A MOTION BY Lynda Olson, SECONDED BY Bridget Rolek, the meeting was adjourned at 7:30 P.M.

Respectfully submitted,
Debbie Sather, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD