

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Diana Arneson, Security Officer  
DRAFTED BY

Finance Committee  
SUBMITTED BY

March 30, 2021  
DATE DRAFTED

**ELIMINATING ONE I.T. SUPPORT SPECIALIST POSITION AND ADDING ONE  
ADMINISTRATIVE SECRETARY POSITION IN THE INFORMATION  
TECHNOLOGY DEPARTMENT**

1 **WHEREAS**, the Rock County Information Technology Department recently had its I.T. Support  
 2 Specialist announce her retirement; and,  
 3  
 4 **WHEREAS**, the I.T. Support Specialist position is currently in range 0.5 of the AFSCME local 2489  
 5 pay grid; and,  
 6  
 7 **WHEREAS**, the functions of the Administrative Secretary position would better align with the duties  
 8 required as part of the reorganization of the Rock County I.T. department; and,  
 9  
 10 **WHEREAS**, the pay range for an Administrative Secretary is range 10 of the Unilateral Pay Plan and is  
 11 virtually identical to the current pay range for the I.T. Support Specialist position; and,  
 12  
 13 **WHEREAS**, the I.T. department requests the former I.T. Support Specialist position in AFSCME local  
 14 2489 pay grid range 0.5, be eliminated and a new Administrative Secretary position be added at pay  
 15 range 10.  
 16  
 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
 18 this 8<sup>th</sup> day of April, 2021 does hereby approve the elimination of one I.T. Support  
 19 Specialist position and the addition of one Administrative Secretary position for the I.T. department at  
 20 Unilateral pay range 10.

Respectfully submitted,

FINANCE COMMITTEE

/s/Mary Mawhinney  
Mary Mawhinney, Chair

/s/Wes Davis  
Wes Davis, Vice Chair

/s/Stephanie Aegerter  
Stephanie Aegerter

/s/Brent Fox  
Brent Fox

/s/Richard Bostwick  
Richard Bostwick

COUNTY BOARD STAFF COMMITTEE

/s/Rich Bostwick  
Rich Bostwick, Chair

/s/Wes Davis  
Wes Davis, Vice Chair

/s/Tom Brien  
Tom Brien

/s/Kevin Leavy  
Kevin Leavy

/s/Louis Peer  
Louis Peer

/s/J. Russell Pozilni  
J. Russell Podzilni

/s/Alan Sweeney  
Alan Sweeney

/s/Bob Yeomans  
Bob Yeomans

/s/Mary Beaver  
Mary Beaver

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

/s/Bridget Laurent

Bridget Laurent  
Deputy Corporation Counsel

FISCAL NOTE:

The hourly rates for each of these positions differ by only a few cents. Therefore, the change is considered budget neutral.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

**Elimination of the I.T. Support Specialist position and Addition of an Administrative Secretary position for I.T. executive summary**

The current I.T. Information Support Specialist position has been held by the same person for many years now. With the retirement of this individual, the opportunity has opened to bring this position into the Rock County Unilateral Pay Plan which will better align this position with the rest of the staff in the Information Technology department who are all currently represented in the Unilateral Pay Plan.

Additionally, some of the duties of the I.T. Support Specialist are no longer required with the reorganized I.T. department and some new duties have been added that better serve the rest of the staff and the business model of the I.T. department moving forward.