



PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, JULY 8, 2010 – 8:00 A.M.
COURTHOUSE CONFERENCE CENTER
SECOND FLOOR – EAST WING
ROCK COUNTY COURT HOUSE
JANESVILLE, WI

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Minutes of meetings held Thursday, June 24, 2010
4. Citizen Participation, Communications and Announcements
5. Code Administration & Enforcement
 - A. Approval of Land Divisions
 - **Action Item:** LD 2010 021 (Beloit Township) – Ken Paulson
 - **Action Item:** LD 2010 023 (Beloit Township) – Phyllis Merlet Trust
6. Finance
 - A. **Action Item:** Department Bills/Encumbrances/Pre-Approved Encumbrance/Amendments/Transfer
7. Economic Development
 - A. **Action Item:** Resolution Authorizing Amending 2010 Revolving Loan Fund Program Budget
8. Housing & Community Development
 - A. **Action Item:** CDBG Down Payment Assistance (ID 020640) = \$3,490
 - B. **Action Item:** Resolution Authorizing Submission of the 2010 Community Development Block Grant – Small Cities Final Application
 - C. **Work Session:** Housing Procedure Manual Update (Section IV)
9. Adjournment

Future Meetings/Work Sessions

July 8, 2010 (8:00 AM)

July 22, 2010 (6:00 PM) – *NOTE THE TIME CHANGE*

August 12, 2010 (8:00 AM)

August 19, 2010 (8:00 AM)



ROCK COUNTY GOVERNMENT
Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning and Development Committee

THROUGH: Paul Benjamin, Director, Planning & Development Agency

FROM: Planning & Development Agency Staff

SUBJECT: Preliminary Approval of Land Division

DATE: July 1, 2010

Summary:

The following Land Divisions are seeking Preliminary approval from the P&D Committee:

2010 021 (Beloit Township) – Ken Paulson

2010 023 9Beloit Township) – Phyllis Merlet Trust

Recommendation:

P&D Agency Staff recommends Preliminary Approval of the Land Division 2010 021 and 2010 023 with conditions as presented.

PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION
CONDITIONS OF APPROVAL

OWNER:	KEN PAULSON 749 PHILHOWER ROAD BELOIT WI 53511	LAND DIVISION NO:	LD#2010 021
		DATE SUBMITTED:	June 10, 2010
LOCATION:	749 Philhower Road SW ¼ SW ¼ Section 1	E.T. JURISDICTION:	Beloit
		SURVEYOR:	RH Batterman & Co.
ORIGINAL AREA:	7.3 Ac±	TOWNSHIP:	Beloit
FINAL AREA:	Lot 1: 6.6 acres Lot 2: 30,169 sq. ft.	NUMBER OF LOTS:	2
PRESENT ZONING:	I-1	PROPOSED FUTURE ZONING:	I-1

A copy of these recommendations is sent to the surveyor and to the owner.

NOTE: The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

NOTE: Reason for dividing land: Dividing off existing building to be sold

NOTE: Consistent with the Rock County Agricultural Preservation Plan.

RECOMMEND

APPROVAL
 CONDITIONAL APPROVAL
 DENIAL

LOCATION: 800 Block E Philhower Rd

CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:

1. Existing structures shall meet setback regulations.
2. 35-foot 1/2 ROW to be dedicated along E. Philhower Rd.
3. Show septic system and well locations for existing structures on final CSM.
4. One hundred-year floodplain line on Final Land Division as per Official Floodplain Zoning Map.
5. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before June 24, 2011.
6. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in

standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.

7. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrne DATE: 6/16/10
Dept. of Planning, Economic & Community Development

NOTE: THIS PROPOSED LAND DIVISION WILL BE REVIEWED BY THE PLANNING AND DEVELOPMENT COMMITTEE **ON JULY 8, 2010 AT 8:00 A.M.** AT THE ROCK COUNTY COURTHOUSE.

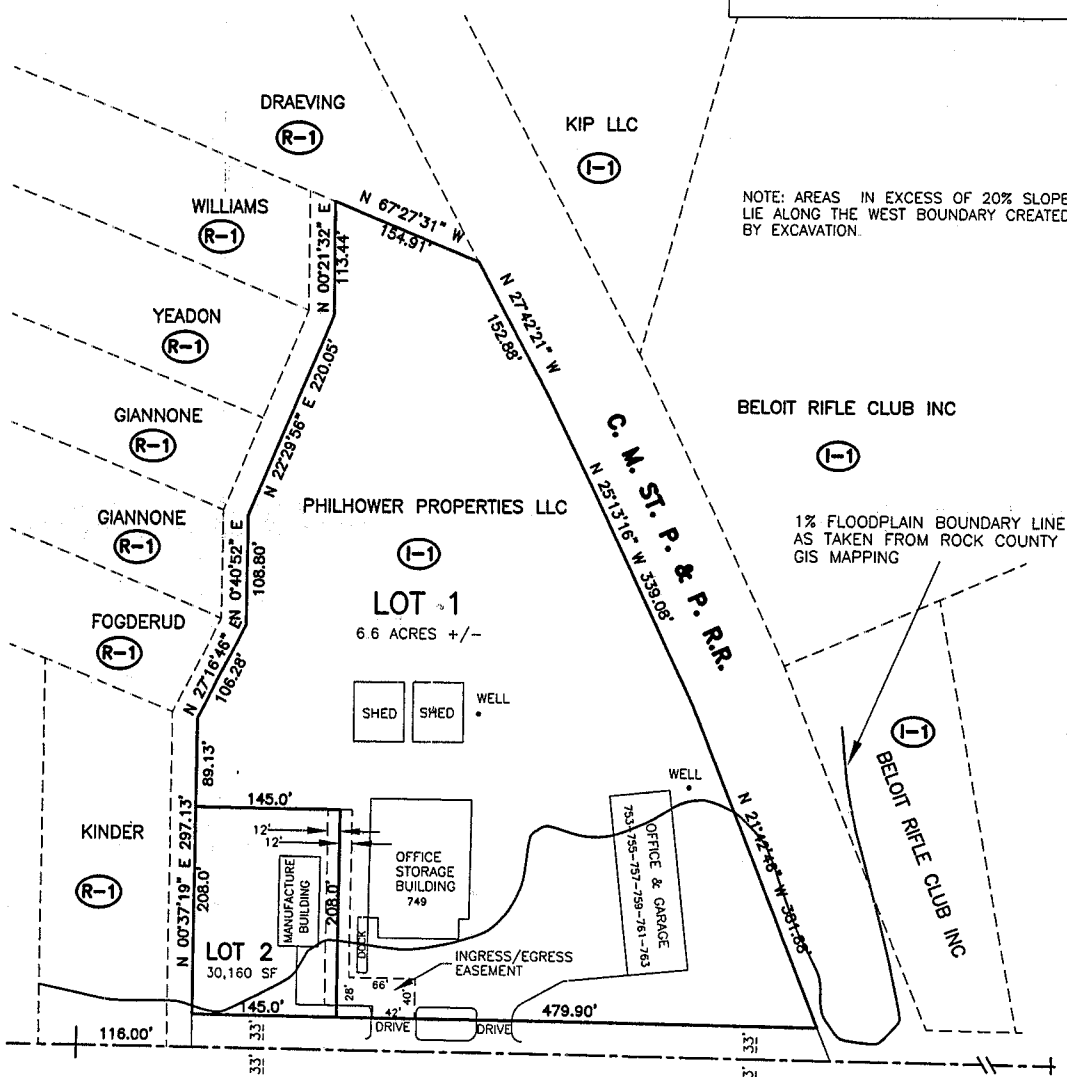
NOTE: FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

<u>COMMITTEE ACTION</u>			
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input type="checkbox"/> TABLED
Initials _____		Date _____	

PRELIMINARY

CERTIFIED SURVEY MAP OF

PART OF THE S.W. 1/4 OF THE S.W. 1/4 OF SECTION 1, T. 1 N., R. 12 E. OF THE 4TH P.M., BEING ALSO PART OF OUTLOT 1-14 OF THE ASSESSOR'S PLAT OF BELOIT TOWNSHIP, ROCK COUNTY, WISCONSIN,



NOTE: AREAS IN EXCESS OF 20% SLOPE LIE ALONG THE WEST BOUNDARY CREATED BY EXCAVATION.

1% FLOODPLAIN BOUNDARY LINE AS TAKEN FROM ROCK COUNTY GIS MAPPING

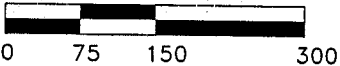
SW. CORNER OF SEC. 1-1-12

PHILHOWER RD

S. 1/4 SEC 1-1-12



SCALE: 1" = 150'



ORDER NO. 30805
BOOK xxx PAGE xx
DATE APRIL 7, 2010
FOR: KEN PAULSON
SHEET 1 OF x

Batterman
engineers surveyors planners



2857 Bartells Drive
608.365.4464
Beloit, Wisconsin 53511
www.rbatterman.com

PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION
CONDITIONS OF APPROVAL

OWNER:	Phyllis Merlet Trust 2542 W. Spring Creek Rd. Beloit, WI 53511	LAND DIVISION NO:	LD#2010 023
LOCATION:	NW SE SW ¼ SE ¼ Section 28	DATE SUBMITTED:	
ORIGINAL AREA:	62 Ac +	E.T. JURISDICTION:	City of Beloit
FINAL AREA:	Lot 1-3.0 acres, Lot 2-3.0 acres	SURVEYOR:	Combs & Associates, Inc.
PRESENT ZONING:	A-1	TOWNSHIP:	Beloit
		NUMBER OF LOTS:	2
		PROPOSED FUTURE ZONING:	A-2

A copy of these recommendations is sent to the surveyor and to the owner.

NOTE: The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

NOTE: Reason for dividing land: Create new lots

NOTE: Not Consistent with Rock County Agricultural Preservation Plan

RECOMMEND

APPROVAL CONDITIONAL APPROVAL DENIAL

LOCATION: 1400 Block Ridgeway St.

CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:

1. 35-footfoot 1/2 ROW to be dedicated along Ridgeway St.
2. Show the location of the on-site soil test on the preplanned lot map.
3. Acceptable soil and site evaluation report received on Lots 1 & 2.
4. Utility easements put on lots as requested by utility companies.
5. Require a Rock County Land Division Conservation Easement for bedrock at 20 inches or less from surface.
6. Lot to be pre-planned due to being in an environmentally significant area (bedrock at 20 inches or less from surface). Lot drawing to include utility easements, access location, conservation easement, soil test area and building envelope. No Conservation Easement Area shall be contained within the Building Envelope as depicted on the pre-planned lot. A

copy of the lot layout to be placed on file with the committee designee. Submit for approval ten (10) days prior to submitting final map.

- 7. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before July 8, 2011.
- 8. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.
- 9. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Bryner
Dept. of Planning, Economic & Community Development

DATE: 6/25/10

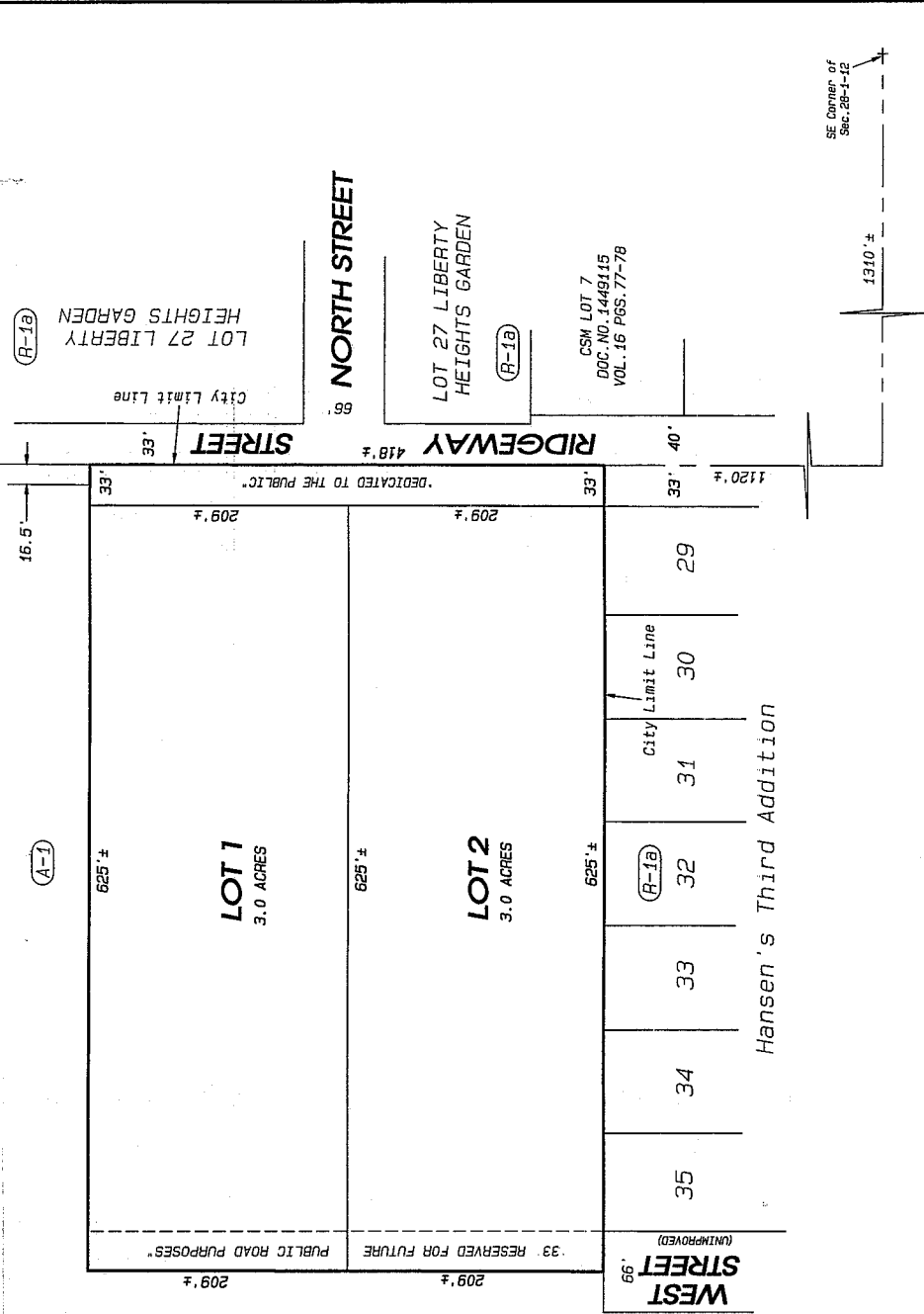
NOTE: THIS PROPOSED LAND DIVISION WILL BE REVIEWED BY THE PLANNING AND DEVELOPMENT COMMITTEE ON JULY 8, 2010 AT 8:30 A.M. AT THE ROCK COUNTY COURTHOUSE.

NOTE: FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

<u>COMMITTEE ACTION</u>			
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input type="checkbox"/> TABLED
Initials _____		Date _____	

PRELIMINARY CERTIFIED SURVEY MAP

PART OF OUTLOT 28-10, ASSESSOR'S PLAT OF BELOIT TOWNSHIP, BEING LOCATED IN THE NW 1/4 OF THE SE 1/4 AND IN THE SW 1/4 OF THE SE 1/4 OF SECTION 28-1-12, TOWN OF BELOIT, ROCK COUNTY, WISCONSIN.



NOTES:
THIS MAP IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.
THE BASIS OF BEARINGS IS ASSUMED.
Project No. 110 - 129 For: AMUNDSON

DATE: MAY 19TH, 2010

Combs & Associates
• LAND SURVEYING • LAND PLANNING • CIVIL ENGINEERING

109 N. Milwaukee St.
Janesville, WI 53548
Tel: 608 752-0575
Fax: 608 752-0554
www.combsurvey.com

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6464000000-63107	PUBL & LEGAL P1000350-PO# 07/01/10 -VN#013607	880.00 24.0%	211.24	0.00	668.76	182.38	
							JANESVILLE GAZETTE INC
							CLOSING BALANCE
					486.38		182.38
6464000000-63200	PUBL/SUBCR/DUES P1002492-PO# 07/01/10 -VN#017520	2,343.00 31.0%	728.50	0.00	1,614.50	8.97	
							WISCONSIN NATURAL RESOURCES
							CLOSING BALANCE
					1,605.53		8.97
6464000000-64200	TRAINING EXP 07/01/10 -VN#043273	4,219.00 16.6%	702.00	0.00	3,517.00	591.34	
							BAKER, ANDREW
							CLOSING BALANCE
					2,925.66		591.34
	PLANNING		PROG-TOTAL-PO			782.69	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$782.69 INCURRED BY PLANNING. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 08 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6464510000-64904	SUNDRY EXPENSE	3,240.00	0.0%	0.00	0.00	3,240.00	
	P1000351-PO# 07/01/10 -VN#018613						
	LANGE ENTERPRISES INC					1,629.66	
	CLOSING BALANCE				1,610.34		1,629.66
	ADDRESS SIGNS						
	PROG-TOTAL-PO					1,629.66	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,629.66 INCURRED BY ADDRESS SIGNS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 08 2010 DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Comm.
INITIATED BY



James Otterstein, Manager
Economic Development
DRAFTED BY

Planning & Development Comm.
SUBMITTED BY

June 21, 2010
DATE DRAFTED

AUTHORIZING AMENDING 2010 REVOLVING LOAN FUND PROGRAM BUDGET

1 **WHEREAS**, the County's Economic Development Agency administers a Revolving Loan Fund (RLF)
2 program for the purposes of facilitating economic development projects in accordance with local, State
3 and Federal guidelines; and,
4

5 **WHEREAS**, in preparation of the Agency's annual budget, the RLF activity is estimated and factored
6 into the overall budgetary processes; and,
7

8 **WHEREAS**, certain administrative related expenses can be covered from the RLF program's income;
9 and,
10

11 **WHEREAS**, the Agency's 2010 RLF activity has surpassed its estimated utilization rate; therefore, the
12 approved 2010 RLF Budget is insufficient to meet known projects throughout the remainder of the year
13 without a budgetary amendment; and,
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this ____ day of _____, 2010 does hereby authorize that RLF loans be made upon approval of the
17 Planning & Development Committee, and the release of funds by the Finance Director and County
18 Administrator.
19

20 **BE IT FURTHER RESOLVED** that the 2010 County Budget be amended as follows:
21

<u>A/C DESCRIPTION</u>	<u>BUDGET AT 6/30/10</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds</u>			
64-6531-0000-44902/ Loan Repayments	44,200	4,604	48,804
64-6531-0000-46300/ Interest on Investments	701	(299)	402
64-6531-0000-46400/ Funds Fwd. From Prior Year	10,099	8,195	18,294
<u>Use of Funds</u>			
64-6531-0000-64912 Community Dev. Activity	50,000	12,500	62,500

Respectfully submitted,

Planning & Development Committee

Alan Sweeney, Chair

Marilynn Jensen

Mary Mawhinney, Vice Chair

Phillip Owens

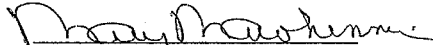
Wayne Gustina

**AUTHORIZING AMENDING 2010 REVOLVING LOAN
FUND PROGRAM BUDGET**

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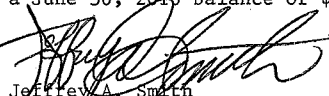
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.


Mary Mawhinney, Chair

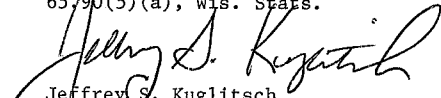
FISCAL NOTE:

This resolution authorizes the Transfer In of an additional \$8,195 from the Planning Department's Economic Development Revolving Loan Program which has a June 30, 2010 balance of \$101,847.


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

As an amendment to the Adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board, pursuant to Sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

**AUTHORIZING AMENDING 2010 REVOLVING LOAN FUND PROGRAM
BUDGET**

EXECUTIVE SUMMARY

Prepared by James R. Otterstein, Economic Development Manager

The County's Economic Development Agency, under the purview of the Planning & Development Agency, administers a Revolving Loan Fund (RLF) program. Originally capitalized from the principal and interest proceeds collected from a Wisconsin Development Fund (WDF) loan, the County's RLF provides financing for economic development projects that meet local, State and/or Federal guidelines.

Annually, the Agency estimates the future year's utilization of the RLF program. This estimated figure, including any eligible administrative expenses, is factored into the program's budget. For YR 2010, the Agency originally anticipated that \$55,000 would be utilized from the program: \$50,000 in loan(s) and \$5,000 in administrative expenses.

This anticipated loan amount, however, has been surpassed due to a request to provide \$62,500 in RLF assistance to Edgerton Gear, Inc. Per the County's RLF Policies and Procedures Manual, the Planning & Development Committee has approved this loan. This Resolution appropriates \$12,500 of additional Community Development Activity funds, which are needed for the Edgerton Gear loan.



ROCK COUNTY GOVERNMENT

Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning & Development Committee
THROUGH: Paul Benjamin Director, Planning & Development Agency
FROM: David Somppi, Community Development Manager
SUBJECT: Information for P&D Agenda
DATE: June 30, 2010

RECOMMENDATION - ACTION ITEMS:

1. **Action Item** – CDBG Down Payment Assistance #20640 – Staff Recommends Approval.
2. **Action Item** – Authorizing Of Rock County Purchase Of Property Through 2009 Wisconsin Division Of Emergency Management- Hazard Mitigation Grant Program Assistance Agreement FEMA-DR-1768-WI - Staff Recommends Approval.

INFORMATION ITEMS:

Cc:

**Rock County Planning & Development Committee
Request For Action on
0% CDBG Down Payment Assistance**

Meeting Date: July 8, 2010
Household Size: 2
Property Location: Town of Beloit

Applicants ID number: 20640
Annual Income: \$ 31,976

TYPE OF LOAN REQUESTED:
 0% Interest Payment Deferred
 3% Owner-Occupied Installment
 3% Rental Unit Installment

ASSESSED VALUE:
Land: 10,700 Bldgs: 59,300
Total: 70,000
APPRAISED VALUE: \$ 70,000
When Conducted: 05 / 10

PROPOSED ACCOUNT FOR LOAN FUNDS: CDBG Revolving Fund

VERIFICATIONS MADE:
 Income
 Insurance
 Title and Taxes

MORTGAGES OR LIENS:
First \$ 28,175
Second \$
Total \$ 28,175

Is there 5% owner equity in the property? Yes No

Home Purchase Amount: 34,900
Closing Costs: 855
TOTAL FOR CLOSING: 35,755

Mortgage Amt.: 29,630
Owner Down Pmt.: 2,635
Rock Co. Down Pmt Ass't: 2,635
Rock Co. Closing Cost Ass't 855
TOTAL OWNER 35,755

CDBG Down Payment Asst. Amount: Down Pmt. Ass't (2,635) + Closing Cost Ass't (855) = \$ 3,490

Comments: The buyers are purchasing the house for \$ 34,900, with an additional \$ 855 to cover closing and prepaid costs. She is obtaining a \$29,630 mortgage and has \$ 2,635 for down payment. Making this loan will make it possible for the buyer to purchase the house. The loan is proposed for 0% interest to be repaid upon sale of the house.

Project Recommended By: David Somppi

Disclosure of Potential Conflict of Interest: Yes No

Recommend Assistance Amount of \$ 3,490.00

***** **PLANNING & DEVELOPMENT COMMITTEE ACTION** *****

DENY **APPROVE** **Accepted Assistance Amount of \$**

Signature of Planning & Development Committee Chair

Date

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Planning & Development Committee
INITIATED BY



Paul Benjamin, David Somppi
DRAFTED BY

Planning & Development Committee
SUBMITTED BY

June 24, 2010
DATE DRAFTED

AUTHORIZING SUBMISSION OF THE 2010 COMMUNITY DEVELOPMENT BLOCK GRANT – SMALL CITIES FINAL APPLICATION

1. **WHEREAS**, Federal monies are available under the Wisconsin Community Development Block Grant
2. housing program, administered by the State of Wisconsin, Department of Commerce, Division of
3. Housing and Community Development, for the purpose of housing rehabilitation activities; and,
- 4.
5. **WHEREAS**, after public meeting and due consideration, the Rock County Planning & Development
6. Committee has recommended that an application be submitted to the State of Wisconsin for rehabilitation
7. of the following projects: For Rock County outside of the Cities of Beloit, Janesville, and Edgerton:
8. Owner-occupied property rehabilitation for income-qualified households, home purchase assistance for
9. income qualified households, and program administration expenses; and,
- 10.
11. **WHEREAS**, it is necessary for the Rock County Board of Supervisors to approve the preparation and
12. filing of an application for the County of Rock to receive funds from this program; and,
- 13.
14. **WHEREAS**, the Rock County Board of Supervisors has reviewed the need for the proposed programs
15. and the benefits to be gained for Rock County.
- 16.
17. **NOW THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors on this
18. _____ day of July, 2010, hereby approves and authorizes the preparation and filing of an
19. application for the 2010 Community Development Block Grant - Small Cities program through the
20. Wisconsin Department of Commerce, Division of Housing and Community Development; and,
- 21.
22. **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors authorizes the County
23. Board Chair and County Clerk to sign the respective documents on behalf of the County of Rock; and,
- 24.
25. **BE IT FURTHER RESOLVED**, that authority is hereby granted to the Rock County Planning and
26. Development Committee to take the necessary steps to prepare and file an appropriate application for
27. funds under this program in accordance with this application.

Respectfully Submitted,

Planning & Development Committee

Alan Sweeney - Chair

Mary Mawhinney - Vice Chair

Marilynn Jensen

Phillip Owens

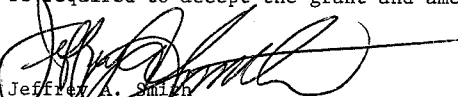
Wayne Gustina

**AUTHORIZING SUBMISSION OF THE 2010 COMMUNITY DEVELOPMENT BLOCK
GRANT – SMALL CITIES FINAL APPLICATION**

Page 2

FISCAL NOTE:

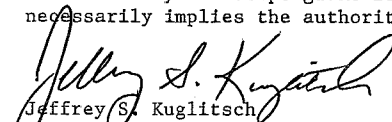
This resolution only authorizes an application for a grant and, therefore, has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

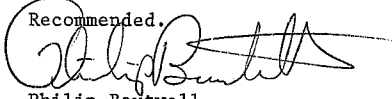
The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Philip Boutwell
Acting County Administrator

EXECUTIVE SUMMARY

RESOLUTION AUTHORIZING SUBMISSION FOR THE 2010 COMMUNITY DEVELOPMENT BLOCK GRANT – SMALL CITIES PRELIMINARY APPLICATION

The Rock County Planning and Development Agency is currently preparing an application on behalf of Rock County for Community Development Block Grant housing funds, administered by the Wisconsin Department of Commerce - Bureau of Housing. This is part of Wisconsin's annual Small Cities competitive grant competition for areas that are not CDBG-entitlement communities. About \$7 million will be made available for this competition.

If successful, low and 0% interest loans will continue to be made available to low- to moderate, low income, and elderly-headed households to conduct needed housing rehabilitation work, including handicapped accessibility improvements. Loan funds can also be used to assist these households with purchasing a house.

Scoring for this competition will be based on 2000 U.S. Census data on housing and socio-economic conditions. Funding will be split equally between 5 regions. Rock County is in the Southeast region, which includes about 20 counties from south and east Wisconsin. Rock County staff will be working to determine those Rock County towns, villages, and / or small cities that, according to the scoring criteria, are in most need of obtaining this funding. Staff will be seeking letters of interest and support from those municipalities to include in the application.

Additionally, the County is working with property owners, financial institutions, and community development groups to obtain additional commitments for Countywide housing rehabilitation efforts.

The application will request \$650,000. A total of \$567,500 will be used for program activities, and \$82,500 will be used for administration.

If the preliminary application is successful, Rock County will be notified about June 15, 2010 to submit a final application. The final application will be submitted by August 31, 2010. If successful, the contract period for the application will be from October 1, 2010 - July 1, 2012.