

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Craig Knutson
INITIATED BY

Dave O'Connell, HR Director
DRAFTED BY

Planning & Development Committee
SUBMITTED BY



March 5, 2013
DATE DRAFTED

TITLE

**TO CONFIRM THE APPOINTMENT OF
COUNTY SURVEYOR**

- 1 WHEREAS, the position of County Surveyor is currently vacant; and,
- 2
- 3 WHEREAS, the County has conducted a recruitment effort to fill the job of County Surveyor; and,
- 4
- 5 WHEREAS, the candidates were screened with the most qualified being interviewed; and,
- 6
- 7 WHEREAS, the County Administrator has appointed Jason Houle, who has been recommended by the Planning
- 8 & Development Committee.
- 9
- 10 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this 14
- 11 day of March, 2013, confirms the appointment of Jason Houle, as County Surveyor in accordance with
- 12 the attached conditions of employment.

Respectfully Submitted,

PLANNING & DEVELOPMENT COMMITTEE

/ S / Alan Sweeney
Alan Sweeney, Chair

absent
Mary Mawhinney

/ S / Wayne Gustina
Wayne Gustina

/ S / Marilyn Jensen
Marilynn Jensen

absent
Phillip Owens

13-3A-272

TO CONFIRM THE APPOINTMENT OF

Jason Houle

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FISCAL NOTE:

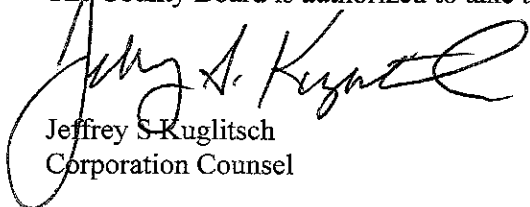
There are sufficient funds in the 2013 budget for the cost of this position.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Kautson
County Administrator

ROCK COUNTY, WISCONSIN



Human Resources Dept.
Rock County Courthouse
51 South Main Street
Janesville, WI 53545
Phone: (608)757-5520
FAX: (608)757-5512

March 1, 2013

Mr. Jason Houle
2500 Hawthorne Drive
Beloit, WI 53511

Dear Jason:

This will confirm the County Administrator's offer of employment to you for the position of Rock County Surveyor. This appointment is contingent on confirmation of the County Board of Supervisors. We anticipate this will occur on March 14, 2013. This offer is based on the following conditions:

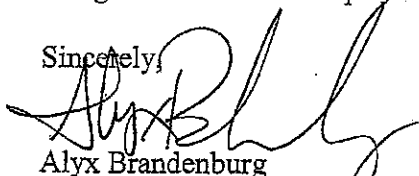
- Date of Employment: March 15, 2013
- Salary: \$24.72 per hour (Step 1, Pay Range 21)

~~by~~ Fringe Benefits: All benefits granted employees by the Unilateral Pay Plan in accordance with the Rock County Personnel Ordinance.

- Survey Vehicle: It will be up to you as the need for the vehicle changes if you want to take it home or not. If you do a \$3.00 per day charge will be added to your taxable income for any day you take it home. This is due to IRS regulations.

Congratulations and I hope you enjoy your new position with Rock County.


Sincerely,


Alyx Brandenburg
Human Resources Manager

cc: Craig Knutson
Personnel File
Payroll

Please sign one copy and return to Human Resources and keep one copy for your records.

I accept the conditions of the above noted letter for the position of Surveyor for Rock County.


Signature

3/6/13
Date