

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY

Human Services Board
SUBMITTED BY



Phil Boutwell
DRAFTED BY

May 1, 2017
DATE DRAFTED

Amending the 2017 HSD Budget to Purchase Furniture, Cubicles and Technology for the CCS Project

1 **WHEREAS**, the County Board included \$225,000 of capital funds in the 2017 Budget under
2 General Services for renovation of space formerly occupied by the Long Term Support (LTS)
3 Division in the Job Center to accommodate the expansion of the CCS Program; and,
4

5 **WHEREAS**, the low bid came in under budget and has been awarded to Glen Fern Construction
6 Inc., with construction starting in May 2017 and completion anticipated by the end of June, 2017;
7 and,
8

9 **WHEREAS**, the additional furniture, cubicles and technology needed for the CCS expansion
10 were not included in the capital funding and total \$73,745; and,
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12 **WHEREAS**, the County Board approved \$21,893 of funds in the 2017 budget under Human
13 Services to partially offset the anticipated cost for the furniture and equipment purchase
14 related to the CCS Program expansion; and,
15

16 **WHEREAS**, the HSD requests the balance of \$51,852 of additional budgetary authority to
17 purchase the furniture, cubicles and technology needed for the CCS Program expansion; and,
18

19 **WHEREAS**, the CCS Program is 100% Medicaid covered and program revenues will be
20 used to reimburse the County for its \$73,745 investment in the up-front costs.
21

22 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
23 assembled this 25th day of May, 2017, amends the Human Services Department's
24 budget as follows:
25

Account/Description	Budget 4/1/17	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
33-3707-0000-45015 Intergovernmental MA	\$2,680,000	\$51,852	\$2,731,852
<u>Use of Funds</u>			
36-3707-0000-64604 Program Expense	\$ 172,400	(\$2,773)	\$ 169,627
36-3707-0000-67160 HSD Equipment <\$5,000	\$ 4,493	\$54,625	\$ 59,118

17-5B-290

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Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

Absent
Terry Bell

Linda Garrett
Linda Garrett

Karl Dommershausen
Karl Dommershausen

Ashley Kleven
Ashley Kleven

Kathy Schulz
Kathy Schulz

Terry Thomas
Terry Thomas

Shirley Williams
Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of
4-0

Mary Mawhinney, Chair
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

FISCAL NOTE:

This resolution amends the CCS budget to increase budget authority for the purchase of furniture, cubicles and technology. The purchases will be paid for by CCS program revenues.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jodi Timmerman
Jodi Timmerman
Deputy Corporation Counsel

Executive Summary

Requested Action in Resolution

The Resolution before you amends the 2017 Human Services Budget to create budgetary authority to purchase furniture, cubicles and technology for the Comprehensive Community Services (CCS) Program expansion at the Job Center.

The total cost for all the furniture, cubicles and technology needed for the renovated space is approximately \$112,000. The County was able to save and repurpose a portion of the LTS furniture and cubicles that have a replacement cost of approximately \$38,000. Thus, the identified list of items for purchase will cost \$73,745. That cost is partially offset by the \$21,893 of funds in 2017 HSD budget to pay for CCS Program furniture and equipment. That leaves an unmet need for an additional \$51,852 of funds, which are requested in the Resolution.

Because the CCS Program is 100% covered by Medicaid, CCS program revenues will be used to reimburse the County for its \$73,745 investment in the project.

Project Overview

CCS is a 100% Medicaid funded outpatient psychosocial rehabilitation program to improve the quality of life for adults and children with mental illness, substance abuse or a co-occurring diagnosis. The demand for CCS has exceeded the Human Services Department capacity to serve clients and expanding the program is vital to its continuity and responsiveness to client needs.

In November, 2016 the County Board approved a contract with Angus Young and Associates to design space in Job Center for a consolidation and expansion of the CCS Program. The space chosen formerly housed the Long Term Support Program, which was eliminated in 2016 with the expansion of Family Care.

The 2017 Budget adopted by the County Board in November 2016 included \$225,000 of capital improvement funds for CCS in the Facilities Management budget, and \$21,893 of funds for CCS furniture and equipment purchase in the Human Services Budget.

In March 2017, the County Board awarded the construction project to Glen Fern Construction LLC., from Lake Geneva, WI in the amount of \$193,950.

Construction began on May 1, 2017 and is expected to be completed by mid-June 2017. Henricken plans to install the cubicles in early July. Approximately 30 existing staff and new hires will move into the renovated space in mid to late July.