

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Brent Sutherland- Director-  
Facilities Management  
DRAFTED BY

November 29, 2017  
DATE DRAFTED

**Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications for the Renovation of the Shelter Care Space to Secured Detention Center Space for Housing the ACTIONS Program at the Youth Services Building**

- 1 **WHEREAS**, the 2017 budget included funds for the renovation of the Shelter Care space to secure space;
- 2 and
- 3
- 4 **WHEREAS**, the Shelter Care Space to be renovated is located within the Youth Services Center building
- 5 located at 210 East Highway 14; and
- 6
- 7 **WHEREAS**, the Shelter Care Program was moved to an off site leased building and the space vacated by
- 8 Shelter Care Program is in need of renovations to accommodate the ACTIONS Program; and
- 9
- 10 **WHEREAS**, the ACTIONS Program requires the space to be secure detention center space.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 13 this 14<sup>th</sup> day of DECEMBER, 2017 that a purchase order be issued to Potter Lawson
- 14 Architects/Engineering firm of Madison, Wisconsin, in the amount of \$36,000 to prepare project plans
- 15 and specifications to renovate the Shelter Care space at the Youth Services Center.
- 16
- 17 **BE IT FURTHER RESOLVED**, that a \$5,000.00 contingency also be approved to cover any possible
- 18 unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill  
Henry Brill, Chair

Vacant  
Vacant, Vice Chair

Bob Yeomans  
Bob Yeomans

David Homan  
David Homan

Jeremy Zajac  
Jeremy Zajac

17-12A-424

Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications for the Renovation of the Shelter Care Space to Secured Detention Center Space for Housing the ACTIONS Program at the Youth Services Building  
Page 2

FISCAL NOTE:

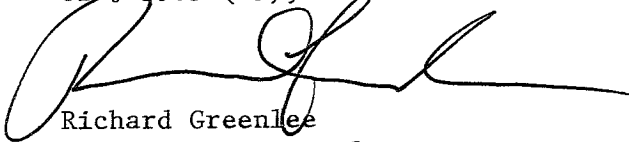
Funds were included in the 2017 budget for this project. This project is being funded by sales tax revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

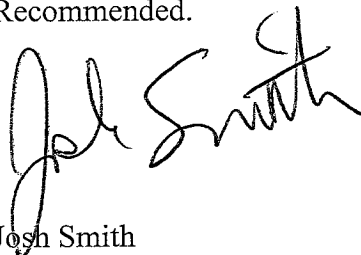
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **EXECUTIVE SUMMARY**

### **Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications for the Renovation of the Shelter Care Space to Secured Detention Center Space for Housing the ACTIONS Program at the Youth Services Building**

The resolution before you awards a contract to Potter-Lawson Architects for the preparation of plans and specifications for space renovations at the Youth Services Center building. This space was vacated by the Shelter Care Program and is now in need of renovations to accommodate the ACTION program.

The space is in the Youth Services Center building located at 210 East on Highway 14. This space is currently non-secure and will be renovated to be secure.

Completing this renovation will allow the Human Services Department to expand the ACTIONS program. The 2018 budget also included a new 1.0 FTE Behavioral Health Clinician to support the ACTIONS program. Combined, these steps will allow the department to increase services to youth with greater needs and reduce more expensive placements in state correctional facilities and other locations.