



PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, JANUARY 28, 2010 – 8:30 A.M.
COURTHOUSE CONFERENCE CENTER
SECOND FLOOR – EAST WING
ROCK COUNTY COURT HOUSE
JANESVILLE, WI

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Minutes of meeting held Thursday, January 14, 2009
4. Citizen Participation, Communications and Announcement
5. Code Administration & Enforcement
 - A. **Action Item:** LD2009 066 (Fulton) – William Becker & Kathryn Cunningham
 - B. **Action Item:** Affidavit for removal of “Area Reserved For Future Public Road Purposes” from Lots 1, 2, 3 & 4 of CSM Volume 12 Pages 164 - 165
 - C. Information Item: February 25, 2010 Work Session – Land Division Regulations Update
 - D. Information Item: Administrative Quarterly Report
6. Semi-Annual Reports – Attendance at Conventions/Conferences
 - A. Surveyor
7. Surveyor
 - A. Information Item: 2010 Surveyor’s Institute
8. Finance
 - A. **Action Item:** Department Bills/Encumbrances/Pre-Approved Encumbrance/Amendments/Transfers
9. Housing & Community Development
 - A. **Action Item:** CDBG Emergency Assistance Program (Project ID 08042) = \$13,550

- B. **Action Item:** CDBG Emergency Assistance Program (Project ID 08048) = \$63,737
- C. **Action Item:** CDBG Emergency Assistance Program (Project ID 08049) = \$45,783
- D. **Action Item:** CDBG Emergency Assistance Program (Project ID 08050) = \$51,345
- E. **Action Item:** Resolution Amending the 2009 Rock County Planning & Development Agency Budget to Accept FEMA Hazard Mitigation Grant Program Funds
- F. **Action Item:** Resolution Authorizing Receipt of Additional Hazard Mitigation Grant Program Funds and Amending the 2010 Planning & Development Agency Budget
- G. Potential Conflict of Interest – Yes,

10. Corporate Planning

- A. Information Item: PACE Program Update

11. Adjournment

Future Meetings/Work Sessions

February 11, 2010 (8:30 AM)
February 25, 2010 (8:30 AM)
March 11, 2010 (8:30 AM)
March 25, 2010 (8:30 AM)

Non-Committee Future Meetings

February 10, 2010 – Town of Plymouth Zoning Ordinance Update Meeting



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ROCK COUNTY GOVERNMENT

Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning and Development Committee

THROUGH: Steve Schraufnagel, Interim Director, Planning & Development Agency

FROM: Planning & Development Agency Staff

SUBJECT: Preliminary Approval of Land Divisions

DATE: January 20, 2010

Summary:

The following Land Division is seeking Preliminary Approval from the P&D Committee:

- LD2009 066 (Fulton Township) – Becker & Cunningham

Recommendation or Action:

P&D Agency Staff recommends Preliminary Approval of Land Division 2009 066 with conditions of approval as noted.

PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION
CONDITIONS OF APPROVAL

OWNER:	William D. Becker & Kathryn A. Cunningham 8736 N. Trescher Rd. Milton, WI 53563	LAND DIVISION NO:	LD#2009 066
		DATE SUBMITTED:	December 22, 2009
LOCATION:	NW SW	E.T. JURISDICTION:	City of Janesville
	SW ¼ SW ¼ Sec. 25	SURVEYOR:	Combs & Associates, Inc.
ORIGINAL AREA:	118 Acres +/-	TOWNSHIP:	Fulton
FINAL AREA:	5 Acres	NUMBER OF LOTS:	1
PRESENT ZONING:	A-1	PROPOSED FUTURE ZONING:	A-1 CUP

A copy of these recommendations is sent to the surveyor and to the owner.

NOTE: The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

NOTE: Reason for dividing land: To build new house.

NOTE: Consistent with the Rock County Agricultural Preservation Plan

RECOMMEND

APPROVAL CONDITIONAL APPROVAL DENIAL

LOCATION: 7300 Block N. Kidder Rd.

CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:

1. 35-foot 1/2 ROW to be dedicated along N. Kidder Rd.
2. Acceptable soil and site evaluation report received on Lot 1.
3. Utility easements put on lot as requested by utility companies.
4. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before January 28, 2010.
5. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.

- 6. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrnes
Dept. of Planning, Economic & Community Development

DATE: 1/14/10

NOTE: THIS PROPOSED LAND DIVISION WILL BE REVIEWED BY THE PLANNING AND DEVELOPMENT COMMITTEE **ON JANUARY 28, 2010 AT 8:30 A.M.** AT THE ROCK COUNTY COURTHOUSE.

NOTE: FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

<u>COMMITTEE ACTION</u>			
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input type="checkbox"/> TABLED
Initials _____		Date _____	



ROCK COUNTY GOVERNMENT
Planning & Development Agency
MEMORANDUM

TO: Rock County Planning and Development Committee

THROUGH: Steve Schraufnagel, Interim Director, Planning & Development Agency

FROM: Planning & Development Agency Staff

SUBJECT: Affidavit for removal of "Area Reserved For Future Public Road Purposes" from Lots 1, 2, 3 & 4 of Certified Survey Map Volume 12 Pages 164 - 165 (Town of Rock & City of Janesville Extraterritorial Area)

DATE: January 20, 2010

Summary:

A 4-lot CSM was approved (past P&D action) and recorded with "Area Reserved for Future Public Road Purposes" designated on the face of the map. This was required at the time of approval because the area was considered for potential redevelopment into smaller lots (possible annexation City of Janesville). Currently, the Comprehensive Plan for the City of Janesville does not include this area for public sewer and water type development. The Landowners of the property (Lots 1, 2, 3 & 4) are requesting that the area be removed via a recorded Affidavit signed by all approving municipalities (Town of Rock, City of Janesville & Rock County).

Recommendation or Action:

Staff has reviewed the request for removal of the areas designated for future public road purposes with the recommends approval of the Affidavit with the following conditions:

- 1) Documentation that all the landowners request removal of area.
- 2) City of Janesville and Town of Rock approves Affidavit (County will be the last to sign Affidavit).
- 3) Proof that the Affidavit is recorded.

AFFIDAVIT

STATE OF WISCONSIN
COUNTY OF ROCK SS.

RONALD J. COMBS, BEING FIRST DULY SWORN ON
OATH STATES AS FOLLOWS:

1. I, RONALD J. COMBS, AM A DULY LICENSED AND
REGISTERED LAND SURVEYOR IN THE STATE OF
WISCONSIN.

2. A CERTIFIED SURVEY MAP WAS RECORDED IN
VOLUME 12, PAGES 164 AND 165 OF CERTIFIED
SURVEY MAPS OF ROCK COUNTY, WISCONSIN
AS DOCUMENT NO. 1011294 AND IS LOCATED
IN THE SW 1/4 OF THE NE 1/4 AND IN THE SE 1/4
OF THE NE 1/4 OF SECTION 21, T.2N., R.12E. OF
THE 4TH P.M., TOWN OF ROCK, ROCK COUNTY,
WISCONSIN. (ROCK COUNTY LD#85018).

RETURN TO:
COMBS AND ASSOCIATES, INC.
109 W. MILWAUKEE ST.
JANESVILLE, WI 53548

3. THE TOWN OF ROCK AT IT'S JANUARY 4TH, 2010 TOWN BOARD MEETING APPROVED
REMOVAL OF THE ALL OF THE "AREAS RESERVED FOR FUTURE PUBLIC ROAD PURPOSES"
AS SHOWN ON SAID CERTIFIED SURVEY MAP AND HEREBY RELEASES ANY AND ALL
INTERESTS TO SAID ROAD RESERVATIONS.

x _____ TOWN CLERK

4. THE CITY OF JANESVILLE AT IT'S _____, 2010 PLAN COMMISSION MEETING
APPROVED REMOVAL OF THE ALL OF THE "AREAS RESERVED FOR FUTURE PUBLIC
ROAD PURPOSES" AS SHOWN ON SAID CERTIFIED SURVEY MAP AND HEREBY RELEASES
ANY AND ALL INTERESTS TO SAID ROAD RESERVATIONS.

x _____ SECRETARY

5. THE COUNTY OF ROCK AT IT'S _____, 2010 PLANNING AND DEVELOPMENT
COMMITTEE MEETING APPROVED REMOVAL OF THE ALL OF THE "AREAS RESERVED FOR
FUTURE PUBLIC ROAD PURPOSES" AS SHOWN ON SAID CERTIFIED SURVEY MAP AND HEREBY
RELEASES ANY AND ALL INTERESTS TO SAID ROAD RESERVATIONS.

x _____ SECRETARY

6. THE RELEASE OF THIS PUBLIC ROAD RESERVATION IS IN
COMPLIANCE WITH SECTION 236.293 OF THE WISCONSIN STATUTES.

GIVEN UNDER MY HAND AND SEAL THIS ____TH DAY
OF _____, 2010.

x _____
RONALD J. COMBS, RLS 1330

SUBSCRIBED AND SWORN TO ME THIS ____ DAY OF
_____, 2010.

NOTARY PUBLIC, ROCK COUNTY, WISCONSIN

THIS INSTRUMENT DRAFTED BY:
STEVEN LATHROP

MY COMMISSION _____



CERTIFIED SURVEY MAP OF

PART OF THE SW. 1/4 OF THE NE. 1/4 AND THE SE. 1/4 OF THE NE. 1/4 OF SECTION 21, T.2N., R.12E. OF THE 4TH P.M., ROCK TOWNSHIP, ROCK COUNTY, WISCONSIN.

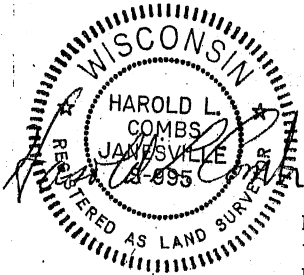
TOWN BOARD APPROVAL

Approved by the Board of the Town of Rock the 1st day of July, 1985.

Town Clerk Virginia Spelly

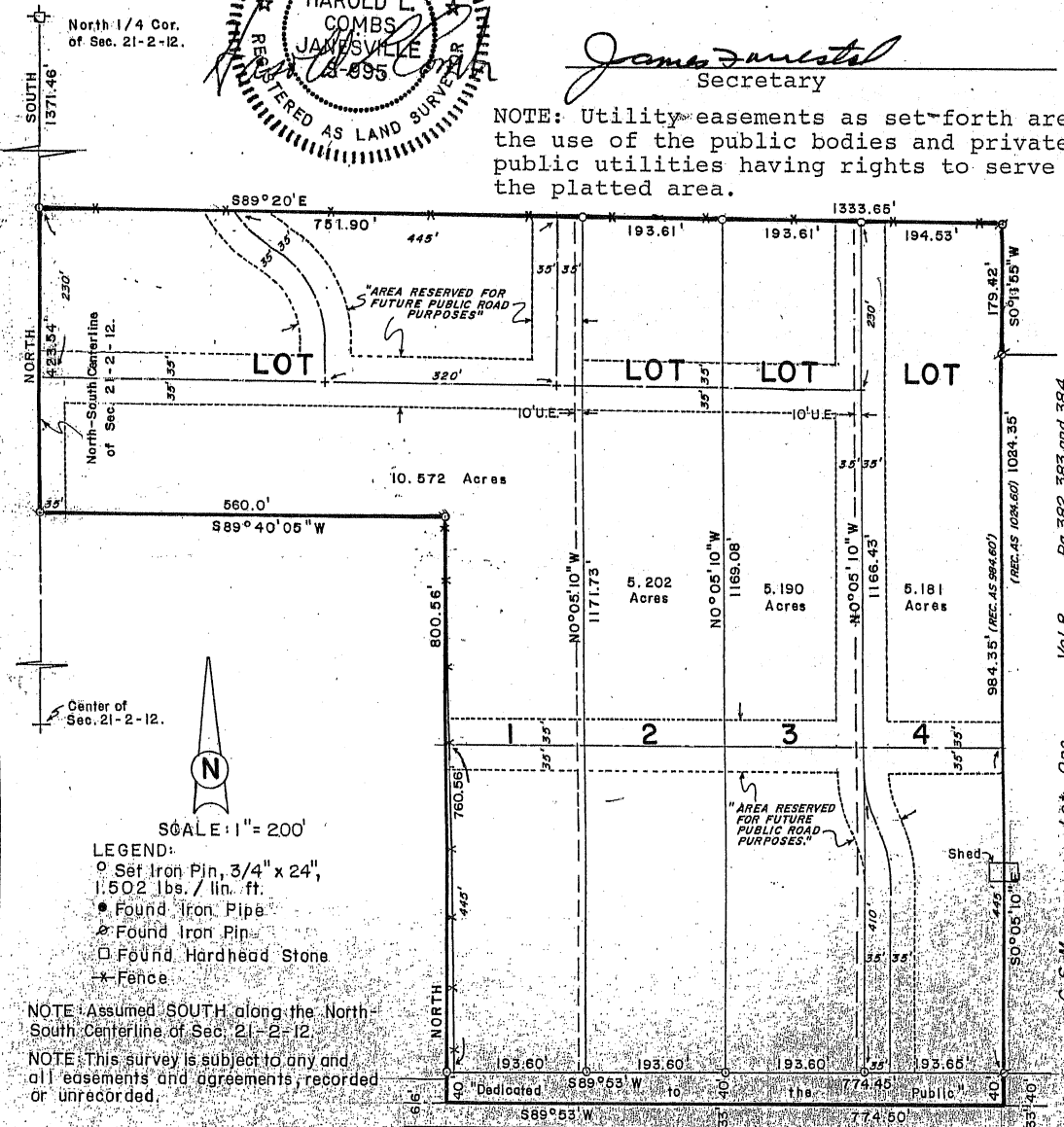
ROCK COUNTY PLANNING & DEVELOPMENT

This final Land Division No. 85018 is approved this 10th day of Sept. 1985, pursuant to Chapter 15 of the Rock County Land Division Regulations



James Jamstel Secretary

NOTE: Utility easements as set forth are the use of the public bodies and private public utilities having rights to serve the platted area.



Vol. 8 Pg. 382, 383 and 384 C.S.M. Lot One

SCALE: 1" = 200' LEGEND: Set Iron Pin, 3/4" x 24", 1.502 lbs. / lin. ft. Found Iron Pipe Found Iron Pin Found Hardhead Stone Fence

NOTE: Assumed SOUTH along the North-South Centerline of Sec. 21-2-12. NOTE: This survey is subject to any and all easements and agreements recorded or unrecorded.

CEMETERY ROAD

CITY OF JANESVILLE APPROVAL

Approved by the City Plan Commission the 15th day of July, 1985.

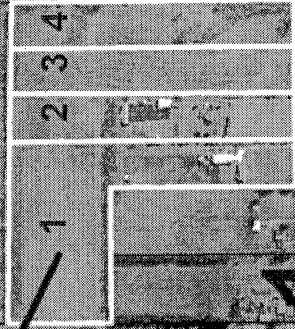
Ronald Beatty Secretary

SHEET ONE OF TWO SHEETS

Order No. 85-073-for-James Kaphing

City
of
Janesville

CSM Vol 12 PGS 164-165



21

CSM Vol 12 PGS 164-165
Affidavit to Remove Public Road Reservations
Sec. 21 Rock Township

1 inch = 800 feet
Airphoto April 2008



ADMINISTRATIVE QUARTERLY REPORT

	1st Quarter						2nd Quarter						3rd Quarter						4th Quarter						Totals Year-To-Date		
	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals						
	2005																										
Brd. of Adjustment	1	-	1	6	1	5	5	6	1	5	5	5	6	1	5	5	5	5	1	1	1	1	1	14	2	12	
Land Divisions	16	-	20	33		24	24	28		24	24	24	28		24	28	28	21	21	21	21	21	98	-	88		
Bldg. Permits	38	-	38	52		52	52	33		52	52	52	33		52	33	33	31	31	31	31	31	154	-	154		
Farmland Pres.	63	-	63	39		39	39	53		39	39	39	53		39	53	53	31	31	31	31	31	186	-	186		
Access Control	-	-	-	1		1	1	2		1	1	1	2		1	2	2						3	-	3		
2006																											
Brd. of Adjustment	2	1	1	5	3	2	2	5	2	2	2	2	3	2	2	3	3	2	2	2	2	2	14	6	8		
Land Divisions	28	-	15	32		23	23	24		23	23	23	24		23	29	29	33	33	33	33	33	117	-	85		
Bldg. Permits	21	-	21	34		34	34	42		34	34	34	42		34	42	42	21	21	21	21	21	118	-	118		
Farmland Pres.	40	-	40	3		3	3	40		3	3	3	40		3	40	40	20	20	20	20	20	103	-	103		
Access Control	-	-	-	1		1	1	-		1	1	1	-		1	-	-						1	-	1		
2007																											
Brd. of Adjustment	5	1	4	5	3	2	2	3	2	2	2	2	3	2	2	3	3	2	2	2	2	2	15	6	9		
Land Divisions	23	-	27	23		24	24	22		24	24	24	22		24	27	27	12	12	12	12	12	80	-	92		
Bldg. Permits	23	-	23	36		36	36	17		36	36	36	17		36	17	17	20	20	20	20	20	96	-	96		
Farmland Pres.	21	-	21	5		5	5	23		5	5	5	23		5	23	23	11	11	11	11	11	60	-	60		
Access Control	-	-	-					1					1			1	1						1	-	1		
2008																											
Brd. of Adjustment	2	-	2	1	1	1	1	2	1	1	1	1	2	2	1	2	2	2	2	2	2	2	7	3	3		
Land Divisions	17	-	16	16		13	13	18		13	13	13	18		13	9	9	13	13	13	13	13	64	-	48		
Bldg. Permits	14	-	14	25		25	25	16		25	25	25	16		25	16	16	10	10	10	10	10	65	-	65		
Farmland Pres.	19	-	19	7		7	7	15		7	7	7	15		7	15	15	9	9	9	9	9	50	-	50		
Access Control	-	-	-	2		2	2	-		2	2	2	-		2	-	-						2	-	2		
2009																											
Brd. of Adjustment	1	-	1	2		2	2	4		2	2	2	4		2	4	4	2	2	2	2	2	9	-	8		
Land Divisions	16	-	12	21		18	18	15		18	18	18	15		18	15	15	13	13	13	13	13	66	-	65		
Bldg. Permits	3	-	3	16		16	16	12		16	16	16	12		16	12	12	9	9	9	9	9	40	-	40		
Farmland Pres.	18	-	18	6		6	6	6		6	6	6	6		6	6	6	19	19	19	19	19	49	-	49		
Access Control	-	-	-					1					1			1	1						1	-	1		

TO: Alan Sweeney, Chair
Planning & Development Committee

FROM: Donald Barnes, PLS
Rock County Surveyor

DATE: January 7, 2010

RE: Semi-Annual Report-Attendance at Conventions/Conferences

Per County Board resolution 06-9A-087, I am submitting my semi-annual report. No one in my department attended any out-of-state training, conventions, or conferences that cost exceeded \$1,000 per event, per employee.

Cc: Craig Knutson, County Administrator

TO: Craig Knutson
County Administrator

FROM: Donald Barnes,PLS
County Surveyor

DATE: January 6, 2010

RE: 2010 Surveyors' Institute

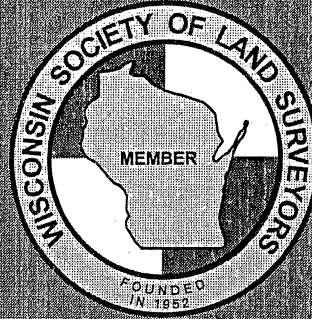
I am requesting authorization for out-of-county travel to attend the 61 first Annual Surveyors' Institute in Wisconsin Dells, Wisconsin. This is a budgeted item and is from February 3-5. Usually there are about 600 to 700 attendees. In October 2009 the Land Surveyors' Section of the State Registration of Licensing Board adopted Chapter A-E 10, Continuing Education for Land Surveyors, effective February 1, 2010. Attending this institute is needed to comply with this State requirement.

I will leave late on the afternoon of February 2nd and return late Friday afternoon. I have a state rate of \$70.00 at the "Wintergreen", which is next to the convention center. Attached is the institute program. I circled the sessions that I plan to attend. I will also place this on the Planning and Development agenda.

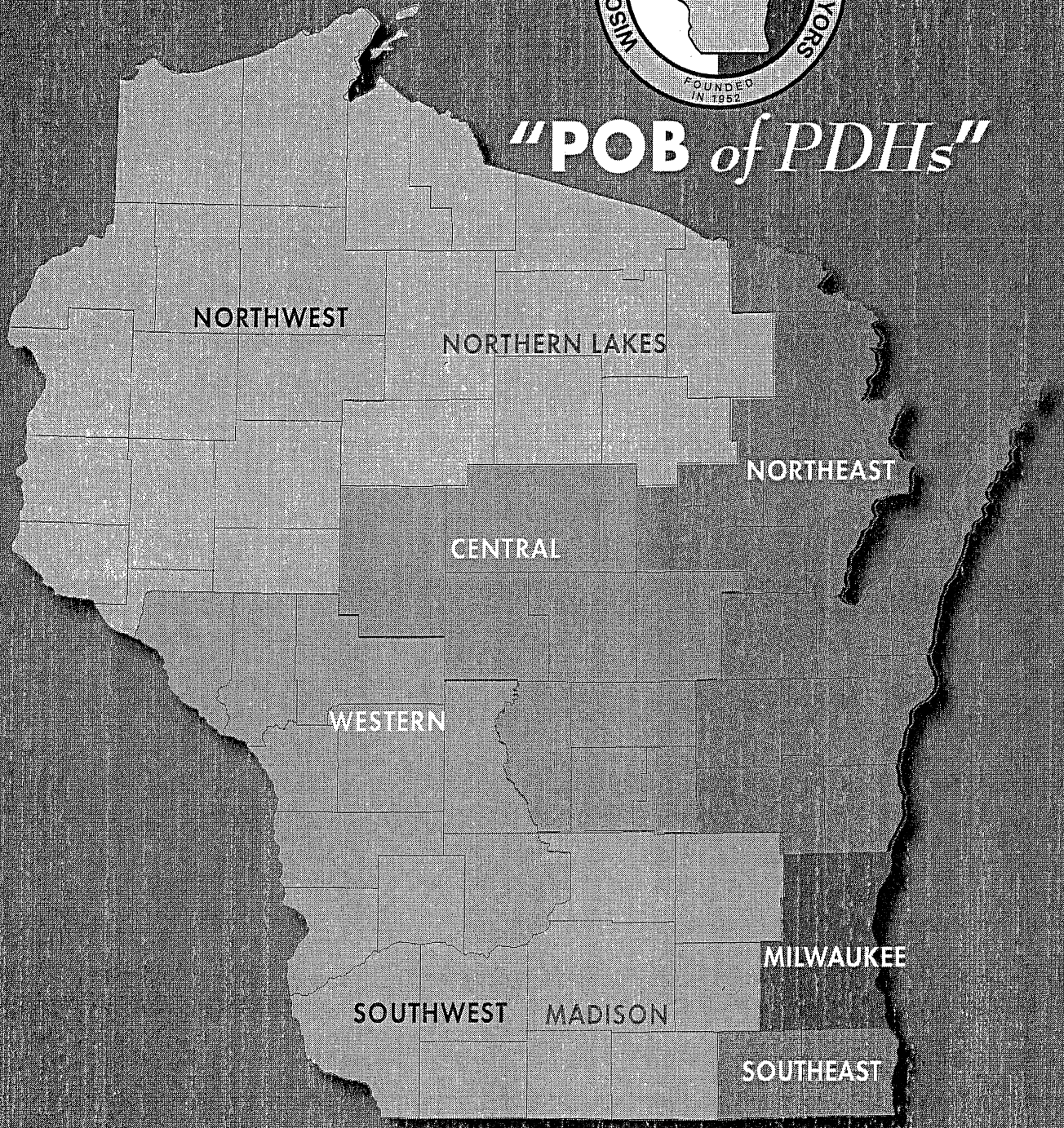
Cc
Planning and Development Committee

Inc
Institute Brochure

61st Annual
SURVEYORS'
Institute



"POB of PDHs"



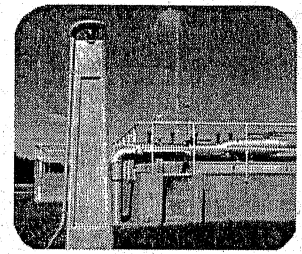
February 3, 4, 5, 2010

Kalahari Convention Center, Wisconsin Dells, WI

WSLS IS EXCITED TO OFFER PROFESSIONAL DEVELOPMENT HOURS (PDHs) FOR THE 2010 ANNUAL INSTITUTE.

In October of 2009 the Land Surveyors Section of the Registration and Licensing Board adopted Chapter A - E 10, Continuing Education for Land Surveyors, effective February 1, 2010. For specific requirements, see Chapter A-E 10.3 (1) (b).

We have indicated in each session how many PDHs and in what categories a session will likely qualify. In addition, WSLS is developing a proof of attendance process that will make tracking of your PDHs easy. So we invite you to participate in this first time ever "Point of Beginning of PDHs."



Wednesday | FEBRUARY 3RD

10:00 AM - Noon, 2.4 PDHs

1. SURVEYOR REPORTS

Gary R. Kent, Director, Integrated Services, The Schneider Corporation, Indianapolis, IN
2.4 PDHs, Category 3

This program will present the concept of a surveyor's report and discuss what information is relevant and desirable to include in such a report. A sample survey will be used to generate an interactive dialogue with the audience on who will use the report and how it might best be organized and presented.

2. UNUSUAL PLAT OMISSIONS

*Arden T. Sandsnes, CEO, Royal Oak Engineering, Madison, WI and
Dave Davis, City of Madison, Madison, WI*
2.4 PDHs, 1 PDH Category 1, 1.4 PDHs Category 3
Unusual land controls, recorded data, omissions and impacts.

3. MINIMUM STANDARDS AND PRACTICE REVIEW

Jarry Mahun, Instructor, Madison Area Technical College, Madison, WI
2.4 PDHs, Category 1

The Standards Review Group was established to monitor surveyors' adherence to Wis Administrative Code and State Statutes. The Group does this by evaluating maps that have been randomly selected or submitted for review and providing comments back to the surveyor. This session will discuss the Group's procedural aspects and some of the more common issues encountered.

4. PLSS 21ST CENTURY (PART 1)

Dennis J. Moulard, National Cadastral Training Coordinator, Bureau of Land Management, Phoenix, AZ
2.4 PDHs, Category 3

A full day course that evaluates the intent of PLSS versus the issues we must now deal with to try to make it work. Technology and "new thinking" threaten this system's integrity; will review all major aspects of PLSS working, including unwritten rights issues. (Continued in Sessions #10 & #16)

5. WISCORS

Paul Hartzheim, DOT Program Manager - Geodesist, Wisconsin Department of Transportation, Madison, WI; Elliot Smith, Geodetic Specialist, Wisconsin Department of Transportation, Madison, WI and Tom Mackie, Sales Manager - Americas, GNSS Infrastructure, Trimble Navigation, Jamestown, RI
2.4 PDHs, Category 3

The development, implementation, status, and operation of the Wisconsin Continuously Operating Reference Station (WISCORS) network will be presented. Discussion will cover the operation of a VRS solution versus single base and other network solutions in a real-time environment.

6. EQUIPMENT PREVIEW SESSION

Turning Point, Laser Scanning using the new Leica C10 Laser Scanner
2.4 PDHs, Category 3

Wednesday | FEBRUARY 3RD

1:30 - 3:10 PM, 2.0 PDHs

7. MANAGING YOUR BUSINESS IN CHALLENGING TIMES

(PART 1)

Gary R. Kent, Director, Integrated Services, The Schneider Corporation, Indianapolis, IN
2.0 PDHs, Category 3

Most surveyors who run a business do so because they love surveying, not because they are entrepreneurs who want to be business owners. During these challenging times, however, it is critical to understand the various tools, theories and principles that can be used to improve the performance of their companies. (Continued in Session #13)

8. RETURN TO NEW MINER, A SECTION SUBDIVISION - THEN VS. NOW (PART 1)

William C. Jung, RLS, Onalaska, WI
2.0 PDHs, Category 3

In this session, Mr. Jung returns to the New Miner area in Juneau County where he completed a section subdivision and plat of survey in 1975. He will review this past survey and survey methods of that time and compare them against surveys and equipment of a new era. (Continued in Session #14)

9. 55 70.27-ASSESSOR'S PLATS IN WISCONSIN

Renee Powers and James Logan, Registered Land Surveyors, Wisconsin Department of Administration, Plat Review, Madison, WI
2.0 PDHs, Category 1

When should an assessor's plat be considered? What are the assessor's plat requirements? What can the surveyor do to help the platting process go smoothly?

10. PLSS 21ST CENTURY (PART 2)

Dennis J. Moulard, National Cadastral Training Coordinator, Bureau of Land Management, Phoenix, AZ
2.0 PDHs, Category 3

(Continued from #4) PLEASE SEE SESSION #4 FOR DESCRIPTION.

11. GPS & WISCORS FOR ROAD CONSTRUCTION AND AGRICULTURAL USES

Mark Champion, GPS Product Specialist, FABCO Equipment, Inc., Green Bay, WI and Jack Zimmerman, Midwest Precision Ag., Franksville, WI
2.0 PDHs, Category 3

This presentation will describe and discuss the use of WISCORS on road construction projects, and its use for agricultural purposes

12. EQUIPMENT PREVIEW SESSION

Master Graphics, Survey functionality in Civil3D 2010
2.0 PDH, Category 3

Wednesday | FEBRUARY 3rd

3:30 - 4:30 PM, 1.2 PDHs

13. MANAGING YOUR BUSINESS IN CHALLENGING TIMES
(PART 2)

Gary R. Kent, Director, Integrated Services, The Schneider Corporation,
Indianapolis, IN

1.2 PDHs, Category 3

(Continued from #7) PLEASE SEE SESSION #7 FOR DESCRIPTION.

14. RETURN TO NEW MINER, A SECTION SUBDIVISION -
THEN VS. NOW (PART 2)

William C. Jung, RLS, Onalaska, WI

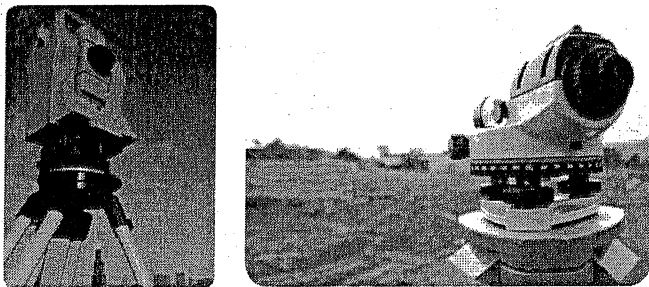
1.2 PDHs, Category 3

(Continued from #8) PLEASE SEE SESSION #8 FOR DESCRIPTION.

15. EQUIPMENT PREVIEW SESSION

Leica Geosystems, Introduction to Leica VTVA GNSS and
Field Data Collection Products

1.0 PDH, Category 3



16. PLSS 21ST CENTURY (PART 3)

Dennis J. Moulard, National Cadastral Training Coordinator, Bureau of
Land Management, Phoenix, AZ

1.2 PDHs, Category 3

(Continued from #10) PLEASE SEE SESSION #4 FOR DESCRIPTION.

17. WISCORS

Paul Hartzheim, DOT Program Manager - Geodesist, Wisconsin
Department of Transportation, Madison, WI; Elliot Smith, Geodetic
Specialist, Wisconsin Department of Transportation, Madison, WI;
Mark Champion, GPS Product Specialist, FABCO Equipment, Inc.,
Green Bay, WI; Jack Zimmerman, Zimmerman Farnus, Franksville, WI;
and Tom Mackie, Sales Manager - Americas, GNSS Infrastructure, Trimble
Navigation, Jamestown, RI

1.2 PDHs, Category 3

The presenters from today's workshops will facilitate a panel discussion of
concerns, problems, general questions, and experiences with WISCORS.

18. EQUIPMENT PREVIEW SESSION

Seiler Instruments, Trimble Access Software—New software

1.0 PDH, Category 3

Thursday | FEBRUARY 4th

8:20 - 10:00 AM, 2.0 PDHs

19. MOCK TRIAL (PART 1)

Gary R. Kent, Director, Integrated Services, The Schneider Corporation,
Indianapolis, IN

2.0 PDHs, .5 Category 2, 1.5 Category 3

The audience will sit as jury in this trial involving a boundary dispute. An
actual judge and two attorneys will participate as the plaintiff and defendant
and their respective surveyors present their cases in support of their conflicting
claims to the boundary. (continued in session #25)

20. OVERVIEW OF THE NEXT EDITION OF THE BLM MANUAL

Dennis J. Moulard, National Cadastral Training Coordinator,
Bureau of Land Management, Phoenix, AZ

2.0 PDHs, Category 1

This session highlights the BLM Manual's changes and new directions and
how it will (or will not) impact the private surveyor's work.

21. WOW, THIS WAS A SURVEY! YOU NAME IT,
WE HAD TO DEAL WITH IT (PART 1)

Les Van Horn and Lisa Van Horn, Van Horn and Van Horn, LLC,
Green Bay, WI

2.0 PDHs, .5 Category 1, 1.5 Category 3

This presentation will discuss the Certified Survey Map of the large parcels
based on unquestioned acceptance of previously monumented PLSS corners,
subdivision of fractional sections using erroneous corners and meander
corner issues, and (Wisconsin Case Law) reliction issues of a dry lake and
an unpatented Island. (Continued in session #27)

22. THE BUSINESS SIDE OF SURVEYING

Devon Vanden Heuvel, RLS, Instructor, Nicolet Area Technical
College, Rhinelander, WI

2.0 PDHs, Category 3

Thinking of opening a land surveying business or just curious about how bill-
ing rates are determined? Nobody goes into business with the intent to lose
money, but many surveyors fail to properly plan for the financial aspect of
owning a business. In this seminar, we will examine the factors that must be
considered when determining charge out rates.

23. MAPPING WITH AUTOCAD 2010 (PART 1)

Jeffrey A. Laurich, Instructor, Fox Valley Technical College, Appleton, WI

2.0 PDHs, Category 3

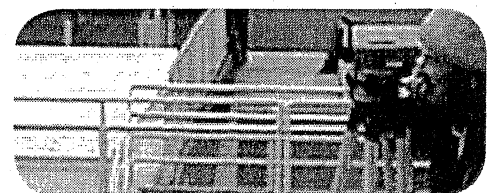
This session will provide the latest and greatest tips and tricks for becoming
more productive with AutoCAD 2010. It doesn't matter which version of
AutoCAD you have been using in the past, we will show you how to do
things in the "new" AutoCAD. (Continued in sessions #29 & #35)

24. EQUIPMENT PREVIEW SESSION

Seiler Instruments, Trimble Mapping Products - New features

2.0 PDH, Category 3

Don't Forget!
TO SUPPORT THE WSLs
FOUNDATION RAFFLE!





Thursday | FEBRUARY 4th
10:20 AM - Noon, 2.0 PDHs

25. MOCK TRIAL (PART 2)

Gary R. Kent, Director, Integrated Services, The Schneider Corporation, Indianapolis, IN
 2.0 PDHs, .5 Category 2, 1.5 Category 3

(Continued from #19) PLEASE SEE SESSION #19 FOR DESCRIPTION.

26. OVERVIEW OF THE CERTIFIED FEDERAL SURVEYORS PROGRAM

Dennis J. Moulard, National Cadastral Training Coordinator, Bureau of Land Management, Phoenix, AZ
 2.0 PDHs, Category 3

This session will focus on the CfedS training, goals of the program, and the impact it is already having on the profession.

27. WOW, THIS WAS A SURVEY! YOU NAME IT, WE HAD TO DEAL WITH IT (PART 2)

Les Van Horn and Lisa Van Horn, Van Horn and Van Horn, LLC, Green Bay, WI
 2.0 PDHs, .5 Category 1, 1.5 Category 3

(Continued from #21) PLEASE SEE SESSION #21 FOR DESCRIPTION.

28. IT AIN'T BEGUN UNTIL THE PERMITTING IS DONE! PERMITTING ISSUES AND THE PRESERVATION OF WISCONSIN'S PREHISTORIC AND HISTORIC PAST

Chip Brown, Wisconsin Historical Society, Madison, WI and Mark Dudzik, Wisconsin Department of Natural Resources, Madison, WI
 2.0 PDHs, Category 1

DNR's Departmental Archaeologist provides a brief overview of culture history; describes prehistoric and historic archaeological sites and structures; and discusses the DNR permitting process, applicable laws, and other issues to consider when planning development projects.

29. MAPPING WITH AUTOCAD 2010 (PART 2)

Jeffrey A. Laurich, Instructor, Fox Valley Technical College, Appleton, WI
 2.0 PDHs, Category 3

(Continued from #23) PLEASE SEE SESSION #23 FOR DESCRIPTION.

30. AUTOCAD USER GROUP EQUIPMENT PREVIEW SESSION

Master Graphics
 2.0 PHDs, Category 3

Thursday | FEBRUARY 4th

2:00 - 4:00 PM, 2.4 PDHs

31. ALTA/ACSM LAND TITLE SURVEYS FOR FIELD TECHNICIANS

Gary R. Kent, Director, Integrated Services, The Schneider Corporation, Indianapolis, IN

2.4 PDHs, Category 1

This program has as its objective helping field personnel more fully understand the context of an ALTA/ACSM Land Title Survey. We will explore the purpose and the critical elements of a Land Title Survey so that the work performed in the field is completed with confidence and an understanding of the ultimate goal.

32. UPDATE ON WISCONSIN HEIGHT MODERNIZATION PROGRAM (WI-HMP) AND PRACTICAL APPLICATION OF WI-HMP THROUGH THE USE OF WISCORS

Paul Hartzheim, DOT Program Manager - Geodesist, Wisconsin Department of Transportation, Madison, WI and Elliot Smith, Geodetic Specialist, Wisconsin Department of Transportation, Madison, WI

2.4 PDHs, Category 3

This presentation will provide an update on survey operations, funding, adjustments, publication of data, and transitional changes of the Wisconsin Height Modernization Program (WI-HMP). Discussion will cover the practical application of establishing elevations using the Continuously Operating Reference Station (WISCORS) active network of the WI-HMP.

33. WSLs MEETING

.5 PDHs, Category 3

34. AFTER THE LAKE DELTON FLOOD

Andy Morton, DNR Lower Wisconsin River basin Water Program Supervisor, Dodgeville, WI

2.4 PDHs, Category 3

This presentation will discuss the story behind the Lake Delton flood of 2008, its amazing restoration, and what the future holds.

35. MAPPING WITH AUTOCAD 2010 (PART 3)

Jeffrey A. Laurich, Instructor, Fox Valley Technical College, Appleton, WI
 2.4 PDHs, Category 3

(Continued from #23) PLEASE SEE SESSION #23 FOR DESCRIPTION.

36. AUTOCAD USER GROUP EQUIPMENT PREVIEW SESSION

Master Graphics
 2.4 PHDs, Category 3

Thursday | SPECIAL GUEST

Entertainment - 8:00 PM



MATT FUGATE From his start as a third-grader reciting Bill Cosby routines at recess, to performing today at comedy clubs all around the nation, Matt Fugate excels at delighting audiences with his original, real, and above all, funny comedy. In addition to laying out the tales of his life in unflinching and hilarious detail, Matt also takes time to explore the humor in everything from how eggs are graded to the meaning of life. *With Matt Fugate, you can rest assured that you will have a terrific evening of clean, clever, and entertaining comedy!*

Are You a CST? HERE'S YOUR OPPORTUNITY

The WSLs/CST Committee is offering a special testing on Friday, February 5th, 2010 starting at 8:30 AM. Tests will be given for CST Levels 1, 2, and 3. You must apply for the testing. Application and detailed information on the program can be obtained by going to the Society website at wsls.org, then to [Links](#), then to [ACSM](#). Applications and fees must be returned to Frank Thousand by January 6, 2010 at: **WSLS, 5113 Spaanem Ave., Madison, WI 53716**

Friday | FEBRUARY 5th
8:20 - 10:00 AM, 2.0 PDHs

37. CONTROLLING INTERMEDIATE PLSS MONUMENTS (PART 1)

Dennis J. Moulard, National Cadastral Training Coordinator, Bureau of Land Management, Phoenix, AZ

2.0 PDHs, Category 1

A half day look into the impact of these corners, including online witness corners, line trees (and state law issues), previously set subdivisional corners, and closing corners. Changes in the new BLM Manual will be explained in particular to this discussion. (Continued in session #43)

38. SMALL CLAIMS: DO'S AND DON'TS (PART 1)

Brian T. Flood, Attorney, Hager, Dewick & Zuengler, S.C., Green Bay, WI

2.0 PDHs, Category 3

This session will explore when to file, the procedures and limitations of filing and when an attorney should be utilized, and what happens after you get a judgment. (Continued in Session #44)

39. CHAINSAW SAFETY & MAINTENANCE FOR LAND SURVEYORS (PART 1)

Lee Schauman, Lead Trainer, FISTA, Fence, WI

2.0 PDHs, Category 3

This workshop will cover Personal Protection Equipment (PPE), safety devices of the chainsaw, proper handling of the saw, and proper limbing, bucking, and felling of trees.

(Continued in session # 45)

40. OPTICAL SCANNERS - PRACTICAL APPLICATIONS

Frank Thousand, RLS, Arnold and O'Sheridan, Madison, WI and Chad Kapachky, Senior Associate, Strand Associates, Inc., Madison, WI

2.0 PDHs, Category 3

This presentation will show the workings of two different types of laser scanners and some practical applications. Strand and Arnold and O'Sheridan are currently using laser scanners for projects. We will discuss the strengths and weaknesses of the scanners and show some of the projects we have used them on.

41. ESTATE PLANNING IS NOT JUST FOR THE RICH AND FAMOUS

Robert A. Ross, Attorney/Estate Planner/Castle Builder, Ross Estate Planning, Sturgeon Bay, WI

2.0 PDHs, Category 3

Many people assume Estate Planning is only for the Rich & Elderly. The wealthy may need a more sophisticated plan than you, but that doesn't mean you don't need one at all. By the way, you probably will not like the one the state provides for you.

42. ETHICALLY SPEAKING

Richard K. Wagner, PE, RLS, JSD Professional Services, Inc., Waukesha, WI
2.0 PDHs, Category 2

Laws provide only a basis for how to conduct yourself and your business. Decisions are not always clear cut and may need to be subjective. It is the subjective part of how you conduct yourself that is important. Put yourself above the "Minimum Standards." The presentation will include proposals, work ethics, work products, working for the client, moonlighting and expert witness conduct. (Repeated in session #48)

Friday | FEBRUARY 5th
10:20 AM - Noon, 2.0 PDHs

43. CONTROLLING INTERMEDIATE PLSS MONUMENTS (PART 2)

Dennis J. Moulard, National Cadastral Training Coordinator, Bureau of Land Management, Phoenix, AZ

2.0 PDHs, Category 1

(Continued from #37) PLEASE SEE SESSION #37 FOR DESCRIPTION.

44. SMALL CLAIMS: DO'S AND DON'TS (PART 2)

Brian T. Flood, Attorney, Hager, Dewick & Zuengler, S.C., Green Bay, WI

2.0 PDHs, Category 3

(Continued from #38) PLEASE SEE SESSION #38 FOR DESCRIPTION.

45. CHAINSAW SAFETY & MAINTENANCE FOR LAND SURVEYORS (PART 2)

Lee Schauman, Lead Trainer, FISTA, Fence, WI

2.0 PDHs, Category 3

(Continued from #39) PLEASE SEE SESSION #39 FOR DESCRIPTION.

46. RECENT DEVELOPMENTS IN EASEMENT LAW (WITH WAR STORIES)

Jesse Ishikawa, Real Estate Lawyer, Reinhart Boerner Van Deuren, S.C., Madison, WI

2.0 PDHs, 1.0 Category 1, 1.0 Category 3

Jesse will discuss, and illustrate with stories from his experiences as a real estate lawyer, recent developments in Wisconsin easement law. Topics will include air rights easements, over burdening an easement, and easements from riparian rights.

47. SUCCESSION PLANNING FOR THE FAMILY OWNED BUSINESS

Robert A. Ross, Attorney/Estate Planner/Castle Builder, Ross Estate Planning, Sturgeon Bay, WI

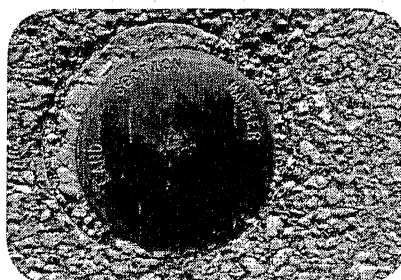
2.0 PDHs, Category 3

What good does it do to build a business if you don't know who will run it when you retire, and what it will take to keep it running?

48. ETHICALLY SPEAKING

Richard K. Wagner, PE, RLS, JSD Professional Services, Inc., Waukesha, WI
2.0 PDHs, Category 2

(Repeat of #42) PLEASE SEE SESSION #42 FOR DESCRIPTION.



GUEST PROGRAM

(Includes presentation given by Special Guests)

PERSONALIZED JEWELRY

Wednesday - February 3, 2:00 pm - 4:00 pm
Elaine Villeneuve, Menomonie, WI

Get your creative juices flowing and make an original matching necklace and earring set out of beads, gemstones, wire and rope. All materials will be furnished except for your expertise. This workshop is designed for adult participants only please.

CELEBRATE WITH FLOWERS

Thursday - February 4, 9:00 - 11:00 am
Jessica Tomaszewski, Stevens Point, WI

Life's celebrations deserve fresh floral centerpieces. Learn how to create beautiful fresh floral centerpieces in this hands-on workshop. All supplies will be provided. The centerpieces that participants create will be used at Thursday evening's banquet.

INSTITUTE AT A GLANCE

Agenda 2010

WEDNESDAY, FEBRUARY 3, 2010

- 8:30 am REGISTRATION
- 10:00 am - Noon MORNING SESSIONS
- Noon - 1:30 pm LUNCH
- 1:00 pm - 6:30 pm EXHIBITS OPEN
- 1:30 pm - 4:30 pm AFTERNOON SESSIONS
- 4:30 - 6:30 pm EXHIBITORS RECEPTION
- 6:30 pm BUCKY'S CHALLENGE CHECK-IN
- 7:00 pm - 8:00 pm BUCKY'S CHALLENGE

THURSDAY, FEBRUARY 4, 2010

- 7:30 am REGISTRATION
- 8:20 am - Noon MORNING SESSIONS
COMMITTEE MEETINGS
- 8:00 am - 4:00 pm EXHIBITS OPEN
- Noon - 2:00 pm PAST PRESIDENTS' LUNCHEON
- 2:00 pm - 4:00 pm AFTERNOON SESSIONS
- 2:00 pm - 4:00 pm WISCONSIN SOCIETY OF LAND
SURVEYORS ANNUAL MEETING
- 4:30 pm - 6:00 pm SOCIAL HOUR & FOUNDATION RAFFLE
- 6:00 pm - 8:00 pm BANQUET & SCHOLARSHIPS
- 8:00 pm ENTERTAINMENT/MATT FUGATE

FRIDAY, FEBRUARY 5, 2010

- 8:00 am REGISTRATION
- 8:20 am - Noon MORNING SESSIONS
- 12 Noon ADJOURNMENT

SPECIAL EVENT | BUCKY'S CHALLENGE

WSLS Foundation FUNdraiser...

Get set for the 4th annual big event - Wednesday evening, February 3rd, 2010, Kalahari Resort, in conjunction with the Annual Surveyors' Institute. Back by popular demand is the Bucky's Challenge trivia contest, covering such topics as surveying (of course!), math, sports, television, movies, history, geography and whatever else comes to mind. Join up to 24 teams of 3 to 8 people, representing firms, vendors, local chapters, alumni from our Tech schools, county surveyors, and other groups that can find a sponsor. To learn more about "Bucky's Challenge," contact contest chairman Dan Birrenkott at (608) 837-7463 or visit the Society's website at WSLS.org.

SEMINAR INFORMATION

REGISTRATION: The full Institute fee includes: program materials, program souvenir, certificate of participation, refreshments, two luncheons, and the banquet. The registration fee is completely refundable through Friday, January 22, 2010. After that, a \$25 administrative fee will be charged per participant. Substitutions may be made at any time, but no-shows will be responsible for the full registration fee. On-site registrants will not be guaranteed meals, conference materials and/or complimentary items. Please contact UWSP Continuing Education if you have not received confirmation of your registration.

LOCATION AND LODGING: A block of rooms is reserved at the Kalahari Resort, WI Dells, WI until January 10, 2010. Reservations should be made directly with the Kalahari Resort at (608) 254-5466. Please make sure to identify that you are with the WSLS/UWSP Continuing Education Block. Two room types are available: Huts are \$99 per night up to quadruple occupancy; Lodges are \$119 for up to quadruple occupancy. For more information on the room types, please visit the Kalahari website at www.kalahariresort.com, pick the Wisconsin Dells link, click "Resort" and then click "Room Type."

STATE RATE LODGING AVAILABLE: A block of rooms has been reserved at the Wintergreen Resort and Conference Center for registrants employed by government agencies who are required to stay at state rate hotels. Room rates are \$70 per night for single occupancy and \$80 per night for double occupancy. To receive this rate, you must provide the appropriate documentation for rate eligibility, including tax exempt documentation. Reservations can be made by calling Wintergreen at (608) 254-2285; please reference the WSLS Institute room block.

Banquet space is limited. Tickets may not be available on site for purchase. Please indicate your desire for an additional ticket in the space provided on the registration form.

SCHEDULE:

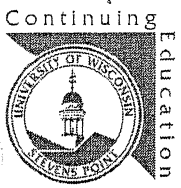
Starting times for daily programs: Wednesday 10:00 am, Thursday and Friday 8:20 am. Due to speaker illness or poor weather conditions, schedule may change without notification.

EXHIBITS: Wednesday, 1:00 pm - 6:30 pm. Thursday, 8:00 am - 4:00 pm.

**EXHIBITS OFFICIALLY OPEN AT 1:00 PM ON
WEDNESDAY, FEBRUARY 3, 2010.**

QUESTIONS?

Call UW-Stevens Point Continuing Education at
(715) 346-3838 or toll free 1-800-898-9472.



Continuing Education
 402217 - Surveyors' Institute
 University of Wisconsin-Stevens Point
 UWSP Continuing Education
 032 Main Bldg, 2100 Main St
 Stevens Point WI 54481-3897
 CHANGE SERVICE REQUESTED

Nonprofit Organization
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 STEVENS POINT, WI
 PERMIT NO. 19

Wednesday, February 3rd, 2010

1. 10:00 - Noon Surveyor Reports	2. 10:00 - Noon Unusual Plat Omissions	3. 10:00 - Noon Minimum Standards and Practice Review	4. 10:00 - Noon PLSS 21st Century <i>(Part 1)</i>	5. 10:00 - Noon WISCORS	6. 10:00 - Noon Equipment Preview Session
12:00 - 1:30 - New Registrant Lunch					
7. 1:30 - 3:10 Managing Your Business in Challenging Times <i>(Part 1)</i>	8. 1:30 - 3:10 Return to New Miner, a Section Subdivision - Then vs. Now <i>(Part 1)</i>	9. 1:30 - 3:10 SS 70.27-Assessor's Plats in Wisconsin	10. 1:30 - 3:10 PLSS 21st Century <i>(Part 2)</i>	11. 1:30 - 3:10 GPS & WISCORS for Road Construction and Agricultural Uses	12. 1:30 - 3:10 Equipment Preview Session
13. 3:30 - 4:30 Managing Your Business in Challenging Times <i>(Part 2)</i>	14. 3:30 - 4:30 Return to New Miner, a Section Subdivision - Then vs. Now <i>(Part 2)</i>	15. 3:30 - 4:30 Equipment Preview Session	16. 3:30 - 4:30 PLSS 21st Century <i>(Part 3)</i>	17. 3:30 - 4:30 WISCORS	18. 3:30 - 4:30 Equipment Preview Session

Thursday, February 4th, 2010

19. 8:20 - 10:00 Mock Trial <i>(Part 1)</i>	20. 8:20 - 10:00 Overview of the Next Edition of the BLM Manual	21. 8:20 - 10:00 Wow, This Was a Survey! You Name It, We Had To Deal With It <i>(Part 1)</i>	22. 8:20 - 10:00 The Business Side of Surveying	23. 8:20 - 10:00 Mapping with AutoCAD 2010 <i>(Part 1)</i>	24. 8:20 - 10:00 Equipment Preview Session
25. 10:20 - Noon Mock Trial <i>(Part 2)</i>	26. 10:20 - Noon Overview of the Certified Federal Surveyors Program	27. 10:20 - Noon Wow, This Was a Survey! You Name It, We Had To Deal With It <i>(Part 2)</i>	28. 10:20 - Noon It Ain't Begun Until the Permitting is Done! Permitting Issues and the Preservation of Wisconsin's Prehistoric and Historic Past	29. 10:20 - Noon Mapping with AutoCAD 2010 <i>(Part 2)</i>	30. 10:20 - Noon AutoCAD User Group Equipment Preview Session
12:00 - 2:00 - Past Presidents' Lunch					
31. 2:00 - 4:00 ALTA/ACSM Land Title Surveys for Field Technicians	32. 2:00 - 4:00 Update on Wisconsin Height Modernization Program (WI-HMP) and Practical Application of WI-HMP through the use of WISCORS	33. 2:00 - 4:00 WSLS Meeting	34. 2:00 - 4:00 After the Lake Delton Flood	35. 2:00 - 4:00 Mapping with AutoCAD 2010 <i>(Part 3)</i>	36. 2:00 - 4:00 AutoCAD User Group Equipment Preview Session

Friday, February 5th, 2010

37. 8:20 - 10:00 Controlling Intermediate PLSS Monuments <i>(Part 1)</i>	38. 8:20 - 10:00 Small Claims: Do's and Don'ts <i>(Part 1)</i>	39. 8:20 - 10:00 Chainsaw Safety & Maintenance for Land Surveyors <i>(Part 1)</i>	40. 8:20 - 10:00 Optical Scanners - Practical Applications	41. 8:20 - 10:00 Estate Planning Is Not Just for the Rich and Famous	42. 8:20 - 10:00 Ethically Speaking
43. 10:20 - Noon Controlling Intermediate PLSS Monuments <i>(Part 2)</i>	44. 10:20 - Noon Small Claims: Do's and Don'ts <i>(Part 2)</i>	45. 10:20 - Noon Chainsaw Safety & Maintenance for Land Surveyors <i>(Part 2)</i>	46. 10:20 - Noon Recent Developments in Easement Law (with War Stories)	47. 10:20 - Noon Succession Planning for the Family Owned Business	48. 10:20 - Noon Ethically Speaking

Veterans' Benefits may be available. Contact your County Veterans Service Officer prior to course completion.
 If you have any special needs that require assistance, please notify us two weeks in advance of the program. Indicate on the registration form.

SPONSORS:



No state tax revenue supported the printing of this document.

The UW-Stevens Point and UW-Extension provide equal opportunities in employment and programming, including Title IX requirements. Please advise at the time of registration if you have a disability and desire special accommodations. Requests will be kept confidential.

Account Number	Name	Yearly Prort Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Tot
1317300000-62420	NACH & EQUIP RM	40.00	36.62	34.64	0.00	5.36	
	PO901870-PO# 12/31/09 -VH#018251			HARRIS ACE HARDWARE			11.97
*** OVERDRAFT *** TRANSFER REQUIRED				CLOSING BALANCE		-6.61	11.97
	SURVEYOR			PRG-TOTAL-PO			11.97

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11.97 INCURRED BY SURVEYOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

JAN 28 2010

DATE

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
4000000-63104	PRNT & DUPLICATI	1,500.00	28.8%	432.08	0.00	1,067.92	
	P0904068-PO# 12/31/09 -VN#045720					PROFORMA PRINTWORKS	126.75
				CLOSING BALANCE	941.17		126.75
	PLANNING		PRG-TOTAL-PO				126.75

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$126.75 INCURRED BY PLANNING. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. CON-APPROVAL _____ DEPT-HEAD

JAN 28 2010 DATE _____ CHAIR

Account Number	Name	Yearly Percent Appropriation Spent	Yearly Percent 0.0%	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017200000-63200	PUBL/SUBCR/DUES	75.00	0.0%	0.00	0.00	75.00		
	P1000835-PO# 01/20/10 -UN#030586						60.00	
								60.00
								60.00
								60.00
								60.00
								60.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$60.00 INCURRED BY REAL PROPERTY DESCRIPTION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. CON-APPROVAL _____ DEPT-HEAD
 - JAN 28 2010 DATE _____ CHAIR



ROCK COUNTY GOVERNMENT

Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning & Development Committee
THROUGH: Steve Schraufnagel, Acting Director, Planning & Development Agency
FROM: David Somppi, Community Development Manager
SUBJECT: Recommendations – Actions for P&D Agenda
DATE: January 20, 2010

RECOMMENDATION – ACTION:

1. **Action Item** – CDBG Emergency Assistance Program - #08042 – Staff Recommends Approval
2. **Action Item** – CDBG Emergency Assistance Program - #08048 – Staff Recommends Approval
3. **Action Item** – CDBG Emergency Assistance Program - #08049 - Staff Recommends Approval.
4. **Action Item** – CDBG Emergency Assistance Program - #08050 - Staff Recommends Approval.
5. **Action Item** – Amending the 2009 Rock County Planning & Development Agency Budget to Accept FEMA Hazard Mitigation Grant Program Funds – Staff Recommends Approval
6. **Action Item** - Authorizing Receipt of Additional Hazard Mitigation Grant Program Funds and Amending the 2010 Planning & Development Agency Budget – Staff Recommends Approval

INFORMATIONAL ITEM:

Cc:

**ROCK COUNTY PLANNING & DEVELOPMENT AGENCY
CDBG EMERGENCY ASSISTANCE GRANT (CDBG-EAP)**

REQUEST FOR COMMITTEE ACTION

Meeting Date: January 28, 2010
Household Size: 4

Applicants ID number: 008042
Annual Income: \$ 31,200

TYPE OF PROJECT (check one):

Low/Moderate Income Grant

LOCATION OF PROJECT: Harmony Twp.

ACCOUNT FOR FUNDING: CDBG EAP

ASSESSED VALUE:

Land \$ 24,000

Buildings \$ 98,900

Total \$ 122,900

APPRAISED OR FMV VALUE: \$124,418

MORTGAGES OR LIENS:

First \$ 0

Second \$ 0

Total \$ 0

VERIFICATIONS MADE:

Income

Insurance

Title and Taxes

***** PROPOSED WORK ***** BIDS RECEIVED *****

Contractor:

DRY BASEMENT TREATMENT: A. Anderson Services - \$6,700 B. Badger Basement - \$8,678 C. R&R Concrete - \$9,488 (includes concrete slab) D. A-1 Environ. - 14,575 (including slab) E. Better Basements - \$8,897

CONCRETE FLOOR: A. Anderson Services - \$2,600 B. Badger Basement - \$5,304 C. R&R Concrete - Included above D. A-1 Environ. - Included above E. Better Basements - \$2,420

BASEMENT WALL TREATMENT: A. Anderson Services - \$700 B. Badger Basement - \$2,552 C. R&R Concrete - no bid D. A-1 Environ. - no bid E. Better Basements - \$2,889

ELECTRICAL WORK: A. AgSun Corp - \$ 2,950 B. KE Electric - \$3,580 C. The Electrician - \$3,714 D. Allied - \$1,910 (incomplete bid)

BASEMENT WINDOWS: A. Anderson Services - \$600 B. Better Basements - \$650

Contracted Total: \$13,550

Less FEMA: \$0

Less Insurance: \$0

Less United Way: \$0

Less other funds: \$0

Net EAP Grant Amt: \$13,550

Comments: All items proposed were damaged and/or require repair due to the damage in accordance with FEMA Disaster - 1768A during June-July, 2008. Their replacement was not financed by other Federal or State funds or their property insurance. There is no contribution due from the owner. The house is a two-story wood frame house, about 100 years old and well taken care of. The above-mentioned items were damaged in the flooding. The project proposes to have these items replaced with a more flood-resistant basement with a code-compliant electrical panel and wall water proofing. Conducting this project will correct several storm-damaged items, correct several major health and safety hazards, and allow weatherization to replace furnace and the hot water heater and do more for the residents.

Project Recommended By: Neale Thompson

Disclosure of Potential Conflict of Interest: Yes XXX None

Recommend Project Amount of \$ 13,550 = 6,700 + 2,600 + 700 + 2,950 + 600

***** COMMITTEE ACTION *****

DENY APPROVE Accepted Payment Amount of: \$

Signature of Planning & Development Committee Chair _____ Date _____

**ROCK COUNTY PLANNING & DEVELOPMENT AGENCY
CDBG EMERGENCY ASSISTANCE (CDBG-EAP) –
HAZARD MITIGATION GRANT PROGRAM (HMGP)**

REQUEST FOR COMMITTEE ACTION

Meeting Date: January 28, 2010 Applicants ID number: 008048
Household Size: 3

TYPE OF PROJECT (check one): <input checked="" type="checkbox"/> CDBG – HMGP Grant	2009 ASSESSED VALUE:
LOCATION OF PROJECT: <u>Fulton Twp.</u>	Land \$ <u>132,200</u>
ACCOUNT FOR FUNDING: <u>CDBG & HMGP</u>	Buildings \$ <u>14,800</u>
	TOTAL \$ <u>147,000</u>

VERIFICATIONS MADE:
 Insurance
 Title and Taxes

******* PROPOSED WORK ***** BIDS RECEIVED *******

Title Searches: \$250
Abstract / Title Insurance: \$ 5,737
Appraisals: \$500
Legal Fees / Insurance: \$500
Surveys: \$ 1,000
Closing Costs: \$750
Relocation Assistance: Up to \$25,000 – Actual Amount based on documented costs
Demolition – Site Restoration: \$ 30,000
TOTAL – up to \$ 63,737
HMGP – up to \$ 55,769
CDBG – up to \$7,968

Comments: Related to the Hazard Mitigation Grant Program – Community Development Block Grant, acquisition and site restoration for qualifying properties that were 'Substantially Damaged' during the flood event of 2008. The above-mentioned items are for Hazard Mitigation Grant Program activities other than property acquisition. These include expenses related to the acquisition, Relocation Assistance, and Demolition – Site Restoration Activities. Estimates were obtained at the time the Grant application was submitted in 2008. A small amount (less than 10%) of line-item restructuring may be required to conduct this project during the 1st-2nd quarter of 2010. According to grant requirements, 87.5% of funds will be provided by the HMGP and 12.5% local match will be provided by the CDBG.

Project Recommended By: Planning Staff

Disclosure of Potential Conflict of Interest: Yes None

Recommend Project Amount of \$ HMGP – up to \$55,769 + CDBG – up to \$7,968 = up to \$63,737

******* COMMITTEE ACTION *******

DENY APPROVE Accepted Payment Amount of: \$

Signature of Planning & Development Committee Chair _____ Date _____

**ROCK COUNTY PLANNING & DEVELOPMENT AGENCY
 CDBG EMERGENCY ASSISTANCE (CDBG-EAP) –
HAZARD MITIGATION GRANT PROGRAM (HMGP)**

REQUEST FOR COMMITTEE ACTION

Meeting Date: January 28, 2010 Applicants ID number: 008049
 Household Size: 1

TYPE OF PROJECT (check one): <u>X</u> CDBG – HMGP Grant	ASSESSED VALUE:
LOCATION OF PROJECT: <u>Rock Twp.</u>	Land \$ <u>65,200</u>
ACCOUNT FOR FUNDING: <u>CDBG & HMGP</u>	Buildings \$ <u>12,500</u>
	TOTAL \$ <u>77,700</u>

VERIFICATIONS MADE:
X Insurance
X Title and Taxes

***** PROPOSED WORK ***** BIDS RECEIVED *****

Title Searches: \$250
 Abstract / Title Insurance: \$ 2,783
 Appraisals: \$500
 Legal Fees / Insurance: \$500
 Surveys: \$ 1,000
 Closing Costs: \$750
 Relocation Assistance: Up to \$25,000 – Actual Amount based on documented costs
 Demolition – Site Restoration: \$ 15,000
 TOTAL – up to \$ 45,783
 HMGP – up to \$ 40,060
 CDBG – up to \$5,723

Comments: Related to the Hazard Mitigation Grant Program – Community Development Block Grant, acquisition and site restoration for qualifying properties that were 'Substantially Damaged' during the flood event of 2008. The above-mentioned items are for Hazard Mitigation Grant Program activities other than property acquisition. These include expenses related to the acquisition, Relocation Assistance, and Demolition – Site Restoration Activities. Estimates were obtained at the time the Grant application was submitted in 2008. A small amount (less than 10%) of line-item restructuring may be required to conduct this project during the 1st-2nd quarter of 2010. According to grant requirements, 87.5% of funds will be provided by the HMGP and 12.5% local match will be provided by the CDBG.

Project Recommended By: Planning Staff
 Disclosure of Potential Conflict of Interest: Yes XXX None
 Recommend Project Amount of \$ HMGP – up to \$40,060 + CDBG – up to \$5,723 = up to \$45,783

***** COMMITTEE ACTION *****

DENY APPROVE Accepted Payment Amount of: \$

Signature of Planning & Development Committee Chair _____ Date _____

ROCK COUNTY PLANNING & DEVELOPMENT AGENCY
CDBG EMERGENCY ASSISTANCE (CDBG-EAP) –
HAZARD MITIGATION GRANT PROGRAM (HMGP)

REQUEST FOR COMMITTEE ACTION

Meeting Date: January 28, 2010
Household Size: 1

Applicants ID number: 008050

TYPE OF PROJECT (check one):

CDBG – HMGP Grant

LOCATION OF PROJECT: Fulton Twp.

ACCOUNT FOR FUNDING: CDBG & HMGP

2009 ASSESSED VALUE:

Land \$ 84,000

Buildings \$ 24,200

TOTAL \$ 108,200

VERIFICATIONS MADE:

Insurance

Title and Taxes

***** PROPOSED WORK ***** BIDS RECEIVED *****

Title Searches: \$250

Abstract / Title Insurance: \$ 4,620

Appraisals: \$500

Legal Fees / Insurance: \$500

Surveys: \$ 1,000

Closing Costs: \$750

Relocation Assistance: Up to \$25,000 – Actual Amount based on documented costs

Demolition – Site Restoration: \$ 18,725

TOTAL – up to \$ 51,345

HMGP – up to \$ 44,927

CDBG – up to \$6,418

Comments: Related to the Hazard Mitigation Grant Program – Community Development Block Grant, acquisition and site restoration for qualifying properties that were ‘Substantially Damaged’ during the flood event of 2008. The above-mentioned items are for Hazard Mitigation Grant Program activities other than property acquisition. These include expenses related to the acquisition, Relocation Assistance, and Demolition – Site Restoration Activities. Estimates were obtained at the time the Grant application was submitted in 2008. A small amount (less than 10%) of line-item restructuring may be required to conduct this project during the 1st-2nd quarter of 2010. According to grant requirements, 87.5% of funds will be provided by the HMGP and 12.5% local match will be provided by the CDBG.

Project Recommended By: Planning Staff

Disclosure of Potential Conflict of Interest: Yes XXX None

Recommend Project Amount of \$ HMGP – up to \$44,927 + CDBG – up to \$6,418 = up to \$51,345

***** COMMITTEE ACTION *****

DENY APPROVE Accepted Payment Amount of: \$

Signature of Planning & Development Committee Chair

Date

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Planning & Development Agency

Steve Schraufnagel

INITIATED BY

David Somppi

DRAFTED BY



Planning & Development
Committee

January 6, 2010

SUBMITTED BY

DATE DRAFTED

AMENDING THE 2009 ROCK COUNTY PLANNING & DEVELOPMENT AGENCY BUDGET TO ACCEPT
FEMA HAZARD MITIGATION GRANT PROGRAM FUNDS

- 1 WHEREAS, upon approval of the County of Rock Board of Supervisors at the meeting of November 13, 2008, the County of
 2 Rock entered into a grant agreement to accept the receipt of \$500,000 in Community Development Block Grant funds from the
 3 Wisconsin Department of Commerce – Division of Housing & Community Development for the purpose of approved activities
 4 to provide flooding repair, acquisition and demolition of structures on eligible properties that were substantially damaged in the
 5 flood event of 2008; and,
 6
 7 WHEREAS, the State of Wisconsin has forwarded an amendment to this grant agreement that provides the County of Rock
 8 with an additional \$144,271 to provide the required local match for the FEMA Hazard Mitigation Grant Program (HMGP), to
 9 provide funds for acquisition and demolition of eligible properties that were substantially damaged during the flood event of
 10 2008; and,
 11
 12 WHEREAS, this grant amendment proposes that the performance period be extended from December 31, 2009 to December
 13 31, 2010; and,
 14
 15 WHEREAS, these funds will be used in conjunction with the funds awarded to Rock County for HMGP projects to acquire
 16 eligible properties that were substantially damaged during the flood event of 2008, to demolish structures on above-mentioned
 17 properties, and to conduct site restoration activities.
 18
 19 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of
 20 _____, 2010 does hereby authorize the Planning & Development Agency to accept an additional allotment of \$144,271
 21 in Community Development Block Grant funds to provide local match funds for eligible Hazard Mitigation Grant Program
 22 property purchases; and,
 23
 24 BE IT FURTHER RESOLVED that the Rock County Board of Supervisors approve the extension of the performance period
 25 for this grant to December 31, 2010; and,
 26
 27 BE IT FURTHER RESOLVED that the 2009 Planning & Development Agency Department Budget be amended as follows:

<u>Account/Description</u>	<u>Budget at 12/31/09</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds:</u>			
64-6411-0000-42200/ State Aid	\$ 500,000	\$144,271	\$ 644,271
<u>Use of Funds:</u>			
64-6411-0000-63110/ Administration Expenses	\$ 45,000	\$ 13,115	\$ 58,115
64-6411-0000-64913/ Project Expenses	\$ 455,000	\$ 0	\$ 455,000
64-6411-0000-64903/ Transfer Out	\$ 0	\$ 131,156	\$ 131,156

Respectfully submitted,

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Marilynn Jensen

Mary Mawhinney, Vice Chair

Phillip Owens

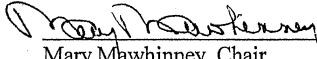
Wayne Gustina

**AMENDING THE 2009 ROCK COUNTY PLANNING & DEVELOPMENT AGENCY BUDGET
TO ACCEPT FEMA HAZARD MITIGATION GRANT PROGRAM FUNDS**

Page 2

Finance Committee Endorsement

Reviewed and approved on a vote of 4-0

 1-21-10
Mary Mawhinney, Chair Date

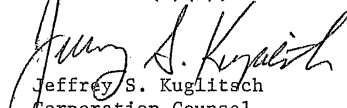
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$144,271 in State Aid for the CDBG-Emergency Assistance Program (CDBG-EAP). As detailed in Resolution 09-9A-350, adopted September 10, 2009, \$131,156 of this additional grant funding is to be transferred to the Hazard Mitigation Grant, A/C 64-6413-0000-47000, as the local 12.5% match. No County funding is needed for the CDBG-EAP or Hazard Mitigation grants. The grant amendment for the CDBG-EAP also includes an additional \$13,115 in Administration Expenses to offset the County's costs to administer these grants.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2009 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Krutson
County Administrator

**AMENDING THE
2009 ROCK COUNTY PLANNING & DEVELOPMENT AGENCY BUDGET TO
ACCEPT FEMA HAZARD MITIGATION GRANT PROGRAM FUNDS**

EXECUTIVE SUMMARY

Rock County has received a grant of \$500,000 in Community Development Block Grant (CDBG) funds from the Wisconsin Department of Commerce – Division of Housing & Community Development for the purpose of approved activities to provide flooding repair, acquisition and demolition of structures on eligible properties that were substantially damaged in the flooding event of 2008. Rock County has entered into a grant agreement with the State of Wisconsin to administer this grant.

An eligible expense for these CDBG funds is to provide local governments with the local match required by the FEMA Hazard Mitigation Grant Program (HMGP). The HMGP program, approved by the Rock County Board, provides federal funds to acquire eligible properties on which structures were substantially damaged during this flood event, demolition and removal of structures on the property, and site restoration activities.

The State of Wisconsin has forwarded an amendment to this grant agreement that provides the County of Rock with an additional \$144,271 to provide the required local match for the HMGP to provide funds for acquisition and demolition of eligible properties that were substantially damaged during the flood event of 2008.

This amendment also proposes that the performance period be extended from December 31, 2009 to December 31, 2010.

Acceptance of this amendment requires the amending of the 2009 Planning & Development Agency budget.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

ROCK COUNTY PLANNING &
DEVELOPMENT AGENCY
INITIATED BY



STEVE SCHRAUFNAGEL,
DAVID SOMMPI
DRAFTED BY

PLANNING & DEVELOPMENT
COMMITTEE
SUBMITTED BY

January 18, 2010
DATE DRAFTED

**AUTHORIZING RECEIPT OF
ADDITIONAL HAZARD MITIGATION GRANT PROGRAM FUNDS AND
AMENDING THE 2010 PLANNING & DEVELOPMENT AGENCY BUDGET**

1 WHEREAS, upon approval of the Rock County Board of Supervisors at the meeting of September 10, 2009,
2 the County of Rock entered into a grant agreement with Wisconsin Emergency Management for the purpose of
3 acquisition, demolition, and site restoration on eligible properties with structures that were substantially
4 damaged during the flood event of 2008; and,
5

6 WHEREAS, the State of Wisconsin has forwarded an amendment to this grant agreement that provides the
7 County of Rock with additional funds for the acquisition and demolition of an additional property; and,
8

9 WHEREAS, conducting this project is in accordance with the goals and objectives of the Hazard Mitigation
10 Plan for Rock County for obtaining funds to acquire flood-prone properties in Rock County; and,
11

12 WHEREAS, Rock County will conduct this project in accordance with the provisions of the Housing
13 Procedures Manual for Rock County, and appropriate State and Federal requirements.
14

15 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors on this ____ day of
16 _____, 2010 hereby accepts the Federal Emergency Management Agency (FEMA) Hazard
17 Mitigation Grant Program Agreement Amendment from the Wisconsin Division of Emergency Management and
18 authorizes the County Board Chair to sign the State-Local Grant Program Assistance Agreement Amendment #1
19 on behalf of the County of Rock; and,
20

21 BE IT FURTHER RESOLVED, that the 2010 County Budget be amended as follows:
22

23.	Budget At	Amount of	Amended
24.	<u>01/01/2010</u>	<u>Increase/Decrease</u>	<u>Budget</u>
25. <u>Source of Funds:</u>			
26. 64-6413-0000-42100/ Federal Aid	\$ 786,935	\$ 104,323	\$ 891,258
27.			
28. 64-6413-0000-42200/ State Aid	\$ 131,156	\$ 15,433	\$ 146,589
29.			
30.			
31. 64-6413-0000-47000/ Transfers In	\$ 131,155	\$ 15,433	\$ 146,588
32.			
33.			
34.			
35. <u>Use of Funds:</u>			
36. 64-6413-0000-63110/ Administration Expense	\$ 10,492	\$ 1,234	\$ 11,726
37.			
38.			
39. 64-6413-0000-64913/ Project Expense	\$ 1,038,754	\$ 133,955	\$1,172,709
40.			

AUTHORIZING RECEIPT OF ADDITIONAL HAZARD MITIGATION GRANT PROGRAM FUNDS AND
AMENDING THE 2010 PLANNING & DEVELOPMENT AGENCY BUDGET

Page 2

Respectfully Submitted:

Planning & Development Committee

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Marilynn Jensen

Phillip Owens

Wayne Gustina

County Board Staff Committee

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Betty Jo Bussie

Marilynn Jensen

James Joiner

Richard Ott

Louis Peer

Kurtis L. Yankee

Finance Committee Endorsement

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair Date

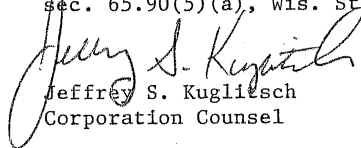
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$135,189 of Federal and State Aid for the acquisition and remediation of one additional qualifying property under the Hazard Mitigation Grant Program. The 12.5% local share is from a transfer from the CDBG-Emergency Assistance Program [Program Account 64-6411]. No county funding is required for the CDBG-EAP or Hazard Mitigation Grants.


Jeffrey A. Smith
Finance Director

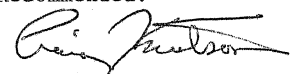
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

**AUTHORIZING RECEIPT OF
ADDITIONAL HAZARD MITIGATION GRANT PROGRAM FUNDS AND
AMENDING THE 2010 PLANNING & DEVELOPMENT AGENCY BUDGET**

EXECUTIVE SUMMARY

The County of Rock, through the Hazard Mitigation Grant Program (HMGP), is one of 32 communities in the State of Wisconsin that has received federal and state funds from Wisconsin Emergency Management to acquire qualifying properties on which the structures were substantially damaged during the flood event of 2008.

Rock County submitted an initial application for funding on November 2008 to acquire 5 qualifying residential properties. This application was funded in July 2009.

In June 2009, Wisconsin Emergency Management announced to HMGP grantees that funds were available to purchase additional qualifying properties. Interested grantees were to submit a Request for Grant Amendment if they requested additional funds for this program.

The County of Rock submitted a request on August 7, 2009 for HMGP funds to purchase 1 additional qualifying property.

In December 2009, the State of Wisconsin forwarded a "Grant Amendment", making available funds to purchase this property.

Conducting this project is in accordance with the goals and objectives of the Hazard Mitigation Plan for Rock County for obtaining funds to acquire flood-prone properties in Rock County.

Rock County will conduct this project in accordance with the provisions of the Housing Procedures Manual for Rock County, and appropriate State and Federal requirements.

