

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Captain Jay L. Wood
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

January 29, 2020
DATE DRAFTED

Authorizing Part-Time Positions for Courthouse Security and Amending the 2020 Sheriff's Office Budget

1 **WHEREAS**, the courthouse entrance screening station is currently staffed by private, unarmed security;
2 and,

3
4 **WHEREAS**, the Sheriff's Office Deputies are able to staff the security station; and,

5
6 **WHEREAS**, the annualized cost of providing this service with Sheriff's Deputies has been calculated to
7 be no more than \$162,000; and

8
9 **WHEREAS**, the Sheriff's Office is able to provide this service for the remainder of 2020 at a cost of
10 approximately \$149,000; and,

11
12 **WHEREAS**, the proposed budget increase would allow for part-time Court Deputy positions and all
13 equipment needed for the part-time positions; and,

14
15 **WHEREAS**, the Sheriff's Office could begin providing this service as early as mid-March 2020.

16
17 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
18 this 13th day of February, 2020, that the Rock County Sheriff's Office is authorized to hire 2.2 FTE
19 part-time Court Deputies, which may include up to 7 individuals working less than 0.5 FTE each.

20
21 **BE IT FURTHER RESOLVED**, that the 2020 Rock County budget be amended as follows:

<u>Account/ Description</u>	<u>Budget at 01/01/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
19-1921-0000-47010 General Fund	-0-	\$93,918	\$93,918
<u>Use of Funds</u>			
21-2200-0000-61100 Court Services Wages	\$6,287,799	\$123,467	\$6,411,266
21-2200-0000-61400 FICA	\$520,000	\$9,446	\$529,446
21-2200-0000-63406 Uniform Allowance	\$99,017	\$2,505	\$101,522
21-2100-0000-63405 Security Supplies	\$37,133	\$3,620	\$40,753
21-2100-0000-63904 Policing and 1 st Aid Supplies	\$83,220	\$10,005	\$93,225
18-1810-0000-62112 Facilities Management-Security Expense	\$73,500	(\$55,125)	\$18,375

20-2A-410

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Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver
Mary Beaver, Chair

Ronald Bomkamp
Ron Bomkamp

Terry Fell
Terry Fell

Brian Knudson
Brian Knudson

Phillip Owens
Phillip Owens, Vice Chair

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 2-1-2

Mary Mawhinney 2/6/2020
Mary Mawhinney, Chair Date

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni
J. Russell Podzilni, Chair

Mary Mawhinney
Mary Mawhinney, Vice Chair

Richard Bostwick
Richard Bostwick

Absent
Henry Brill

Absent
Betty Jo Bussie

Louis Peer
Louis Peer

Alan Sweeney
Alan Sweeney

Terry Thomas
Terry Thomas

Bob Yeomans NO
Bob Yeomans

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FISCAL NOTE:

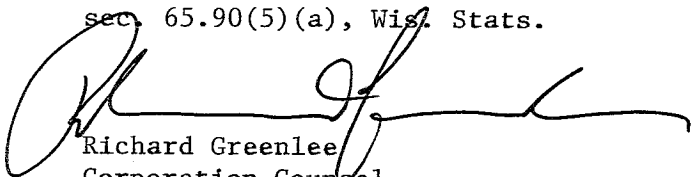
This resolution transfers \$55,125 from the Facilities Management budget for security services and uses \$93,918 in General Fund fund balance to staff armed deputies at the Courthouse security station.



Sherry Oja
Finance Director

LEGAL NOTE:

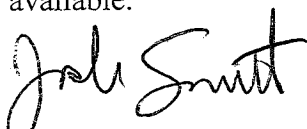
The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

In determining whether to approve the policy of having Sheriff's Office deputies provide security screening at the Courthouse, the County Board must weigh the benefits of the higher level of security versus the increased cost. The advanced training deputies receive provides greater confidence that security incidents will be handled appropriately and overall safety increased. With a total estimated annualized cost of up to \$162,000, the budget-to-budget increase of \$88,500 means that the Board would be deciding to allocate this amount from the levy limit increase it will be allowed for 2021, which using the 2020 levy limit figure would have represented about 6.8% of the new tax levy funding available.



Josh Smith
County Administrator

Executive Summary

Recently, Rock County completed a \$6.8 million dollar security upgrade to the courthouse. The upgrade included modernized and expanded screening stations at the public entrance. These stations are currently staffed by private security personnel.

Brent Sutherland, the Rock County Facilities Management Director, performed an extensive study of best practices for courthouse security. The study revealed that armed officers at the entrance was a significant deterrent to preventing courthouse violence. Therefore, after input from the County Board, the Sheriff's Office is offering this proposal to hire part-time Court Deputies to replace private, unarmed security.

The hiring of the part-time Court Deputies would provide operational flexibility to efficiently address the day to day requirement of staffing, scheduling, and benefit time off for Deputies in the courthouse.

The amount required to facilitate the hiring of part-time Court Deputies in 2020 is \$149,043. This amount is pro-rated assuming a start date for these Court Deputies of no earlier than March 9, 2020. The actual date the Court Deputies would begin providing services would be contingent on the amount of time required to train these staff and provide notice to the current private security contractor (no less than 30 days' notice). This costs includes one-time purchases of equipment, including vests, radios, and firearms.

The resolution would authorize an additional 2.2 FTE Deputy positions, which are intended to be part time and spread among no more than 7 individuals who would be working less than 0.5 FTE each.

The estimated annual costs for the Sheriff's Office providing this service using these assumptions totals approximately \$162,000. This represents an increase of \$88,500 over the 2020 budgeted costs for the private contract. This is estimated to be the maximum amount needed, as there are scenarios under which the service could be provided for a lesser cost. This would be determined following implementation once there is some experience with operating the security station.