

**WISCONSIN WORKS COMMUNITY STEERING COMMITTEE**  
**Meeting Minutes**  
**Wednesday, October 20<sup>th</sup>, 2010**

**Members Present:** Janine Peterson for Barb Wien, Steve Kinkade, Kirk Schuetz, & Mona Antonelli,

**Members Absent:** Amber Culver

**Others Present:** Cindy Sutton, Sherry Quirk and Connie Mageland, Rock County Human Services, Phil Owens, Rock County Human Services Board and Merry Evans, AA Rock County Human Services.

**1. Call to Order**

Temp Chair Steve Kincaid called the meeting to order at 3:32 pm.

**2. Welcome of Guests and Members.**

Members were welcomed.

**3. Approval of Agenda**

A motion was made, seconded and carried to approve the agenda.

**4. Approval of April minutes**

A motion was made, seconded and carried to approve the minutes.

**5. Old business**

**a. W-2 Performance Standards**

**i. Current Standards**

- Sharon described success of Job Skills Training.
- Job entry rate has been a challenge
- Cindy advised the state has really been focusing on performance standards. Cindy submits a report to the state every month. She also discussed staff vacancies.
- There has been a substantial increase of W-2 clients since the first of the year. December, 2009 there were 164 cases and in July, 2010 there were 235 cases.
- Janesville and Beloit unemployment rate is higher than the state average.
- Sharon stated that Education Attainment is tough. Documentation is not provided by the clients. We have been working with BTC to get info. Collecting this info is the problem. Phil Owens asked what is it that they're looking for. Response by Cindy and Mona. GED needed, plus passing at least one test with one grad level attainment.
- Sharon described the different point system on performance standards this year. Cindy also advised most agencies are not reaching these goals. We have requested adjustments on a couple of mistakes and the state approved them both.
- SSI standards were met quite easily at 19.51% in September.
- Sharon then described secondary standards; information only and customer satisfaction.
- Steve asked what is our passing grade to maintain contract. Sharon advised failure is below 60 points. We would then not get right of first refusal. Cindy says they're looking at giving us extra points for unemployment.
- Kirk asked if minimum requirements could be put on report and add a note column with explanation.
- Cindy described the new networking group. It's a 2 hour weekly session on self-assessment, goal setting, job search, legal issues with speakers on interviewing, offender programs etc. The clients are very motivated.

**ii. Percentage of Two Parent Cases**

- 5.3% of our W2 cases have both parents in the program.

**b. Community Outreach**

- Reports distributed. JAL funding described.
- Jeanine asked about Child Care Advisory committee. Cindy described being involved in policy making at the state level.

**c. First Call – Jeanine Peterson**

- 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> quarter reports from 2010 distributed.
- Jeanine stated that First Call uses IRIS and are trying to convert data so all other counties in the state can use it. They just upgraded to 4.0.
- Phil asked if the ADRC was going to affect First Call. It is currently not duplicated information. Phil suggests a sharing of information between ARDC and First Call.
- Distributed 2010 Holiday Meals & Gifts list. Mona asked about eligibility for those programs. Jeanine will check with Barbara and Julie to add requirements to list.
- Beloit Senior Fair is early October and Janesville Senior Fair is late October. Information on both will be in The Messenger. The Messenger reports on First Call twice per month.

**6. New Business**

**a. Committee Responsibilities**

- Not discussed

**b. New Committee Member Recommendations**

- Letters sent out with no responses.
- Phil asked why manufacturing isn't represented on the W2 Steering Committee. Kirk explained we're looking for members in this field. Phil's concern is that a manufacturer will not benefit by being on this committee. Until the committee can guarantee this, there will be no interest in being on the committee. Cindy did say that as part of the W2 contract, it is required to have representative on the committee from the manufacturing community. Employers are encouraged to help W2 clients. Phil suggested that employers could give workshops. For example, kettle Foods is doubling in size, they might benefit by giving a workshop to W2 clients. Jeanine suggested asking employers who consistently benefit from hiring W2 clients to be on the committee. Steve stated McCleary's hired 3 W2 clients, which 2 are still on the job. Steve will talk to Nick McCleary, perhaps he or his brother might serve. Mona suggests contacting the Rock County HR Directors Group.

**c. ES Caseload Numbers**

- Report distributed. W2 continues to increase. Childcare increased which is good. It is an indication more people are employed.
- W2 payments from 2010 distributed. Monthly benefits increased.

- QSR info distributed. Looking at process, not policy. Described weeklong review that included 6 focus groups.

## **7. Comments**

### **a. Committee Members**

- No discussion

### **b. Community Members**

- Phil Owens commented the output of work is outstanding, goes above and beyond. He is more than exceptionally proud of the work being done at ES.

## **8. Next Meeting**

**Wednesday, April 20, 2011**

Rock County Job Center

1900 Center Avenue, Janesville, WI

3:30 p.m. – 5:00 p.m.

## **9. Adjourn**

The meeting adjourned at 4:50 pm

**Prepared and Submitted by:**

**Merry Evans**

**RCHSD Administrative Assistant**