



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

December 14, 2011

CALL TO ORDER

Chair Jensen called the meeting to order at 6:30 P.M.

MEMBERS PRESENT

Chairperson Marilynn Jensen; Vice Chairperson, Cheryl Drozdowicz; Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek, Becky Heimerl, Ed Brandsey, Terry Fell

MEMBERS ABSENT:

STAFF PRESENT

John Hanewall, Director; Tahirih Carr DD Financial Worker

INTRODUCTION OF GUESTS

Mary Haberman, Catholic Charities Inc.

CITIZENS SUGGESTIONS TO THE BOARD

None

APPROVAL OF AGENDA

The agenda was approved on a MOTION BY Lynda Olson, SECONDED BY Terry Fell. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from November 16, 2011 were approved as corrected on a MOTION BY Ed Brandsey, SECONDED BY Nancy Lannert. MOTION CARRIED.

APPROVAL OF BILLS

Bills in the amount of \$507,446.65 were approved on a MOTION BY Bridget Rolek, SECONDED BY Becky Heimerl. MOTION CARRIED.

APPROVAL OF CONTRACTS/ADDENDUMS,

A 2011 Purchase Of Service Contract Addendum with Positive Living to increase from \$548,190 to \$563,489 (+15,299) within Line Item #62604 (CIP 1B) due to four clients moving into residential services was APPROVED ON A MOTION BY Cheryl Drozdowicz, SECONDED BY Terry Fell. MOTION CARRIED.

ENCUMBRANCES AND/OR LINE ITEM TRANSFERS

2012 Pre-Approved Encumbrances in the amount of \$22,077,652.00 were APPROVED ON A MOTION BY Louis Peer, SECONDED BY Lynda Olson. MOTION CARRIED.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

- A follow-up conference call was made with the State Birth to Three team and our providers. The next meeting is scheduled for January 13, 2012.
- The DD Board will be closed on December 23rd and 26th, 2011 and January 2nd, 2012 for the holidays.
- At the request of the State, a group of four individuals from Mississippi toured the Kandu-Barberry facility as part of a three-day visit to Wisconsin. The group was very impressed with both the facility and the services the DD Board are able to offer the individuals that we serve. The Department was Proud to be able to highlight the Kandu-Barberry facility as a model program for our consumers.
- Notification letters were sent to our providers regarding the 2012 Budget have been mailed out. Ms. Jones is putting the 2012 contracts together.

BOARD MEMBERS SUGGESTIONS TO THE BOARD

The canopy lights are still not on at dusk. The Department will request again that Maintenance look into this issue.

ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD

None

CORRESPONDENCE

The Department has received several Christmas cards from various providers. Mr. Hanewall reported that one of our clients received the Presidential Award from Catholic Charities at an awards dinner last month.

NEW BUSINESS

The next meeting will be on Wednesday, January 11, 2012 at the Rock County Health Care Center Classroom at 6:30 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Nancy Lannert, SECONDED BY Lynda Olson at 7:05 P.M.

**Respectfully submitted,
Tahirih Carr, DD Financial Worker**

NOT OFFICIAL UNTIL APPROVED BY THE BOARD