



DEVELOPMENTAL DISABILITIES BOARD MEETING

Wednesday, March 27, 2013 – 6:00 P.M.

**Amended
3/25/2013**

**Job Center Room D-E
1900 Center Ave
Janesville, Wisconsin 53545**

AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL**
- 3. ADOPTION OF AGENDA**
- 4. APPROVAL OF MINUTES – (February 27, 2013)**
- 5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - A. BILLS**
 - B. CONTRACTS / ADDENDUMS**
 - C. ENCUMBRANCES**
 - D. LINE ITEM TRANSFERS**
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)**
- 8. DIRECTOR'S REPORT**
 - A. DEPARTMENT UPDATES**
 - B. BUDGET UPDATES**
 - C. RESIDENTIAL PLACEMENTS**
 - D. CONSUMER UPDATES**
 - E. PROVIDERS' CONCERNS**
 - F. STAFF UPDATES**
- 9. CORRESPONDENCE**
- 10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**
- 11. TOUR OF ADRC**
- 12. ADJOURNMENT**

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3333100000-62601	PURCH OF CARE	1,152,627.00 87.5%	220,804.23	787,819.78	144,002.99		
	P1300084-PO# 03/21/13 -VN#013059			GUARDIAN FRIENDS		1,529.89	
	P1301431-PO# 03/21/13 -VN#052606			OMNICARE PHARMACY		142.92	
				CLOSING BALANCE	142,330.18		1,672.81
3333100000-62602	OTHER CARE	48,000.00 37.5%	5,391.89	12,608.19	29,999.92		
	P1300075-PO# 03/21/13 -VN#010178			DUNGARVIN WISCONSIN LLC		2,301.32	
				CLOSING BALANCE	27,698.60		2,301.32
3333100000-62604	NURSING HM-CIP1B	22,948,981.00 76.2%	3,540,723.64	13,947,820.19	5,460,437.17		
	P1300060-PO# 03/20/13 -VN#034336			BAARS, BEVERLY		3,000.00	
	P1300061-PO# 03/20/13 -VN#048507			BERGMAN, MATT AND ANDREA		4,905.00	
	P1300062-PO# 03/20/13 -VN#012051			BLISS, LISA		2,309.74	
	P1300063-PO# 03/20/13 -VN#049383			BRELSFORD, SONDR		2,536.00	
	P1300064-PO# 03/20/13 -VN#011580			BUTCHART, JOHN AND KAREN		1,980.00	
	P1300066-PO# 03/20/13 -VN#038839			BURKE, ELEANOR A		1,145.00	
	P1300072-PO# 03/20/13 -VN#031811			CRAMER, WILLIAM R		1,666.85	
	P1300073-PO# 03/20/13 -VN#050210			CROOKSHANKS, SANDY		1,980.00	
	P1300074-PO# 03/20/13 -VN#047474			DAHL AFH, MARIE AND ROBERT		4,693.01	
	P1300075-PO# 03/21/13 -VN#010178			DUNGARVIN WISCONSIN LLC		147,062.88	
	P1300080-PO# 03/20/13 -VN#029300			FIEGE, JASON		2,084.33	
	P1300081-PO# 03/20/13 -VN#052032			GOIA, GABRIEL AND DENISA		6,567.26	
	P1300082-PO# 03/20/13 -VN#041677			GOIA, PAVEL AND DANIELA		2,080.00	
	P1300083-PO# 03/21/13 -VN#050927			GREEN VALLEY ENTERPRISES INC		1,264.98	
	P1300085-PO# 03/20/13 -VN#050880			GUPTILL AFH, TOM OR STACIE		2,280.00	
	P1300086-PO# 03/20/13 -VN#029146			HACKETT, JOHN & ROXANNE		4,307.11	
	P1300087-PO# 03/20/13 -VN#010248			HAMM, PATRICK AND BRENDA		1,098.14	
	P1300088-PO# 03/20/13 -VN#049501			HART, CHRISTINE A		2,641.25	
	P1300089-PO# 03/20/13 -VN#039040			HARTIN, BILL AND DIANA		1,498.93	
	P1300090-PO# 03/20/13 -VN#046402			HARTLEY, BRUCE		2,929.00	
	P1300091-PO# 03/20/13 -VN#045129			HEFLIN, EDWIN OR NANCY		1,784.00	
	P1300094-PO# 03/20/13 -VN#010281			HUSCHKA, LLOYD AND GLORIA		1,242.98	
	P1300098-PO# 03/21/13 -VN#013617			JANESVILLE MEALS ON WHEELS		98.00	
	P1300100-PO# 03/20/13 -VN#051568			MILLARD, LORI D		2,000.00	
	P1300101-PO# 03/20/13 -VN#051494			MASSEY, LYNDA		5,482.87	
	P1300102-PO# 03/20/13 -VN#036287			NEFF, ANN		9,620.70	
	P1300103-PO# 03/21/13 -VN#051879			NORTHWOODS INC OF WI		701.61	
	P1300104-PO# 03/20/13 -VN#015002			OLSON, BEV*		1,145.00	
	P1300106-PO# 03/20/13 -VN#046094			OSBORNE, LEAH R		1,549.70	
	P1300107-PO# 03/20/13 -VN#044124			OSHEL, JIM AND RHONDA		2,210.00	
	P1300108-PO# 03/20/13 -VN#015064			PAINÉ, FRAN		1,151.39	
	P1300111-PO# 03/20/13 -VN#050869			PEREZ, GINA OR JORGE		3,578.65	
	P1300112-PO# 03/20/13 -VN#043017			PORTALSKI, DIANE		3,802.30	
	P1300114-PO# 03/20/13 -VN#015412			RABE, DOUGLAS AND SHIRLEY		5,271.22	
	P1300115-PO# 03/20/13 -VN#050519			RAND AFH		2,305.85	
	P1300116-PO# 03/21/13 -VN#048122			REFLECTIONS ADULT DAY CARE LLC		2,061.50	
	P1300118-PO# 03/20/13 -VN#044850			REIN, BRAD AND AUDREAH		3,485.78	
	P1300119-PO# 03/20/13 -VN#047114			RUTKOWSKY AFH, ERIC OR MANDY		2,210.00	
	P1300121-PO# 03/20/13 -VN#048015			SCHULTZ AFH, JOHN AND NANCY		1,380.00	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1300123-PO#	03/20/13 -VN#045257		SHAW,LAMONA			3,741.47	
P1300125-PO#	03/20/13 -VN#046243		SMITH,LINDA			1,880.00	
P1300126-PO#	03/21/13 -VN#027702		ST COLETTA OF WISCONSIN			3,284.12	
P1300129-PO#	03/20/13 -VN#038979		TEETER,DALE AND CHARLENE			1,878.33	
P1300131-PO#	03/20/13 -VN#023213		TILTON,AL AND SUE			2,532.34	
P1300134-PO#	03/21/13 -VN#048275		WE CARE TRANSPORTATION			636.13	
P1300135-PO#	03/20/13 -VN#017203		WELTER,RALPH AND SUE			5,080.00	
P1300136-PO#	03/20/13 -VN#032582		WILSON,JUDY			1,323.92	
P1300137-PO#	03/20/13 -VN#042856		ZIRBEL,SHIRLEY			1,245.00	
P1300154-PO#	03/20/13 -VN#013843		KERR,RENA			1,862.34	
P1300155-PO#	03/20/13 -VN#044232		KIMBERLEY,SYLVIA M			80.00	
P1300156-PO#	03/20/13 -VN#041771		KONTNY,GARY			1,389.50	
P1300158-PO#	03/20/13 -VN#026058		LANGREHR,DAVID AND SHERYL			3,237.90	
P1300160-PO#	03/20/13 -VN#015550		LUDEKING,SARAH			1,677.50	
P1300161-PO#	03/21/13 -VN#014260		LUTHERAN SOCIAL SERVICES			7,333.50	
P1300165-PO#	03/20/13 -VN#048797		RIZER AFH,GAIL			4,080.00	
P1300166-PO#	03/20/13 -VN#015757		ROCK COUNTY DEVELOPMENTAL DISA			1,312.00	
P1300167-PO#	03/20/13 -VN#051901		ROEHL,JEREMEE OR TANAY			1,680.00	
P1300169-PO#	03/20/13 -VN#049981		ROZINEK, LYN			2,529.50	
P1300722-PO#	03/21/13 -VN#014549		MERCY HEALTH SYSTEMS LIFELINE			25.00	
P1301335-PO#	03/21/13 -VN#045014		ACCESSIBLE LIVING LTD			263.34	
P1301340-PO#	03/21/13 -VN#052592		WRIGHT PHD LLC,MARCIA K			3,500.00	
			CLOSING BALANCE		5,160,754.25		299,682.92
3333100000-62607	FOSTER CARE	16,524.00 0.0%	3,244.00	-3,243.92	16,523.92		
P1300124-PO#	03/20/13 -VN#016130		SHULTZ,MADELINE L			1,377.00	
			CLOSING BALANCE		15,146.92		1,377.00
3333100000-62620	COMM.INTEG.-1A	3,424,271.00 84.0%	521,790.07	2,354,749.90	547,731.03		
P1300071-PO#	03/21/13 -VN#036749		CORNERSTONE FOUNDATION			3,589.80	
P1300075-PO#	03/21/13 -VN#010178		DUNGARVIN WISCONSIN LLC			15,526.04	
P1300092-PO#	03/21/13 -VN#013352		HODAN CENTER INC			2,042.36	
P1300110-PO#	03/21/13 -VN#047911		PARAGON COMMUNITY SERVICES LLC			1,230.15	
P1300114-PO#	03/20/13 -VN#015412		RABE,DOUGLAS AND SHIRLEY			2,404.90	
P1300123-PO#	03/20/13 -VN#045257		SHAW,LAMONA			5,156.98	
P1300128-PO#	03/21/13 -VN#042514		SYSCO FOODS OF BARABOO LLC			51.70	
P1300132-PO#	03/21/13 -VN#036622		UNIFIED COMMUNITY SERVICES			88.20	
P1300161-PO#	03/21/13 -VN#014260		LUTHERAN SOCIAL SERVICES			1,434.50	
P1300166-PO#	03/20/13 -VN#015757		ROCK COUNTY DEVELOPMENTAL DISA			160.00	
P1300198-PO#	03/20/13 -VN#040492		HART,TAMMIE			4,790.00	
P1301334-PO#	03/21/13 -VN#020054		LAVIGNE BUS COMPANY INC			250.00	
P1301426-PO#	03/21/13 -VN#052605		SHOULTZ,MICHAEL D			3,380.00	
			CLOSING BALANCE		507,626.40		40,104.63
3333100000-62627	BT-WAIVER	993,694.00 73.1%	141,827.94	585,527.03	266,339.03		
P1300070-PO#	03/20/13 -VN#049495		CHESMORE,DEBORAH L			2,080.00	
P1300110-PO#	03/21/13 -VN#047911		PARAGON COMMUNITY SERVICES LLC			1,229.85	
P1300162-PO#	03/21/13 -VN#032430		MADISON AREA REHABILITATION CE			1,506.94	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1300166-PO#	03/20/13 -VN#015757		ROCK COUNTY DEVELOPMENTAL DISA			180.00	
P1300168-PO#	03/20/13 -VN#039106		ROOT,WADE AND LISA			3,338.90	
			CLOSING BALANCE		258,003.34		8,335.69
	D.D.BOARD		PROG-TOTAL-PO			353,474.37	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$353,474.37 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED, THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

DEVELOPMENTAL DISABILITIES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 27 2013

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1300445 PEID 013792

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE March 14, 2013

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Kandu Industries Inc

ACCOUNT NUMBER 33-3310-0000-62601

FUNDS DESCRIPTION Purchase of Care

AMOUNT OF INCREASE \$ 2,667

INCREASE FROM \$ 38,046 TO \$ 40,713

ACCOUNT BALANCE AVAILABLE \$ 122,338.90 SB 03/14/13

REASON FOR AMENDMENT This change is the result of community employment services for one, new DVR Referred Long-Term Support Client.

APPROVALS

GOVERNING COMMITTEE
Chair _____ Date _____

FINANCE COMMITTEE
(If over \$10,000)
Chair _____ Date _____

COUNTY BOARD
(If over \$10,000)
Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1300447 PEID 034035

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE March 15, 2013

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Productive Living Systems

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 283,429

INCREASE FROM \$ 795,510 TO \$ 1,078,939

ACCOUNT BALANCE AVAILABLE \$ 4,777,313.94 SB 03/15/13

REASON FOR AMENDMENT This change is the result of two current clients moving into services from another residential facility and a rate increase for one current client.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____