

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

September 28, 2021  
DATE DRAFTED

**Retaining SGTS Inc. for Professional Services Relating to the District  
Attorney Office Space Renovation**

- 1 **WHEREAS**, SGTS, as our security integrator, will design, develop specifications, install, program,
- 2 integrate and commission the controlled access, cameras and equipment controls modifications; and,
- 3
- 4 **WHEREAS**, typically SGTS provides the professional services and we bid out the equipment ; and,
- 5
- 6 **WHEREAS**, the equipment is \$7,842 and under the equipment purchasing bid required threshold, so
- 7 bids were not solicited.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 10 this 14th day of October, 2021, that a contract for professional services be
- 11 awarded to SGTS Inc., of Madison, Wisconsin, in the amount of \$37,487; and,
- 12
- 13 **BE IT FURTHER RESOLVED**, that a \$3,500.00 contingency also be approved to cover any needed
- 14 changes in the scope of services.

Respectfully submitted,

**General Services Committee**

/s/Robert Potter  
Robert Potter, Chair

/s/Tom Brien  
Tom Brien, Vice Chair

/s/Dave Homan  
Dave Homan

ABSENT  
Brent Fox

/s/William Wilson  
William Wilson

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Renovation  
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LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of sec. 59.52(29), Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE:

Funds are available for this contract. DA space renovation project is being funded with sales tax revenue.

/s/Sherry Oja

Sherry Oja  
Finance Director

**ROCK COUNTY, WISCONSIN**  
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Janesville, WI 53545

**Facilities Management**  
**Facilities Maintenance**  
**(608) 757-5527**  
**(608) 757-5516 - Fax**



## **Executive Summary**

### **Retaining SGTS Inc for Professional Services for the Design, Integration, Installation and Commissioning Related to the District Attorney Office Space Renovation**

The Resolution before you awards a contract to SGTS Inc of Madison Wisconsin, for professional services for the design, installation, integration and commissioning of the doors, cameras and equipment modifications in the amount of \$37,487.00 and a \$3,500 contingency. There are security systems in place that was installed, commission and supported by Rock County's security system integrator, SGTS out of Madison. Typically SGTS provides the professional services and we bid the equipment. The equipment for this project is under the bid required threshold and will be provided by SGTS.