



PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, OCTOBER 10, 2013 – 8:00 A.M.
COURTHOUSE CONFERENCE CENTER - (2nd FL – EAST WING)
ROCK COUNTY COURT HOUSE
JANESVILLE, WI

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Minutes of Meeting held Thursday, September 26, 2013
4. Citizen Participation, Communications and Announcements
5. Code Administration & Enforcement
 - A. Administrative Quarterly Report
6. Finance
 - A. **Action Item:** Department Bills/Encumbrances/Amendments/Transfers
7. Committee Reports
8. Directors Report
 - A. Beloit 208 Water Quality Plan
 - B. Rock County Farmland Preservation Plan
9. Adjournment

Future Meetings/Work Sessions

October 24, 2013 (8:00 AM)
November 14, 2013 (8:00 AM)
TBA

ADMINISTRATIVE QUARTERLY REPORT

	1st Quarter				2nd Quarter				3rd Quarter				4th Quarter				Totals		To-Date		Year
	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	Year		
2009																					
Brd. of Adjustment	1	-	1	2	-	2	4	-	4	-	4	2	1	1	1	9	-	8	8		
Land Divisions	16	-	12	21	-	18	15	-	15	-	15	13	-	20	66	-	-	65	65		
Bldg. Permits	3	-	3	16	-	16	12	-	12	-	12	9	-	9	40	-	-	40	40		
Farmland Pres.	18	-	18	6	-	6	6	-	6	-	6	19	-	19	49	-	-	49	49		
Access Control	-	-	-	-	-	-	1	-	1	-	1	-	-	-	1	-	-	1	1		
2010																					
Brd. of Adjustment	2	1	1	-	-	-	2	2	-	-	2	1	-	1	5	3	2	2	2		
Land Divisions	11	-	8	15	-	10	21	-	16	-	16	20	-	24	67	-	-	58	58		
Bldg. Permits	4	-	4	21	-	21	6	-	6	-	6	9	-	9	40	-	-	40	40		
Access Control	-	-	-	-	-	-	-	-	-	-	-	1	-	1	1	-	-	1	1		
2011																					
Brd. of Adjustment	-	-	-	2	-	2	1	1	-	-	1	1	-	1	4	1	3	3	3		
Land Divisions	9	-	12	17	-	9	17	-	14	-	14	18	-	14	61	-	-	53	53		
Bldg. Permits	6	-	6	4	-	4	10	-	10	-	10	5	-	5	25	-	-	25	25		
Access Control	-	-	-	-	-	-	1	-	1	-	1	-	-	-	1	-	-	1	1		
2012																					
Brd. of Adjustment	-	-	-	2	-	2	-	-	-	-	-	1	1	-	3	1	2	2	2		
Land Divisions	11	-	14	19	-	14	6	-	12	-	12	14	-	8	50	-	-	48	48		
Bldg. Permits	3	-	3	8	-	8	4	-	4	-	4	2	-	2	17	-	-	17	17		
Access Control	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
2013																					
Brd. of Adjustment	1	-	1	2	-	2	2	2	1	-	1	-	-	-	5	-	-	4	4		
Land Divisions	13	-	11	10	-	9	18	-	17	-	17	-	-	41	-	-	-	37	37		
Bldg. Permits	4	-	4	9	-	9	10	-	10	-	10	-	-	23	-	-	-	23	23		
Access Control	-	-	-	1	-	1	1	-	1	-	1	-	-	2	-	-	-	2	2		

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
13-1730-0000-63100	OFC SUPP & EXP				
		P1301077	08/28/2013	INFORMATION CONTROLS INC	88.02
		P1302992	09/10/2013	MUNICIPAL MARKING DISTRIBUTORS	181.59
		P1302993	08/28/2013	INFORMATION CONTROLS INC	227.24
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	2,096.26	0.00	496.85	1,406.89
				SURVEYOR PROG TOTAL	496.85

I have examined the preceding bills and encumbrances in the total amount of **\$496.85**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 10 2013**

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 9/12/13
Requested By PLANNING & DEVELOPMENT
Department

Transfer No. 13-37
COLIN BYRNES
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 64-6400-0000-63100 Description: PLANNING-OFFICE SUPPLIES Current Balance: \$2,130	706.00	Account #: 64-6400-0000-67172 Description: CPTL ASSETS \$500 TO \$999	706.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Loss of staff - reduction in expenses

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Employee workstation requires replacing.

FISCAL NOTE:

Sufficient funds are available for transfer. *9-13-13*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *9-13-13*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____
