

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Sherry Oja
DRAFTED BY

Finance Committee
SUBMITTED BY

August 27, 2019
DATE DRAFTED

**Authorizing Overlap of Payroll Manager Position and
Amending the 2019 Financial Services Budget**

1 **WHEREAS**, Janet Trautsch, Payroll Manager, announced her intention to retire on December 13, 2019
2 after 31 years with the County; and,
3
4 **WHEREAS**, the duties of this position are highly specialized and complex; and,
5
6 **WHEREAS**, this position is critical to County operations; and,
7
8 **WHEREAS**, temporarily overlapping the Payroll Manager position for orientation and training will help
9 to insure accurate countywide payroll processing and reporting; and,
10
11 **WHEREAS**, the Department will need a transfer in from the Contingency Fund in order to fund the
12 overlap; and,
13
14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
15 this 12th day of September, 2019 does hereby authorize temporarily overlapping the Payroll
16 Manager position, not to exceed two months, and amends the Financial Services budget as follows:
17
18

<u>Account No.</u> <u>Description</u>	<u>Budget at</u> <u>9/1/19</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds:</u>			
19-1921-0000-47010/ Supp. Appr. From General Fund	54,391	(13,009)	41,382
<u>Use of Funds:</u>			
05-1500-0000-61100/ Regular Wages	679,655	8,951	827,871
05-1500-0000-61400/ FICA	52,682	685	63,431
05-1500-0000-61510/ Retirement	44,878	586	87,893
05-1500-0000-61610/ Health Insurance	194,404	2,787	245,316

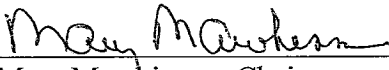
19-9A-308


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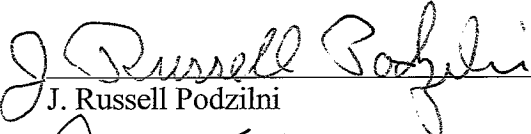
Respectfully Submitted,

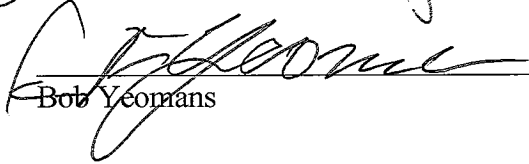
FINANCE COMMITTEE


Mary Mawhinney, Chair

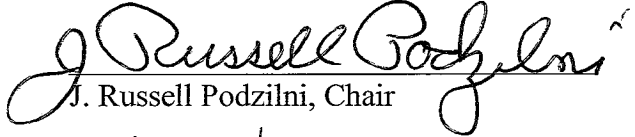

Mary Beaver, Vice Chair


Brent Fox

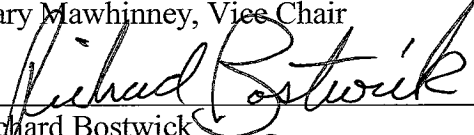

J. Russell Podzilni

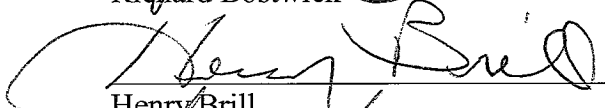

Bob Yeomans

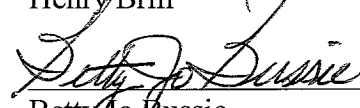
COUNTY BOARD STAFF COMMITTEE

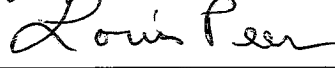

J. Russell Podzilni, Chair

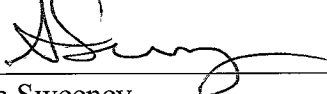
Absent
Mary Mawhinney, Vice Chair


Richard Bostwick


Henry Brill


Betty Jo Bussie


Louis Peer


Alan Sweeney


Terry Thomas

Absent
Bob Yeomans

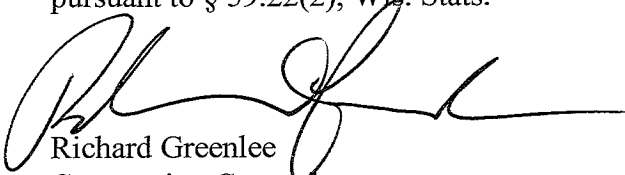
FISCAL NOTE:

This resolution authorizes the overlap of the Payroll Manager position for up to 2 months to be funded by a transfer from the Contingency Fund. The Contingency Fund balance at September 1, 2019 is \$54,391.

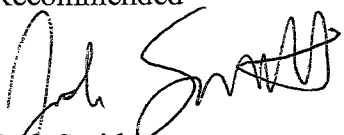

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended

Josh Smith
County Administrator