

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Sarah Holford
DRAFTED BY

12/7/2021
DATE DRAFTED

Resolution Authorizing Purchase of Laptops, Desktops, Associated Components and Licensing

WHEREAS, the Rock County Information Technology Department is authorized to purchase computer hardware and software on behalf of the County; and,

WHEREAS, the County Board approved \$390,707 in the 2022 budget for new and replacement PC/laptops; and,

WHEREAS, the Rock-IT Team maintains a refresh cycle of equipment for our existing staff that ensures all current laptops and desktops in use are within 4 year warranty/ refresh cycle; and,

WHEREAS, all laptops, desktops and other warrantied hardware equipment purchased in 2018 is due to be replaced; and,

WHEREAS, the laptops, desktops, and other warrantied hardware equipment are available from CDW-G, Inc. on State Contract #MNNVP-133 505ENT-O16-NASP; and,

WHEREAS, funds for this hardware and Microsoft licensing would come from the 2022 Budget in Computer Purchases.

NOW, Therefore, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 16th day of December, 2021 authorize the purchase agreement for an amount not to exceed \$390,707 for the purchase of laptops, desktops and associated components and Microsoft licensing.

Respectfully submitted,

FINANCE COMMITTEE

/s/Mary Mawhinney
Mary Mawhinney, Chair

/s/Wes Davis
Wes Davis, Vice Chair

/s/Stephanie Aegerter
Stephanie Aegerter

absent
Brent Fox

/s/Richard Bostwick
Richard Bostwick

FISCAL NOTE:

These purchases are being funded with ARPA funds.

/s/Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

Executive Summary

Rock-IT is requesting a purchase from the 2022 Approved Budget from account 07-1430-0000-67132 in an amount not to exceed \$390,707 to obtain equipment for 50 new-incoming personnel, and to refresh equipment that was purchased for 150 current staff in 2018 whose warranties will be expiring throughout FY 2022, to replace the County Board iPad solutions with limited Level 1 Laptop Packages, and the associated Microsoft Licensing for all newly purchased hardware. Currently, the Level 1 Laptop given to employees costs \$1,108.40.

Due to ongoing supply chain concerns as a result of the COVID-19 Pandemic, as well as inflation concerns, an early order is key to ensuring that equipment is received in a timely and cost-effective manner. By placing an order for the entirety of our hardware needs early in the year, we ensure that our order will be prioritized, and we will be able to receive equipment as it becomes available throughout FY 2022.