



PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, NOVEMBER 14, 2013 – 8:00 A.M.
COURTHOUSE CONFERENCE CENTER - (2nd FL – EAST WING)
ROCK COUNTY COURT HOUSE
JANESVILLE, WI

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Minutes of Meeting held Thursday, October 24, 2013
4. Citizen Participation, Communications and Announcements
5. Code Administration & Enforcement
 - A. **Action Item:** Resolution Authorizing Approval of Seventh Addition To Fassett Cemetery Plat
6. Finance
 - A. **Action Item:** Department Bills/Encumbrances/Amendments/Transfers
7. Corporate Planning
 - A. **Action Item:** Awarding Bid to Lange Enterprise for Installation of 911 Address Signs
8. Community Development
 - A. **Action Item:** Resolution Authorizing Property Purchase Through Community Development Block Grant – Emergency Assistance Program
 - B. **Action Item:** Lead Hazard Control – CDBG 20705D-1
 - C. **Action Item:** Lead Hazard Control – CDBG 20710D-1
 - D. **Action Item:** Lead Hazard Control – CDBG 20717D-1

Note: Staff Reports for Items 7B, C, and D will be distributed at committee meeting
9. Committee Reports
10. Directors Report
 - A. Southern Region Housing/WI DOA 10/28/13
 - B. Rock County Board of Adjustment 10/30/13
 - C. Floodplain Open House 10/30/13
 - D. Home Housing Program Monitoring 11/5&6/13
11. Adjournment

Future Meetings/Work Sessions

Thursday, December 12, 2013 (8:00 am)
Thursday, January 10, 2014 (8:00 am)
Thursday, January 24, 2014 (8:00 am)

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Agency
INITIATED BY



Steve Schraufnagel, Planner III
DRAFTED BY

Planning & Development Committee
SUBMITTED BY

October 23, 2013
DATE DRAFTED

APPROVAL OF SEVENTH ADDITION TO FASSETT CEMETERY PLAT

1 **WHEREAS**, Section 157.07 of the Wisconsin Statutes provides that "no cemetery plat or map shall be
2 recorded unless laid out and platted to the satisfaction of the County Board of such County; and,
3
4 **WHEREAS**, the proposed "Seventh Addition to Fasset Cemetery Plat" in the City of Edgerton is
5 adjacent to the east of existing Fasset Cemetery Plat Fifth Addition on County Road F is consistent with
6 cemetery design standards, and the County Comprehensive Development Plan; and,
7
8 **WHEREAS**, the proposed "Seventh Addition to Fasset Cemetery Plat" provides the necessary platting
9 information as provided in S.157.07 of the Wisconsin Statutes; and,
10
11 **WHEREAS**, the proposed "Seventh Addition to Fasset Cemetery Plat" will provide needed cemetery
12 plots for current and future generations.
13
14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors on this _____
15 day of _____, 2013 does hereby approve the "Seventh Addition of Fasset Cemetery Plat",
16 primarily located in the NW. ¼ of the S.E. ¼ of Section 9, T.4 N, R. 12 E. of the 4th P.M., City of
17 Edgerton, Rock County, Wisconsin.

Respectfully Submitted,

Planning and Development Committee

FISCAL NOTE:

Alan Sweeney, Chair

No fiscal impact.

Mary Mawhinney, Vice Chair

Sherry Oja
Finance Director

Phil Owens

ADMINISTRATIVE NOTE:

Wayne Gustina

Recommended.

Marilynn Jensen

Craig Knutson
County Administrator

LEGAL NOTE:

The County plat may not be recorded unless approved by the County Board pursuant to sec. 157.97(1), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

SEVENTH ADDITION TO FASSETT CEMETERY

October 23, 2013

The City of Edgerton is herein requesting the Rock County Board of Supervisors to review and approve the "Seventh Addition to Fasset Cemetery", which is an addition to the existing Fasset Cemetery. The Fasset Cemetery and the proposed addition are located in Section 9 in the City of Edgerton, Rock County, Wisconsin. The proposed cemetery platted area includes 9.76 acres, and provides additional un-platted land for future cemetery plots.

Section 157.07 of the Wisconsin State Statutes requires all land to be used for cemeteries be platted by a registered land surveyor, reviewed and approved by the County Board, prior to being recorded in the Register of Deeds Office.

The Rock County Planning and Development Staff and Committee have reviewed the "Seventh Addition to Fasset Cemetery" located in Section 9 of the City of Edgerton. The staff finds the "Seventh Addition to Fasset Cemetery" consistent with cemetery design standards, and the Rock County Comprehensive Development Plan. The Planning and Development Committee has reviewed and recommends this Addition for approval by the Rock County Board of Supervisors.

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
13-1730-0000-63100	OFC SUPP & EXP	P1303380	10/21/2013	BERNTSEN INTERNATIONAL INC	151.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	2,593.11	0.00	151.50	1,255.39
				SURVEYOR PROG TOTAL	151.50

I have examined the preceding bills and encumbrances in the total amount of **\$151.50**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 14 2013**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
64-6400-0000-63200	PUBL/SUBCR/DUES				
		P1303364	09/27/2013	HOMETOWN NEWS GROUP	27.00
		P1303365	10/07/2013	CLINTON TOPPER	31.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,348.00	1,057.23	0.00	58.95	231.82
PLANNING PROG TOTAL				58.95	
64-6414-0000-64604	PROGRAM EXPENSE				
ENC		R1303739	10/28/2013	EDGERTON COMMUNITY OUTREACH	375,800.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	375,800.00	0.00	0.00	375,800.00	0.00
CDBG-PUBLIC FACILITIES GRANT PROG TOTAL				375,800.00	
64-6460-0000-63110	ADMIN.EXPENSE				
		P1300375	09/30/2013	BELOIT DAILY NEWS	89.75
		P1300376	10/16/2013	FEDERAL EXPRESS CORP	55.08
		P1302943	10/25/2013	MENARDS	529.04
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	33,030.00	21,989.59	0.00	673.87	10,366.54
HOUSING GRANT CLEARING ACCOUNT PROG TOTAL				673.87	
64-6465-2013-63110	ADMIN.EXPENSE				
ENC		R1303743	10/28/2013	CITY OF JANESVILLE	160,296.00
ENC		R1303744	10/28/2013	CITY OF BELOIT	43,620.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	0.00	0.00	203,916.00	26,084.00
64-6465-2013-64604	PROGRAM EXPENSE				
ENC		R1303743	10/28/2013	CITY OF JANESVILLE	757,000.00
ENC		R1303744	10/28/2013	CITY OF BELOIT	45,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	0.00	0.00	802,000.00	(602,000.00)
64-6465-2013-64913	HOME REHAB ACTIV				
ENC		R1303744	10/28/2013	CITY OF BELOIT	694,628.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,070,000.00	20.00	0.00	694,628.00	1,375,352.00
2013-16 HEALTHY HOMES/LEAD HAZ PROG TOTAL				1,700,544.00	
64-6900-0000-63107	PUBL & LEGAL				
		P1300375	09/30/2013	BELOIT DAILY NEWS	35.90

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	188.00		130.14	0.00	35.90	21.96
BOARD OF ADJUSTMENT PROG TOTAL					35.90	

I have examined the preceding bills and encumbrances in the total amount of **\$2,077,112.72**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 14 2013**

Dept Head _____

Committee Chair _____



QUOTE FORM

PROJECT: ADDRESS SIGNS
 PROJECT #: 2014-09
 DUE DATE: SEPTEMBER 23, 2013 - 12:00 NOON (LOCAL TIME)
 DEPARTMENT: ROCK COUNTY PLANNING

	LANGE ENTERPRISE OCONOMOWOC WI
SIGN ONLY	\$ 25.60
SIGN, POST & INSTALL	\$ 53.62
WARRANTY	10 Years
2015 PRICE INCREASE	3%
2016 PRICE INCREASE	3%

This project was advertised in the Beloit Daily News and on the Internet.
 One vendor submitted a "NO BID"
 One additional vendor was solicited that did not respond.

Prepared By: Alan Dransfield
 (Senior Buyer)

Department Head Recommendation: _____

 (Signature) (Date)

Governing Committee Approval: _____

 (Chair) (Vote) (Date)



#2014-09
REQUEST FOR QUOTE
ADDRESS SIGNS
QUOTE FORM

1	INSTALLATION OF NEW ADDRESS SIGN AND U-CHANNEL POST IN PRESCRIBED LOCATION PER SPECIFICATIONS	\$ 53.62
2	COST FOR REPLACEMENT SIGN ONLY	\$ 25.60
3	WARRANTY ON SIGN MATERIAL AGAINST FLAKING AND CURLING <i>Per 3m Warranty →</i>	10 YEARS
4	2015 PRICE INCREASE (IF ANY)	3 %
5	2016 PRICE INCREASE (IF ANY)	3 %

PREPARED BY: Mark Lange - Owner
Signature & Title

Mark Lange - owner
Printed Name & Title

COMPANY: Lange Enterprises, Inc.

ADDRESS: 1131 W. 2nd St
Oconomowoc, WI 53066

PHONE: 800-242-3126

FAX: 262-567-2822

E-MAIL: Mark@LangeEnterprises.com



High Intensity Prismatic Reflective Sheeting

Series 3930 with Pressure Sensitive Adhesive

Product Bulletin 3930

August 2008

Replaces PB 3930 dated Sept. 2006

Description

3M™ High Intensity Prismatic Reflective Sheeting Series 3930 is a non-metalized micro-prismatic lens reflective sheeting designed for production of reflective durable traffic control signs, work zone devices and delineators that are exposed vertically in service. Applied to properly prepared sign substrates, 3M high intensity prismatic sheeting provides long-term reflectivity and durability. Series 3930 sheeting is available in the following colors.

<u>Color</u>	<u>Product Code</u>
White	3930
Yellow	3931
Red	3932
Orange	3934
Blue	3935
Green	3937
Brown	3939

Photometrics

Daytime Color (x,y,Y)

The chromaticity coordinates and total luminance factor of the retroreflective sheeting conform to Table A.

Color Test

Conformance to standard chromaticity (x,y) and luminance factor (Y, %) requirements shall be determined by instrumental method in accordance with ASTM E 1164 on sheeting applied to smooth aluminum test panels cut from Alloy 6061-T6 or 5052-H38. The values shall be determined on a HunterLab ColorFlex 45/0 spectrophotometer. Computations shall be done for CIE Illuminant D65 and the 2° standard observer.¹

¹The instrumentally determined color values of retroreflective sheeting can vary significantly depending on the make and model of colorimetric spectrophotometer as well as the color and retroreflective optics of the sheeting (David M. Burns and Timothy J. Donahue, Measurement Issues in the Color Specification of Fluorescent-Retroreflective Materials for High Visibility Traffic Signing and Personal Safety Applications, Proceedings of SPIE: Fourth Oxford Conference on Spectroscopy, 4826, pp. 39-49, 2003). For the purposes of this document, the HunterLab ColorFlex 45/0 spectrophotometer shall be the referee instrument.

Table A - CIE Chromaticity Coordinate Limits* for new sheeting

Color	1		2		3		4		Limit Y (%)	
	x	y	x	y	x	y	x	y	Min.	Max
White	.303	.300	.368	.366	.340	.393	.274	.329	40	-
Yellow	.498	.412	.557	.442	.479	.520	.438	.472	24	45
Red	.648	.351	.735	.265	.629	.281	.565	.346	3	12
Orange	.558	.352	.636	.364	.570	.429	.506	.404	14	30
Blue	.140	.035	.244	.210	.190	.255	.065	.216	1	10
Green	.026	.399	.166	.364	.286	.446	.207	.771	3	9
Brown	.430	.340	.610	.390	.550	.450	.430	.390	1	6

* The four pairs of chromaticity coordinates determine the acceptable color in terms of the CIE 1931 standard colorimetric system measured with standard illuminant D65.

3M process colors, when used according to 3M recommendations, are generally expected to provide performance comparable to colored reflective sheeting, except for certain lighter colors, such as yellow, gold, or heavily toned colors or blends containing yellow or gold, whose durability depends on how much of each color is used.

Dilution of color and atmospheric conditions in certain geographic areas may result in reduced durability.

3M™ ElectroCut™ Film Series 1170 can be expected to perform satisfactorily for the life of the sign when direct applied to series 3930 sheeting.

Warranty

3M warrants that 3M™ High Intensity Prismatic Reflective Sheeting Series 3930 sold by 3M to be used as components for traffic control and guidance signs in the United States and Canada will remain effective for its intended use and meet the stated minimum values for coefficient of retroreflection for ten years, subject to the following provisions in:

Table C

Percentage of Table B Initial R_A Minimums Guaranteed Over 10 Year Warranty Period (Colors: white, yellow, red, green and blue)

Warranty Period	Minimum Percentage R_A Retained
1-7 Years	80%
8-10 Years	70%

R_A percentage retained above apply to all entrance and observation angles presented in Table B, and shall be measured per ASTM E 810.

All measurements shall be made after cleaning according to 3M recommendations. If a high intensity grade prismatic sign surface is processed and applied to sign blank materials in accordance with all 3M application and fabrication procedures provided in 3M's product bulletins, information folders, and technical memos (which will be furnished to the agency upon request), including the exclusive use of 3M matched component systems, process colors, clear coatings, electronic cuttable films, protective overlay films, and recommended applications equipment; and

If the sign deteriorates due to natural causes to the extent that: 1) the sign is ineffective for its intended purpose when viewed from a moving vehicle under normal day and night driving conditions by a driver with normal vision, or 2) the coefficient of retroreflection after cleaning is less than the minimums specified in Table C, 3M's sole responsibility and purchaser's and user's exclusive remedy shall be:

If the failure occurs within the first 7 years from the date of fabrication, 3M will, at its expense, restore the sign surface to its original effectiveness. If the failure occurs within the 8th through the 10th year from the date of fabrication, 3M will furnish the necessary amount of high intensity prismatic sheeting to restore the sign surface to its original effectiveness.

Warranty for 3934 Sheeting

3M warrants that 3M™ High Intensity Prismatic Reflective Sheeting 3934 Orange sold by 3M to be used as components for traffic control devices used in work zones in the United States and Canada will remain effective for its intended use and meet the stated minimum values for coefficient of retroreflection for three years, subject to the following provisions:

**Minimum Coefficient of Retroreflection
Candelas per Foot Candle per Square Feet
Candelas per Lux per Square Meter
(0.2° observation and -4° entrance)***

Sheeting Color	Min. Coeff. of Retroreflection (Three Years)
Orange	80

*All measurements shall be made after sign cleaning according to 3M recommendations and in accordance with ASTM E 810 "Standard Test Method for Coefficient of Retroreflection of Retroreflective Sheeting."

If a high intensity prismatic sign surface is processed and applied to sign blank materials in accordance with all 3M application and fabrication procedures found in 3M's product bulletins, information folders and technical memos (which will be furnished to the agency upon request), including the exclusive use of 3M matched component systems, process colors, clear coatings, electronic cuttable films, protective overlay films, and recommended application equipment:

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515



#2014-09
REQUEST FOR QUOTE
ADDRESS SIGNS
QUOTE FORM

1	INSTALLATION OF NEW ADDRESS SIGN AND U-CHANNEL POST IN PRESCRIBED LOCATION PER SPECIFICATIONS	\$ no bid
2	COST FOR REPLACEMENT SIGN ONLY	\$ no bid
3	WARRANTY ON SIGN MATERIAL AGAINST FLAKING AND CURLING	— YEARS
4	2015 PRICE INCREASE (IF ANY)	— %
5	2016 PRICE INCREASE (IF ANY)	— %

PREPARED BY: Laurel Stimpfellow Sales
Signature & Title
Laurel Stimpfellow Sales
Printed Name & Title

COMPANY: TAPCO

ADDRESS: 5100 W. Brown Deer Rd
Brown Deer, WI 53223

PHONE: 877-814-7315

FAX: 414-354-5480

E-MAIL: laurel@tapconet.com

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Rock County Planning &
Development Agency
INITIATED BY



Colin Byrnes, David Somppi
DRAFTED BY

Planning & Development
Committee
SUBMITTED BY

October 25, 2013
DATE DRAFTED

**AUTHORIZING PROPERTY PURCHASE THROUGH COMMUNITY
DEVELOPMENT BLOCK GRANT – EMERGENCY ASSISTANCE PROGRAM**

1 **WHEREAS**, the United States Government through the Housing and Community Development Act of
2 1974, as amended, has established a program of Community Development Block Grants (CDBG) and has
3 allowed each State to elect to administer CDBG funds for its non-entitlement areas, subject to certain
4 conditions; and,
5

6 **WHEREAS**, the State of Wisconsin has elected to administer CDBG Housing funds for its non-
7 entitlement areas through the Wisconsin Department of Commerce – (now Department of
8 Administration) – Division of Housing & Community Development, for the purpose of approved
9 activities to provide flooding repair, acquisition and demolition to lower income households, within
10 approved Federal, State and Local guidelines; and,
11

12 **WHEREAS**, the Rock County Board of Supervisors, at its meeting on December 11, 2008, approved a
13 resolution authorizing the 2008 Community Development Block Grant – Emergency Assistance Program
14 grant with the State of Wisconsin; and,
15

16 **WHEREAS**, Rock County entered into a grant agreement with the State of Wisconsin for administering
17 this program; and,
18

19 **WHEREAS**, Rock County and the State of Wisconsin approved an amendment to this grant agreement
20 on January 14, 2010, which approved the use of CDBG-EAP funds for the acquisition/demolition of
21 identified eligible flood damaged homes in Rock County outside of the Cities of Beloit and Janesville in
22 accordance with State and Federal requirements; and,
23

24 **WHEREAS**, per State and Federal requirements, Rock County had an appraisal conducted to determine
25 the current value of the subject property, located at 1805 Road Four East, Edgerton, WI, Parcel 6-13-
26 948, described as: Lots 41 and 42, Block 8, Mallwood Estates, in the Town of Milton, Rock County,
27 Wisconsin; and,
28

29 **WHEREAS**, per State and Federal regulations, the appraisal was used to establish the current property
30 value for the subject property at \$116,000, respectively; and,
31

32 **WHEREAS**, the property value, minus flood benefits, was used to establish an offer to purchase for the
33 property of \$116,000; and,
34

35 **WHEREAS**, the owner of the property accepted the offer to purchase; and,
36

37 **WHEREAS**, Rock County proposes to remove structures on the property and make use or dispose of the
38 property in accordance with the Housing Procedures Manual for Rock County, and appropriate State and
39 Federal requirements.

**Authorizing Property Purchase Through Community Development Block Grant –
Emergency Assistance Program**

Page 2

40 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
41 this _____ day of _____, 2013, hereby approves and authorizes the purchase by the County
42 of Rock of the two (2) subject properties using Community Development Block Grant – Emergency
43 Assistance Program funds from the State of Wisconsin; and,

44
45 **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors authorizes the County
46 Board Chair and County Clerk to sign the respective documents on behalf of the County of Rock; and,

47
48 **BE IT FURTHER RESOLVED**, that authority is hereby granted to the Rock County Planning &
49 Development Committee and Rock County Board Staff Committee to take the necessary steps to develop
50 proposals and enter into agreements needed to purchase and dispose of the structures on the site and to
51 determine the final disposition of the property.

Respectfully submitted,

Planning & Development Committee

County Board Staff Committee

Alan Sweeney, Chair

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Sandra Kraft, Vice Chair

Marilynn Jensen

Eva Arnold

Phillip Owens

Betty Jo Bussie

Wayne Gustina

Marilynn Jensen

Henry Brill

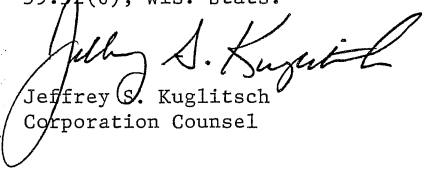
Mary Mawhinney

Louis Peer

Kurtis L. Yankee

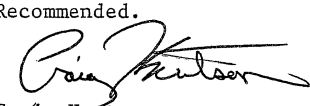
LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.01, 59.51 and 59.52(6), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

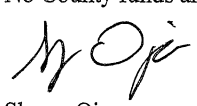
ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

FISCAL NOTE:

Sufficient funding is available in the CDBG-EAP grant account, A/C 64-6411-0000-64913, for the purchase of these properties. No County funds are required.


Sherry Oja
Finance Director

EXECUTIVE SUMMARY

RESOLUTION AUTHORIZING PROPERTY PURCHASE THROUGH COMMUNITY DEVELOPMENT BLOCK GRANT – EMERGENCY ASSISTANCE PROGRAM

The County of Rock has received grant funds from the State of Wisconsin – Community Development Block Grant – Emergency Assistance Program. The Rock County Board of Supervisors approved the Grant Agreement receipt of the Grant at its meeting on December 11, 2008.

A total of \$440,245 in program and administrative funds were made available for this Program to purchase qualifying properties from qualifying owners of those properties that were damaged during the 2008 flood event. No Rock County General Revenue funds are required or will be used for this purchase.

Per State requirements, Rock County had an appraisal conducted to determine the current value of the subject property: 1805 Road Four East, Edgerton, WI, Parcel 6-13-948, described as Lots 41 and 42, Block 8, Mallwood Estates, in the Town of Milton, Rock County, Wisconsin, owned by Peggy J. Welhouse. The appraisal has been used to establish the current value of the subject property. The property value, minus flood benefits, was used to establish the offer to purchase for the property.

The value of the subject property, that was valued at \$116,000, was used to establish an offer to purchase. The owner of the property has accepted the offer to purchase. Per State and Federal requirements, the purchase of the property is contingent on approval by the Rock County Board of Supervisors.

Per the Housing Procedures Manual for Rock County, the Planning & Development Committee and Planning & Development Agency have been working to implement the provisions of the Grant. Arranging for the purchase of the property has been done in accordance with State and Federal regulations and requirements.

The Planning & Development Committee and Agency will comply with Federal requirements for demolishing structures on the property, conduct site restoration activities, and conduct final grading and seeding. Upon completion of this work, final disposition of the property will be determined.